

Special Meeting of the Town Commission of the Town of Ocean Ridge to be held in the Town Hall on Thursday, August 21, 1997, 5:00 PM.

The meeting was called to order by Mayor Stamos. After the Pledge of Allegiance, roll call was answered by the following:

Commissioner Aaskov Commissioner O'Hare
Mayor Stamos

It was noted for the record that Comm Bridges was absent with notice and that Comm Kaleel was running late.

Mayor Stamos requested to postpone the Building Board of Appeals request until later in the meeting as there were no representatives for the variance request present as of yet.

The Commission concurred to postpone the computer presentations and accompanying resolution until after Comm Kaleel arrived at the meeting.

IV. Discuss Various Signs Throughout Town

Town Manager Lanker reminded the Commission that at the last meeting they had requested a workshop to discuss the signs throughout Town.

Comm O'Hare commented that the Beautification Task Force previously had discussions regarding options by comparing the Town's signs to pictures of signs around the Country. He stated that he was aware that any ideas would have to be approved by the Department of Public Safety and Town Attorney before they could be brought before the Town Commission.

Comm Aaskov suggested that a contest be run in the Town newspaper for a Town sign design similar to the contest that was run to establish a name for the Town.

Comm O'Hare mentioned the possibility of painting the back side of the signs to blend in with the landscaping and the necessary research into the liability of this issue.

Comm Aaskov mentioned that the Garden Club had previously looked into the issue of signs and had produced sketches and designs that could be submitted.

Mayor Stamos stated that any new signs would have to conform to DOT standards. He mentioned that the elevation of the stop signs is non-conforming to current standards. Atty Nicoletti explained that the Town is not liable for the current signs as they are "grandfathered" with the previous standards, but any new signs would have to comply.

Mayor Stamos suggested that the Beautification Task Force look at options for the signs. Comm O'Hare agreed and advised that the Task Force would complete all the background work before presenting ideas to the Town Commission.

SPECIAL MEETING OF THE TOWN COMMISSION ON THURSDAY, AUGUST 21, 1997

Comm Aaskov mentioned that Charlotte Carle, president of the Garden Club, is very interested in this issue. She asked where the Garden Club could get copies of the DOT standards and was told that staff would forward those once they have been received.

Comm O'Hare commented that there are signs in the shed behind the garage that should be included when making plans so that they are not wasted.

V. Discuss Possibility of Bike Paths on SR A1A

Mayor Stamos stated that Mary McCarty had conveyed that the DOT was interested in the possibility of a bike path on A1A going through Town which would require widening the street. He mentioned Resolution No. 93-05 where the Town had previously objected to widening the street for traffic purposes. He concluded that DOT implied that if the bike path is not approved, the maintenance of A1A would be transferred to the Town which is a very costly expense.

Atty Nicoletti explained that he believed DOT now wants to add 4 1/2' to each side of A1A for a bike path.

Comm O'Hare advised that he does feel there is a need for bike paths on major roadways although they may not always be appropriate such as SR A1A.

Comm Kaleel arrived at the meeting at 5:20 PM.

Comm O'Hare explained that bike riders have the right to use the main travel lane even if there is a bike path available to them. He recommended that the Town staff draw up a resolution for other coastal communities to endorse stating their disapproval of the proposed bike paths along A1A. He also suggested that a letter be prepared for the Mayor's signature to Sharon Merchant requesting her support for the Town's position on this issue. He added that if any area of A1A does not have enough right-of-way available, the path will not be constructed at that area leaving a sporadic bike path.

Mayor Stamos suggested that the Commission make a motion that the Town does not want a bike path on A1A and does not want responsibility for the maintenance of A1A as it should be left to FDOT.

Comm Kaleel questioned whether any of the residents would be in favor of a bike path as it can be dangerous to ride on A1A. He added that he did not care for the "do it or else" attitude of the letter from Mary McCarty. He suggested that the Town respond by requesting the completed study to see the feasibility of the issue before the Town would take any position.

Comm O'Hare commented that since the Town is small, if they do not start fighting now, they may

never be heard. He added that DOT will be doing the study no matter what the position of the Town is.

Comm Kaleel stated that he had believed a bike path was put on Federal Highway because there was no room for one on A1A.

Comm O'Hare reiterated that even if a bike path is created, there is no way to prohibit the riders from biking in the travel lanes.

Comm O'Hare moved that a letter be prepared for the Mayor's signature requesting support from Sharon Merchant, the Mayor communicate with the Mayors of the nearby coastal communities to get a consensus to approach DOT with, and the Town Atty draft a resolution that the Town does not support bike paths on A1A.

There was no second to this motion.

Comm Kaleel moved that a letter be prepared for the Mayor's signature to Comm Mary McCarty stating that the Town's position based on Resolution No. 93-05 is opposed to the bike path, but the issue could be readdressed after a feasibility study and survey have been submitted, the Mayor communicate with the Mayors of the other coastal communities to get a consensus of feeling, and also that Sharon Merchant be asked for her support on this issue, seconded by Comm Aaskov.

Comm O'Hare commented that he would like to amend the motion to add that cyclists are permitted to use the entire roadway, additional paving will be counter to the lifestyle and ambiance we have come to associate with Ocean Ridge, and paving is not reasonably considered a change of a state transportation facility and would not warrant a mandatory bike lane upgrade, seconded by Comm Aaskov.

Motion Carried - Yea 4.

VI. Building Board of Appeals - Request for Finished Floor
Variance to be Below Code Required Elevation - Pat and
Vicki Conway, 2 Engle Dr.

Vicki Conway advised that she has lived in Ocean Ridge for ten years. She stated that her current residence is fifteen hundred square feet and she would like to add an addition of one thousand square feet. She explained that the current survey shows the residence to be at an elevation of 6.2' where the current code requires a minimum of 8'.

Town Manager Lanker commented that this is the first variance request for a FFE lower than in the code where the improvement exceeds more than fifty percent of the value of the home. He explained that in observing the property, which is not in a floodway, he does not see the addition as

having any negative effects upon response time for the Department of Public Safety or the Utilities companies. The only possible problem that he could foresee would be if too many of these types of variances were granted and the insurance rating was effected.

Comm Kaleel moved to approve the variance request as submitted provided a hold harmless agreement is executed, seconded by Comm O'Hare.

Atty Nicoletti advised the Commission that they must find good and sufficient cause, reasonable hardship, and that granting the variance requested will not confer on the applicant any special privilege that is denied to other lands, buildings or structures in the same zoning district in order to grant the variance. He stated that the Town Manager has explained the third part that it will not be a special privilege and Mrs. Conway has explained the good and sufficient cause for requesting the variance.

Mrs. Conway explained that the entire house would have to be torn down and rebuilt to conform at the 8' elevation which would create a great hardship on the owners. Comm Kaleel concurred that tearing down the existing residence would be a hardship.

Atty Nicoletti commented that a variance request of this type would generally include a hold harmless agreement. Mrs. Conway stated that she and her husband would have no problem with a hold harmless agreement.

Comm Kaleel commented that the pictures submitted with the variance request were very helpful.

Roll Call was made on Comm Kaleel's motion.

Motion Carried - Yea 4.

- VII. Continue Computer Presentations/Discussion
 - A. Champion Computer Corp.
 - B. Waldec/Ikon Technology Service

Mayor Stamos advised that his two greatest concerns were training and follow-up support for personnel and training for Michael Tait so that he could continue to help the staff after the installation.

Miguel Martinez, MIS Director for Waldec/Ikon Technology Service, advised that the current applications would still be available to staff once the new ones are installed. He advised that training for staff was not included as Mr. Tait is already familiar with the applications to be installed; however, some training is included for Mr. Tait for the upgraded network.

Abby Kennedy, also representing Waldec/Ikon, advised that they could train either on-site or in their office in Ft. Lauderdale. Mayor Stamos asked if the cost for additional training would be \$50 per hour as stated in the proposal. Mr. Martinez advised that it would be; although, personnel could be grouped together at the same rate.

Steve Swann, representing Champion Computer Corp., commented that he has found the biggest problem is getting the staff acclimated to Windows and using a mouse. He advised that his proposal contains eight hours of administrative training for Mr. Tait. He suggested that someone besides Mr. Tait also be trained in the event that Mr. Tait is no longer employed with the Town.

Comm Aaskov questioned how the transition would be made in the accounting software. Mr. Swann explained that the new computers will still be able to run the old applications. Mr. Tait explained that he believed it would be a year before the accounting functions were transferred to a windows application.

Comm O'Hare advised that the draft of the minutes from the previous computer workshop stated there was a three year on-site warranty included in the proposal. Mr. Martinez explained that the warranty covers hardware only although there is a support line that can be called for any software questions.

Comm O'Hare questioned the difference of the hardware between the companies. Mr. Martinez explained that they offer clone machines that are repaired for three years at no cost.

Comm O'Hare asked Mr. Tait which of the companies would make the transition easier on him. Mr. Tait advised that the Town has had a good relationship with Waldec in the past. He added that Waldec also has a good service department where Champion has none. Mr. Swann advised that as he uses only IBM computers, IBM would service any hardware problems.

Mayor Stamos questioned how many problems each company has with the equipment. Mr. Martinez advised that they have problems with only 1-2% of the computers as the clone equipment is tested before it is shipped. Mr. Swann advised that they have problems with approximately 5% of the IBM computers initially.

Mayor Stamos questioned where the computers were manufactured. Mr. Martinez stated that he was not aware of where all the components are made. Mr. Swann advised that some of the IBM components are made in Hungary and Canada with 75% of them being manufactured in the United States.

Comm O'Hare commented that he did not see any differences in the companies except in price. He questioned if the quotes had changed since the previous workshop. Town Manager Lanker advised that the quote from Champion had increased where Waldec's had decreased.

Mr. Martinez advised that Waldec would be able to decrease their current quote by eliminating some of the training time as a result of the laptops being deleted.

Comm Kaleel questioned what was meant by the office being "site ready." Mr. Martinez explained that would apply to offices that are new and have no desks or outlets. He advised that this building is "site ready."

Comm O'Hare questioned if the quote included surge protectors and back-up for any down time. Mr. Tait advised that these were already in place.

Comm Aaskov questioned when the system could be up and running if awarded that night. Mr. Swann replied that with all but one item currently in stock, he could have the new system up the week of September 8.

Comm Kaleel stated that a major concern of the Commission's is the administrative time necessary for the system. Mr. Swann advised that he felt a full-time person would still be necessary for the first six months after which the hours could be decreased to around twenty five to thirty a week. He advised that as more applications are installed, the staff will encounter additional opportunities.

Atty Nicoletti questioned if he would be able to communicate with the system from a remote location with either network that would be installed. Mr. Martinez explained that with either Waldec's or Champion's system, Atty Nicoletti would be able to dial in.

Comm Aaskov questioned why the five thousand dollar contingency is included if the Commission has been assured that there will be no extras added on after the bid is awarded. Town Manager Lanker advised that the contingency could be used for training.

Comm O'Hare commented that with IBM having problems with 5% of their units and Waldec only having 1-2% problems, he would feel more comfortable using Waldec which is closer and has their own service department.

Town Manager Lanker stated that administratively he initially recommended Champion based on their bid although the Town has had a good relationship with Waldec in the past.

Mr. Martinez advised that his quote could be reduced to \$39,999. Mr. Swann advised that with the Nexar server his quote would be \$38,375 and with the IBM server \$40,253.

Comm Kaleel asked who would service the different servers. Mr. Swann replied that the Nexar server would be serviced by Wang Computers and the IBM server by IBM.

Mayor Stamos commented that appropriating \$40,000 on computers now may be more than the residents want to spend and questioned purchasing only a portion of the computers now. Town Manager Lanker mentioned that the Town has a total surplus of approximately \$2.2 million. Mayor Stamos still questioned the possibility of phasing the equipment in. Mr. Martinez advised that he would not suggest phasing the computer equipment in as he felt it would be more costly in the long run.

Comm Kaleel advised that at this point he was in favor of Waldec because since they both sell and service the product, and may be more apt to understand any changes that might occur in the network or the needs of the Town in the future. Mr. Swann advised that although IBM services the units he provides, Champion is also available to answer questions and an IBM representative would be assigned to the Town as opposed to calling and getting a new service person for every request.

Mayor Stamos inquired about the feasibility of digital systems for the police vehicles which when used with a laptop computer can check driver license and tag information without having to go through the dispatcher. Director Hillery stated that the current workload of the department does not justify purchasing laptops. Mayor Stamos questioned if these laptops were added in the future, if they would be able to tie into the systems now being proposed. Mr. Swann replied that they would be able to work with either system.

Comm Kaleel moved to award the bid to Waldec without the contingency amount for all that is represented in the quote.

Comm Aaskov moved to amend the motion to include a \$1,000 contingency, to which there was no second.

Atty Nicoletti advised the Commission that the bid award would be represented by the passing of Resolution No. 97-29.

VIII. Resolution No. 97-29; Awarding Bid and Amending the 1996-
97 Annual Capital Project Fund Appropriations for the Purchase of New
Computer Equipment

Comm Kaleel moved to approve Resolution No. 97-29 including Waldec/Ikon as the vendor and \$39,999 as the amount, seconded by Comm O'Hare.

Comm O'Hare commented that he felt this amount should include everything necessary for the transfer of the system. He added that there should be no additional charges later on as Waldec has assured the Commission that they are aware of the current situation of the Town system and have planned for everything they will need. Mr. Martinez stated that Waldec has a 100% protection sign-off that guarantees there will be no additional expenses.

Mayor Stamos reiterated that he was unsure if the Commission should be spending this amount of money for a computer upgrade. Comm O'Hare stated that better service can be given to the residents with the newer equipment.

Comm Aaskov asked the Town Manager's opinion now as he had earlier supported Champion. Town Manager Lanker stated that since the systems are so similar and now Waldec has the lower quote, he would recommend Waldec.

Mr. Swann advised that for the \$254 difference in the prices of the systems, IBM would be the better value.

Mr. Martinez stated that he believed the Commission's decision should be based upon who the staff is more comfortable with servicing the system. Town Manager Lanker stated that he has been satisfied with the service from Waldec in the past.

Comm Kaleel questioned if either quote included any kind of software maintenance program in the event that the Town did not want to keep a full-time position for maintenance of the system. Mr. Swann replied that they did have a program. He added that they also have a disaster recovery program which would allow the Town usage of computer equipment in a Champion location in the event of a hurricane. Mr. Martinez explained that Waldec has many different programs to choose from.

Mayor Stamos asked Mr. Tait which company he was more comfortable with. Mr. Tait replied that with the hardware being comparable, he was more comfortable with the service from Waldec.

Roll Call was made on Comm Kaleel's motion.

Motion Carried - Yea 4.

The Town Commission thanked both of the companies for their time.

Mr. Swann advised that since Champion was not awarded the bid for the computer system, he did not want to be involved in the computer order for the alarm monitoring which would involve Champion having a service contract with the Town for only one unit.

Town Clerk Hancsak explained that the computer component for the alarm monitoring was to be ordered from Champion as they had quoted the best price. Town Manager Lanker stated that the unit had not been ordered yet as he and Mr. Tait were waiting to see who would receive the bid at

this meeting.

Atty Nicoletti stated that he did not feel it would be a problem to order the alarm monitoring computer from Waldec now. Town Manager Lanker concurred and added that since Waldec's quote had decreased, the price would even be less now going with Waldec.

Mayor Stamos questioned the vendors changing the prices from their original quotes. Comm O'Hare explained that the original bids were rejected and both companies were invited to resubmit. The Town Atty agreed.

Comm Kaleel advised that he was disappointed in the presentations because the Commission was forced to ask the questions to discover the differences in the bids and services of the two companies. He added that perhaps the Commission did not do all the background work necessary to ask to right questions to make the best decision. Comm Kaleel stated that he felt it was inconsistent on the part of the Town Commission to choose different companies for the computer network and the alarm monitoring. He added that the Commission should have thought ahead on this issue so as to tie the two issues together to pick the best company.

Comm Kaleel asked if the Town would still be within the amount given on the resolution for the purchase of the alarm monitoring equipment. Town Manager Lanker advised that the price would be approximately five hundred dollars less with Waldec's new quote.

IX. Adjournment

The meeting was adjourned at 7:15 PM.

Mayor Stamos

Commissioner Aaskov

Attest By:

Commissioner Kaleel

SPECIAL MEETING OF THE TOWN COMMISSION ON THURSDAY, AUGUST 21,
1997

Town Clerk

Commissioner O'Hare