

SPECIAL MEETING HELD BY THE TOWN COMMISSION FOR THE TOWN OF OCEAN RIDGE, FLORIDA, TO BE HELD IN THE TOWN HALL ON WEDNESDAY, MAY 29, 2002, AT 3:00 P.M.

The meeting was called to order at 3:20 P.M. and roll call was answered by the following:

Vice Mayor Aaskov  
Commissioner Bingham

Commissioner Schulte  
Commissioner Willens

It was noted that Mayor Kaleel would be arriving late.

1. 2<sup>nd</sup> INTERVIEWS FOR TOWN MANAGER POSITION

Vice Mayor Aaskov advised that this meeting was being held to re-interview two candidates, Kathleen Dailey and Frank Spence.

Comm Schulte, while absent on vacation, telephoned and advised that he would telephone back at approximately 4:30 P.M. so that he could be part of the discussion regarding the candidates.

Mayor Kaleel arrived at approximately 3:25 P.M.

The Commission asked several questions to each candidate regarding items such as beautification/landscape, their professional strengths/weaknesses, code enforcement, carrying the Town's Mission Statement, zoning, future plans, and favorite and least favorite aspects of their jobs.

Following the interviews, the Commission concurred that both candidates were quite different from each other, however, they both were qualified for the position.

Comm Aaskov commented that she felt Ms. Dailey would be a better fit for the Town and moved that the Town Atty negotiate with her for the position, seconded by Comm Willens. She added that she felt Ms. Dailey presented herself well. She also stated that Ms. Dailey was not afraid to say that she would need to get familiar with zoning review. Comm Bingham stated that she did not feel that Mr. Spence provided an answer regarding plan review. After reviewing her notes, Karen Hancsak advised that once the question was rephrased to Mr. Spence he did state that he could perform the zoning review.

Comm Schulte, via telephone, stated that he felt both candidates were qualified, however, Ms. Dailey's expertise has been more focused in human resources and this would be her first Town Manager position, whereas, he felt Mr. Spence could come on board and do the job well quickly.

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Mayor Kaleel agreed that Mr. Spence had more experience and hands on with a variety of tasks but he felt that Ms. Dailey could also handle the tasks. He added that it narrows down to the best personality match for the Town and he was torn because both could contribute to the Town.

Comm Bingham stated that she felt Ms. Dailey had more vitality and she felt when questioning Mr. Spence it was difficult to get a direct answer.

Comm Willens stated that he felt Ms. Dailey had more of an inclination to get directly involved in a matter where Mr. Spence might delegate duties more. He agreed that she did not have the same experience as Mr. Spence, however, he felt she really wanted the position of Town Manager in a small community. He added that any of his reservations regarding Mr. Spence from the last meeting are now gone.

At this point Interim Town Manager Hancsak distributed the letter and memorandum describing the benefits for Greg Dunham when he was hired. She stated that no one was directed to complete any sort of reference or background check. Mayor Kaleel suggested that the Town Attorney and police perform the appropriate checks.

Comm Aaskov amended her motion to authorize the Town Attorney to begin negotiations with Kathleen Dailey confirming references and completing a background check. Comm Willens seconded the motion.

Motion carried – Yea (4).

Comm Willens moved that the Town Attorney be authorized to negotiate with Mr. Spence if negotiations with Kathleen Dailey fail. Comm Bingham seconded the motion.

Motion carried – Yea (3) (Willens, Bingham, Kaleel)  
Nay (1) (Aaskov)

ADJOURNMENT

The meeting was adjourned at approximately 5:30 P.M.

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Mayor Kaleel

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Comm Aaskov

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Comm Bingham

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Comm Schulte

\_\_\_\_\_  
Comm Willens

ATTEST:

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Town Clerk