

TOWN OF OCEAN RIDGE

AGENDA



Dec. 6, 2004

6:00 P.M.

TOWN HALL – MEETING CHAMBERS

TOWN COMMISSION

Mayor Kenneth M. Kaleel

Commissioner Lynn L. Allison

Commissioner Betty P.B. Bingham

Commissioner Bernd A. Schulte

Commissioner Geoffrey A. Pugh

ADMINISTRATION

Town Manager D. Bill Mathis

Town Attorney Kenneth G. Spillias

Town Clerk Karen E. Hancsak

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at 732-2635 at least 2 days prior to the meeting in order to request such assistance.

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of the Town Commission Meeting of Nov. 1, 2004
2. Ocean Ridge Resolution No. 2004-27; Designating the Supervisor of Elections as a Member of the Canvassing Board to be in Attendance for the Testing of the Computer Electronic Systems Tabulating Equipment to be Used for the February 8, 2004 election, and to Canvass Returns of Such Election Including the Absentee Ballots and Assigning the Supervisor of Elections to Handle the Absentee Ballots
3. Ocean Ridge Resolution No. 2004-28; Approving the Disaster Funding Agreement with the Florida Dept. of Community of Affairs for Hurricane Jeanne
4. Ocean Ridge Resolution No. 2004-29; Encouraging the State of Florida to Devote Certain Proceeds to Establish a Pilot Program or a Grant Program that Provides Financial Incentives for Contractors and their Clients to Voluntarily Use Certain Construction Techniques and Materials During Reconstruction Following Natural Disasters

MOTION	SECOND	DISCUSSION	VOTE
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ANNOUNCEMENTS AND PROCLAMATIONS

5. The administrative offices will be closed for the official holidays on Friday, Dec. 24, 2004 and Dec. 31, 2004
6. 2005 Municipal Election
 - a. Date of election is February 8, 2004
 - b. Two Commission Seats for a Three Year Term Each
 - c. Candidate Filing Dates run Dec. 20, 2004 through 3:00 PM on Jan. 14, 2005

PUBLIC COMMENT – (15 minute maximum with 3 minute individual limit)

PUBLIC HEARINGS

None

REGULAR AGENDA

(Items Which Require Town Commission Action That Must Be Filed With Town Clerk 1 Week prior to Meeting – Public comment Permitted)

REPORTS

7. Town Manager
8. Town Attorney
9. Director of Public Safety
10. Town Engineer (SFRN, Inc.) – Drainage Update

ACTION ITEMS

11. Discuss Uniform Policy for Maintenance of the Town ROW's By: D. Bill Mathis, Town Manager

12. **Report on Sewer Study Proposal** By: D. Bill Mathis, Town Manager

RESOLUTIONS

(Possibly Requiring Discussion)

None

FIRST READING OF ORDINANCES

13. **Ordinance #551; Exempting Itself from the Provisions of Section 101.657, F.S. Specifically Related to Early Voting; Repealing all Ordinances or Parts of Ordinances in Conflict Herewith**

SECOND READING, PUBLIC HEARING AND ADOPTION OF ORDINANCES

14. **Ordinance #548; Amending the Code of Ordinances at Chapter 1, Section 1-3 Amending the Definition of Encroachment as Pertaining to Vehicles; Amending Chapter 34, Nuisances, Section 34-163, Revising Provisions for the Approval of Landscaping or Other Encroachments Within Public Rights of Way**
15. **Ordinance #550; Amending the Code of Ordinances at Chapter 1, Section 1-3, Definitions, Adding the Definitions of "Parkway" and "Swale"; Amending Chapter 67, Article VII, Building Standards, Division 1, Minimum Real Property Standards; Section 67-174, Providing for Maintenance and Appearance Standards on Private Property and Public Rights-of-Way; Amending Section 67-181 Providing for Notice and Enforcement of the Provisions of Chapter 67**

TOWN COMMISSION COMMENTS

(Information Items Only – 3 minute limit per item)

16. **Discuss the Strategic Planning Meeting for 2005** By: Comm Allison
17. **Summary of Open Invitation Meeting Held by Comm Allison** By: Comm Allison
18. **Discuss DNO/ENO Insurance Coverage** By: Comm Schulte

ADJOURNMENT

**NEXT SCHEDULED TOWN MEETING(S):
JANUARY 3, 2005 AT 6:00 P.M. REGULAR TOWN COMMISSION MEETING**