

REGULAR COMMISSION MEETING HELD MARCH 3, 2008

Regular Commission Meeting of the Town of Ocean Ridge held on Monday, March 3rd, 2008 at 6:00 PM in the Town Hall Meeting Chambers.

Oaths and Swearing In Ceremony for Betty Bingham & Terry Brown was performed by Judge Brown.

The meeting was called to order by Mayor Kaleel and roll call was answered by the following:

Commissioner Bingham	Commissioner Pugh
Commissioner Allison	Commissioner Brown
Mayor Kaleel	

Pledge of Allegiance

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Comm. Allison requested to move items #14 Discuss Ocean Ave. Landscaping Plan and to include it with the Town Manager's Report.

CONSENT AGENDA

1. Minutes of Town Commission Meeting of Feb. 4, 2008
2. Minutes of Special Town Commission Meeting of Feb. 15, 2008

Comm. Pugh motioned to approve the Agenda and Consent Agenda as amended. Seconded by Comm. Bingham.

Motion Carried – yea 5.

PUBLIC COMMENT

Nancy Hogan, 37 Hibiscus Way, stated her concern of community spirit, and felt it important that the public be able to support a candidate of their choice without repercussion. She also commented that within hours of putting up her signs, they were stolen, and she had filed 3 police reports for these lost signs. One of the officers on the morning of the election misinformed her that she had to stay on the street, and was not aware of the 100ft law. She was also concerned that the Woolbright Detention Area looked overgrown with weeds, and was eroded. Manager Schenck advised that he would look at the site.

REPORTS

3. Town Manager

Manager Schenck gave his report: 1) Stormwater Drainage Project – South Phase was complete. 2) The Woolbright Detention Area landscaping had been approved by the South Florida Water Management. The water quality report was complete and had been submitted to FDEP for their review as required by the 319 Grant. 3) Town Hall construction had some delay with trusses, but contractor assured that they are on schedule and it is in budget. 4) Coconut Lane drainage - a design of the system to eliminate the water accumulation has been submitted to the Water Management District. Upon their approval it will be presented to the Commission for authorization to bid the project. A grant for \$210,500 had been applied for, and was awaiting their decision. 5) Harbour Drive South had valves still on order through the Federal Government, and then it can be completed. 6) Ocean Avenue Landscape was on hold until a consensus is made.

14. Discuss Ocean Ave. Landscaping Plan that was Previously Approved

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Comm. Allison reported that the Garden Club of Ocean Ridge was concerned with the possibility of palm trees being relocated or removed and destroyed. The Garden Club's Beautification Committee requested to help with the Ocean Avenue Landscaping Plan. (This Beautification Committee had been formed prior to the Commission's desire to change the landscaping on Ocean Avenue.) Brown noted that both he and Comm. Bingham were members of the Beautification Committee, and asked the Town Attorney if it would be a conflict of interest. Atty. Erin Deaday stated that she would check if there was a conflict and would notify the commission with her conclusion. Manager Schenck noted that Ocean Ridge's new landscaper were also Landscape Architects, and may also be available to assist with the project.

Stella Kolb, 204 Beachway Drive, as a representative of the Beautification Committee reported that she and Julia Walker had a preliminary meeting with Manager Schenck noting their concerns and their willingness to help with the project, and within the month they would make their recommendations.

Manager Schenck finished his report stating: 7) Island Drive Bridge – they had just received the initial plans and they were in the process of being reviewed and discussed with the residents. 8) Spanish River Drive Drainage – he will be requesting the commission to go out to bid, as the estimated cost is \$400,000. This item would be discussed later in the meeting. 9) A1A Problems – there were 4 areas of concern brought up by one resident, and 2 of the 4 areas FDOT had corrected.

4. Town Attorney

Atty. Spillias was absent with notice, and Atty. Erin Deady was present. Atty. Deady stated that DCA was proposing some coastal hazard changes that could affect Briny Breezes. They would keep an eye on it, and notify the commission of the outcome.

5. Director of Public Safety

Chief Hillery had nothing to report

6. Town Engineer

Engineer Tropepe was absent with notice.

ACTION ITEMS

7. Action to Fill Appointments to Board of Adjustment and Planning & Zoning Commission
Clerk Hanscak reported that for the Board of Adjustment there were three seats open. Gail Aaskov and Mark Hanna have both expressed an interest in serving again, and the alternates Jeff Lee and Eric Kramer have also expressed an interest in serving again. The seat for Terry Brown is vacated. Clerk Hanscak also reported that in regards to the Planning & Zoning Board all three existing members have expressed an interest in serving again. Mr. Gimmy asked to switch to the Board of Adjustment if possible since he has been on the P & Z since 1996. If they were to reappoint all the existing members there would actually only be one opening. In the last couple of years, the following individuals have expressed interest in serving on boards: Stormet Norem, Hans Kahlert, John Wooten and Penny Kosinski.

A discussion was held and the following people were nominated for Board of Adjustment: Gail Aaskov, Mark Hanna, Bruce Gimmy and Penny Kosinski as regular members and Jeff Lee and Eric Kramer as alternates.

Comm. Pugh motioned to reappoint Gail Aaskov and Mark Hanna as regular members, and to approve Bruce Gimmy as a regular member to the Board of Adjustment. Seconded by Comm. Allison.

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Motion Carried – yea (4); nae (1) – Comm. Brown

Comm. Pugh moved to reappoint Jeff Lee and Eric Kramer as alternate members to the Board of Adjustment. Seconded by Comm. Brown.

Motion Carried – yea (4); nae (1) Comm. Allison.

The following people were nominated and discussed for Planning & Zoning: James Bonfiglio, Gerry Goray and Mark Marsh as regular members, and Dr. Richard Bajakian, Dr. John Wootten and Penny Kosinski as alternates.

After discussion, the final passed motions included: Comm. Allison motioned to reappoint James Bonfiglio and Gerald Goray as regular members and to appoint Mark Marsh as a regular member. Seconded by Comm. Pugh

Motion Carried – yea (5)

Comm. Brown motioned to appoint Dr Bajakian and Penny Kozinski as alternate members to the Planning & Zoning Commission. Seconded by Comm. Pugh.

Motion Carried – yea (4); nae (1) Comm. Allison.

8. Approval of Landscape Maintenance Bid to Chris Wayne and Assoc., Inc. in Amount of \$29,800 from Budgeted Funds

Manager Schenck reported that 8 bids had been received and the prices ranged from \$29,800 to \$104,200. The low bidder was Chris Wayne & Associates. They currently service Manalapan and the Town of Lake Park, and their references were favorable. Their bid did not include the east end of Ocean Avenue or Townhall at this time, so the cost will increase with these additions.

Comm Bingham authorized the approval of landscape maintenance bid to Chris Wayne and Assoc., Inc. in the amount of \$29,800 from budgeted funds, subject to attorney review of contract. Seconded by Comm. Brown.

Comm. Bingham requested that herbicides not be used except for the sidewalks or roads, and she asked for more specific detail concerning the price for sprinkler repairs of \$50/hr.

Motion Carried.

9. Approval of Bid Process for Drainage Improvements to Inlet Cay Island

Manager Schenck reported that the estimated cost is about \$400,000, with engineering costs for the bid package and construction inspection estimated at \$5,000. About \$100,000 will come from the Capital Projects Fund, and balance of \$300,000 would be funded from the Town's reserve account.

It was discussed that the cost of this project along with other current pending projects such as the bridge Coconut Lane and townhall will definitely decrease the reserves. It was questioned if the project as a whole was a priority, or if it could be broken down. A consensus was made for it go out to bid with a line item breakdown of the scope of work. The work could then be broken down and performed on a priority basis.

10. Authorize Expenditure not to Exceed \$8,000 from the Contingency Account for the Development of a Personnel Manual

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Comm. Allison discussed getting a template of a personnel manual from another municipality, and assist the town staff in the development of a personnel manual. This would save the town the expense of having it prepared by a private company. Once a draft was complete, it would be presented to the Commission for approval.

RESOLUTIONS

11. No. 2008-03; Electing a Mayor

Comm. Allison motioned to approve Kenneth Kaleel as Mayor of the Town of Ocean Ridge. Seconded by Comm. Pugh.

Motion Carried – yea 5.

12. No. 2008-04; Electing a Vice Mayor

Comm. Allison motioned to approve Elizabeth Bingham as Vice Mayor of the Town of Ocean Ridge. Seconded by Comm. Pugh.

Motion Carried – yea 5.

13. No. 2008-05; Designating Depositories, Authorizing Treasurer or Deputy Treasurer to Sign Town Checks; Authorizing any One of the Five Town Commissioners to Countersign Town Checks

Comm. Bingham motioned to approve designation depositories, and authorized Treasurer or Deputy Treasurer to sign town checks, and authorizing any one of the five town commissioners to countersign town checks. Seconded by Comm. Allison.

Motion Carried – yea 5.

ADJOURNMENT

Meeting was adjourned at 6:50p.m.

Attest By:

Town Clerk

Mayor Kaleel

Commissioner Allison

Commissioner Bingham

Commissioner Brown

Commissioner Pugh