

**TOWN OF OCEAN RIDGE**

**AGENDA**



**December 1, 2008**

**6:00 P.M.**

**TOWN HALL – MEETING CHAMBERS**

**TOWN COMMISSION**

Mayor Kenneth M. Kaleel

Commissioner Lynn L. Allison

Commissioner Betty P.B. Bingham

Commissioner Terry Brown

Commissioner Geoffrey A. Pugh

**ADMINISTRATION**

Town Manager Kenneth N. Schenck, Jr.

Town Attorney Kenneth G. Spillias

Town Clerk Karen E. Hancsak

**RULES FOR PUBLIC PARTICIPATION**

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
  - A. Public Hearings: Any citizen is entitled to speak on items under this section.
  - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
  - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

**APPELLATE PROCEDURES**

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at 732-2635 at least 2 days prior to the meeting in order to request such assistance.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA**

**CONSENT AGENDA**

1. **Minutes of Regular Town Commission Meeting of Nov. 3, 2008**
2. **Ocean Ridge Resolution No. 2008-13; Designating the Supervisor of Elections as a Member of the Canvassing Board to be in Attendance for the Testing of the computer Electronic Systems Tabulating Equipment to be Used for the February 10, 2009 Election, and to Canvass Returns of Such Election Including the Absentee Ballots and Assigning the Supervisor of Elections to Handle the Absentee Ballots**
3. **Authorize Closure of Administrative Offices on Friday, Dec. 26<sup>th</sup>, 2008 with Staff Utilizing Individual Vacation Days**
4. **Approve \$200 Sponsor Donation to the Tri-Cities Annual BBQ for the Palm Beach County League of Cities from the Contingency Account**

MOTION	SECOND	DISCUSSION	VOTE
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**ANNOUNCEMENTS AND PROCLAMATIONS**

5. **The administrative offices will be closed on Thursday, Dec. 25<sup>th</sup> and Friday, Dec. 26<sup>th</sup>, 2008 and Thursday, Jan. 1, 2009 for the Official Holidays**
6. **The Holiday Light the Lights and Open House for the New Town Hall/Police Complex will be Held on Friday, Dec. 5, 2008 from 5:30 PM – 8:30 PM for Ocean Ridge Residents**
7. **2009 Municipal Election**
  - a. **Date of Election is February 10, 2008**
  - b. **Two Commission Seats Open for Three Year Terms**
  - c. **Candidate Filing Dates run Dec. 22, 2008 through 3:00 PM on January 16, 2009**

**PUBLIC COMMENT** – (15 minute maximum with 3 minute individual limit)

**PUBLIC HEARINGS**

None

**REGULAR AGENDA**

(Items Which Require Town Commission Action That Must Be Filed With Town Clerk 1 Week prior to Meeting – Public comment Permitted)

**REPORTS**

8. **Town Manager**
9. **Town Attorney**
10. **Director of Public Safety**
11. **Town Engineer**

**ACTION ITEMS**

12. **Approve Facility Use Application for Community/Town Hall Chambers By: Kenneth Spillias, Town Attorney**

13. **Award Bid for Island Drive Replacement to Anzac Contractors in the Amount of \$590,496.52 and also \$33,200 to Bridge Design Assoc. for the Engineering from Monies Approved to be Transferred from the General Fund to the Capital Projects Fund For FY 2008/09** By: Kenneth Schenck, Town Manager
14. **Discuss Boynton Beach's Inlet Modification Study and Rank the Various Alternatives Within the Study to be Forwarded to Boynton Beach** By: Kenneth Schenck, Town Manager
15. **Approval of Total Expenditure of \$48,839 for the Water Feature in Front of Town Hall/Police Complex** By: Kenneth Schenck, Town Manager
16. **Authorize Construction of Boardwalk at Woolbright Detention Area in the Amount Not to Exceed \$15,000 from the Contingency Account** By: Kenneth Schenck, Town Manager
17. **Discuss Displaying of Artwork in the Town Hall Area** By: Karen Hancsak, Town Clerk

**RESOLUTIONS (Possibly Requiring Discussion)**

None

**FIRST READING OF ORDINANCES**

None

**SECOND READING, PUBLIC HEARING AND ADOPTION OF ORDINANCES**

None

**TOWN COMMISSION COMMENTS**

**(Information Items Only – 3 minute limit per item)**

18. **Discuss Holiday Bonuses for Employees** By: Mayor Kaleel
19. **Discuss Process and Schedule of Removal of Invasive Non-Native Plants from Town ROW's at Beach Crossovers** By: Comm Brown

**ADJOURNMENT**

REGULAR COMMISSION MTG HELD DEC. 1, 2008

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**NEXT SCHEDULED TOWN MEETING(S):  
JANUARY 5, 2009 AT 6:00 P.M. REGULAR TOWN COMMISSION MEETING**