

**TOWN OF OCEAN RIDGE**

**AGENDA**



**January 5, 2009**

**6:00 P.M.**

**TOWN HALL – MEETING CHAMBERS**

**TOWN COMMISSION**

Mayor Kenneth M. Kaleel

Commissioner Lynn L. Allison

Commissioner Betty P.B. Bingham

Commissioner Terry Brown

Commissioner Geoffrey A. Pugh

**ADMINISTRATION**

Town Manager Kenneth N. Schenck, Jr.

Town Attorney Kenneth G. Spillias

Town Clerk Karen E. Hancsak

**RULES FOR PUBLIC PARTICIPATION**

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
  - A. Public Hearings: Any citizen is entitled to speak on items under this section.
  - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
  - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

**APPELLATE PROCEDURES**

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at 732-2635 at least 2 days prior to the meeting in order to request such assistance.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA**

**CONSENT AGENDA**

1. **Minutes of Regular Town Commission Meeting of Dec. 1, 2008**
2. **Appointment of Poll Workers**
3. **Ocean Ridge Resolution No. 2009-01; Recognizing the “Building Citizenship in the Community: Back to Basics” Initiative of the Florida League of Cities, Inc. and Pledging Support for this Statewide Effort**
- 3.a. **Ocean Ridge Resolution No. 2009-02; Approving the First Amendment to the Interlocal Agreement to Promote Undergrounding of Utility Facilities and Related Implementation Activities Between the Town and Florida Municipalities**

MOTION	SECOND	DISCUSSION	VOTE
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**ANNOUNCEMENTS AND PROCLAMATIONS**

4. **The administrative offices will be closed on Monday, Jan. 19, 2009 for the Official Holiday**
5. **2009 Municipal Election/Elección Municipal 2009**
  - a. **Proclamation for Election held on February 10, 2009/Proclamación para elección sostenida el 10 de febrero de 2009**
  - b. **Two Commission Seats Open for Three Year Terms Each/Comisión dos puestos para tres años cada uno**
  - c. **Candidate Filing Dates run Dec. 22, 2008 through 3:00 PM on January 16, 2009/Las fechas de la clasificación del candidato corren el 22 de diciembre de 2008 por 3:00 p.m. el 16 de enero de 2009**

**PUBLIC COMMENT** – (15 minute maximum with 3 minute individual limit)

**PUBLIC HEARINGS**

None

**REGULAR AGENDA**

(Items Which Require Town Commission Action That Must Be Filed With Town Clerk 1 Week prior to Meeting – Public comment Permitted)

**REPORTS**

6. **Town Manager**
7. **Town Attorney**
8. **Director of Public Safety**
9. **Town Engineer**

**ACTION ITEMS**

10. **Discuss Investment Options** By: Karen Hancsak, Town Clerk
11. **Approve Town Hall Change Orders** By: Kenneth Schenck, Town Manager
  - a. **Additional \$6,784 for Water Feature to be Funded from the McGinty Bequest**

- b. **Additional \$10,122 for Architectural Services to Bridges, Marsh & Assoc. (Insurance Reimbursement Possible for \$4,547)**
  - c. **Additional \$77,806 to BSA for Change Orders #56-65 (Excluding Water Feature and Associated Plane Crash Expenses) Funded from General Fund Reserve Account (Some of these costs will be reimbursed from FEMA Grant when received)**
12. **Approval of Change Order #1 with Delta Petroleum in the Amount of \$20,088 Related to the Purchase of a 75 Gallon Day Tank for the Town Hall Emergency Generator, Running a Fuel and Electric Line to the Garage, and Approving Funding of a Temporary Tank while the 1,000 Gallon Tank was Installed – All to be Funded from Surplus Drainage Loan Monies in the Capital Projects Fund By: Kenneth Schenck, Town Manager**
13. **Discuss Condition of Seawall at Inlet Cay Drive and Approve Design of Inlet Cay Seawall Repairs by Bridge Design Associates in an Amount of \$17,500 Funded from the Capital Projects Fund Surplus Drainage Loan Monies and also Approve Bidding Process Once the Design is Complete By: Kenneth Schenck, Town Manager**

**RESOLUTIONS (Possibly Requiring Discussion)**

**None**

**FIRST READING OF ORDINANCES**

**None**

**SECOND READING, PUBLIC HEARING AND ADOPTION OF ORDINANCES**

**None**

**TOWN COMMISSION COMMENTS**

**(Information Items Only – 3 minute limit per item)**

**ADJOURNMENT**

**NEXT SCHEDULED TOWN MEETING(S):  
FEBRUARY 2, 2009 AT 6:00 P.M. REGULAR TOWN COMMISSION MEETING  
FEBRUARY 10, 2009 ELECTION DAY 7:00 AM – 7:00 PM**