

TOWN OF OCEAN RIDGE

AGENDA



August 1, 2011

6:00 P.M.

TOWN HALL – MEETING CHAMBERS

TOWN COMMISSION

Mayor Kenneth M. Kaleel

Commissioner Lynn L. Allison Commissioner Edward J. Brookes

Commissioner Zoanne R. Hennigan Commissioner Geoffrey A. Pugh

ADMINISTRATION

Town Manager Kenneth N. Schenck, Jr. Town Attorney Kenneth G. Spillias

Town Clerk Karen E. Hancsak Police Chief Chris Yannuzzi

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at 732-2635 at least 2 days prior to the meeting in order to request such assistance.

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of Regular Town Commission Meeting of July 5, 2011
2. Minutes of Special Town Commission/Proposed Budget and Millage of July 20, 2011
3. Approval of Annual Floodplain Management Report for FY 2009/10

MOTION	SECOND	DISCUSSION	VOTE
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ANNOUNCEMENTS AND PROCLAMATIONS

4. The Tentative Budget Adoption and Regular Town Commission Meeting will be held on Monday, September 12, 2011 at 5:01 PM and Regular Meeting Immediately to Follow
5. The Administrative Office will be Closed on Monday, Sept. 5, 2011 for the Official Holiday

PUBLIC COMMENT – (15 minute maximum with 3 minute individual limit)

PUBLIC HEARINGS

None

REGULAR AGENDA

(Items Which Require Town Commission Action That Must Be Filed With Town Clerk 1 Week prior to Meeting – Public comment Permitted)

REPORTS

6. Town Manager
7. Town Attorney
8. Police Chief
9. Town Engineer

ACTION ITEMS

10. Presentation of the Annual Audit by Nowlen, Holt & Miner, PA for Fiscal Year 2009/10 By: Ron Bennett, Nowlen, Holt & Miner
11. Award of 150KW Generator Bid in the Amount of \$62,625 from the Capital Projects Fund By: Kenneth Schenck, Town Manager
12. Bid Award of Coconut Lane Drainage Improvements to Tenex Enterprises in the Amount of \$382,618 from the Capital Projects Fund By: Kenneth Schenck, Town Manager
13. Approve Contract with Engenuity Group for Construction Services (Phase II) Related to the Coconut Lane Drainage Improvements (Previously Designed by Engenuity) in an Amount Not to Exceed \$36,600 from the Capital Projects Fund By: Kenneth Schenck, Town Manager
14. Approve Purchases in FY 2010/11 Budget of Advanced Authentication System (\$4,240), Two Security Cameras (\$1,742), Upgraded Security System Hard Drive (\$880) from the Law Enforcement Capital Outlay Account, One Police Vehicle (approximately \$28,000) Utilizing Excess Law Enforcement

Overtime Funds, and also Purchasing of the USA CAD Software from the Capital Projects Fund Including One Year Maintenance (approximately \$72,000 +/-) By: Kenneth Schenck, Town Manager

- 15. Renew Audit Contract with Nowlen Holt & Miner By: Kenneth Schenck, Town Manager**

RESOLUTIONS

None

FIRST READING OF ORDINANCES

None

SECOND READING AND ADOPTION OF ORDINANCES

None

TOWN COMMISSION COMMENTS

(Information Items Only – 3 minute limit per item)

- 16. Discuss Review of the Fire/EMS Contract By: Comm Allison**

ADJOURNMENT

NEXT SCHEDULED TOWN MEETING(S):

**TENTATIVE BUDGET ADOPTION/REGULAR COMMISSION MEETING SEPT 12, 2011 5:01 PM
FINAL BUDGET ADOPTION MEETING SEPT. 19, 2011 AT 5:01 PM**