

TOWN OF OCEAN RIDGE

AGENDA



November 5, 2012

6:00 P.M.

TOWN HALL – MEETING CHAMBERS

TOWN COMMISSION

Mayor Geoffrey A. Pugh

Commissioner Gail Adams Aaskov

Commissioner Lynn A. Allison

Commissioner Edward J. Brookes

Commissioner Zoanne R. Hennigan

ADMINISTRATION

Town Manager Kenneth N. Schenck, Jr.

Town Attorney Kenneth G. Spillias

Town Clerk Karen E. Hancsak

Police Chief Chris Yannuzzi

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at 732-2635 at least 2 days prior to the meeting in order to request such assistance.

ROLL CALL

PLEDGE OF ALLEGIANCE

REGULAR MEETING

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

CONSENT AGENDA

1. **Minutes of Final Budget Hearing/Special Town Commission Meeting of Sept. 25, 2012**
2. **Minutes of Regular Town Commission Meeting of Oct. 1, 2012**
3. **Ocean Ridge Resolution No. 2012-15; Urging Local Retailers Selling Tobacco Products, to Refrain from Selling and Marketing Flavored Tobacco Products, Which Tend to Promote and Influence Underage and/or Youthful Consumption**
4. **Ocean Ridge Resolution No. 2012-16; Supporting PROTECT OUR BEACHES, INC., a Coalition to Finding a Permanent Ecologically Sound Solution to Protecting our Beaches and Dunes from Erosion**

MOTION	SECOND	DISCUSSION	VOTE
--------	--------	------------	------

ANNOUNCEMENTS AND PROCLAMATIONS

5. **The Administrative Offices will be closed on Monday, Nov. 12, 2012 and Thursday, Nov. 22nd and Friday, Nov. 23rd, 2012 for the Official Holidays**
6. **The Annual “Light the Lights Celebration” will be held on Friday, Dec. 14, 2012 from 5:30 PM to 7:30 PM – Light Snacks and Beverages will be served and Children can expect a visit from Santa and some added fun**

PUBLIC COMMENT – (15 minute maximum with 3 minute individual limit)

PUBLIC HEARINGS

None

REGULAR AGENDA

(Items Which Require Town Commission Action That Must Be Filed With Town Clerk 1 Week prior to Meeting – Public comment Permitted)

REPORTS

7. **Town Manager**
8. **Town Attorney**
9. **Police Chief**
10. **Town Engineer**

ACTION ITEMS

11. **Authorize Budget Amendment to the FY 2011/12 Budget By: Kenneth Schenck, Town Manager**
12. **Presentation of PBSO/Ocean Ridge PD Analysis and Possible Decision Regarding Same**

RESOLUTIONS

13. **Resolution No. 2012-14; Pertaining to Ocean Ridge Vacant Property Registration (related to Ordinance No. 600)**

FIRST READING OF ORDINANCES

None

SECOND READING AND ADOPTION OF ORDINANCES

14. **No. 600; Amending its Code of Ordinances, at Chapter Thirty by Creating a New Article IX Registration and Maintenance of Properties in Foreclosure; Providing for Severability; Providing for Repeal of Ordinances in conflict; Providing for Codification; and Providing for an Effective Date**

TOWN COMMISSION COMMENTS

(Information Items Only – 3 minute limit per item)

15. **Discuss Placement of Sheds By: Mayor Pugh**

ADJOURNMENT

**NEXT SCHEDULED TOWN MEETING(S):
REGULAR TOWN COMMISSION MEETING DEC. 3, 2012 AT 6:00 PM**

An Analysis of the Palm Beach County Sheriff's
Proposal to Provide Police Services to Ocean Ridge
November 1, 2012

Table of Contents

	<u>PAGE NO.</u>
1: Purpose of the Analysis	1
2: History/Background	1
3: Police Staffing and Schedules	2
a. Ocean Ridge Police Department Staffing	2
b. Proposed Sheriff's Staffing	3
4: Police Duties and Services	4
a. Ocean Ridge Police Duties and Services	4
b. Proposed Sheriff's Deputy's Duties and Services	5
5: Police Dispatch Staffing, Duties and Services	5
a: Ocean Ridge Dispatch Staffing, Duties and Service	5
b: Proposed Sheriff's Dispatch Staffing, Duties and Service	6
6: Sheriff Department's Additional Services	6
7: Ocean Ridge Property to be Transferred to the Sheriff's Department	6
8: Budget Comparison	7
a. Sheriff's Cost Proposal	7
b. Ocean Ridge Cost for Maintaining Their Police Department	8
c. Budget Comparison	8
9: Summary	9
Appendix A- Summary of Alarm Calls for Three Years	
Appendix B- Ocean Ridge Property to be Transferred to the Sheriff's Department	
Annual Activity Police Reports - 2010, 2011, 2012	

An Analysis of the Palm Beach County Sheriff's Proposal to Provide Police Services to Ocean Ridge

1: Purpose of the Analysis:

As a part of the budget development for FY 2011/2012 the Town Commission evaluated different options to reduce the budget. A suggestion was made to obtain a proposal from the Palm Beach County Sheriff's Department (PBSO) to provide law enforcement services for the Town. The purpose was to see if the Town could reduce their costs for these services since they represent about 80% of the Town's administrative expenses. The staff subsequently contacted the Sheriff and requested a proposal with associated costs to provide the law enforcement services. On March 15, 2012 we received a proposal from the Sheriff. A preliminary financial evaluation determined that it was a proposal worth evaluating. The Commission held a public meeting in May, 2012 to solicit public input on the proposal. This developed into a debate on the pros and cons of the proposal and several methods of evaluating the proposal were voiced. A concern about the level of service was a major issue in the discussion. Therefore, the Commission authorized this analysis to obtain the facts on which to make an evaluation. Emotion played a large part in the public input because of the intangible items on which it's difficult to place a financial cost. The cost analysis is based on the PBSO's proposed cost in their proposal of March, 2012 and the cost of the Town police budget for 2012/2013. This assumes the PBSO will maintain the cost in the proposal.

2: History/Background:

The Town of Ocean Ridge was incorporated in 1931; following a decision to secede from Boynton. Initially police services were continued to be provided by Boynton. In 1958 an independent Police Department began and has served the residents in a high quality manner ever since. The service eventually developed into a full Public Service Department which combined the Police Department with fire service. In 2004 the high cost of operating the fire service, because of the Federal OSHA demands, required the Town to evaluate other options. They decided the best option was to contract with Boynton Beach for fire and ambulance service. This agreement remains in effect until 2016.

Geographically, the Town of Ocean Ridge is similar to other barrier island communities in that we are separated from the mainland by the Intracoastal Waterway. In addition to access from the south via A1A from Delray Beach/Gulfstream/Briny Breezes, direct driving/bicycling/pedestrian access to Ocean Ridge is also available via one of three bridges: Woolbright Rd. (maintained by Palm Beach County), Ocean Ave. (maintained by FDOT) and the Boynton Inlet (maintained by Palm Beach County). Within the Town limits there are three islands that are connected by bridges maintained by the Town.

The Town consists of approximately 13 miles of paved roads, which equates to 26 lane miles, providing access to the 1540 taxable parcels. The parcels consist of single family and multifamily homes, public

park areas and a few vacant lots. The only commercial property is one building at 5011 N. Ocean Blvd. which may be converted in a couple of years to a non-commercial (residential) use.

In October, 2010 the Town of Briny Breezes entered into a three-year contract with Ocean Ridge for the Ocean Ridge Police Department to provide law enforcement services to their community. This agreement resulted in an annual revenue source for the Town of \$185,000 and renewed a relationship that had existed for nearly 30 years until 2007.

In October, 2008 the Town's new Town Hall/Police Department Complex was completed and all municipal services were moved into the 12,000+ sq. ft. building. Included in the project was the creation of an up-to-date Public Safety Answering Point (PSAP) designed with two Police Dispatcher positions to allow for the processing of 9-1-1, non-emergency, & internal Administrative phone calls and Police radio traffic. In addition, the Dispatch Center houses the computer servers that provide connectivity to NCIC/FCIC/DHSMV, the Palm Beach County PALMS system, and the Town Hall & Police Department's network. Residential Alarm Monitoring equipment, Police records, and the Complex's security camera, fire alarm & door-lock systems are housed in this area. The staffing and services provided will be discussed later in the evaluation.

3: Police Staffing and Schedules:

a: Ocean Ridge Police Department Staffing:

The Law Enforcement Staff (excluding the five employees staffing the Dispatch Center) consists of 15 Officers: a Chief, a Lieutenant, 4 Sergeants and 9 Patrol Officers. Patrol responsibilities are assigned to 4 Platoons consisting of a Sergeant and 2 to 3 Officers. In addition to performing all of the duties required of an Officer, the Sergeant is tasked with supervision and special assignments. The Town schedules three Officers on the road for each shift. Because of vacations, sickness and retirements it hasn't always been possible to have three but there will always be at least two. If necessary other Officers will work overtime to fill in any vacancies to fulfill the level of at least two on the shift.

In the summer of 2010, the law enforcement personnel performing the patrol function transitioned from a 5 day/8 hour per day/80 hour pay period to a 12 hour day/84 hour pay period. This new schedule is not only recognized by the Federal Fair Labor Standards Act (FLSA); it is the standard for law enforcement throughout the County, State and Nation. As a result of working an additional 104 hours per year (2 hours per week), those assigned to this schedule are compensated for the extra hours and receive 76 more days off per year than they did on the 40 hour per week schedule. At the same time, the schedule provides for greater shift coverage; thus reducing the need and associated cost of overtime to maintain minimum staffing. Due to the change in hours, budgeted overtime has been reduced by 1/3, saving about \$40,000 a year. This schedule, when fully staffed with three officers per shift, provides for 28,392 staff-hours for on the road service. Due to the retirement of several of the long time officers, sick and vacation we've been unable, over the last few years, to have a full staff. Therefore, the normal shift has been closer to two Officers than three which reduces the road service patrol hours.

The Ocean Ridge Police Department is supplemented by 7 Reserve Officers who volunteer their time. Each possesses the necessary training to meet State certification requirements. In addition to bolstering routine patrol, they are often used to provide additional security/traffic enforcement for special events, such as: "Light the Lights", Easter services, polling place security for elections, and other special events. The cost associated with maintaining this auxiliary force, such as uniforms and equipment, is borne by the Department of Public Safety Support Group; a private 501c3 non-profit corporation. The Support Group is funded by donations from the residents. Therefore, there is no cost to the Town for their services. If the Town contracts with the PBSO, this group will be disbanded as the PBSO won't be responsible for directing their activities. These Officers will be able to join the PBSO reserves but the Town will not be able to utilize their services for free. The Town will be able to use the PBSO reserves on a contract basis but there will be a charge for their services.

Of the Police Department's 20 employees, 13 are represented by the Palm Beach County Police Benevolent Association under a Collective Bargaining Agreement (CBA). The current CBA represents the first such agreement for Ocean Ridge and was ratified in March, 2012 for one fiscal-year beginning October 1, 2011 through September 30, 2012. Negotiations for the CBA to cover the time from October 1, 2012 through September 30, 2013 are underway. The Chief, the Lieutenant and the dispatchers are not members of the PBA and therefore are not included in the CBA.

The administrative responsibility for the Police Department rests with the Chief and Lieutenant, both of whom are exempt employees. In addition to being second in command, the Lieutenant performs all follow up investigative duties. The Chief and the Lieutenant are responsible for the development/revision of policies & procedures and maintaining compliance with local rules and State requirements as provided under F.S.S. Chapter 943 & Criminal Justice Standards and Training Commission rules.

b: Proposed Sheriff's Staffing:

The PBSO proposed contract is based on utilizing 11 Sheriff's employees. Their staff will consist of a Lieutenant, who will have supervisory duties, and 10 Deputies. They have guaranteed that they will have at least two Deputies on the road at all times. Eight of the Deputies will be on the road patrol working an 11.5 hour shift. The two other Deputies will work an eight hour shift and act as floaters to be used where needed. Their eight hour shift can be adjusted to be available when most needed. If a Deputy is on vacation or sick he/she will be replaced by another Deputy from the District who may or may not be familiar with the Town. The Lieutenant will work a 40 hour week. The contract anticipates that the 10 Deputies will be chosen from the present Ocean Ridge Officers. The PBSO Lieutenants and Deputies are also represented by the PBA. Those Ocean Ridge Officers not chosen will be able to apply to the PBSO for a position elsewhere. There's no guarantee they will be hired. The PBSO schedule provides for 20,904 staff-hours of on the road service. This is based on two officers on the road plus two floaters to be used as needed. The Town's Officer's scheduled hours previously stated were based on three officers on each shift, however, as we haven't had a full staff the Town's actual patrol hours have been closer to those proposed by the PBSO.

4: Police Duties and Services:

a: Ocean Ridge Police Duties and Services.

The following are some of the duties performed by the Police Officers:

- Emergency and "First Responder" medical response to all calls for service
- Enforcement of all Criminal laws
- Traffic enforcement
- Traffic Crash investigation
- Investigative services
- Crime Scene processing
- Town Code Enforcement
- ATV patrol of the beaches and parks
- Daily inspection of vacant homes via our "Dark House" program
- Residential/Commercial Alarm monitoring
- Found Property/Evidence Storage
- On-site Gun Range (Law Enforcement Only)
- Maintenance of training standards
- Vehicle/equipment maintenance

Attached are the Ocean Ridge Police Department's Annual Reports for 2010 and 2011, as well as a semi-annual report covering January-June, 2012. As these reports will attest, the members of the agency handle a variety of calls for service. The statistical data contained in the two annual reports was derived from our old system; while the semi-annual report displays the reporting capability of the new CAD/RMS computer software. Appendix B is a summary of the alarm calls made to the Police department over the last three years.

The information shows the full-service capability of the Ocean Ridge Police Department. In addition, when those rare incidents occur that require outside assistance or special expertise, our relationship with other resources allows for an immediate response. There is a partnership that exists as a result of the County-wide Mutual Aid Agreement with neighboring Police Departments and PBSO, those at the State level (FDLE, State-wide Prosecutor, Alcoholic Beverage & Tobacco, etc.) and with Federal agencies (FBI, ICE, Border Patrol, DEA, etc.). Our affiliation with the Boynton Beach Fire/Rescue Department increases the rapport we have with their personnel and that of their counterparts at Palm Beach County Fire/Rescue. We also benefit from our association with the staff of the County's Emergency Operations Center and participation in the Law Enforcement Planning Council.

Among the duties performed by ORPD law enforcement personnel, Code Compliance helps to ensure a certain quality of life and community standard that is to be maintained by all who live, work, or visit Ocean Ridge. This is a 24/7/365 function; and not limited to normal business hours. As the attached analysis of CAD/RMS records for January – June 2012 shows, ORPD personnel handled 623 Violations of Town Code (VTC) incidents. Of these, 300 were during normal business hours while 323 were outside these hours or on weekends. The enforcement of Town Codes dealing with Business Registration and Building Permits not only ensures quality, inspected workmanship by legitimate, bona fide contractors; but it insures the anticipated revenue for the Town. Likewise, when violations go uncorrected, action thru the Code Enforcement Magistrate results in liens and/or contractors penalties that foster corrective measures on the part of the owner, which in turn increases revenue for the Town.

b: Proposed Sheriff's Deputy's Duties and Services:

The PBSO duties, when it comes to law enforcement and traffic violations, will be the same as the Ocean Ridge Police. The records presently maintained by the Town's Dispatch Center will be retained by the Town. The records developed by the PBSO once they assume the duties will be maintained by the PBSO. There will be two differences in the services provided. These involve the residential alarm program and Code Enforcement.

At present there are about 300 homes (out of the 1540 parcels) connected to the Town's Dispatch Center. When their alarm sounds the dispatcher immediately sends an officer to the home. As the dispatch center will be transferred to the Sheriff's Department the 300 homes will then have to be connected to an alarm company. The call to the PBSO Dispatch will be originated by the alarm company which may create a delay in the response time over what occurs at present since the alarm companies are required to verify the call for false alarms etc. prior to calling the PBSO. The home alarms will have to be registered with the County at a cost of \$25 a year. There will also be a change in how false alarms will be treated. The Town doesn't charge for false alarm calls. However, the County has an ordinance that requires them to charge for false alarm calls. The first call will be \$25 and the cost goes up for subsequent false alarm calls.

The other difference will be Code Enforcement. At present the Ocean Ridge Officers act as our Code Enforcement Officers and follow up on violations through code enforcement hearings. As many of the violations occur on weekends and evenings the officers follow up on them. The Sheriff's Deputies will advise the Town when they see code violations but they aren't required to do the concentrated follow up of the violators. Therefore, the Town will have to hire additional personnel to assume the responsibility of the Code Enforcement Officer.

5: Police Dispatch Staffing, Duties and Services:

a: Ocean Ridge Dispatch Staffing, Duties and Services:

The 24/7/365 Dispatch Center is staffed by 5 employees consisting of 1 Dispatch Coordinator (Supervisor) and 4 Dispatch Clerks. In October, 2011, the Police Department's first Computer-Aided Dispatch and Records Management System (CAD/RMS) was purchased and installed thereby greatly modernizing an antiquated system. The cost of the new equipment was about \$100,000. There were three months of training, practice and familiarization before the system went "live" on January 1, 2012. Additionally, in December, 2011 the "Next Generation 9-1-1" telephone equipment was installed in the PSAP. The functionality provided by these two systems raises the bar and lifts the Ocean Ridge PSAP to a truly state-of-the-art facility. As a designated PSAP, a portion of both the salaries of the Dispatch employees and the operating expenses associated with maintaining such a facility are reimbursed annually by Palm Beach County 9-1-1 Management.

In addition to providing telephone/radio services, Dispatch personnel also provide pet tag registration, resident vehicle decals, record vacant home information, and liaison with Court/State Attorney personnel, DHSMV Traffic Crash office, and respond to Public Records requests. They are the first

contact with the Public for the Police Department, and for after-hours Town Hall services. Some of these services such as the vehicle decals, pet tags, vacant home information and public records requests for existing files that we will maintain will fall on the Town's present administrative staff. As they are unfamiliar with the Dispatch CAD system there will be a learning curve to effectively process the records requests or this function could be transferred to the PBSO.

Ocean Ridge also provides dispatch services for the Town of Briny Breezes.

b: Proposed Sheriff's Dispatch Staffing, Duties and Services:

The PBSO's proposal will move the responsibility of dispatch to their Dispatch Center on Gun Club Rd. in West Palm Beach. They will dispatch the Deputies from that location. Although this is a major cost savings to the Town it will eliminate two services that the present dispatch system provides. One is the home alarm connection to the Dispatch Center. The other change will be the lack of a 24/7 open building after the Town Hall Administration Offices close. The residents will have to use a telephone to reach the Deputies as the residents do now.

6: Sheriff Department's Additional Services:

The PBSO has many ancillary and unique services that the Ocean Ridge Police Department doesn't have. These services include such resources as a marine patrol, dog K-9 unit, demolition experts, an aviation unit and a crime lab. These are services that we may require from time to time. Although we don't have them in house, we are able to obtain their services through an existing interlocal agreement with the Sheriff's Department on an as needed and time available basis.

7: Ocean Ridge Property to be Transferred to the Sheriff's Department:

As a part of the Sheriff taking the responsibility for law enforcement the Deputies will be using our Town Hall as headquarters. There will be no charge for their use of Town Hall. The Town will transfer all of our present police equipment, such as cars, to the Sheriff. Appendix B is a breakdown of the major equipment with associated value that will be transferred.

8: Budget Comparison:

a: Sheriff's Cost Proposal:

The Sheriff's proposal is for a 10 year contract with the cost defined for the first two years. It includes the services previously outlined in the analysis. The proposal is for 11 personnel with a guarantee of at least two officers on the road at all times. It also includes complete law enforcement coverage for the Town. The contract includes the normal law enforcement services, however, the services may be modified to fit other needs as we require. Depending on the changes we may want to include, if any, the cost could be affected. For the purpose of this analysis the contract as presented is the one being reviewed.

The cost of the Sheriff's proposal, as of March, 2012, is \$1,145,450 per year for each year of the first two years. This cost was based on a change effective October, 2012. The Sheriff has not indicated whether or not the cost will change if it doesn't become effective until October, 2013. After the first two years the cost would be adjusted based on the Sheriff's budget and the Town's needs. The contract doesn't address an increased amount; however, the Sheriff has indicated that we could include in the contract a maximum increase of 7%. According to other communities their increases have not been excessive; however, they are negotiated each year. As each community has its own needs it's not appropriate to base our increase on what another community has paid as the services and personnel vary.

The cost includes transfer of the Dispatch Center from our Town Hall to the Sheriff's Dispatch Center on Gun Club Road in West Palm Beach. Resident's connections to the police department would be by telephone on weekends and evenings. Town Hall would only be open during administrative hours just as it is today.

There are three items that would affect the Town's savings. These are the residential alarms, Code Enforcement and the Briny Breezes contract. The income from these services is incorporated in the General Fund budget.

The Town collects \$60,000 a year from the 300 residents to monitor their home alarm systems. The PBSO isn't set up to monitor the home alarms so the residents would have to utilize an alarm company to initiate a police response. The residents would be required to register their system with the County for \$25 a year. The County would reimburse the Town 75 % of the fees which would be \$5,625. Therefore, the net loss in income from this service would be \$54,375 a year.

The Sheriff's Deputies will inform us of code violations as they come across them but they won't act as formal Code Enforcement Officers. Therefore, to initiate and follow up on code violations the Town would have to employ an additional individual to take on the responsibility of the Code Enforcement Officer. The services of an existing part time employee could be utilized as a cost effective solution. The estimated cost for this would be about \$50,000. Code violations on weekends and evenings would have to be addressed and may require additional personnel.

The present contract with Briny Breezes for law enforcement services would be terminated as the Sheriff can't include two communities in the same contract. The loss in revenue would be \$185,000 a year.

Although there may be some additional expenses and savings they would be minor. The major income losses, if the Town were to utilize the Sheriff's Department for law enforcement services, would be included in these three budgeted items. The total in lost income would be about \$289,375. The total cost to contract with the Sheriff, when taking into account the lost revenue, would be \$1,434,825.

Cost to the Town for Contracting with the Sheriff

<u>Revenue Reductions</u>		<u>Expense to Town</u>	
Briny Breezes Contract	\$185,000	Sheriff's Contract	\$ 1,145,450
Code Enforcement Addition	50,000	Adjustments	<u>289,375</u>
Residential Alarm Fees	<u>54,375</u>	Total impacts	\$ 1,434,825
Total	\$ 289,375		

b: Ocean Ridge Cost for Maintaining Their Police Department:

The 2012/2013 budget for the Town's Police Department is \$2,883,988. This includes \$19,654 for Capital purchases. If we contract with the Sheriff these purchases, including the now delayed acquisition of two new police cars at about \$30,000 per unit, won't be necessary. The Police budget also includes \$905,113 for the Boynton Beach Fire Contract and \$46,680 for a share of the Town's insurance and utility costs. Both of these costs will continue with or without the Police Department although the liability cost will be decreased. The Boynton contract is still necessary as we will require fire and emergency services. The insurance and utility expenses will be transferred to the Administrative Department as an ongoing expense to the Town. Therefore, the Police Department budget minus the fire, insurance and utility expenses will be \$1,932,195.

c: Budget Comparison:

The budget for the Sheriff's Department contract is \$1,145,450. When including the lost revenue discussed earlier of \$289,375 the financial impact on the Town will be \$1,434,825.

The budget for the Town's Police Department minus the fire contract and a share of the insurance and utility costs will be \$1,932,195.

Based on these numbers the cost savings to the Town would be \$497,370 the first year. The savings for the second year would probably be more depending on any increased cost of benefits and wages provided to the Officers. Subsequent years' savings will vary depending on the same variables and the cost of the contract with the Sheriff. The savings in the Town's budget for the first year would be equivalent to 0.7378 mills.

9: Summary:

The cost of transferring to the Sheriff's Department for law enforcement would result in significant savings to the Town. The Town would save \$497,370 the first year and more the second year. The second year savings would be affected by any benefit and salary increases and any capital equipment needed, such as cars. Subsequent years would vary depending on the Town's needs and the cost of the Sheriff's contract. However, it's probably safe to assume the savings would be equally significant. The first year savings is equivalent to 0.7378 mills. If the Town were to reduce the budget by an equivalent amount the annual savings to a home with a taxable value of \$500,000 would be \$368.90.

There are several services and benefits that the residents presently enjoy that would be changed. These include the home residential alarm for 300 residents, the code enforcement services and the closing of the Dispatch Center on weekends and evenings. Another change, not so noticeable, is the insurance and utility cost to the Town. These costs are presently split between the Police Department and administration. If the Police Department were eliminated the total cost would be absorbed by administration. Without the Police Department the cost for the liability insurance would be decreased but we don't know by how much. The utilities will be the same as the PBSO will be housed at the Town Hall. The net impact of this change would represent a decrease in total insurance cost to the Town and a major decrease in liability as the Town would no longer be directly responsible for the police function. The PBSO, per the contract, is not required to contribute to the cost of the Town Hall operations. These expenses were figured into the budget analysis.

The Town Hall is presently open to the public from 8:30AM to 3:00PM. These hours could be extended with shifts or additional personnel. Anyone needing assistance on off hours will be able to call the PBSO Dispatch via telephone as is presently done in other communities without dispatch centers. There will always be Deputies in Town to respond as necessary and meet with the residents. We don't have a history of the number of people that stop in to the dispatch, however, for the first 10 days of October, 79 people stopped by dispatch for a variety of reasons. If this number is indicative and only half of them were in the daytime the number that stop by on weekends and evenings would be significant. The other tasks presently handled by the Dispatcher will be transferred to the administrative staff in Town Hall.

Another change, not so noticeable, is the insurance and utility cost to the Town. These costs are presently split between administration and the police department. If the Police Department were eliminated the total cost would be absorbed by administration. Without the Police Department the insurance might be less expensive but we don't know how much. The utilities will be the same as the Sheriff's Deputies will be housed at the Town Hall. These expenses were figured in the budget analysis.

The interaction between the Deputies and the residents is expected to remain the same. As the Deputies, at least initially, will be the same individuals the Town presently employs the residents should expect the same courtesies and interaction as present. The Sheriff has stated that they believe in Community Policing which includes positive interaction with the residents.

The Sheriff will hire the 10 Deputies from our present employees. The Officers not selected will be able to apply for positions with the Sheriff's Department but a position isn't guaranteed. The Dispatchers will also be able to apply to the PBSO for a position, however, are not guaranteed a position.

An additional loss to the Town will be the free use of the Reserve Officers for Town functions. The PBSO will supply Community Officers for our needs but the Town will have to pay for their services.

All of these aspects will be taken into account by the Commission when making a decision.

Appendix "A"

ORPD Alarm Response 2010 to 09/30/2012:

2010 – ORPD responded to 908 alarms:

795 (87.5%) via Police Dept direct-connect monitor
99 (10.9%) were called in by an alarm company
9 (1%) were called in by neighbor
5 (.6%) were located by an Officer on Patrol.

2011 – ORPD responded to 771 alarms:

664 (86%) via Police Dept direct-connect monitor
82 (10.6%) were called in by an alarm company
15 (2%) were called in by neighbor
10 (1.3%) were located by an Officer on Patrol

2012 – ORPD responded to 662 * alarms (Jan – Sept):

549 (82.9%) via ORPD direct-connect monitor **
67 (10.1%) were called in by an alarm company
37 (5.5%) were called in by neighbor
9 (1.4%) were located by an Officer on Patrol

* The 662 alarms were at 229 different addresses.

** Town of Ocean Ridge charged \$182 (\$180+\$2) for ORPD Alarm Monitoring and, based on approx. 300 customers, received \$54,600 in revenue. There is no charge for false alarms. In FY 2012-2013 the annual Town fee will rise to \$202 (\$200+\$2). PBSO does not offer direct-connect monitoring; but, County Ord., Article III, Section 16-51 thru 16-64, requires an alarm permit (\$25); and fines for not having a permit (\$200) & for false alarms on an escalating scale.

The PBSO proposal indicates they will retain 25% of all collected permit fees. Again, based on 300 customers, Ocean Ridge would receive \$5,625; or \$48,975 less than anticipated.

The PBSO false alarm fine schedule is:

1st & 2nd = No charge
3rd & 4th = \$50
5th = \$75
6th thru 9th = \$100
10th or more = \$500

Based on the ORPD response to the 229 addresses, so far this year, 73 residents would have received false alarm fines ranging between \$50 - \$6,575.

NOTE: Under the County Alarm Ordinance, a home in a development that has 24-hour Security is not required to obtain an Alarm Permit; HOWEVER, Security shall respond to the alarm activation and PBSO shall not be notified unless there is evidence of a crime or an unlocked window/door.

In addition, the Town requires the Alarm Company and their Alarm Agent(s) (Technicians) to register; each paying \$15. These require renewal every 3 yrs. The revenue for FY 2011-2012 was \$135. There are 26 companies currently registered. If this Town Ord. requiring permitting is to continue, who will process these applications?

Appendix "B"

ORPD Asset Inventory

Vehicles:

Unit	Veh Year	Bartow	
		Ford	Kelly Blue
562	2010	\$14,500	\$14,030
563	2011	\$20,412	\$16,128
564	2010	\$13,500	\$13,955
565	2011	\$18,884	\$15,218
566	2011	\$20,212	\$15,668
A1 Veh	2008	\$9,800	\$13,107
Ford Escape	2002	N/A	\$5,440
SUB-TOTAL:		\$97,308	\$93,546
Other:			
Polaris-ATV	2000	\$300	\$0
Suzuki - ATV	2006	\$1,000	\$0
SUB-TOTAL:		\$98,608	\$93,546
AVERAGE			\$96,077

Radios:

	Quantity	Value	
Mobiles/Base	11	\$800	\$8,800
Portables	23	\$800	\$18,400
TOTAL			\$27,200

Guns/Etc:

Ammo	36,200 rds	Varies	\$13,001
Pistols w/ lgts	25	\$475	\$11,875
Pistols w/o lgts	2	\$375	\$750
Shotguns	6	\$290	\$1,740
Rifles	7	\$500	\$3,500
TOTAL			\$30,866

Computers, etc.:

	Quantity	Value	
Laptops	7	\$300	\$2,100
Voice Stress Lapto	1	\$3,995	\$3,995
Desktops	14	\$500	\$7,000
Servers	1	\$5,000	\$5,000
Printers(Office)	8	\$200	\$1,600
Printers(In car)	6	\$700	\$4,200
Printers (Evid)	1	\$900	\$900
Adv. Auth.	27	\$160	\$4,320
DL Swipes	5	\$150	\$750
Fax	1	\$200	\$200
TOTAL			\$30,065

Furniture/Fixtures:

PD Furniture		\$29,230	
Exercise Equip		\$6,500	
TOTAL			\$35,730

Radar Units:

Decatur Gen I	2	\$200	\$400
Decatur Gen II	3	\$400	\$1,200
Decatur Gen VP	1	\$200	\$200
TOTAL			\$1,800

Cameras:

Nikon D80 Digital	1		\$1,000
Nikon lens 18-135	1		\$200
Nikon lens 60mm	1		\$200
Nikon Speedlight	1		\$100
Sony Cyber-shot	1		\$25
Nikon 35mm	1		\$50
Polaroid One Step	1		\$25
Yashica 2000 33mm	1		\$200
Yashica lens 75-20	1		\$50
Vivitar lens 52mm	1		\$50
Vivitar lens Telephoto	1		\$50
Vivitar lens Wide	1		\$50
Power macro lens	1		\$50
Close-up lens	1		\$50
Pave PSV-1 lens	1		\$50
Vivitar lens 28mm	1		\$50
Vivitar light	1		\$50
Yashica light	1		\$50
Sony Video Dig 8	1		\$200
TOTAL			\$2,500

Crime Scene Equipment:

Assorted Items:		\$2,500	
			\$2,500

Flashlights:

Large	23	\$50	\$1,150
Small	19	\$100	\$1,900
TOTAL			\$8,050

Binoculars:

Steiner	1	\$100	\$100
Steiner 10X50	2	\$300	\$600
TOTAL			\$700

Night Vision:

NV 200	1	\$80	\$80
Morovision PVS-7E	1	\$2,500	\$2,500
Russian Surplus	2	\$100	\$200
TOTAL			\$2,780

Recorders:

Type	Quantity	Value	
Equature	1	\$16,540	\$16,540
Digital	6	\$75	\$450
Tape	2	\$25	\$50
TOTAL			\$17,040

Cell Phones:

Samsung	5	\$50	\$250
TOTAL			\$250

Shredder:

Swingline	1	\$150	\$150
TOTAL			\$150

PPE Suits:

3M Brand	22	\$200	\$4,400
TOTAL			\$4,400

AED's

Cardiac Science	5	\$200	\$1,000
Cardiac Science	7	\$1,100	\$7,700
TOTAL			\$8,700

Total Asset Value: \$268,808