

TOWN OF OCEAN RIDGE

AGENDA



December 3, 2012

6:00 P.M.

TOWN HALL – MEETING CHAMBERS

TOWN COMMISSION

Mayor Geoffrey A. Pugh

Commissioner Gail Adams Aaskov

Commissioner Lynn A. Allison

Commissioner Edward J. Brookes

Commissioner Zoanne R. Hennigan

ADMINISTRATION

Town Manager Kenneth N. Schenck, Jr.

Town Attorney Kenneth G. Spillias

Town Clerk Karen E. Hancsak

Police Chief Chris Yannuzzi

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at 732-2635 at least 2 days prior to the meeting in order to request such assistance.

ROLL CALL

PLEDGE OF ALLEGIANCE

REGULAR MEETING

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

CONSENT AGENDA

1. **Minutes of the Regular Town Commission Meeting of Nov. 5, 2012**

MOTION	SECOND	DISCUSSION	VOTE
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ANNOUNCEMENTS AND PROCLAMATIONS

2. **The Administrative Offices will be closed on Tuesday, Dec. 25, 2012 and Tuesday, Jan. 1, 2013 for the Official Holidays**
3. **The Annual “Light the Lights Celebration” will be held on Friday, Dec. 14, 2012 from 5:30 PM to 7:30 PM – Light Snacks and Beverages will be served and Children can expect a visit from Santa and some added fun**

PUBLIC COMMENT – (15 minute maximum with 3 minute individual limit)

PUBLIC HEARINGS

None

REGULAR AGENDA

(Items Which Require Town Commission Action That Must Be Filed With Town Clerk 1 Week prior to Meeting – Public comment Permitted)

REPORTS

4. **Town Manager**
5. **Town Attorney**
 - a. **Update on Inspector General Litigation**
6. **Police Chief**
7. **Town Engineer**

ACTION ITEMS

8. **Authorize a Temporary Hiring of a Dispatcher/Clerk to Fill One of the Vacant Positions to be Confirmed at the January 7th Meeting By: Kenneth Schenck, Town Manager**
9. **Authorizing Closing the Administrative Office on Monday, Dec. 24, 2012 and Monday, Dec. 31, 2012 with Staff Utilizing a Vacation Day for Each By: Kenneth Schenck, Town Manager**
10. **Request to by Palm Beach County DERM to Perform Maintenance Dredging From Dawn to Dusk Seven Days a Week for Approximately One Hundred-Fifty (150) Days Commencing in Early 2013 Near the Ocean Inlet Park/Marina and Sand Transfer Area By: Kenneth Schenck, Town Manager**
11. **Consider Retirement Bonus for Retiring Dispatcher Marcia Martin By: Kenneth Schenck**

12. **Accept a Donation of \$30,000 from the Support Group for the Purchase of a 2013 Police Vehicle and also Authorize an Amount Not to Exceed \$5,000 from the Contingency Account to Cover the Remaining Balance By: Kenneth Schenck**

RESOLUTIONS

13. **Resolution No. 2012-17; Designating the Supervisor of Elections and the Town Clerk as the Canvassing Board, to be in Attendance for the Testing of the Computer Electronic Systems Tabulating Equipment to be Used for the General Election Scheduled for March 12, 2013 and to Canvass Returns of Such Election Including the Absentee Ballots; Assigning the Supervisor of Elections to Handle the Absentee Ballots**
14. **Resolution No. 2012-18; Authorizing the Mayor and Town clerk to Execute the Agreement for Vote Processing Equipment Use and Election services by and Between the Palm Beach County Supervisor of Elections and the Town of Ocean Ridge**
15. **Resolution No. 2012-19; Authorize Renewal of the Multi-Agency Law Enforcement Mutual Aid Agreement for Combined Operational Assistance and Voluntary Cooperation**
16. **Resolution No. 2012-20; Pertaining to Ocean Ridge Vacant Property Registration Fees**

FIRST READING OF ORDINANCES

None

SECOND READING AND ADOPTION OF ORDINANCES

None

TOWN COMMISSION COMMENTS

(Information Items Only – 3 minute limit per item)

ADJOURNMENT

**NEXT SCHEDULED TOWN MEETING(S):
REGULAR TOWN COMMISSION MEETING JANUARY 7, 2013 AT 6:00 PM**