

**TOWN OF OCEAN RIDGE**

**AGENDA**



**January 07, 2013**

**6:00 P.M.**

**TOWN HALL – MEETING CHAMBERS**

**TOWN COMMISSION**

Mayor Geoffrey A. Pugh

Commissioner Gail Adams Aaskov

Commissioner Lynn L. Allison

Commissioner Edward J. Brookes

Commissioner Zoanne R. Hennigan

**ADMINISTRATION**

Town Manager Kenneth N. Schenck, Jr.

Town Attorney Kenneth G. Spillias

Town Clerk Karen E. Hancsak

Police Chief Chris Yannuzzi

**RULES FOR PUBLIC PARTICIPATION**

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
  - A. Public Hearings: Any citizen is entitled to speak on items under this section.
  - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
  - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

**APPELLATE PROCEDURES**

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at 732-2635 at least 2 days prior to the meeting in order to request such assistance.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA**

**CONSENT AGENDA**

1. **Minutes of Regular Town Commission Meeting of Dec. 3, 2012**

| MOTION | SECOND | DISCUSSION | VOTE |
|--------|--------|------------|------|
|--------|--------|------------|------|

**ANNOUNCEMENTS AND PROCLAMATIONS**

2. **The Administrative Offices will be closed on Monday, Jan. 21, 2012 for the official holiday**
3. **2013 Municipal election/Eleccion Municipal 2013**
  - a. **Proclamation for election Held on March 12, 2013/Proclamacion para eleccion sostenida el 12 de marzo de 2013**
  - b. **One Commission Seats Open for a Three Year Term/Comision uno puesto para tres anos cada**
  - c. **Candidate Filing Dates run February 1, 2013 through 3:00 PM on February 15, 2013/Las fechas de la clasificacion del candidate corren el 1 de febrero 2013 por 3:00 PM el 15 de febrero de 2013**

**PUBLIC COMMENT – (15 minute maximum with 3 minute individual limit)**

4. **Legislative Update Comments by Representative Bill Hager**

**PUBLIC HEARINGS**

None

**REGULAR AGENDA**

(Items Which Require Town Commission Action That Must Be Filed With Town Clerk 1 Week prior to Meeting – Public comment Permitted)

**REPORTS**

5. **Town Manager**
6. **Town Attorney**
7. **Police Chief**
8. **Town Engineer**

**ACTION ITEMS**

9. **Update on Beach Cleaning near the Boynton Beach Inlet Provided by the Sea Angels**
10. **Confirm the Hiring of new Dispatcher/Clerk Carly Kuehn who started on Dec. 17, 2012**
11. **Discuss the Employee Retirement Bonus Policy**
12. **Scheduling the Meeting Date for the Town Manager Evaluation**
13. **Discuss and Possibly Approved the Revised Employee Handbook**

**RESOLUTIONS**

None

**FIRST READING OF ORDINANCES**

None

**SECOND READING AND ADOPTION OF ORDINANCES**

None

**TOWN COMMISSION COMMENTS**

**(Information Items Only – 3 minute limit per item)**

**ADJOURNMENT**

**NEXT SCHEDULED TOWN MEETING(S):  
REGULAR TOWN COMMISSION MEETING FEB. 4, 2013 AT 6 PM**