

**Agenda: Feb. 4, 2013**

**Memo:**

**Town of Ocean Ridge, Florida  
Agenda Memorandum  
Office of the Town Clerk**

Mayor and Town Commissioners:

The following list is actions taken at the Feb. 4, 2013 meeting/s:

- 1. Approved the Regular Town Commission Meeting minutes of Jan. 7, 2013 and also the Special Town Commission of Jan. 16, 2013**
- 2. Announced the Municipal Election to be held on March 12, 2013 with polls open from 7 am – 7 pm – One Commission Seat Open for a three year term with Qualifying Dates from Feb. 1 until Feb. 15, 2013 at 3 pm**
- 3. Approved a \$1,200 Donation to the Sea Angels to be applied towards their beach cleaning efforts**
- 4. Approved a Request to Replat the extreme 2 southwestern lots on Hudson Ave. into 2 new reconfigured lots to allow for 2 waterfront homes**
- 5. Approved a Site Plan for Ocean Breeze LLC at 3 Adams Road to demolish the 15 units apartment complex and rebuild with 7 Two Story Townhouse Units with individual pools and parking spaces**
- 6. Directed the Town Attorney to draft an ordinance requiring the registering of rental properties and inspections related thereto**
- 7. Approved a Request to Obstruct the Right-of-Way (through execution of a ROW Agreement) on Old Ocean Blvd. at 5512 in order to erect an aluminum fence that will be placed 23' from the edge of pavement**
- 8. Directed staff to obtain pricing for window stickers and stake signs to notify the public that the alarm at the home is monitored by the Ocean Ridge Police Dept.**
- 9. Approved the Revised Employee Manual incorporating several changes, primarily related to including the current PBA contract**
- 10. Consensus for the Town Manager to contact Kilday and Assoc. to discuss a cost estimate and rough ideas for the south end of Town as it relates to a commercially zoned area and possible overlay changes and meet with the P&Z Commission**
- 11. Consensus for Comm Hennigan to begin compiling information related to Succession Planning to determine possible future staff needs**