

**TOWN OF OCEAN RIDGE**

**AGENDA**



**June 3, 2013**

**6:00 P.M.**

**TOWN HALL – MEETING CHAMBERS**

**TOWN COMMISSION**

Mayor Geoffrey A. Pugh

Commissioner Gail Adams Aaskov

Commissioner Lynn L. Allison

Commissioner Edward J. Brookes

Commissioner Zoanne R. Hennigan

**ADMINISTRATION**

Town Manager Kenneth N. Schenck, Jr.

Town Attorney Kenneth G. Spillias

Town Clerk Karen E. Hancsak

Police Chief Chris Yannuzzi

**RULES FOR PUBLIC PARTICIPATION**

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
  - A. Public Hearings: Any citizen is entitled to speak on items under this section.
  - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
  - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

**APPELLATE PROCEDURES**

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at 732-2635 at least 2 days prior to the meeting in order to request such assistance.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA**

**CONSENT AGENDA**

1. Minutes of Special Town Commission Meeting of May 2, 2013
2. Minutes of Regular Town Commission Meeting of May 6, 2013

MOTION	SECOND	DISCUSSION	VOTE
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**ANNOUNCEMENTS AND PROCLAMATIONS**

**PUBLIC COMMENT** – (15 minute maximum with 3 minute individual limit)

**PUBLIC HEARINGS**

None

**REGULAR AGENDA**

(Items Which Require Town Commission Action That Must Be Filed With Town Clerk 1 Week prior to Meeting – Public Comment Permitted)

**REPORTS**

3. Town Manager
4. Town Attorney
5. Police Chief
6. Town Engineer

**ACTION ITEMS**

7. Request to Obstruct the Right-of-Way with Potted Plants at 32 Anna Street By Philip Besler, owner
8. Approval of Contract with Anzco, Inc. in the Amount of \$188,845.80 for the Inlet Cay Cul-De-Sac Repairs, with additional costs of \$22,300 to Engenuity Group for Surveying and Engineering Construction Services to be Funded with a Transfer from the General Fund Reserves to the Capital Projects Fund (See Resolution No. 2013-05; Budget Amendment also on this Agenda)  
By: Kenneth Schenck, Town Manager
9. Discuss July Regular Meeting Date and also the Proposed Budget Meeting Date/s in July and the Two Required Meeting Dates in September
10. Authorizing Closing the Administrative Office on Friday, July 5, 2013 with Staff Utilizing a Vacation Day By: Kenneth Schenck, Town Manager
11. Report on Mixed Used Zoning in South End of Town By: Kenneth Schenck, Town Manager

**RESOLUTIONS**

12. Resolution No. 2013-05; Amending Budget to Include a Transfer of Funds from the Unassigned Funds within the General Fund to the Capital Projects Fund

**FIRST READING OF ORDINANCES**

None

**SECOND READING AND ADOPTION OF ORDINANCES**

13. Ordinance 603; Amending its Code of Ordinances, at Chapter Thirty, Licenses and Business Regulations, by Creating a New Article VII, Business Permit Section 30-157, Residential Rental Registration and Section 30-158, Fee; Providing for Severability; Providing for Repeal of Ordinances in Conflict; Providing for Codification and Providing for an Effective Date

**TOWN COMMISSION ITEMS**

(Information Items Only – 3 minute limit per item)

**ADJOURNMENT**