

TOWN OF OCEAN RIDGE

AGENDA



January 26, 2016

5:30 P.M.

TOWN HALL – MEETING CHAMBERS

TOWN COMMISSION

Mayor Geoffrey A. Pugh

Commissioner Gail Adams Aaskov

Commissioner Lynn L. Allison

Commissioner James A. Bonfiglio

Commissioner Richard J. Lucibella

ADMINISTRATION

Town Manager James S. Titcomb

Town Attorney Kenneth G. Spillias

Town Clerk Karen E. Hancsak

Police Chief Hal Hutchins

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at 732-2635 at least 2 days prior to the meeting in order to request such assistance.

CALL TO ORDER

ROLL CALL

RESOLUTIONS

1. Resolution No. 2016-01; A Resolution of the Town Commission of Ocean Ridge, Florida, Declaring January 29, 2016, as Karen Hancsak Day in the Town of Ocean Ridge; Authorizing an Invitation Only Employee Recognition Luncheon on that Day in Recognition of the Outstanding Service Provided to the Town by its Retiring Town Clerk, Karen Hancsak; Declaring that the Expenditure of Town Funds to Hold Said Luncheon for Town Staff and Designated Invitees Serves a Public Purpose Within the Town's Home Rule Authority as Provided for by the Florida Constitution and Florida Statutes; and Providing for an Effective Date.

ADJOURNMENT

**NEXT SCHEDULED TOWN MEETING(S):
REGULAR TOWN COMMISSION MEETING FEBRUARY 1, 2016 AT 6:00 PM**

RESOLUTION NO. 2016-01

A RESOLUTION OF THE TOWN COMMISSION OF OCEAN RIDGE, FLORIDA, DECLARING JANUARY 29, 2016, AS KAREN HANCSAK DAY IN THE TOWN OF OCEAN RIDGE; AUTHORIZING AN INVITATION ONLY EMPLOYEE RECOGNITION LUNCHEON ON THAT DAY IN RECOGNITION OF THE OUTSTANDING SERVICE PROVIDED TO THE TOWN BY ITS RETIRING TOWN CLERK, KAREN HANCSAK; DECLARING THAT THE EXPENDITURE OF TOWN FUNDS TO HOLD SAID LUNCHEON FOR TOWN STAFF AND DESIGNATED INVITEES SERVES A PUBLIC PURPOSE WITHIN THE TOWN'S HOME RULE AUTHORITY AS PROVIDED FOR BY THE FLORIDA CONSTITUTION AND FLORIDA STATUTES; AND PROVIDING FOR AN EFFECTIVE DATE.

Whereas, Karen Hancsak has served as a loyal and valued employee of the Town of Ocean Ridge for thirty-five (35) years; and

Whereas, Karen Hancsak is retiring as the Town's Town Clerk effective January 31, 2016; and

Whereas, Karen Hancsak has distinguished herself as one of Palm Beach County's most knowledgeable, dedicated and longstanding municipal civil servants and has been recognized as such beyond the boundaries of the Town of Ocean Ridge; and

Whereas, Karen Hancsak's distinguished service has brought credit to the Town and has served as a model for all present and future employees of the Town of Ocean Ridge; and

Whereas, the Town Commission is desirous of recognizing Karen Hancsak's contributions to the Town of Ocean Ridge, its residents, vendors and employees in a manner that will create a more productive working environment in the Town, enhance morale among present and future Town employees and provide motivation for all who serve the Town to do so in a manner exemplified by the service of Karen Hancsak; and

Whereas the Town Commission has determined that holding a private employee recognition luncheon limited to staff and invited guests, as well as a separate Town Open House open to the public for recognizing Karen Hancsak's exemplary service to the Town, both to be funded through the use of Town funds serves a public purpose within the Town's home rule authority as provided for by the Florida Constitution and State Statutes.

NOW, THEREFORE, BE IT RESOLVED that the Town Commission of Ocean Ridge, Florida, as follows:

Section 1. January 29, 2016, is hereby declared "Karen Hancsak Day" in the Town of Ocean Ridge, Florida, in recognition of her long and distinguished service to the Town and all of its constituents.

Section 2. In further recognition of Karen Hancsak's service to the Town, and to honor her selfless devotion to the Town, its Commissioners, employees and residents, the Town Commission

authorizes the expenditure of up to \$3,000, for an invitation only recognition luncheon as well as an open invitation open house to be held on January 29, 2016, to provide all who have worked with Karen Hancsak and who otherwise would like to honor and acknowledge her for her service to extend their appreciation and well wishes.

Section 3. The Town Manager is authorized, pursuant to approval given by the Town Commission at its regular January, 2016, Town Commission meeting as confirmed herein, to plan and arrange the Karen Hancsak Day festivities as set forth herein and expend all necessary funds within the parameters set forth herein to accomplish the purpose of this Resolution.

The foregoing resolution was offered by Commissioner _____ who moved its adoption. Commissioner _____ seconded the motion.

The Mayor thereupon declared the resolution duly passed and adopted this _____ day of January, 2016.

TOWN OF OCEAN RIDGE, FLORIDA

Attest:

Geoffrey A. Pugh, Mayor

Tracey L. Stevens, Town Clerk

