

REGULAR TOWN COMMISSION MEETING MINUTES
JULY 11, 2016

Minutes of the Regular Town Commission Meeting of the Town of Ocean Ridge held on Monday, July 11, 2016, at 6:00 PM in the Town Hall Commission Chambers.

The meeting was called to order by Mayor Pugh at 6:00 p.m.

Town Clerk Stevens led the roll call, which was answered by the following:

Commissioner Aaskov	Commissioner Bonfiglio
Commissioner Coz	Commissioner Lucibella
Mayor Pugh	

Mayor Pugh led the Pledge of Allegiance.

A moment of silence was held in honor of the fallen Police Officers from the Dallas shooting last week. Commissioner Lucibella mentioned that if the public wishes to make a donation, they may visit: www.dallasfoundation.org.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

1. **Minutes of the Regular Town Commission Meeting of June 6, 2016.**

Commissioner Bonfiglio moved to approve the consent agenda as presented; seconded by Commissioner Aaskov. Motion Carried 5-0.

ANNOUNCEMENTS AND PROCLAMATIONS

Mayor Pugh read the announcements for the public:

2. **The Town Commission will hold a Special Meeting on Wednesday, July 13, 2016 at 6:00 p.m. for the FY16/17 Budget Presentation and Adoption of the Maximum Millage.**

PUBLIC COMMENT

Betty Bingham, 1 Ocean Avenue, asked that the donor link for the fallen officers be placed on the website to show support for police. She also asked that our own community show deference for our police officers and support them, as we live in a quiet, safe community due to our police force.

Kristine De Haseth, 29 Sabal Island Drive, speaking on behalf of the Boynton Coalition for Responsible Development, mentioned that the Riverwalk project has taken a twist. The CRA decided to consolidate planning documents, and are proposing to change the zoning at the Federal and Woolbright triangle where Riverwalk Plaza, Sunshine Square, Las Ventanas, and Bermuda Cay are located. They are proposing "Mixed Use 4" Zoning which would give them 60 units per acre and 100 feet with no additional height qualifications, which means 586 units would be allowed within one building. Minimally, it would be 105 feet because there is a five-foot addition on top of the 100 feet that is automatically given to any development, and they can request more. If you use sustainable parking metrics, 586 units would mean 111 cars and 1,200+ people which is 1/3 of the size of Ocean Ridge, and the same size as Gulf Stream. Ms. De Haseth asked the Town Commission to keep this in mind when looking at traffic calming initiatives.

Mark Hanna, 6400 N. Ocean Blvd, noted that the Commission has limited ability to decide what goes on in Boynton Beach, but asked that the Commission preserve our rights with development and be proactive by letting them know we would like to be included in the discussions.

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Nancy Hogan, 37 Hibiscus Way, thanked our Police Officers and their families. She also mentioned that there were four Police Officers on the bridge on July 4th, and is concerned about getting off the island during an emergency situation. She would like to see help on our side of the bridge. She also mentioned the dying trees at the detention area and asked that we keep an eye on that situation.

PUBLIC HEARINGS

None Scheduled.

REGULAR AGENDA

REPORTS

3. Town Manager

Town Manager Titcomb advised that his written report is included in the meeting package that includes topics such as Ocean Avenue Tree Removal, Building Permit Review Delays, Stormwater Detention Update, and Dogs on the Beach (see Commission package posted on the website for more information). He reminded the public that the FY16/17 Budget Presentation and Maximum Millage setting will be held this Wednesday, July 13th at 6:00 p.m.

Commissioner Bonfiglio asked if we would be looking at a need for new capacity to handle additional water flows at the stormwater detention area. Town Manager Titcomb responded that the stormwater systems work well at the designed capacity levels. He noted that there have been talks at past meetings regarding additional projects in the future such as addressing the 6000 block in the middle of town in which we would need to create capacity for the water or find an alternative method to get rid of the water. Previous discussions have also indicated that the Woolbright detention area is already working at its capacity so we may need to find additional locations if we needed additional capacity for stormwater. Commissioner Lucibella mentioned that we had a major rain storm a couple of weeks ago and he drove every street in the Town within 20 minutes of the storm, and he noticed that there was very little standing water in the Town at that time. The most he found was in the 6000 block. Town Manager Titcomb followed up that the infrastructure is performing well. Commissioner Bonfiglio noted that it seems we have problems when we have a major rain event during high tide. Mayor Pugh stated the areas prone to flooding are the areas where we have the 36" diameter pipe that needs a red valve, so when DOT repairs the bridge, we need to ask them to put in a red valve on the pipe to stop the backflow during high tide. He also stated we are trying to acquire land on Harbour Drive for a deep injection well. Town Manager Titcomb stated we are beginning a more proactive maintenance program to increase efficacy of the drainage systems.

Town Manager Titcomb mentioned that DOT was in Town a few weeks ago and treated the detention areas by the bridge with some sort of spray that has turned the greenery brown. Mayor Pugh asked Town Manager Titcomb to check with DOT to see what type of spray they used.

4. Town Attorney

No report.

5. Police Chief

Chief Hutchins advised that his monthly report is included in the meeting package and includes monthly police department statistics. He noted that he will be out of town during the August Commission meeting, and one of the Lieutenants will be here to cover. He thanked the Commission and the community for the moment of silence and support of law enforcement. There were no questions from the Commission.

ACTION ITEMS

6. **Confirm the Appointment of Michael Scott McClure as Police Officer for the Town of Ocean Ridge** By: Hal Hutchins, Police Chief

Chief Hutchins introduced Michael Scott McClure to the Commission. Mr. McClure comes to us as a retiree from the Palm Beach Police Department where he served for 25 years. He has an exemplary record.

Commissioner Lucibella moved to confirm the appointment of Michael Scott McClure as Police Officer for the Town of Ocean Ridge; seconded by Commissioner Bonfiglio. Motion carried 5-0.

7. **Discuss the Annual Briny Breezes Police Services Proposal** By: Jamie Titcomb, Town Manager & Hal Hutchins, Police Chief

Town Manager Titcomb explained that the Commission requested data to support the recommendation for a 4% increase before we move forward with the renewal, and we now have that data. The contract will begin October 1, 2016 and run until September 31, 2019 at the price of \$221,167, which will increase by 4% each year. Chief Hutchins explained that he did period comparisons for the last full four years and the operating expenses increase by 3-4%. When averaging operating expenses and personnel costs, everything comes out to an increase of 3.25% to 3.57% on average over a five-year period. He stated he believes the costs are going up around 3.5% to 4% this year as well. Commissioner Lucibella asked if Briny Breezes has seen the contract, and Town Manager Titcomb responded that they have. Commissioner Lucibella noted that the data shows the 4% increase is a good, honest number and we will not be willing to negotiate it. Commissioner Bonfiglio stated he still has concerns over the language about the obligation to supply LPR technology if we decide to go with it, but he will reluctantly vote for the contract. Mayor Pugh mentioned he appreciates the Town of Briny Breezes entrusting the Town of Ocean Ridge with this contract, and he very much appreciates the business.

Commissioner Lucibella moved to authorize the Town Manager and/or Chief of Police to present the agreement as written to Briny Breezes and thank them for their business; seconded by Commissioner Aaskov. Motion carried 5-0.

8. **Authorize the Town Manager to Expend up to \$18,500 for Thompson Pump to Refurbish the Town's Emergency Portable Trailer-Mount Backup Pump** By: Jamie Titcomb, Town Manager

Town Manager Titcomb explained that the quote and other backup information is in packet from Thompson Pump, which is a sole source vendor. He noted that we originally believed we could refurbish the pump for around \$3-5,000, but have since learned that it needed major improvements. If we were to buy a new pump, it would cost around \$43,000. The current pump will need repairs to replace the engine, control panels, and the housing will be returned to new condition. He mentioned that this is the only large capacity pump that we own, and advised that we move forward with the repairs. He also noted that once the pump is refurbished, it will remain indoors for protection. Town Manager Titcomb stated he recommends purchasing the preventative maintenance agreement with the same company.

Commissioner Coz asked if there is a warranty included in the contract. Commissioner Bonfiglio noted that in order for them to honor any warranty, the contract states the customer will agree to inspect the pump on a daily basis adding fuel and oil when needed, and operate the pumps as specified by Thompson Pumps, and wants to make sure staff knows how to do this and is properly trained. Town Manager Titcomb noted that every communication regarding maintenance has been relayed by him to staff. Commissioner Lucibella stated that it is not on Town Manager Titcomb's watch that we have a seized engine on the pump among other problems; however, more than communication is required to make sure this is taken care of.

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Mayor Pugh stated we need our own maintenance program to make sure the pump is working properly, and also stated we need the warranty in writing on the proposal before we move forward.

Commissioner Bonfiglio suggested that we buy another pump during the next budget cycle as a backup unit. Chief Hutchins responded that we have two standard 2" trash pumps on hand which generally work well for moving water out, and believes it is in the Town's best interest to have the large pump plus the two small pumps. Commissioner Lucibella asked if we have maintenance logs for our equipment, and Chief Hutchins responded that we do not. Commissioner Lucibella asked if it would be reasonable to begin doing this, and Chief Hutchins responded that he has an employee in his department that will see to it that we have maintenance logs in place by the end of the week and come up with a maintenance program for the Town Manager since he is in the midst of the budget cycle. Mayor Pugh inquired if we have written maintenance programs on our vehicles and trailers, and Chief Hutchins responded that Lieutenant Wohlfiel runs the maintenance program for the police department vehicles, equipment, ATV's etc., and we can put this in place for other town equipment as well. Commissioner Lucibella mentioned that we live in a salt environment and need to maintain the equipment properly.

Commissioner Bonfiglio moved to authorize the Town Manager to spend a sum not to exceed \$19,000 to refurbish the present pump pursuant to the contract as set forth in item #8 on the agenda, to enter into the program maintenance participation agreement, procure a written warranty from the purveyor, and waive the bidding requirements due to a sole source vendor; seconded by Commissioner Coz. Motion carried 5-0.

9. **Discuss Traffic Calming Initiatives** By: Commissioner Steve Coz

Commissioner Coz mentioned that as he was campaigning last spring, several issues were continually brought up such as speeding, that the town needed an identity separate from Boynton Beach, and safety. He stated he visited West Palm Beach, Delray Beach, Palm Beach and Boca Raton to see how they deal with traffic calming devices and how they use that to create a sense of community and identity for their towns.

Lisa Tropepe, Town Engineer, showed traffic calming diagrams for Ocean Avenue, Midlane, and Beachway for the public and explained how they work. She stated that by adding an island on Ocean Ave, we could aesthetically announce to the public that they are entering Ocean Ridge. She mentioned that the curbing is a mountable curbing, and the downside to this is that we would need a permit by the FDOT. Mayor Pugh suggested adding trees to the median, and Commissioner Lucibella agreed that adding trees would make it more apparent visually that you are coming into a different area. Commissioner Bonfiglio stated we may get push back from people whose driveways would be blocked by the median. Ms. Tropepe stated that traffic calming isn't as easy as one would think because you have issues with respect to houses and driveways ingress and egress; however, if you follow the traffic laws with the current lines that FDOT has placed on the road, a median wouldn't be any different in that area.

In the Midlane Rd/Ridge Blvd section of town, we chose Ixora Way, which is the midpoint on Midlane Rd, and conceptually proposed a raised intersection there. We are showing two types of traffic calming here, one raised intersection and one speed hump. A raised intersection is in an intersection and affects two roads, and speed humps are within the road, but not at an intersection. Both of these you would drive over. The Ocean Ave proposal is a median that you would not drive over.

On Beachway Drive, we looked at two alternatives as well which are speed humps and raised intersections. The speed humps need to be a certain distance away from each other, and cannot impede someone's ingress and egress (can't be in front of driveways). We found three areas that are somewhat equally distant from each other to possibly put up to three speed humps on Beachway Drive. We could also do two raised

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intersections, one in the beginning street of Osprey Drive and the second one further to the East between Beachway North and Beachway Drive. Aesthetically, you do not need to use the bright red brick, but you should keep a certain pattern or color so people know you are in Ocean Ridge.

Ms. Tropepe stated we did look at the Island Drive section, but we are having a hard time with it due to turning movement. The intersection at A1A and Island Drive has an asphalt area, but it is complex because of the curve there, and turning movements coming from both the North, South, and Island Drive. When we put the model in, there is no space left to put in anything aesthetically pleasing. We also need to be able to provide turning movements for trucks in that intersection due to DOT requirements.

Commissioner Lucibella asked about the approximate cost for the raised intersections. Ms. Tropepe stated it would cost approximately \$30-50,000 per intersection, including design and engineering for drainage, etc. Commissioner Lucibella stated if we are going to contemplate spending that kind of money, why wouldn't we move the raised intersection to the end of Beachway Drive so we could also cover Old Ocean Blvd with a raised intersection rather than Beachway North and Beachway Drive. Ms. Tropepe stated that would be doable. Commissioner Coz mentioned that we are trying to cover the entrances to the town, and that is why they are still working on a solution for Island Drive. He stated that we are trying to define Ocean Ridge so that when you come into the town, Ocean Ridge is defined as a safe community with no speeding and low traffic. He stated moving the raised intersection to Old Ocean has no effect on that, and agrees it would be a good idea, but there would now be a longer stretch on Beachway allowing people to speed through there.

Commissioner Aaskov asked if there is a traffic calming device close by that we could look at. Commissioner Coz stated there are some in West Palm Beach. Town Manager Titcomb stated he will circulate a list for the Commission.

Mayor Pugh stated great ideas have been presented, but he wanted to mention that we have not paved roads in over three years, so we may want to dovetail this project with road re-paving. We need to be cognizant of spending money on speed humps and not road repairs. He stated he would like to see quotes on the project before we move forward. He also mentioned that we need to put money in the current budget for road paving. Town Manager Titcomb noted that it is his intention to put annualized road paving in the budget. Commissioner Bonfiglio stated when the quotes are put together, he would like to see an estimate of what effect this would have to re-pave that stretch of road as well.

Public comment: Betty Bingham, 1 Ocean Ave, mentioned that there have been no birds in the ponds lately, and she would like staff to call DOT and inquire as to what they used to spray the mangroves lately.

Mark Hanna, 6400 N. Ocean Blvd, stated it is a great idea to remove the damaged trees along Ocean Avenue before someone is hurt. He also noted that speed humps are very effective. He stated that on Old Ocean, the surveyors have removed large chunks of pavement when placing posts, and he asked if the town can go after the surveyors to fix the paving or receive money from them to fix the area.

Bob Weisblut, 23 Sailfish Ln, stated he does not see a big enough problem with speeding to justify \$30-50,000 per raised intersection. He asked if Chief Hutchins can get information on speeding tickets or accidents that will help us put that into perspective.

RESOLUTIONS

None Scheduled.

FIRST READING OF ORDINANCES

None Scheduled.

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SECOND READING AND ADOPTION OF ORDINANCES

None Scheduled.

TOWN COMMISSION ITEMS

None Scheduled.

Meeting Adjourned at 7:08 p.m.

Minutes prepared by Town Clerk Stevens, and adopted by the Town Commission on August 1, 2016.

Mayor Pugh

ATTEST:

Tracey L. Stevens, CMC, Town Clerk