

**TOWN OF OCEAN RIDGE  
TOWN COMMISSION SPECIAL MEETING  
AGENDA**



**July 13, 2016**

**6:00 P.M.**

**TOWN HALL – MEETING CHAMBERS**

**TOWN COMMISSION**

Mayor Geoffrey A. Pugh

Commissioner Gail Adams Aaskov

Commissioner James A. Bonfiglio

Commissioner Steve Coz

Vice Mayor Richard J. Lucibella

**ADMINISTRATION**

Town Manager James S. Titcomb

Town Attorney Glen Torcivia

Town Clerk Tracey L. Stevens

Police Chief Hal C. Hutchins

**RULES FOR PUBLIC PARTICIPATION**

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
  - A. Public Hearings: Any citizen is entitled to speak on items under this section.
  - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
  - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
  
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

**APPELLATE PROCEDURES**

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 2 days prior to the meeting in order to request such assistance.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ACTION ITEMS**

- 1. Consideration of the FY16/17 Proposed Budget** By: Jamie Titcomb, Town Manager
- 2. Certification of Rolled Back Rate for Millage for FY16/17** By: Jamie Titcomb, Town Manager
- 3. Set Maximum Millage Rate for FY16/17** By: Jamie Titcomb, Town Manager
- 4. Set Budget Meeting Dates** By: Jamie Titcomb, Town Manager
  - A. Special Meeting/Budget Workshop in August to Discuss the Proposed Budget for FY16/17**
  - B. Public Hearing Date for Adoption of Tentative Budget for FY16/17**
  - C. Public Hearing Date for Adoption of Final Budget for FY16/17**

**ADJOURNMENT**

## Agenda: July 13, 2016

### Town of Ocean Ridge, Florida Agenda Memorandum Office of the Town Clerk

#### Subject: FY16-17 Proposed Budget

Mayor and Town Commissioners:

The following is a list of necessary motions for the Special Budget Meeting of July 13, 2016. The highlighted rates and dates are suggested by staff, and may be adjusted by the Town Commission:

1. I move that the rolled back rate be certified at 4.9891 per \$1,000 and that the Certification of Taxable Value form be executed to reflect this for submission to the Property Appraiser and Tax Collector of Palm Beach County.
2. I move that the maximum millage rate for FY2016-2017 be established at 5.3500 mills and that this be included on the Certification of Taxable Value form that is forwarded to the Property Appraiser and Tax Collector of Palm Beach County.
3. I move that the first public hearing to consider the budget for the fiscal year 2016-2017 be held at 5:01 P.M. on Monday, September 12, 2016 in conjunction with the Regular Town Commission Meeting and that this date be included on the Certification of Taxable Value form that is forwarded to the Palm Beach County Property Appraiser and Tax Collector.
4. I move that the second/final public hearing to consider the budget for the 2016-2017 fiscal year be held at 5:01 P.M. on Thursday, September 21, 2016.

***THE COMMISSION MAY WISH TO ADOPT A HIGHER PROPOSED MILLAGE KNOWING THAT IT CAN ALWAYS BE LOWERED DURING THE SEPTEMBER PUBLIC HEARINGS, BUT NOT RAISED.***

***PLEASE REMEMBER TO BRING YOUR BUDGET WITH YOU TO THE MEETING.***

***THE PROPOSED BUDGET IS LOCATED ON THE WEBSITE.***

# TOWN OF OCEAN RIDGE

6450 NORTH OCEAN BOULEVARD  
OCEAN RIDGE, FLORIDA 33435  
www.oceanridgeflorida.com

(561) 732-2635 ♦ FAX (561) 737-8359

GEOFFREY A. PUGH  
MAYOR, CHAIR OF COMMISSION

JAMES S. TITCOMB  
TOWN MANAGER



COMMISSIONERS  
GAIL ADAMS AASKOV  
JAMES A. BONFIGLIO  
STEVE COZ  
RICHARD J. LUCIBELLA

July 13, 2016

## **“FY17 Budget Workbook FULL-1” – Errata / Explanation Sheet**

- Note the last column in department sheets labeled “Diff. %” may confuse as it indicates percent of budget for FY17 proposed, as compared to FY16’s budget. For example: “105.1%” means a 5.1% increase over the previous fiscal year.
- “FY16 8 mo.” And “YTD %” columns (shown in light grey) are snapshot columns for reconciled fund accounts in the current fiscal year at the 8 month, or 66.6% mark. These values are not straight line consumption rates as accounts receivable/payable do not necessarily track equally in monthly increments. Also, accounting and auditing functions may reassign the GL line item values after the fact creating various GL reassignments.
- Page 11 Law Enforcement: Current roster of officers is 9, Reserves 4, and dispatchers with a part time person is 5.5 FTE (full time equivalent), for a total of 26 positions in current deployment.
- This is a living document and values contained within will change according to legislative direction and priorities. Subsequent changes will be reflected in future releases of the Budget Workbook for those meetings.
- Because of a changes just enacted in Florida law effective July 1<sup>st</sup>, 2016, the Town can no longer assess fees for Business Tax Receipts (BTR) for businesses located outside of the community proper. This change in law will impact the revenue side of the budget, reducing it by up to \$16,500 in the 321.100 and 321.200 line items.
- Projects listed on the 5-Year Capital Investment Plan Worksheet are suggested for consideration and, or amortization over multiple year commitments. These items need funding dedicated by line item or encumbering surplus unexpended funds for that purpose.

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: REV**  
**Millage Rate Comparisons from Rolled Back to Maximum**  
**2016-17 BUDGET WORKBOOK (FY17)**  
FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16

Prior Year Ad Valorem Adjusted Gross Value:					\$822,123,022.00
FY17 Current Year Ad Valorem Adjusted Gross Value:					\$881,593,990.00
MILLAGE RATE		GENERATED	97% Budgeted	VALUE	Revenue Increases
4.9891	Rolled Back Rate	\$4,398,361	4,266,410	0.00%	
5.1500		\$4,540,209	4,404,003	3.23%	137,593
5.3500	Recommended (flat)	\$4,716,528	4,575,032	7.23%	308,622
5.4500		\$4,804,687	4,660,547	9.23%	394,137

The Town has historically budgeted 97% of the Ad Valorem Revenue (95% is the lowest permitted)

AMOUNTS GENERATED TO BALANCE THE BUDGET DOES NOT INCLUDE ANY TRANSFER TO THE  
CAPITAL PROJECTS FUND, WHICH IS AN INTERFUND TRANSFER.



**Town of Ocean Ridge, Florida**

**Proposed Budget**

**Fiscal Year (FY17) 2016/'17**

**October 1, 2016 through September 30, 2017**

# **WORKBOOK VERSION 1.0**

**Setting Tentative Maximum Millage Rate (MM)**

*Note: Maximum Millage Rates once adopted cannot be raised;  
but may be adjusted lower during final Public Budget Hearings.*

**Town of Ocean Ridge, Florida**

**Proposed Budget**

**Fiscal Year (FY17) 2016/'17**

**October 1, 2016 through September 30, 2017**

**MAYOR**

**Geoffrey A. Pugh**

**VICE MAYOR**

**Richard J. Lucibella**

**COMMISSIONERS**

**Gail Adams Aaskov**

**James. A. Bonfiglio**

**Steve Coz**

**TOWN MANAGER**

**James S. Titcomb**

**TOWN CLERK/TREASURER**

**Tracey L. Stevens CMC**

**DEPUTY TOWN CLERK**

**Jean A. Hallahan**

**POLICE CHIEF**

**Hal C. Hutchins**

# Town of Ocean Ridge, Florida

## 2016-17 Proposed Budget

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# Elected Mayor and Town Commissioners

Town Manager  
James Titcomb

Town Attorneys  
Glen Torcivia / Brian Shutt

## POLICE DEPT

Police Chief  
Hal Hutchins

Lieutenant  
Steven Wohlfel

Lieutenant  
Richard Jones

Sergeant  
Bill Hallahan

Sergeant  
Gary Roy

Sergeant  
Frederick Stang

Sergeant  
David Kurz

## ADMIN

Town Clerk  
Tracey Stevens

Deputy Town Clerk  
Jean Hallahan

Reception Clerk  
Lisa Burns

## PUBLIC WKS

Maintenance I  
David Johnson

Maintenance II  
William Armstrong

## CONTRACT

Town Engineer  
Lisa Tropepe  
(Engenuity)

Building Official  
Don McIntosh  
(Hy-Byrd)

Zoning Official  
Manny Palacios  
(Hy-Byrd)

Intern/ Admin PT

## POLICE OFFICERS

McAllister, Robert

Massimino, Robert

Plesnik, Nubia

Ermeri, Richard

Galluscio, Mario

Giardino, John

Investigator  
Pilon, Jimmy

Van Camp, Jeffrey

McClure, Scott

## DISPATCH

Dispatch Supervisor  
Simpson, Jessica

Barreca, Courtney

Hammond, Courtney

Conte, Kelly

Story, Thomas

## RESERVES

Rosenberg, Gene  
(Also PT Dispatch)

Cunningham, William

Zawistowski, Aaron

Shoiock, Steven

+ 3 Approved

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OCEAN RIDGE, FLORIDA 33435  
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(561) 732-2635 ♦ FAX (561) 737-8359

GEOFFREY A. PUGH  
MAYOR, CHAIR OF COMMISSION

JAMES S. TITCOMB  
TOWN MANAGER



COMMISSIONERS  
GAIL ADAMS AASKOV  
JAMES A. BONFIGLIO  
STEVE COZ  
RICHARD J. LUCIBELLA

July 12, 2016

Dear Honorable Mayor and Members of the Town Commission:

In accordance with the requirements of State Statutes and Article IV, Section 4.04(e) of the Ocean Ridge Town Charter, the proposed budget for the fiscal year to begin on October 1, 2016 and ending September 30, 2017 is submitted for your consideration.

## **INTRODUCTION**

This document is the proposed fiscal plan for the operations and capital projects investment of the Town of Ocean Ridge during the coming defined fiscal year. The budget is presented to the Commission in a form that conforms to the standards of public financial presentations known as Generally Accepted Accounting Principles (GAAP) promoted by the National Council of Government Accounting. We are keeping the same basic format familiar with both staff and the Commission. It is intended that this budget presentation to the Commission and citizens presents clearly the operations of the Town and the use of tax dollars and other revenues.

The annual operating budget is a basic fiscal document. Once adopted, it becomes the fiscal appropriations plan, or "blueprint," we utilize for the work program for our community and provide the basis for carrying out the Commission's decisions on policies and programs for the improvement, growth, and orderly maintenance of the Town of Ocean Ridge.

## **BUDGET PREPARATION**

In assembling and formalizing this document, the Town Manager sought input from the entire Town Staff. The process of preparing the annual budget begins in May and involves the compilation and gathering of information. Ideas for new and improved services are received from residents, clients (i.e. contractors), elected officials, and staff throughout the year. Each department head assesses current and prior year levels of service and then calculates the costs of providing existing service levels as well as costs of providing improved levels of service. The department heads submit their budget requests to the Town Manager and priorities are set. These priorities are balanced with anticipated resources to result in the Town Manager's proposed budget. By law we present and the Commission adopts a balanced budget each year.

## **SUMMARY**

The primary objective of the manager and staff in the preparation of this proposed document is to present to the Commission a budget plan which is within the legal framework established by state law and Town charter and addresses the needs of the community for the next fiscal year.

The budget document is intended to provide the Commission, residents, and staff information about the Town's fiscal responsibilities necessary to provide quality services.

### **ACKNOWLEDGEMENTS**

A document of this scope is the result of many hours of preparation by many people. Special recognition goes out to Town Clerk/Treasurer Tracey Stevens, Deputy Town Clerk Jean Hallahan, Police Chief Hal Hutchins and all the rest of Town staff for their assistance in the preparation of this document.

Respectively submitted and prepared by,

  
James S. Titcomb  
Town Manager

*Note: The Maximum Millage Rate set at this budget workshop, once adopted cannot be raised, however it may be adjusted lower during the final Public Budget Hearings by Commission vote.*



# CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420  
R. 5/12  
Rule 12D-16.002  
Florida Administrative Code  
Effective 11/12

Year : 2016	County : PALM BEACH
Principal Authority : Ocean Ridge	Taxing Authority : Ocean Ridge

## SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	884,247,574	(1)
2.	Current year taxable value of personal property for operating purposes	\$	5,273,047	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	889,520,621	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	7,926,631	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	881,593,990	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	822,123,022	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)
<b>Property Appraiser Certification</b>		I certify the taxable values above are correct to the best of my knowledge.		
<b>SIGN HERE</b>	Signature of Property Appraiser:		Date :	
	Electronically Certified by Property Appraiser		6/29/2016 8:32 AM	

## SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	5.3500	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	4,398,358	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	4,398,358	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	881,593,990	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		4.9891 per \$1000	(16)
17.	Current year proposed operating millage rate		5.3500 per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	4,758,935	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

<b>DEPENDENT SPECIAL DISTRICTS AND MSTUs</b>		<b>STOP HERE - SIGN AND SUBMIT</b>
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22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	4,398,358	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		4.9891 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	4,437,907	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	4,758,935	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		5.3500 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, <b>minus 1</b>, multiplied by 100)</i>		7.23 %	(27)

<b>First public budget hearing</b>	Date :	Time :	Place :
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<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title :		Contact Name and Contact Title :		
	James Titcomb, Town Manager		Tracey Stevens, TOWN CLERK		
	Mailing Address :		Physical Address :		
6450 N OCEAN BLVD		6450 NORTH OCEAN BLVD			
City, State, Zip :		Phone Number :		Fax Number :	
OCEAN RIDGE, FLORIDA 33435		5617322635		5617378359	

**Town of Ocean Ridge, Florida**

**Proposed Budget Workbook FY17**

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**Town of Ocean Ridge, Florida**

**Proposed Budget Workbook FY17**

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<b>TOWN OF OCEAN RIDGE</b> <b>GENERAL FUND #001 - DEPT: REV</b> <b>STATEMENT OF REVENUES</b> <b>2016-17 BUDGET WORKBOOK (FY17)</b> FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16						
Departments, Funds & Descriptions	2015 Actual	2016 Budget	FY16 8 mo.	YTD %	FY17 Budget	Diff. %
<b>Dept.: 310.000 TAXES</b>						
311.000 AD VALOREM TAX (FY17 at 97% Net)	3,963,079	4,282,715	4,017,214	93.8%	4,616,167	107.8%
312.400 LOCAL OPTION 6 CENT GAS TAX	0	0	0	0.0%	0	
312.410 LOCAL OPTION 6 CENT GAS TAX	36,814	35,760	15,137	42.3%	34,500	96.5%
312.420 SECOND LOCAL OPTION FUEL TAX	17,306	17,000	7,094	41.7%	17,000	100.0%
313.100 ELECTRIC FRANCHISE TAX	165,337	168,000	84,693	50.4%	168,000	100.0%
313.200 TELEPHONE FRANCHISE TAX	0	0	0	0.0%	0	
313.500 CATV CABLE FRANCHISE TAX	0	0	0	0.0%	0	
314.100 UTILITY SERVICE TAX (ELECTRIC)	241,251	240,000	136,109	56.7%	240,000	100.0%
314.800 UTILITY SERVICE TAX (PROPANE)	17,712	16,000	13,143	82.1%	16,000	100.0%
314.900 UTILITY SERVICE TAX (WATER)	92,796	84,000	55,955	66.6%	84,000	100.0%
315.000 COMMUNICATION SERVICES TAX	42,031	48,000	22,158	46.2%	48,000	100.0%
319.100 INTEREST ON DELINQUENT TAXES	317	5,000	532	10.6%	1,000	20.0%
<b>Sub Totals</b>	<b>4,576,642</b>	<b>4,896,475</b>	<b>4,352,035</b>		<b>5,224,667</b>	<b>106.7%</b>
<b>Dept.: 320.000 LICENSES &amp; PERMITS</b>						
321.100 PRO. & OCCUPATIONAL LICENSES	2,666	2,000	2,186	109.3%	2,500	125.0%
321.200 DPS BUSINESS PERMIT	14,500	14,000	10,629	75.9%	14,000	100.0%
321.300 OCCUPATIONAL VEHICLE ID.	6,946	6,000	6,276	104.6%	6,500	108.3%
322.100 BUILDING PERMITS	259,731	200,000	195,500	97.8%	225,000	112.5%
322.200 ELECTRICAL PERMITS	0	0	0	0.0%	0	
322.300 PLUMBING PERMITS	0	0	0	0.0%	0	
329.100 SIGN PERMITS	445	500	355	71.0%	500	100.0%
329.200 ALARM USER PERMITS	562	600	466	77.7%	600	100.0%
329.500 BOATS PERMITS	0	50	0	0.0%	0	0.0%
329.600 RENTAL REGISTRATIONS	2,170	2,000	1,820	91.0%	2,000	100.0%
<b>Sub Totals</b>	<b>287,020</b>	<b>225,150</b>	<b>217,232</b>		<b>251,100</b>	<b>111.5%</b>
<b>Dept.: 330.000 INTERGOVERNMENTAL</b>						
331.100 FEMA GRANT MONIES	0	0	0	0.0%	0	
331.200 ENERGY EFFICIENT GRANT MONIES	0	0	0	0.0%	0	
331.300 JAG GRANT MONIES	1,000	1,000	0	0.0%	1,000	100.0%
335.110 CIGARETTE TAX 2CENT ADDITIONAL	0	0	0	0.0%	0	
335.120 STATE REVENUE SHARING	47,086	43,700	24,826	56.8%	43,700	100.0%
335.150 ALCOHOLIC BEVERAGE LICENSES	140	150	140	93.2%	150	100.0%
335.181 LOCAL GOV. 1/2 CENT SALES TAX	139,017	145,000	60,565	41.8%	145,000	100.0%
335.490 REBATE ON MUNICIPAL VEHICLES	2,220	2,000	459	22.9%	2,000	100.0%
335.900 ST LIGHT MAINTENANCE REIMBURSE	8,981	9,250	0	0.0%	9,250	100.0%
337.500 PB COUNTY BEAUTIFUL GRANT	0	0	0	0.0%	0	
338.000 PB COUNTY & CO. WIDE OCC. LIC.	8,085	7,000	3,443	49.2%	7,000	100.0%
338.100 PROPORTION 911 CALL TAKER REV	18,944	10,000	0	0.0%	10,000	100.0%
338.300 PBC SOLID WASTE RECYCLE	2,578	3,000	774	25.8%	3,000	100.0%
338.400 911 DPS RELATED	13,822	12,000	-32	-0.3%	12,000	100.0%
338.500 PBCTY 1250 MONIES	2,853	2,500	0	0.0%	0	0.0%
<b>Sub Totals</b>	<b>244,725</b>	<b>235,600</b>	<b>90,175</b>		<b>233,100</b>	<b>98.9%</b>
<b>Dept.: 340.000 CHARGES FOR SERVICES</b>						
341.200 ZONING FEES	8,962	4,000	4,718	118.0%	4,000	100.0%
341.300 SALE OF MAPS & PUBLICATIONS	0	0	0	0.0%	0	
341.400 CERT-COPYING-RECORD SEARCH-	3,184	2,500	2,019	80.7%	2,500	100.0%
341.900 OTHER GEN. GOV. CHARGES & FEES	40,809	5,000	27,666	553.3%	5,000	100.0%
342.100 LAW ENFORCEMENT/FIRE SERVICE	210,826	213,145	124,335	58.3%	221,168	103.8%

FY17 Budget Workbook DRAFT-1

342.300	ALARM MONITORING	55,367	57,000	46,225	81.1%	57,000	100.0%
342.800	SPECIAL DETAIL SERVICES	585	10,000	1,005	10.1%	1,500	15.0%
342.900	OTHER PUB. SAFETY CHARGES-FEES	744	500	777	155.4%	500	100.0%
343.400	GARBAGE AND TRASH REVENUE	304,341	302,000	287,486	95.2%	302,000	100.0%
343.900	LOT MOWING AND CLEARING	0	0	0	0.0%	0	
<b>Sub Totals</b>		<b>624,817</b>	<b>594,145</b>	<b>494,231</b>		<b>593,668</b>	<b>99.9%</b>
<b>Dept.: 350.000 FINES &amp; FORFEITS</b>							
351.100	COURT FINES - COURT CASES	3,619	5,000	3,367	67.3%	5,000	100.0%
351.200	CONFISCATED PROP. COURT CASES	0	0	0	0.0%	0	
351.300	POLICE EDUCATION \$2.00	440	400	374	93.4%	400	100.0%
354.000	VIOLATIONS OF LOCAL ORDINANCES	159,175	8,000	19,666	245.8%	8,000	100.0%
<b>Sub Totals</b>		<b>163,233</b>	<b>13,400</b>	<b>23,407</b>		<b>13,400</b>	<b>100.0%</b>
<b>Dept.: 360.000 MISCELLANEOUS REVENUES</b>							
361.100	INTEREST EARNED (SAV, INV, ETC.)	45,734	14,000	20,262	144.7%	16,500	117.9%
361.300	NET INCREASE IN FAIR MARK VALUE	0	0	0	0.0%	0	
361.320	INTEREST EARNED-PB CO TAX COLL	29	1,000	0	0.0%	0	0.0%
361.390	INTEREST OTHER (LIENS, ETC.)	7,223	2,000	1,546	77.3%	2,000	100.0%
364.410	EQUIPMENT-SALES &	1,000	9,000	3,400	37.8%	6,000	66.7%
366.500	ENVIR. CONTRIBUTIONS-DONATIONS	0	0	0	0.0%	0	
366.600	ART PROCEEDS	568	1,000	0	0.0%	600	60.0%
366.900	MISC. CONTRIB.-PRIVATE SOURCES	7,543	0	689	0.0%	495	
<b>Sub Totals</b>		<b>62,098</b>	<b>27,000</b>	<b>25,898</b>		<b>25,595</b>	<b>94.8%</b>
<b>Dept.: 380.000 NON - REVENUES</b>							
380.100	FUND BALANCE UNAPPROPRIATED	0	286,650	0	0.0%	260,000	90.7%
388.200	INSURANCE PROCEEDS	0	0	0	0.0%	0	
389.100	PRIOR YEAR CARRYOVER (SURPLUS)	0	0	0	0.0%	0	
<b>Sub Totals</b>		<b>0</b>	<b>286,650</b>	<b>0</b>		<b>260,000</b>	<b>90.7%</b>
<b>Budget Revenues Grand Totals</b>		<b>5,958,534</b>	<b>6,278,420</b>	<b>5,202,978</b>		<b>6,601,530</b>	<b>105.1%</b>

<b>TOWN OF OCEAN RIDGE</b> <b>CAPITAL FUND #302 - DEPT: REV</b> <b>STATEMENT OF REVENUES</b> <b>2016-17 BUDGET WORKBOOK (FY17)</b> FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16						
Departments, Funds & Descriptions	2015 Actual	2016 Budget	FY16 8 mo.	YTD %	FY17 Budget	Diff. %
<b>Dept.: 320.000 LICENSES &amp; PERMITS</b>						
314.100 UTILITY SERVICE TAX (ELECTRIC)	0	0	0	0.0%	0	
<b>Dept.: 330.000 INTERGOVERNMENTAL REVENUE</b>						
331.900 FEDERAL GRANTS	0	0	0	0.0%	0	
334.360 DOT JPA REVENUE	0	0	0	0.0%	0	
<b>Dept.: 340.000 CHARGES FOR SERVICES</b>						
338.000 PB COUNTY & CO. WIDE OCC. LIC.	0	0	0	0.0%	0	
<b>Dept.: 360.000 MISCELLANEOUS REVENUES</b>						
360.000 CONTRIBUTION REVENUE	0	0	0	0.0%	0	
361.100 INTEREST EARNED (SAV,INV,ETC.)	25	100	29	29.4%	100	
364.000 SALES AND COMPENSATION	0	0	0	0.0%	0	
364.410 EQUIPMENT-SALES & COMPENSATION	0	0	0	0.0%	0	
<b>Dept.: 380.000 NON - REVENUES</b>						
380.100 FUND BALANCE UNAPPROPRIATED	0	14,900	0	0.0%	0	
381.000 INTERFUND TRANSFER	0	0	0	0.0%	0	
381.100 INTERFUND TRANSFER	180,000	180,000	180,000	100.0%	180,000	
384.000 DEBT PROCEEDS	0	0	0	0.0%	0	
384.100 DEBT PROCEED FOR NEW TH	0	0	0	0.0%	0	
<b>Capital Revenues Sub Totals</b>	<b>180,025</b>	<b>195,000</b>	<b>180,029</b>	<b>92.3%</b>	<b>180,100</b>	<b>92.4%</b>

<b>TOWN OF OCEAN RIDGE</b>						
<b>GENERAL FUND #001 - DEPT: REV &amp; EXP</b>						
<b>STATEMENT OF REVENUES AND EXPENDITURES</b>						
<b>2016-17 BUDGET WORKBOOK (FY17)</b>						
FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16						
<b>Department Funds &amp; Descriptions</b>	<b>2015</b>	<b>2016</b>	<b>FY16</b>	<b>YTD</b>	<b>FY17</b>	<b>Diff.</b>
	<b>Actual</b>	<b>Budget</b>	<b>8 mo.</b>	<b>%</b>	<b>Budget</b>	<b>%</b>
FY Millage Rate Applied	at 5.35 ml	at 5.35 ml			at 5.35 ml	
<b>REVENUE</b>						
Dept.: 310.000 TAXES	4,576,642	4,896,475	4,352,035	88.9%	5,224,667	106.7%
Dept.: 320.000 LICENSES & PERMITS	287,020	225,150	217,232	96.5%	251,100	109.3%
Dept.: 330.000 INTERGOVERNMENTAL REV	244,725	235,600	90,175	38.3%	233,100	98.9%
Dept.: 340.000 CHARGES FOR SERVICES	624,817	594,145	494,231	83.2%	593,668	99.9%
Dept.: 350.000 FINES & FORFEITS	163,233	13,400	23,407	174.7%	13,400	100.0%
Dept.: 360.000 MISCELLANEOUS REVENUES	62,098	27,000	25,898	95.9%	25,596	97.6%
Dept.: 380.000 NON - REVENUES	0	286,650	0	0.0%	260,000	52.3%
<b>TOTAL REVENUE</b>	<b>5,958,534</b>	<b>6,278,420</b>	<b>5,202,978</b>	<b>82.9%</b>	<b>6,601,531</b>	<b>105.1%</b>
<b>EXPENDITURES</b>						
<b>GENERAL GOVERNMENT</b>						
Commission	22,080	25,509	6,412	25.1%	27,849	109.2%
Town Manager	135,433	174,241	125,160	71.8%	163,538	87.8%
Town Clerk & Treasurer	279,293	355,469	233,350	83.6%	356,470	100.3%
Legal Services	209,836	129,918	75,937	58.4%	128,000	98.5%
Appointed Boards	2,575	6,100	1,400	23.0%	6,265	102.7%
General Government Services	938,427	966,155	555,324	57.5%	988,705	102.3%
Law Enforcement & Fire Rescue	2,821,501	3,486,279	2,536,871	72.8%	3,713,846	106.5%
Inspection Services	154,145	143,500	81,052	56.5%	157,500	109.8%
Garbage & Solid Waste Services	243,635	250,000	122,791	49.1%	287,500	115.0%
Other Physical Environment	227,032	268,300	155,191	57.8%	290,320	108.2%
Public Works	248,006	255,949	135,752	53.0%	261,538	102.2%
Contingency & Interfund Transfers	143,488	217,000	193,762	89.3%	220,000	101.4%
<b>TOTAL EXPENSES</b>	<b>5,425,451</b>	<b>6,278,420</b>	<b>4,223,001</b>	<b>67.3%</b>	<b>6,601,531</b>	<b>105.1%</b>
REVENUES OVER EXPENDITURES	533,083	0	979,977		0	
TRANSFER TO/(FROM) RESERVES						

**NOTES**

This budget document includes "requests" at time of publication and applies a tentative Maximum Millage rate of 5.35 to the TRIM Revenue figures, which are budgeted at 97% for calculation.

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 511.101**  
**TOWN COMMISSION (LEGISLATIVE) EXPENSE**  
**2016-17 BUDGET WORKBOOK (FY17)**  
 FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16

Departments, Funds & Descriptions	2015 Actual	2016 Budget	FY16 8 mo.	YTD %	FY17 Budget	Diff. %
<b>TOWN COMMISSION</b>						
501.100 EXECUTIVE SALARIES	6,000	6,000	4,000	66.7%	6,000	100.0%
502.100 FICA TAXES	459	459	306	66.7%	459	100.0%
502.200 RETIREMENT CONTRIBUTIONS	400	436	267	61.2%	436	100.0%
502.400 WORKERS COMPENSATION	11	14	5	36.2%	14	100.0%
504.000 TRAVEL & PER DIEM	0	1,000	0	0.0%	1,000	100.0%
504.500 INSURANCE-LIAB.,HAZARD,DAMAGE	13,608	15,600	129	0.8%	17,940	115.0%
504.900 OTHER CURRENT CHARGES	202	500	305	61.0%	500	100.0%
505.400 SUBSC., MEMBERSHIPS, EDUCATION	1,400	1,500	1,400	93.3%	1,500	100.0%
<b>Sub Totals</b>	<b>22,080</b>	<b>25,509</b>	<b>6,412</b>	<b>25.1%</b>	<b>27,849</b>	<b>109.2%</b>

<b>Supplemental Information</b>	
Positions Budgeted	No. FTE
Mayor	1
Commissioners	4
<b>Total</b>	<b>5</b>

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 512.102**  
**TOWN MANAGER - ADMINISTRATION EXPENSE**  
**2016-17 BUDGET WORKBOOK (FY17)**  
 FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16

Departments, Funds & Descriptions	2015 Actual	2016 Budget	FY16 8 mo.	YTD %	FY17 Budget	Diff. %
<b>TOWN MANAGER</b>						
501.100 EXECUTIVE SALARIES	102,655	108,044	67,286	62.3%	108,044	100.0%
501.110 ONE TIME LUMP SUM INCREASE	0	23,550	24,025	102.0%	0	0.0%
501.200 REGULAR SALARIES AND WAGES	0	0	0	0.0%	0	
501.400 OVERTIME	0	0	0	0.0%	0	
501.410 VACATION PAY	1,827	1,901	4,372	230.0%	1,972	103.7%
501.700 FLEX	0	0	0	0.0%	0	
502.100 FICA TAXES	7,958	10,212	7,320	71.7%	10,212	100.0%
502.200 RETIREMENT CONTRIBUTIONS	0	0	0	0.0%	9,686	
502.210 ICMA CONTRIBUTIONS	11,727	14,691	6,235	42.4%	14,691	100.0%
502.300 LIFE & HEALTH INSURANCE	7,709	8,476	4,154	49.0%	9,324	110.0%
502.310 LONG TERM DISABILITY	420	420	210	50.0%	462	110.0%
502.400 WORKERS COMPENSATION	187	247	92	37.1%	247	100.0%
503.400 OTHER CONTRACTORIAL SERVICES	0	0	8,076	0.0%	0	
504.000 TRAVEL & PER DIEM	179	1,300	1,154	88.7%	2,700	207.7%
504.100 COMMUNICATIONS SERV.(PH.,ETC.)	1,097	1,200	822	68.5%	1,200	100.0%
504.500 INSURANCE-LIAB.,HAZARD,DAMAGE	46	200	23	11.4%	200	100.0%
504.610 REPAIR & MAINTENANCE	0	0	0	0.0%	0	
504.620 REPAIR & MAINTENANCE-VECHICLE	38	0	0	0.0%	0	
505.200 OPERATING SUPPLIES	0	0	0	0.0%	0	
505.210 OPERATING SUPPLIES-GAS & OIL	1,253	3,500	129	3.7%	3,500	100.0%
505.400 SUBSC., MEMBERSHIPS, EDUCATION	340	500	1,265	252.9%	1,300	260.0%
506.400 MACHINERY & EQUIPMENT	0	0	0	0.0%	0	
<b>Sub Totals</b>	<b>135,433</b>	<b>174,241</b>	<b>125,160</b>	<b>71.8%</b>	<b>163,538</b>	<b>93.9%</b>

**Supplemental Information**

Positions Budgeted	No. FTE
Town Manager	1
Assistant	0
<b>Total</b>	<b>1</b>

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 513.103**  
**TOWN CLERK & TREASURER EXPENSE**  
**2016-17 BUDGET WORKBOOK (FY17)**  
 FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16

Departments, Funds & Descriptions	2015 Actual	2016 Budget	FY16 8 mo	YTD %	FY17 Budget	Diff. %
<b>TOWN CLERK &amp; FINANCE</b>						
501.100 EXECUTIVE SALARIES	80,473	104,721	69,311	66.2%	74,000	70.7%
501.110 ONE TIME LUMP SUM INCREASE	0	12,929	16,218	125.4%	0	0.0%
501.200 REGULAR SALARIES AND WAGES	103,338	108,549	71,783	66.1%	115,483	106.4%
501.210 ONE TIME LUMP SUM INCREASE	0	0	0	0.0%	0	
501.400 OVERTIME	777	3,002	1,154	38.4%	3,002	100.0%
501.410 VACATION PAY	2,624	4,724	110	2.3%	3,700	78.3%
501.700 FLEX	0	0	0	0.0%	0	
502.100 FICA TAXES	14,243	16,901	12,131	71.8%	14,496	85.8%
502.200 RETIREMENT CONTRIBUTIONS	17,749	26,318	13,391	50.9%	14,249	54.1%
502.300 LIFE & HEALTH INSURANCE	21,234	27,724	16,556	59.7%	30,496	110.0%
502.310 LONG TERM DISABILITY	1,575	1,400	700	50.0%	1,540	110.0%
502.400 WORKERS COMPENSATION	335	451	181	40.1%	451	100.0%
502.500 UNEMPLOYMENT COMPENSATION	0	0	0	0.0%	0	
503.100 PROFESSIONAL SERVICES	0	0	0	0.0%	0	
503.200 ACCOUNTING & AUDITING	22,140	30,000	20,700	69.0%	39,500	131.7%
503.400 OTHER CONTRACTUAL SERVICES	0	0	0	0.0%	37,000	
504.000 TRAVEL & PER DIEM	341	2,500	301	12.0%	3,000	120.0%
504.500 INSURANCE-LIAB.,HAZARD,DAMAGE	152	350	76	21.7%	403	115.0%
504.610 REPAIR & MAINTENANCE	7,773	8,750	8,053	92.0%	8,750	100.0%
504.900 OTHER CURRENT CHARGES	5,709	6,500	2,355	36.2%	6,000	92.3%
505.400 SUBSC., MEMBERSHIPS, EDUCATION	245	400	330	82.5%	500	125.0%
506.400 MACHINERY & EQUIPMENT	585	250	0	0.0%	3,900	
<b>Sub Totals</b>	<b>279,293</b>	<b>355,469</b>	<b>233,350</b>	<b>83.6%</b>	<b>356,470</b>	<b>100.3%</b>

**Supplemental Information**

Positions Budgeted	No. FTE
Town Clerk	1
Deputy Town Clerk	1
Building Clerk/Reception	1
Temp/Intern	1
<b>Total</b>	<b>4</b>

<b>TOWN OF OCEAN RIDGE</b>						
<b>GENERAL FUND #001 - DEPT: 514.104</b>						
<b>LEGAL SERVICES EXPENSE</b>						
<b>2016-17 BUDGET WORKBOOK (FY17)</b>						
FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16						
<b>Departments, Funds &amp; Descriptions</b>	<b>2015</b>	<b>2016</b>	<b>FY16</b>	<b>YTD</b>	<b>FY17</b>	<b>Diff.</b>
	<b>Actual</b>	<b>Budget</b>	<b>8 mo</b>	<b>%</b>	<b>Budget</b>	<b>%</b>
<b>LEGAL SERVICES</b>						
501.100 EXECUTIVE SALARIES	53,254	41,538	43,615	105.0%	0	0.0%
501.410 VACATION PAY	0	1,732	2,304	133.0%	0	0.0%
502.100 FICA TAXES	3,730	3,310	3,513	106.1%	0	0.0%
502.200 RETIREMENT CONTRIBUTIONS	3,570	3,141	3,334	106.1%	0	0.0%
502.300 LIFE & HEALTH INSURANCE	118	100	118	117.6%	0	0.0%
502.400 WORKERS COMPENSATION	0	97	0	0.0%	0	0.0%
503.100 PROFESSIONAL SERVICES	38,780	50,000	16,909	33.8%	98,000	196.0%
503.110 LEGAL SPECIAL COUNSEL	28,305	25,000	3,342	13.4%	25,000	100.0%
504.700 PRINTING	0	5,000	2,803	56.1%	5,000	100.0%
504.900 OTHER CURRENT CHARGES	82,080	0	0	0.0%	0	
506.400 MACHINERY & EQUIPMENT	0	0	0	0.0%	0	
<b>Sub Totals</b>	<b>209,836</b>	<b>129,918</b>	<b>75,937</b>	<b>58.4%</b>	<b>128,000</b>	<b>98.5%</b>

<b>TOWN OF OCEAN RIDGE</b>						
<b>GENERAL FUND #001 - DEPT: 515.105</b>						
<b>APPOINTED BOARDS EXPENSE</b>						
<b>2016-17 BUDGET WORKBOOK (FY17)</b>						
FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16						
<b>Departments, Funds &amp; Descriptions</b>	<b>2015</b>	<b>2016</b>	FY16	YTD	<b>FY17</b>	<b>Diff.</b>
	<b>Actual</b>	<b>Budget</b>	8 mo	%	<b>Budget</b>	<b>%</b>
<b>APPOINTED BOARDS</b>						
503.100 PROFESSIONAL SERVICES	0	2,000	0	0.0%	<b>2,000</b>	100.0%
504.200 POSTAGE, FREIGHT	0	0	0	0.0%	<b>0</b>	
504.500 INSURANCE-LIAB.,HAZARD,DAMAGE	972	1,100	485	44.1%	<b>1,265</b>	115.0%
504.900 OTHER CURRENT CHARGES	1,603	3,000	915	30.5%	<b>3,000</b>	100.0%
<b>Sub Totals</b>	<b>2,575</b>	<b>6,100</b>	<b>1,400</b>	<b>23.0%</b>	<b>6,265</b>	<b>102.7%</b>

<b>TOWN OF OCEAN RIDGE</b>						
<b>GENERAL FUND #001 - DEPT: 519.106</b>						
<b>GENERAL GOVERNMENT SERVICES EXPENSE</b>						
<b>2016-17 BUDGET WORKBOOK (FY17)</b>						
<b>FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16</b>						
<b>Departments, Funds &amp; Descriptions</b>	<b>2015</b>	<b>2016</b>	<b>FY16</b>	<b>YTD</b>	<b>FY17</b>	<b>Diff.</b>
	<b>Actual</b>	<b>Budget</b>	<b>8 mo</b>	<b>%</b>	<b>Budget</b>	<b>%</b>
<b>OTHER GOVERNMENT SERVICES (General)</b>						
503.100 PROFESSIONAL SERVICES	4,525	9,000	5,200	57.8%	<b>15,000</b>	166.7%
503.400 OTHER CONTRACTONAL SERVICES	6,030	6,300	3,180	50.5%	<b>6,300</b>	100.0%
504.100 COMMUNICATIONS SERV.(PH.,ETC.)	6,437	6,350	4,440	69.9%	<b>6,350</b>	100.0%
504.200 POSTAGE, FREIGHT	3,385	3,700	1,874	50.7%	<b>3,700</b>	100.0%
504.300 UTILITY SERVICES - ELECTRIC	11,582	15,000	5,839	38.9%	<b>15,000</b>	100.0%
504.400 RENTALS & LEASES	3,180	3,200	1,780	55.6%	<b>3,200</b>	100.0%
504.500 INSURANCE-LIAB.,HAZARD,DAMAGE	60,987	64,800	31,544	48.7%	<b>64,800</b>	100.0%
504.610 REPAIR & MAINTENANCE	41,919	39,450	21,804	55.3%	<b>55,000</b>	139.4%
504.700 PRINTING	1,480	1,500	218	14.5%	<b>1,500</b>	100.0%
504.900 OTHER CURRENT CHARGES	5,131	10,000	5,508	55.1%	<b>10,000</b>	100.0%
504.910 ELECTION EXPENSES	6,157	6,875	1,048	15.2%	<b>6,875</b>	100.0%
504.920 ART SHOW EXPENSES	0	1,000	0	0.0%	<b>1,000</b>	100.0%
505.100 OFFICE SUPPLIES	2,951	2,950	1,902	64.5%	<b>2,950</b>	100.0%
505.200 OPERATING SUPPLIES	2,122	2,300	961	41.8%	<b>2,300</b>	100.0%
505.220 OPERATING SUPPLIES-UNIFORM/EMB	0	0	0	0.0%	<b>0</b>	
505.400 SUBSC., MEMBERSHIPS, EDUCATION	3,274	13,355	2,764	20.7%	<b>13,355</b>	100.0%
506.200 BUILDINGS (CAPITAL OUTLAY)	0	0	0	0.0%	<b>0</b>	
506.300 IMPROVEMENTS NOT BUILDINGS	0	0	0	0.0%	<b>1,000</b>	
506.400 MACHINERY & EQUIPMENT	0	1,200	0	0.0%	<b>1,200</b>	100.0%
507.000 COVENANT FROM DRAINAGE LOAN	346,626	468,000	233,972	50.0%	<b>468,000</b>	100.0%
507.010 COVENANTS FROM TH LOAN	179,680	311,175	233,290	75.0%	<b>311,175</b>	100.0%
507.200 DEBT SERVICE - INTEREST	252,962	0	0	0.0%	<b>0</b>	
<b>Sub Totals</b>	<b>938,427</b>	<b>966,155</b>	<b>555,324</b>	<b>57.5%</b>	<b>988,705</b>	<b>102.3%</b>

<b>TOWN OF OCEAN RIDGE</b>						
<b>GENERAL FUND #001 - DEPT:</b>						
<b>LAW ENFORCEMENT &amp; FIRE SERVICES EXPENSE</b>						
<b>2016-17 BUDGET WORKBOOK (FY17)</b>						
<b>FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16</b>						
<b>Departments, Funds &amp; Descriptions</b>	<b>2015</b>	<b>2016</b>	<b>FY16</b>	<b>YTD</b>	<b>FY17</b>	<b>Diff.</b>
	<b>Actual</b>	<b>Budget</b>	<b>8 mo</b>	<b>%</b>	<b>Budget</b>	<b>%</b>
<b>LAW ENFORCEMENT &amp; FIRE CONTROL</b>						
501.100 EXECUTIVE SALARIES	118,892	95,630	62,640	65.5%	<b>97,855</b>	102.3%
501.110 ONE TIME LUMP SUM INCREASE	0	1,000	1,000	100.0%	<b>1,000</b>	100.0%
501.200 REGULAR SALARIES AND WAGES	921,047	1,159,506	713,216	61.5%	<b>1,217,745</b>	105.0%
501.210 ONE TIME LUMP SUM INCREASE	0	0	0	0.0%	<b>2,700</b>	
501.300 OTHER SALARIES AND WAGES	0	0	0	0.0%	<b>0</b>	
501.400 OVERTIME	74,470	65,000	51,754	79.6%	<b>65,000</b>	100.0%
501.410 VACATION PAY	12,246	22,143	1,567	7.1%	<b>25,299</b>	114.3%
501.500 SPECIAL PAY-NO RETIRE. CONTRIB	10,030	17,220	7,460	43.3%	<b>17,220</b>	100.0%
501.510 SPECIAL DETAIL PAY	420	7,000	1,120	16.0%	<b>7,000</b>	100.0%
501.600 HOLIDAY PAY	31,852	49,056	22,776	46.4%	<b>49,056</b>	100.0%
501.700 FLEX	0	0	0	0.0%	<b>0</b>	
502.100 FICA TAXES	89,909	108,367	65,920	60.8%	<b>113,239</b>	104.5%
502.200 RETIREMENT CONTRIBUTIONS	188,579	279,655	153,870	55.0%	<b>330,207</b>	118.1%
502.300 LIFE & HEALTH INSURANCE	113,511	177,471	91,043	51.3%	<b>195,218</b>	110.0%
502.310 LONG TERM DISABILITY	7,665	8,820	4,410	50.0%	<b>8,820</b>	100.0%
502.400 WORKERS COMPENSATION	22,437	41,123	11,237	27.3%	<b>41,123</b>	100.0%
502.500 UNEMPLOYMENT COMPENSATION	203	12,561	0	0.0%	<b>12,561</b>	100.0%
503.100 PROFESSIONAL SERVICES	56,884	25,660	11,864	46.2%	<b>25,660</b>	100.0%
503.400 OTHER CONTRACTORIAL SERVICES	978,969	1,018,129	1,018,127	100.0%	<b>1,058,855</b>	104.0%
504.000 TRAVEL & PER DIEM	6,061	16,100	6,879	42.7%	<b>17,350</b>	107.8%
504.100 COMMUNICATIONS SERV.(PH.,ETC.)	17,754	20,850	10,769	51.7%	<b>22,080</b>	105.9%
504.200 POSTAGE, FREIGHT	1,160	1,400	709	50.6%	<b>1,600</b>	114.3%
504.300 UTILITY SERVICES - ELECTRIC	11,582	15,000	5,839	38.9%	<b>15,000</b>	100.0%
504.400 RENTALS & LEASES	1,404	2,000	893	44.7%	<b>2,568</b>	128.4%
504.500 INSURANCE-LIAB.,HAZARD,DAMAGE	21,417	25,500	11,484	45.0%	<b>29,325</b>	115.0%
504.610 REPAIR & MAINTENANCE	26,456	34,695	21,341	61.5%	<b>42,386</b>	122.2%
504.620 REPAIR & MAINTENANCE-VECHICLE	16,702	16,500	6,756	40.9%	<b>16,500</b>	100.0%
504.630 REPAIR & MAINTENANCE-DISPATCH	11,520	22,775	13,352	58.6%	<b>22,775</b>	100.0%
504.700 PRINTING	1,178	1,950	473	24.3%	<b>1,950</b>	100.0%
504.900 OTHER CURRENT CHARGES	2,024	1,500	0	0.0%	<b>2,000</b>	133.3%
505.100 OFFICE SUPPLIES	3,707	7,500	3,347	44.6%	<b>7,500</b>	100.0%
505.200 OPERATING SUPPLIES	3,448	9,900	3,279	33.1%	<b>10,200</b>	103.0%
505.210 OPERATING SUPPLIES-GAS & OIL	28,611	58,000	16,739	28.9%	<b>50,750</b>	87.5%
505.220 OPERATING SUPPLIES-UNIFORM/EMB	11,929	19,112	8,128	42.5%	<b>20,225</b>	105.8%
505.400 SUBSC., MEMBERSHIPS, EDUCATION	6,583	8,164	3,482	42.6%	<b>9,179</b>	112.4%
506.200 BUILDINGS (CAPITAL OUTLAY)	0	0	0	0.0%	<b>0</b>	
506.400 MACHINERY & EQUIPMENT	22,850	136,992	205,397	149.9%	<b>173,900</b>	126.9%
<b>Sub Totals</b>	<b>2,821,501</b>	<b>3,486,279</b>	<b>2,536,871</b>	<b>72.8%</b>	<b>3,713,846</b>	<b>106.5%</b>

**Supplemental Information**

<b>Positions Budgeted</b>	<b>No. FTE</b>
Chief	1
Lieutenants	2
Sergeants	4
Officers	10
Dispatchers (5 FT, 1 PT)	6
Reserves (unpaid but outfitted, 7 allocated)	5
<b>Total</b>	<b>28</b>

<b>TOWN OF OCEAN RIDGE</b>						
<b>GENERAL FUND #001 - DEPT: 524.108</b>						
<b>INSPECTIONS SERVICES EXPENSE</b>						
<b>2016-17 BUDGET WORKBOOK (FY17)</b>						
FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16						
Departments, Funds & Descriptions	2015 Actual	2016 Budget	FY16 8 mo	YTD %	FY17 Budget	Diff. %
<b>INSPECTIONS</b>						
501.100 EXECUTIVE SALARIES	0	0	0	0.0%	0	
501.400 OVERTIME	0	0	0	0.0%	0	
502.100 FICA TAXES	0	0	0	0.0%	0	
502.200 RETIREMENT CONTRIBUTIONS	0	0	0	0.0%	0	
502.300 LIFE & HEALTH INSURANCE	0	0	0	0.0%	0	
502.400 WORKERS COMPENSATION	0	0	0	0.0%	0	
502.500 UNEMPLOYMENT COMPENSATION	0	0	0	0.0%	0	
503.100 PROFESSIONAL SERVICES	129,410	140,000	80,025	57.2%	154,000	110.0%
503.400 OTHER CONTRACTORIAL SERVICES	0	0	0	0.0%	0	
504.000 TRAVEL & PER DIEM	0	0	0	0.0%	0	
504.500 INSURANCE-LIAB.,HAZARD,DAMAGE	0	0	0	0.0%	0	
504.610 REPAIR & MAINTENANCE	1,055	1,200	995	82.9%	1,200	100.0%
504.700 PRINTING	0	200	0	0.0%	200	100.0%
504.900 OTHER CURRENT CHARGES	23,629	2,000	0	0.0%	2,000	100.0%
505.100 OFFICE SUPPLIES	51	100	32	32.0%	100	100.0%
505.400 SUBSC., MEMBERSHIPS, EDUCATION	0	0	0	0.0%	0	
506.400 MACHINERY & EQUIPMENT	0	0	0	0.0%	0	
<b>Sub Totals</b>	<b>154,145</b>	<b>143,500</b>	<b>81,052</b>	<b>56.5%</b>	<b>157,500</b>	<b>109.8%</b>

<b>TOWN OF OCEAN RIDGE</b> <b>GENERAL FUND #001 - DEPT: 534.111</b> <b>GARBAGE &amp; SOLID WASTE SERVICES</b> <b>2016-17 BUDGET WORKBOOK (FY17)</b> FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16						
Departments, Funds & Descriptions	2015 Actual	2016 Budget	FY16 8 mo	YTD %	FY17 Budget	Diff. %
<b>GARBAGE &amp; SOLID WASTE</b>						
503.400 OTHER CONTRACTIONAL SERVICES	243,635	250,000	122,791	49.1%	<b>287,500</b>	115.0%
<b>Sub Totals</b>	<b>243,635</b>	<b>250,000</b>	<b>122,791</b>	<b>49.1%</b>	<b>287,500</b>	<b>115.0%</b>

<b>TOWN OF OCEAN RIDGE</b>						
<b>GENERAL FUND #001 - DEPT: 539.112</b>						
<b>OTHER PHYSICAL ENVIRONMENT &amp; SERVICES EXPENSE</b>						
<b>2016-17 BUDGET WORKBOOK (FY17)</b>						
FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16						
<b>Departments, Funds &amp; Descriptions</b>	<b>2015</b>	<b>2016</b>	<b>FY16</b>	<b>YTD</b>	<b>FY17</b>	<b>Diff.</b>
	<b>Actual</b>	<b>Budget</b>	<b>8 mo</b>	<b>%</b>	<b>Budget</b>	<b>%</b>
<b>OTHER PHYSICAL ENVIRONMENT</b>						
503.100 PROFESSIONAL SERVICES	5,943	8,000	5,163	64.5%	<b>8,000</b>	100.0%
503.120 TOWN ENGINEER	82,441	77,000	46,105	59.9%	<b>77,000</b>	100.0%
503.400 OTHER CONTRACTIONAL SERVICES	124,269	146,800	90,133	61.4%	<b>168,820</b>	115.0%
504.000 TRAVEL & PER DIEM	0	0	0	0.0%	<b>0</b>	
504.300 UTILITY SERVICES - ELECTRIC	0	0	0	0.0%	<b>0</b>	
504.610 REPAIR & MAINTENANCE	14,292	36,000	13,790	38.3%	<b>36,000</b>	100.0%
505.230 OPERATING SUPPLIES-SMALL TOOLS	86	500	0	0.0%	<b>500</b>	100.0%
506.300 IMPROVEMENTS NOT BUILDINGS	0	0	0	0.0%	<b>0</b>	
<b>Sub Totals</b>	<b>227,032</b>	<b>268,300</b>	<b>155,191</b>	<b>57.8%</b>	<b>290,320</b>	<b>108.2%</b>

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 541.113**  
**PUBLIC WORKS EXPENSE**  
**2016-17 BUDGET WORKBOOK (FY17)**  
 FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16

Departments, Funds & Descriptions	2015 Actual	2016 Budget	FY16 8 mo	YTD %	FY17 Budget	Diff. %
<b>PUBLIC WORKS</b>						
501.110 ONE TIME LUMP SUM INCREASE	0	0	0	0.0%	0	
501.200 REGULAR SALARIES AND WAGES	92,807	98,352	65,654	66.8%	101,404	103.1%
501.210 ONE TIME LUMP SUM INCREASE	0	2,000	2,000	100.0%	0	0.0%
501.400 OVERTIME	1,453	5,000	2,095	41.9%	5,000	100.0%
501.410 VACATION PAY	1,048	1,834	0	0.0%	2,046	111.6%
501.700 FLEX	0	0	0	0.0%	0	
502.100 FICA TAXES	7,251	8,059	5,336	66.2%	8,296	102.9%
502.200 RETIREMENT CONTRIBUTIONS	6,960	7,637	4,919	64.4%	8,155	106.8%
502.300 LIFE & HEALTH INSURANCE	12,859	16,952	9,621	56.8%	18,647	110.0%
502.310 LONG TERM DISABILITY	840	840	420	50.0%	840	100.0%
502.400 WORKERS COMPENSATION	4,631	6,324	1,739	27.5%	6,324	100.0%
502.500 UNEMPLOYMENT COMPENSATION	0	2,951	0	0.0%	2,951	100.0%
503.100 PROFESSIONAL SERVICES	0	0	3,716	0.0%	0	
504.300 UTILITY SERVICES - ELECTRIC	44,149	45,000	25,150	55.9%	45,000	100.0%
504.500 INSURANCE-LIAB.,HAZARD,DAMAGE	1,307	2,500	652	26.1%	2,875	115.0%
504.610 REPAIR & MAINTENANCE	7,123	8,000	3,681	46.0%	8,000	100.0%
504.620 REPAIR & MAINTENANCE-VECHICLE	1,180	2,500	1,351	54.0%	2,500	100.0%
505.200 OPERATING SUPPLIES	5,828	3,500	2,143	61.2%	3,500	100.0%
505.210 OPERATING SUPPLIES-GAS & OIL	2,251	5,000	907	18.1%	5,000	100.0%
505.220 OPERATING SUPPLIES-UNIFORM/EMB	562	500	401	80.1%	500	100.0%
505.230 OPERATING SUPPLIES-SMALL TOOLS	177	500	34	6.8%	500	100.0%
505.300 ROAD MATERIALS & SUPPLIES	29,413	35,000	5,934	17.0%	35,000	100.0%
506.300 IMPROVEMENTS NOT BUILDINGS	0	0	0	0.0%	0	
506.400 MACHINERY & EQUIPMENT	28,167	3,500	0	0.0%	3,500	100.0%
509.900 CONTINGENCY	0	0	0	0.0%	1,500	
<b>Sub Totals</b>	<b>248,006</b>	<b>255,949</b>	<b>135,752</b>	<b>53.0%</b>	<b>261,538</b>	<b>102.2%</b>

**Supplemental Information**

Positions Budgeted	No. FTE
Maintenance I	1
Maintenance II	1
<b>Total</b>	<b>2</b>

<b>TOWN OF OCEAN RIDGE</b>						
<b>GENERAL FUND #001 - DEPT: 590.100</b>						
<b>CONTINGENCY EXPENSE</b>						
<b>2016-17 BUDGET WORKBOOK (FY17)</b>						
FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16						
<b>Departments, Funds &amp; Descriptions</b>	<b>2015</b>	<b>2016</b>	FY16	YTD	<b>FY17</b>	<b>Diff.</b>
	<b>Actual</b>	<b>Budget</b>	8 mo	%	<b>Budget</b>	<b>%</b>
<b>CONTINGENCY</b>						
509.110 TRANSFER TO CAPITAL PROJECTS	150,000	180,000	180,000	100.0%	<b>180,000</b>	100.0%
509.900 CONTINGENCY	-6,512	37,000	13,762	37.2%	<b>40,000</b>	108.1%
<b>Sub Totals</b>	<b>143,488</b>	<b>217,000</b>	<b>193,762</b>	<b>89.3%</b>	<b>220,000</b>	101.4%

<b>TOWN OF OCEAN RIDGE</b>
<b>CAPITAL FUND</b>
<b>5 YEAR CAPITAL INVESTMENT PLAN WORKSHEET</b>
<b>2016-17 BUDGET WORKBOOK (FY17)</b>
<b>FY17 DRAFT BUDGET WORKSHEETS V1.0 PRINTED 07-13-16</b>

<b>Police Department Five Year Capital Outlay Plan</b>					
	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Reconyx Covert Cameras for Investigations. (2)	2,500	0	0	0	0
Redundant SIS Alarm Receiver.	2,550	0	0	0	0
Taser EC Weapons / Less than Lethal	26,500	0	0	0	0
New Telephone and Voicemail for Town Services	23,000	0	0	0	0
New Video and Audio security for Town Hall due to deterioration of current system	13,000	0	0	0	0
New media presentation and audio for Town Hall Commission Room	70,000	0	0	0	0
Automated License Plate Recognition System.	225,000	0	0	0	0
<b>Totals</b>	<b>362,550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Public Works Five Year Capital Outlay Plan</b>					
	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Annualized Road Repair & Paving*	100,000	100,000	100,000	100,000	100,000
HVAC Repair & Replacement	7,500	7,500	7,500	7,500	7,500
Building & Grounds Maintenance	5,000	5,000	5,000	5,000	5,000
Bridges, Landscaping and ROWs	5,000	5,000	5,000	5,000	5,000
<b>Totals</b>	<b>117,500</b>	<b>117,500</b>	<b>117,500</b>	<b>117,500</b>	<b>117,500</b>

<b>General Government Five Year Capital Outlay Plan</b>					
	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Machinery & Equipment	3,900	3,900	3,900	3,900	3,900
Contingency Fund	3,000	3,000	3,000	3,000	3,000
<b>Totals</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>

<b>IT Communications Five Year Capital Outlay Plan</b>					
	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Computers & Software IT Licenses	2,900	2,900	2,900	2,900	2,900
Network & Communications Equipment	5,000	5,000	5,000	5,000	5,000
<b>Totals</b>	<b>7,900</b>	<b>7,900</b>	<b>7,900</b>	<b>7,900</b>	<b>7,900</b>

\*\$100,000 per lane mile estimated cost of milling/overlay (1"). Mobilization, maintenance of traffic, etc. are not included. Estimate 20% per mile for related expenses, engineering, MOTs and peripherals.

HR - TOWN OF OCEAN RIDGE EMPLOYEES 2016 REMUNERATION TABLE WORKSHEET								
LAST NAME	FIRST	TITLE	DOH	ADJ%	FY16 SAL	FY16YE ADJ	FY17 Merit Range AVG	
							2%	5%
ARMSTRONG	WILLIAM	PUBLIC WORKS	07/12/10	5	\$39,520	\$41,496	\$42,326	\$43,570.80
BARRECA	COURTNEY	DISPATCHER	10/01/13	0	\$37,586	\$37,586	\$38,337	\$39,464.88
BURNS	LISA	RECEPTIONIST	12/09/02	5	\$48,963	\$51,411	\$52,440	\$53,981.93
CONTE	KELLY	DISPATCHER	01/05/16	0	\$34,112	\$34,112	\$34,794	\$35,817.60
ERMERI	RICHARD	OFFICER	07/27/15	5	\$49,402	\$51,872	\$52,910	\$54,465.79
GALLUSCIO	MARIO	OFFICER	12/13/04	0	\$68,883	\$68,883	\$70,261	\$72,327.53
GIARDINO	JOHN	OFFICER	10/13/09	0	\$66,197	\$66,197	\$67,521	\$69,506.89
HALLAHAN	JEAN	DEP TWN CLK / DEP TREAS	07/28/05	2	\$55,557	\$56,668	\$57,801	\$59,501.33
HALLAHAN	WILLIAM	SERGEANT	06/13/88	0	\$75,919	\$75,919	\$77,438	\$79,715.18
HAMMOND	COURTNEY	DISPATCHER	08/12/14	5	\$35,818	\$37,608	\$38,361	\$39,488.90
HUTCHINS	HAL	CHIEF	11/15/05	0	\$90,480	\$93,194	\$95,058	\$97,854.12
JOHNSON	DAVID	PUBLIC WORKS	10/17/95	0	\$55,078	\$55,078	\$56,180	\$57,832.32
JONES	RICHARD	LIEUTENANT	09/09/14	10	\$66,165	\$72,781	\$74,237	\$76,420.34
KURZ	DAVID	SERGEANT	10/18/10	0	\$66,197	\$66,197	\$67,521	\$69,506.89
MASSIMINO	ROBERT	OFFICER	07/06/09	5	\$63,053	\$66,205	\$67,530	\$69,515.71
MCALLISTER	ROBERT	OFFICER	10/01/02	0	\$67,529	\$67,529	\$68,880	\$70,905.74
MCCLURE	SCOTT	OFFICER (New)	07/12/16	0	\$49,402	\$49,402	\$50,390	\$51,872.18
PILON	JAMES	INVESTIGATOR	07/27/15	5	\$50,647	\$53,179	\$54,243	\$55,838.27
PLESNIK	NUBIA	OFFICER	03/05/13	0	\$57,199	\$57,199	\$58,343	\$60,058.91
ROSENBERG	GENE	DISPATCHER (PT)	06/09/11	0	\$14,328	\$14,328	\$14,615	\$15,044.40
ROY	GARY	SERGEANT	11/07/11	0	\$60,038	\$60,038	\$61,239	\$63,040.07
SIMPSON	JESSICA	DISPATCHER	02/15/05	5	\$55,058	\$57,810	\$58,967	\$60,701.00
STANG	FREDERICK	SERGEANT	12/10/13	0	\$57,177	\$57,177	\$58,321	\$60,035.98
STEVENS	TRACEY	TOWN CLERK / TREAS	01/04/16	5	\$65,500	\$68,775	\$70,151	\$72,213.75
STORY	THOMAS	DISPATCHER	02/01/16	0	\$34,112	\$34,112	\$34,794	\$35,817.60
TITCOMB	JAMES	TOWN MANAGER	10/26/15	0	\$102,500	\$102,500	\$104,550	\$107,625.00
VANCAMP	JEFFREY	OFFICER	09/28/15	5	\$49,402	\$51,872	\$52,910	\$54,465.79
WOHLFIEL	STEVEN	LIEUTENANT	02/01/93	0	\$79,747	\$79,747	\$81,342	\$83,734.56
<b>Totals</b>					<b>\$1,595,569</b>	<b>\$1,628,880</b>	<b>\$1,661,457</b>	<b>\$1,710,323</b>

Table Key* [Remuneration tables reflect proposed raise ranges from 2 to 5%. Individual rates will depend upon merit evaluations]			
New	New Hire	Anniversary	Annv. Date Merit (5%) & New FY No.
Legislative	Raise Cap Previously Set (2%)	Administrative	Administrative Change for Performance
Classification	Duty / Assignments Change	Merit Raise Evals	Increase Adjustments on Eval Merit
Note: PBA Unit Bargaining Members are all "whole" per contract at the close of FY16 reflected.			