

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**September 12, 2016
5:01 P.M.
TOWN HALL – MEETING CHAMBERS**

TOWN COMMISSION

Mayor Geoffrey A. Pugh

Commissioner Gail Adams Aaskov

Commissioner James A. Bonfiglio

Commissioner Steve Coz

Vice Mayor Richard J. Lucibella

ADMINISTRATION

Town Manager James S. Titcomb

Town Attorney Glen Torcivia

Town Clerk Tracey L. Stevens

Police Chief Hal C. Hutchins

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 2 days prior to the meeting in order to request such assistance.

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****BUDGET PUBLIC HEARING**

1.
 - a. Presentation of the Tentative Budget & Proposed Millage Rate for FY 2016/17
 - b. Announce the Town of Ocean Ridge Computed Millage Rate is Higher Than the Rolled Back Rate by 7.23%. The millage to be levied is 5.3500.
 - c. Comment from Commissioners & Public
 - d. Resolution No. 2016-07: Adoption of Tentative Millage Rate for Fiscal Year 2016/2017
 - e. Resolution No. 2016-08: Adoption of Tentative Budget for Fiscal Year 2016/2017
 - f. Announce the second/final hearing on the FY 2016/17 Budget will be held at 5:01 p.m. on Wednesday, September 21, 2016.

REGULAR MEETING (Immediately following the Budget Public Hearing)**ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA****APPROVAL OF CONSENT AGENDA (Items that do not require discussion)**

2. **Minutes of Regular Town Commission Meeting of August 1, 2016**
3. **Minutes of Special Town Commission Meeting of August 23, 2016**
4. **Floodplain Annual Progress Report (NFIP/CRS Recertification)**

ANNOUNCEMENTS AND PROCLAMATIONS**PUBLIC COMMENT – (15 minute maximum with 3 minute individual limit)****PUBLIC HEARINGS**

5. An application submitted by POM Properties, 4783 N. Congress Ave, Boynton Beach, FL 33426, representing the owner, Elliot Zank, 5550 Coastal Dr., Boca Raton, FL 33487, requesting a Land Development Permit from the provisions of the Land Development Code, Article 2; COASTAL CONSTRUCTION, Section 67-17; Coastal Construction and Excavation Setback Line; Sub-Paragraph (a); Setback Line Established; and Sub-Paragraph (h) Existing Structures to permit the construction of a new two-story single family residence with a two car garage with the furthest extension of the structure at 67' 3 1/2" (+/-) east of the Coastal Construction Control Line (CCCL), and the pool and pool deck will extend a maximum of 16' 1 3/4" (+/-) east of the CCCL. The house finished floor slab elevation will be 15.9' NAVD. Property located at 5006 Old Ocean Blvd, or legally described as Palm Beach Shore Acres BLKS A, B & Z LT 17 LYG WLY OF & ADJ to Ocean Blvd R/W (Less W 748 FT) BLK A.

REPORTS

6. **Town Manager**
7. **Town Attorney**
8. **Police Chief**

ACTION ITEMS

9. **Ratification of the Briny Breezes Police Services Contract** By: Jamie Titcomb, Town Manager
10. **Ratification of the Boynton Beach Fire/Rescue Services Contract** By: Jamie Titcomb, Town Manager
11. **Authorization of an Engineering Study on Traffic Calming Installations** By: Commissioner Coz

12. **Discussion Regarding Zika Virus** By: Commissioner Bonfiglio
13. **Discussion Regarding Iguana Trapping** By: Commissioner Bonfiglio

RESOLUTIONS

14. **Resolution No. 2016-09: Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Revising the Building Permit Fee Schedule** By: Jamie Titcomb, Town Manager

FIRST READING OF ORDINANCES

15. **Ordinance No. 615: An Ordinance of the Town of Ocean Ridge, Florida, Amending Its Code of Ordinances By Amending Chapter 1, “General Provisions”, Section 1-3, “Definitions” to Clarify the Definition of “Family”; Chapter 67, “Buildings and Building Regulations”, Article VII, “Building Standards”, by Creating Division 3, “Occupancy Limitations” to Clarify Such Limitations and to Provide for a Reasonable Accommodation Process for Persons With Disabilities and/or a Handicap; Providing for Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date.**
16. **Ordinance No. 616: An Ordinance of the Town of Ocean Ridge, Florida, Amending Its Code of Ordinances By Amending Chapter 67, “Buildings and Building Regulations”, Article III, “Technical Codes and Other Construction Standards”, Division 2, “Administration and Enforcement”, Section 67-55, “Construction Board of Adjustments and Appeals” To Provide That Certain Appeals May Be Made to the Board of Adjustment; Providing for Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date.**

SECOND READING AND ADOPTION OF ORDINANCES

None

TOWN COMMISSION ITEMS (Information Items Only – 3 minute limit per item)

ADJOURNMENT

**NEXT SCHEDULED TOWN MEETING(S):
SPECIAL TOWN COMMISSION MEETING/BUDGET HEARING SEPT. 21, 2016 AT 5:01 PM
REGULAR TOWN COMMISSION MEETING OCTOBER 3, 2016 AT 6:00 PM**



Town of Ocean Ridge, Florida

Proposed Budget

Fiscal Year (FY17) 2016/'17

October 1, 2016 through September 30, 2017

WORKBOOK v4.0

*Replaces all earlier versions. Printed for
Budget Public Hearing, September 12, 2016*

Maximum Millage (MM) Rate Set

*Note: Maximum Millage Rate at 5.35 Mills adopted by TC (07-13-16) cannot be raised;
but may be adjusted lower during final Public Budget Hearings.*

Town of Ocean Ridge, Florida

Proposed Budget

Fiscal Year (FY17) 2016/'17

October 1, 2016 through September 30, 2017

MAYOR

Geoffrey A. Pugh

VICE MAYOR

Richard J. Lucibella

COMMISSIONERS

Gail Adams Aaskov

James. A. Bonfiglio

Steve Coz

TOWN MANAGER

James S. Titcomb

TOWN CLERK/TREASURER

Tracey L. Stevens CMC

DEPUTY TOWN CLERK

Jean A. Hallahan

POLICE CHIEF

Hal C. Hutchins

Town of Ocean Ridge, Florida

2016-17 Proposed Budget

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Elected Mayor and Town Commissioners

Town Manager
James Titcomb

Town Attorneys
Glen Torcivia / Brian Shutt

POLICE DEPT

Police Chief
Hal Hutchins

Lieutenant
Steven Wohlfel

Lieutenant
Richard Jones

Sergeant
Bill Hallahan

Sergeant
Gary Roy

Sergeant
Frederick Stang

Sergeant
David Kurz

ADMIN

Town Clerk
Tracey Stevens

Deputy Town Clerk
Jean Hallahan

Reception Clerk
Lisa Burns

PUBLIC WKS

Maintenance I
David Johnson

Maintenance II
William Armstrong

CONTRACT

Town Engineer
Lisa Tropepe
(Engenuity)

Building Official
Don McIntosh
(Hy-Byrd)

Zoning Official
Manny Palacios
(Hy-Byrd)

Intern/ Admin PT

POLICE OFFICERS

McAllister, Robert

Massimino, Robert

Plesnik, Nubia

Ermeri, Richard

Galluscio, Mario

Giardino, John

Investigator
Pilon, Jimmy

Van Camp, Jeffrey

McClure, Scott

DISPATCH

Dispatch Supervisor
Simpson, Jessica

Barreca, Courtney

Hammond, Courtney

Conte, Kelly

Story, Thomas

RESERVES

Rosenberg, Gene
(Also PT Dispatch)

Cunningham, William

Zawistowski, Aaron

Shoiock, Steven

+ 3 Approved

TOWN OF OCEAN RIDGE

6450 NORTH OCEAN BOULEVARD
OCEAN RIDGE, FLORIDA 33435
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(561) 732-2635 ♦ FAX (561) 737-8359

GEOFFREY A. PUGH
MAYOR, CHAIR OF COMMISSION

JAMES S. TITCOMB
TOWN MANAGER



COMMISSIONERS
GAIL ADAMS AASKOV
JAMES A. BONFIGLIO
STEVE COZ
RICHARD J. LUCIBELLA

September 12, 2016

Dear Honorable Mayor and Members of the Town Commission:

In accordance with the requirements of State Statutes and Article IV, Section 4.04(e) of the Ocean Ridge Town Charter, the proposed budget for the fiscal year to begin on October 1, 2016 and ending September 30, 2017 is submitted for your consideration.

INTRODUCTION

This document is the proposed fiscal plan for the operations and capital projects investment of the Town of Ocean Ridge during the coming defined fiscal year. The budget is presented to the Commission in a form that conforms to the standards of public financial presentations known as Generally Accepted Accounting Principles (GAAP) promoted by the National Council of Government Accounting. We are keeping the same basic format familiar with both staff and the Commission. It is intended that this budget presentation to the Commission and citizens presents clearly the operations of the Town and the use of tax dollars and other revenues.

The annual operating budget is a basic fiscal document. Once adopted, it becomes the fiscal appropriations plan, or "blueprint," we utilize for the work program for our community and provide the basis for carrying out the Commission's decisions on policies and programs for the improvement, growth, and orderly maintenance of the Town of Ocean Ridge.

BUDGET PREPARATION

In assembling and formalizing this document, the Town Manager sought input from the entire Town Staff. The process of preparing the annual budget begins in May and involves the compilation and gathering of information. Ideas for new and improved services are received from residents, clients (i.e. contractors), elected officials, and staff throughout the year. Each department head assesses current and prior year levels of service and then calculates the costs of providing existing service levels as well as costs of providing improved levels of service. The department heads submit their budget requests to the Town Manager and priorities are set. These priorities are balanced with anticipated resources to result in the Town Manager's proposed budget. By law we present and the Commission adopts a balanced budget each year.

SUMMARY

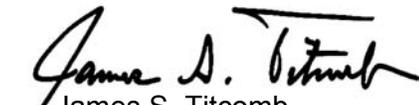
The primary objective of the manager and staff in the preparation of this proposed document is to present to the Commission a budget plan which is within the legal framework established by state law and Town charter and addresses the needs of the community for the next fiscal year.

The budget document is intended to provide the Commission, residents, and staff information about the Town's fiscal responsibilities necessary to provide quality services.

ACKNOWLEDGEMENTS

A document of this scope is the result of many hours of preparation by many people. Special recognition goes out to Town Clerk/Treasurer Tracey Stevens, Deputy Town Clerk Jean Hallahan, Police Chief Hal Hutchins and all the rest of Town staff for their assistance in the preparation of this document.

Respectively submitted and prepared by,


James S. Titcomb
Town Manager

Note: The Maximum Millage Rate adopted at 5.35 mills cannot be raised, however it may be adjusted lower during the final Public Budget Hearings by majority Commission vote.



CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2016	County : PALM BEACH
Principal Authority : Ocean Ridge	Taxing Authority : Ocean Ridge

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	884,247,574	(1)
2.	Current year taxable value of personal property for operating purposes	\$	5,273,047	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	889,520,621	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	7,926,631	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	881,593,990	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	822,123,022	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)
Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser:	Date :		
	Electronically Certified by Property Appraiser	6/29/2016 8:32 AM		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	5.3500	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	4,398,358	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	4,398,358	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	881,593,990	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		4.9891 per \$1000	(16)
17.	Current year proposed operating millage rate		5.3500 per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	4,758,935	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT
----------------------------------------------	-----------------------------------------------------------------------------------	------------------------------------

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	4,398,358	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		4.9891 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	4,437,907	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	4,758,935	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		5.3500 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		7.23 %	(27)

First public budget hearing	Date :	Time :	Place :
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S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title :		Contact Name and Contact Title :		
	James Titcomb, Town Manager		Tracey Stevens, TOWN CLERK		
	Mailing Address :		Physical Address :		
6450 N OCEAN BLVD		6450 NORTH OCEAN BLVD			
City, State, Zip :		Phone Number :		Fax Number :	
OCEAN RIDGE, FLORIDA 33435		5617322635		5617378359	

TOWN OF OCEAN RIDGE
GENERAL FUND #001 - DEPT: REV
Millage Rate Comparisons from Rolled Back to Maximum
2016-17 BUDGET WORKBOOK (FY17)
FY17 DRAFT BUDGET WORKSHEETS v3.0 PRINTED 08-11-16

Prior Year Ad Valorem Adjusted Gross Value:					\$822,123,022.00
FY17 Current Year Ad Valorem Adjusted Gross Value:					\$881,593,990.00
MILLAGE RATE		GENERATED	97% Budgeted	VALUE	Revenue Increases
4.9891	Rolled Back Rate	\$4,398,361	4,266,410	0.00%	-
5.1500		\$4,540,209	4,404,003	3.23%	137,593
5.2500		\$4,628,368	4,489,517	5.23%	223,108
5.3500	Recommended (flat)	\$4,716,528	4,575,032	7.23%	308,622
5.4500		\$4,804,687	4,660,547	9.23%	394,137

The Town has historically budgeted 97% of the Ad Valorem Revenue (95% is the lowest permitted)

Revenue/Expenses shown in balancing the budget do not include transfers to the Capital Projects Fund, which is an interfund transfer.

Town of Ocean Ridge, Florida

Proposed Budget Workbook FY17

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TOWN OF OCEAN RIDGE GENERAL FUND #001 - DEPT.: REV STATEMENT OF REVENUES 2016-17 Budget Workbook (FY17) FY17 Draft Budget Worksheets v 4.0 - To Print 09-07-16						
Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
Dept.: 310.000 Taxes					at 5.35 max millage	
311.000 Ad Valorem Tax (FY17 At 97% Net)	3,963,079	4,282,715	4,144,098	96.8%	4,616,167	7.79%
312.410 Local Option 6 Cent Gas Tax	36,814	35,760	21,973	61.4%	34,500	-3.52%
312.420 Second Local Option Fuel Tax	17,306	17,000	11,982	70.5%	17,000	0.00%
313.100 Electric Franchise Tax	165,337	168,000	106,643	63.5%	168,000	0.00%
314.100 Utility Service Tax (Electric)	241,251	240,000	176,049	73.4%	240,000	0.00%
314.800 Utility Service Tax (Propane)	17,712	16,000	14,874	93.0%	16,000	0.00%
314.900 Utility Service Tax (Water)	92,796	84,000	72,724	86.6%	84,000	0.00%
315.000 Communication Services Tax	42,031	48,000	29,253	60.9%	48,000	0.00%
319.100 Interest On Delinquent Taxes**	317	5,000	4,254	85.1%	1,000	-80.00%
Sub Totals	4,576,642	4,896,475	4,581,849		5,224,667	6.70%
Dept.: 320.000 Licenses & Permits						
321.100 Prof. & Occupational Licenses**	2,666	2,000	2,790	139.5%	0	-100.00%
321.200 DPS Business Permit (Revs FL.ST.)**	14,500	14,000	10,979	78.4%	500	-96.43%
321.300 Occupational Vehicle IDs**	6,946	6,000	6,672	111.2%	0	-100.00%
322.100 Building Permits: <i>Note actuarials of building department revenues in new construction, permits and related revenue sources are tracking way up in the Town and continue to trend upwards. Though conservatively estimating revenue here, we are studying justification to bring a credentialed Building Official and more Permit processing activities "inhouse."</i>	259,731	200,000	344,154	172.1%	265,000	32.50%
329.100 Sign Permits	445	500	430	86.0%	500	0.00%
329.200 Alarm User Permits	562	600	488	81.3%	600	0.00%
329.500 Boats Permits**	0	50	0	0.0%	0	-100.00%
329.600 Rental Registrations	2,170	2,000	1,960	98.0%	2,000	0.00%
Sub Totals	287,020	225,150	367,473		268,600	19.30%
Dept.: 330.000 Intergovernmental Revenue						
331.300 JAG Grant Monies	1,000	1,000	0	0.0%	1,000	0.00%
335.120 State Revenue Sharing Proceeds	47,086	43,700	32,036	56.8%	43,700	0.00%
335.150 Alcoholic Beverage Licenses	140	150	140	93.2%	150	0.00%
335.181 Local Gov. 1/2 Cent Sales Tax	139,017	145,000	96,904	41.8%	145,000	0.00%
335.490 Rebate On Municipal Vehicles	2,220	2,000	459	22.9%	2,000	0.00%
335.900 St Light Maintenance Reimburse	8,981	9,250	0	0.0%	9,250	0.00%
338.000 PB County & Co. Wide Occ. Lic.	8,085	7,000	3,512	49.2%	7,000	0.00%
338.100 Proportion 911 Call Taker Rev	18,944	10,000	0	0.0%	10,000	0.00%
338.300 PBC Solid Waste Recycle Program	2,578	3,000	1,399	25.8%	3,000	0.00%
338.400 911 DPS Related Reimbursements	13,822	12,000	-32	-0.3%	12,000	0.00%
338.500 PB County 1250 Monies	2,853	2,500	0	0.0%	0	-100.00%
Sub Totals	244,725	235,600	134,418		233,100	-1.06%
Dept.: 340.000 Charges For Services						
341.200 Zoning Fees	8,962	4,000	4,718	118.0%	4,000	0.00%
341.400 Cert-Copying-Record Search-Etc.	3,184	2,500	2,476	80.7%	2,500	0.00%
341.900 Other Gen. Gov. Charges & Fees	40,809	5,000	28,633	553.3%	5,000	0.00%
342.100 Law Enforcement/Fire Service	210,826	213,145	142,097	58.3%	221,168	3.76%
342.300 Alarm Monitoring	55,367	57,000	48,500	81.1%	57,000	0.00%
342.800 Special Detail Services: <i>Less special detail duty assignments are anticipated being officially managed through the town, thus revenues are curbed.</i>	585	10,000	1,445	10.1%	1,500	-85.00%

FY17 Budget Workbook DRAFT-v4.0

342.900 Other Pub. Safety Charges-Fees	744	500	941	155.4%	500	0.00%
343.400 Garbage And Trash Revenue	304,341	302,000	295,487	95.2%	302,000	0.00%
343.900 Lot Mowing And Clearing	0	0	0	0.0%	0	
Sub Totals	624,817	594,145	524,296		593,668	-0.08%
Dept.: 350.000 Fines & Forfeits						
351.100 Court Fines - Court Cases	3,619	5,000	4,819	67.3%	5,000	0.00%
351.200 Confiscated Prop. Court Cases	0	0	0	0.0%	0	
351.300 Police Education \$2.00	440	400	534	93.4%	400	0.00%
354.000 Violations Of Local Ordinances	159,175	8,000	24,171	245.8%	8,000	0.00%
Sub Totals	163,233	13,400	29,524		13,400	0.00%
Dept.: 360.000 Miscellaneous Revenues						
361.100 Interest Earned (Saving, Invstmnt, Etc.)	45,734	14,000	20,336	144.7%	16,500	17.86%
361.320 Interest Earned-PB Co Tax Collector**	29	1,000	18	0.0%	0	-100.00%
361.390 Interest Other (Liens, Etc.)	7,223	2,000	1,671	77.3%	2,000	0.00%
364.410 Equipment-Sales & Compensation**	1,000	9,000	7,997	37.8%	6,000	-33.33%
366.600 Art Proceeds**	568	1,000	0	0.0%	600	-40.00%
366.900 Misc. Contrib.-Private Sources	7,543	0	2,924	0.0%	495	
Sub Totals	62,098	27,000	32,947		25,595	-5.20%
Dept.: 380.000 Non - Revenues						
380.100 Fund Balance Unappropriated	0	286,650	0	0.0%	260,000	-9.30%
388.200 Insurance Proceeds	0	0	0	0.0%	0	
389.100 Prior Year Carryover (Unexpended)	0	0	0	0.0%	0	
Sub Totals	0	286,650	0		260,000	-9.30%
Budget Revenues Grand Totals	5,958,534	6,278,420	5,670,507		6,619,030	5.43%

Notes and Change Details from previous FY:

**Budget Revenues are steady in most categories. Business Tax Receipts and Vehicle Registrations are essentially eliminated by state statute, except for businesses actually located within Ocean Ridge (No Commercial Zoning). Other Revenues reduced are based upon acuarials showing much lower in collections than previous year projections and have been adjusted accordingly.

TOWN OF OCEAN RIDGE CAPITAL FUND #302 - DEPT: REV STATEMENT OF REVENUES 2016-17 Budget Workbook (FY17) FY17 Draft Budget Worksheets v 4.0 - To Print 09-07-16						
Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
Dept.: 320.000 Licenses & Permits						
314.100 Utility Service Tax (Electric)	0	0	0	0.0%	0	
Dept.: 330.000 Intergovernmental Revenue						
331.900 Federal Grants	0	0	0	0.0%	0	
334.360 DOT JPA Revenue	0	0	0	0.0%	0	
Dept.: 340.000 Charges For Services						
338.000 PB County & Co. Wide Occ. Lic.	0	0	0	0.0%	0	
Dept.: 360.000 Miscellaneous Revenues						
360.000 Contribution Revenue	0	0	0	0.0%	0	
361.100 Interest Earned (Sav, Inv ,Etc.)	25	100	39	38.9%	100	0.0%
364.000 Sales And Compensation	0	0	0	0.0%	0	
364.410 Equipment-Sales & Compensation	0	0	0	0.0%	0	
Dept.: 380.000 Non - Revenues				0.0%		
380.100 Fund Balance Unappropriated	0	14,900	0	0.0%	0	
381.000 Interfund Transfer *	0	0	0	0.0%	109,747	
381.100 Interfund Transfer	180,000	180,000	180,000	100.0%	180,000	0.0%
384.000 Debt Proceeds	0	0	0	0.0%	0	
384.100 Debt Proceed For New TH	0	0	0	0.0%	0	
Capital Revenues Sub Totals	180,025	195,000	180,039	92.3%	289,847	48.6%

Notes and Change Details from previous FY:

This Capital Fund reappropriates the \$180,000 residing in the current Capital Fund balance and anticipates an additional inflow of revenues over expense (amount shown currently at \$109,747 will change if other line items are adjusted in the budget during adoption proceedings) balance to appropriate for capital outlay projects for the coming fiscal year. The 5-Year Capital Investment Plan (displayed later in book) when approved by the Town Commission may come from these earmarked funds, or be assigned under a departmental capital outlay budget line.

TOWN OF OCEAN RIDGE GENERAL FUND #001 - DEPT: REV & EXP STATEMENT OF REVENUES AND EXPENDITURES 2016-17 Budget Workbook (FY17) FY17 Draft Budget Worksheets v 4.0 - To Print 09-07-16						
Department Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget at 5.35 ml	+ - chng % to F16
FY Millage Rate Applied at 5.35 ml	at 5.35 ml					
Revenue						
Dept.: 310.000 Taxes	4,576,642	4,896,475	4,352,035	88.9%	5,224,667	6.7%
Dept.: 320.000 Licenses & Permits	287,020	225,150	217,232	96.5%	268,600	19.3%
Dept.: 330.000 Intergovernmental Rev	244,725	235,600	90,175	38.3%	233,100	-1.1%
Dept.: 340.000 Charges For Services	624,817	594,145	494,231	83.2%	593,668	-0.1%
Dept.: 350.000 Fines & Forfeits	163,233	13,400	23,407	174.7%	13,400	0.0%
Dept.: 360.000 Miscellaneous Revenues	62,098	27,000	25,898	95.9%	25,596	-5.2%
Dept.: 380.000 Non - Revenues	0	286,650	0	0.0%	260,000	-9.3%
Total Revenue	5,958,534	6,278,420	5,202,978	82.9%	6,619,031	5.4%
Expenditures						
General Government						
511.101 Commission	22,080	25,509	6,412	25.1%	27,849	9.2%
512.102 Town Manager	135,433	174,241	125,160	71.8%	148,347	-14.9%
513.103 Town Clerk & Treasurer	279,293	342,469	233,350	83.6%	316,914	-7.5%
514.104 Legal Services	209,836	129,918	75,937	58.4%	128,000	-1.5%
514.105 Appointed Boards	2,575	6,100	1,400	23.0%	6,265	2.7%
519.106 General Government Services	938,427	966,155	555,324	57.5%	982,705	1.7%
521.107 Law Enforcement & Fire Rescue	2,821,501	3,486,279	2,536,871	72.8%	3,713,846	6.5%
524.108 Inspection Services	154,145	143,500	81,052	56.5%	157,500	9.8%
534.111 Garbage & Solid Waste Services	243,635	250,000	122,791	49.1%	257,500	3.0%
539.112 Other Physical Environment	227,032	268,300	155,191	57.8%	290,320	8.2%
541.113 Public Works	248,006	255,949	135,752	53.0%	260,038	1.6%
590.100 Contingency & Interfund Transfers	143,488	217,000	193,762	89.3%	220,000	1.4%
590.110 Transfers to Capital Projects (TC Retirement payout Contingency)		0 13,000			109,747	0.0%
Total Expenses	5,425,451	6,278,420	4,223,001	67.3%	6,619,031	5.4%
Revenues Over Expenditures (Before Audit Adj)	533,083	0	979,977			
Transfer To/(From) Reserves						

NOTES

This budget document includes requests at time of publication and applies a Maximum Millage rate of 5.35 to the TRIM Revenue figures, which are budgeted at 97% for calculation.

TOWN OF OCEAN RIDGE
GENERAL FUND #001 - DEPT: 511.101
TOWN COMMISSION (LEGISLATIVE) EXPENSE
2016-17 Budget Workbook (FY17)
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Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
Town Commission						
501.100 Executive Salaries	6,000	6,000	5,000	83.3%	6,000	0.0%
502.100 FICA Taxes	459	459	383	83.3%	459	0.0%
502.200 Retirement Contributions	400	436	335	76.8%	436	0.0%
502.400 Workers Compensation	11	14	10	72.4%	14	0.0%
504.000 Travel & Per Diem	0	1,000	67	6.7%	1,000	0.0%
504.500 Insurance-Liab., Hazard, Damage	13,608	15,600	14,178	90.9%	17,940	15.0%
504.900 Other Current Charges	202	500	305	61.0%	500	0.0%
505.400 Subsc., Memberships, Education	1,400	1,500	1,400	93.3%	1,500	0.0%
Sub Totals	22,080	25,509	21,677	85.0%	27,849	9.2%

Supplemental Information

Positions Budgeted	No. FTE
Mayor	1
Commissioners	4
Total	5

Notes and Change Details from previous FY:

The only change in this department is to 504.900 Insurance, which has risen in premiums due to claims coverages.

TOWN OF OCEAN RIDGE
GENERAL FUND #001 - DEPT: 512.102
TOWN MANAGER - ADMINISTRATION EXPENSE
2016-17 Budget Workbook (FY17)
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Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
Town Manager (contractual employment)						
501.100 Executive Salaries	102,655	108,044	83,055	76.9%	108,044	0.0%
501.110 One Time Lump Sum Increase	0	23,550	24,025	102.0%	0	-100.0%
501.200 Regular Salaries And Wages	0	0	0	0.0%	0	
501.400 Overtime	0	0	0	0.0%	0	
501.410 Vacation Pay	1,827	1,901	4,372	230.0%	1,972	3.7%
502.100 FICA Taxes	7,958	10,212	8,526	83.5%	10,212	0.0%
502.200 Retirement Contributions (FRS other)	0	0	0	0.0%	0	
502.210 ICMA Contributions	11,727	14,691	7,654	52.1%	9,686	-34.1%
502.300 Life & Health Insurance	7,709	8,476	5,369	63.3%	9,324	10.0%
502.310 Long Term Disability	420	420	210	50.0%	462	10.0%
502.400 Workers Compensation	187	247	183	74.2%	247	0.0%
503.400 Other Contractual Serv (Previous TM)	0	0	8,076	0.0%	0	
504.000 Travel & Per Diem	179	1,300	3,019	232.3%	3,200	146.2%
504.100 Communications Serv.(Ph.,Etc.)	1,097	1,200	927	77.2%	1,200	0.0%
504.500 Insurance-Liab.,Hazard, Damage	46	200	45	22.7%	200	0.0%
504.620 Repair & Maintenance-Vehicle	38	0	0	0.0%	0	
505.210 Operating Supplies-Gas & Oil	1,253	3,500	129	3.7%	2,500	-28.6%
505.400 Subsc., Memberships, Education	340	500	1,265	252.9%	1,300	160.0%
Sub Totals	135,433	174,241	146,855	84.3%	148,347	-14.9%

Supplemental Information	
Positions Budgeted	No. FTE
Town Manager	1
Assistant	0
Total	1

Notes and Change Details from previous FY:

501.110 One Time Lump Sum Increase	0	23550
Note with one time payout removed the Town Manager Budget is calculated at 98.5% of previous year budget		

501.410 Vacation Pay changes as a calculation of salary.

502.210 ICMA Contributions reduces as it covered two TMs overlap.

502.300 Health Insurance Premiums and related coverages are adjusted in every department to reflect 2017 rate quotes for BCBS & Reliance coverage plans.

504.000 Travel & Per Diem for FY16 budget was based on previous TM. Current TM is active in League of Cities, Managers Assoc and appointed to policy committees. The budget reflects attendance costs for periodic conference, training and committee meetings on behalf of the Town.

FCCMA Annual Conf	0	1,000	750
FLC Annual Conf	0	0	750
FLC Policy Committee meetings (2)	0	0	350
FLC Legislative Conf	0	0	350
FLC FAST Federal Legislative Comm	0	0	700
PBCCM Conf	100	100	100
Misc, Travel, Parking, Meals, Etc.	100	200	200
			3,200

505.210 Operating Supplies-Gas & Oil
 This is reduced as current TM doesn't receive Auto Allowance. It's used for reimburseable mileage/expense to authorized meetings.

505.400 Subsc., Memberships, Education

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FCCMA	300	331		331
PBCCMA	100	40		40
ICMA	0	894		894
Misc Publications	100	0		35
	340	500	1,265	252.9%
				1,300

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budget reflects attendance costs for periodic conference, training and committee meetings on behalf of the Town.				
Computer & Misc. Govt Courses	300	500		500
Seminars	500	500		500
FACC Conference or IACC	1,000	1,500		1,800
	1,800	2,500		2,800

504.500 Insurance-Liab., Hazard, Damage + Anticipated Insurance Rate Adjustments

505.400 Subsc., Memberships, Education				
Florida Association of City Clerks	75	75	331	331
Palm Beach County Municipal Clerks Assoc	80	100	40	40
International Institute of Municipal Clerks	160	195	894	894
Florida Govt Finance	35	35	0	35
Misc. Publications	35	35	0	35
	385	440	1,265	252.9%
				1,335

506.400 Machinery & Equipment	585	250	0	0	3,900
Chair(s) Accessories		600			350
Work Station (Front office reconfiguration)					2,200
Filing Cabinets (Center Island Plans table)					1,650
					4,200

TOWN OF OCEAN RIDGE
GENERAL FUND #001 - DEPT: 514.104
LEGAL SERVICES EXPENSE
2016-17 Budget Workbook (FY17)
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Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
Legal Services						
501.100 Executive Salaries	53,254	41,538	43,615	105.0%	0	-100.0%
501.410 Vacation Pay	0	1,732	2,304	133.0%	0	-100.0%
502.100 FICA Taxes	3,730	3,310	3,513	106.1%	0	-100.0%
502.200 Retirement Contributions	3,570	3,141	3,334	106.1%	0	-100.0%
502.300 Life & Health Insurance	118	100	118	117.6%	0	-100.0%
502.400 Workers Compensation	0	97	0	0.0%	0	-100.0%
503.100 Professional Services	38,780	50,000	17,233	34.5%	98,000	96.0%
503.110 Legal Special Counsel	28,305	25,000	5,147	20.6%	25,000	0.0%
504.700 Printing	0	5,000	2,803	56.1%	5,000	0.0%
504.900 Other Current Charges	82,080	0	0	0.0%	0	
506.400 Machinery & Equipment	0	0	0	0.0%	0	
Sub Totals	209,836	129,918	78,066	60.1%	128,000	-1.5%

Notes and Change Details from previous FY:

503.100 Professional Services - Increases due to contract Attorney Firm vs Inhouse previous year	98,000
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TOWN OF OCEAN RIDGE
GENERAL FUND #001 - DEPT: 515.105
APPOINTED BOARDS EXPENSE
2016-17 Budget Workbook (FY17)
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Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
Appointed Boards						
503.100 Professional Services	0	2,000	0	0.0%	2,000	0.0%
504.200 Postage, Freight	0	0	0	0.0%	0	
504.500 Insurance-Liab., Hazard, Damage	972	1,100	970	44.1%	1,265	15.0%
504.900 Other Current Charges	1,603	3,000	915	30.5%	3,000	0.0%
Sub Totals	2,575	6,100	1,885	30.9%	6,265	2.7%

Notes and Change Details from previous FY:

503.100 Professional Services - No Increases expected, but duties discussed to add Zoning Review process to P&Z meetings that may add additional support needs in the coming year, yet to be vetted and determined.

TOWN OF OCEAN RIDGE GENERAL FUND #001 - DEPT: 519.106 GENERAL GOVERNMENT SERVICES EXPENSE 2016-17 Budget Workbook (FY17) FY17 Draft Budget Worksheets v 4.0 - To Print 09-07-16						
Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
Other Government Services (General)						
503.100 Professional Services	4,525	9,000	5,850	65.0%	9,000	0.0%
503.400 Other Contractual Services	6,030	6,300	3,263	51.8%	6,300	0.0%
504.100 Communications Serv.(Ph.,Etc.)	6,437	6,350	4,920	77.5%	6,350	0.0%
504.200 Postage, Freight	3,385	3,700	1,874	50.7%	3,700	0.0%
504.300 Utility Services - Electric	11,582	15,000	7,430	49.5%	15,000	0.0%
504.400 Rentals & Leases	3,180	3,200	2,289	71.5%	3,200	0.0%
504.500 Insurance-Liab.,Hazard, Damage	60,987	64,800	60,472	93.3%	64,800	0.0%
504.610 Repair & Maintenance	41,919	39,450	25,811	65.4%	55,000	39.4%
504.700 Printing	1,480	1,500	838	55.9%	1,500	0.0%
504.900 Other Current Charges	5,131	10,000	5,790	57.9%	10,000	0.0%
504.910 Election Expenses	6,157	6,875	1,048	15.2%	6,875	0.0%
504.920 Art Show Expenses	0	1,000	0	0.0%	1,000	0.0%
505.100 Office Supplies	2,951	2,950	2,277	77.2%	2,950	0.0%
505.200 Operating Supplies	2,122	2,300	1,303	56.6%	2,300	0.0%
505.220 Operating Supplies-Uniform/Employees	0	0	0	0.0%	0	
505.400 Subsc., Memberships, Education	3,274	13,355	2,764	20.7%	13,355	0.0%
506.200 Buildings (Capital Outlay)	0	0	0	0.0%	0	
506.300 Improvements Not Buildings	0	0	0	0.0%	1,000	
506.400 Machinery & Equipment	0	1,200	0	0.0%	1,200	0.0%
507.000 Covenant From Drainage Loan	346,626	468,000	467,944	100.0%	468,000	0.0%
507.010 Covenants From TH Loan	179,680	311,175	233,290	75.0%	311,175	0.0%
507.200 Debt Service - Interest	252,962	0	0	0.0%	0	
Sub Totals	938,427	966,155	827,162	85.6%	982,705	1.7%

Notes and Change Details from previous FY:

504.610 Repair & Maintenance

This line item has been increased to step up amount and frequency of routine and period maintenance and repairs.

506.300 Improvements Not Buildings

Shredding Services for Town Records Excised and Resident Service

1000

TOWN OF OCEAN RIDGE GENERAL FUND #001 - DEPT: 521.107 LAW ENFORCEMENT & FIRE SERVICES EXPENSE 2016-17 Budget Workbook (FY17) FY17 Draft Budget Worksheets v 4.0 - To Print 09-07-16						
Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
Law Enforcement & Fire Control						
501.100 Executive Salaries	118,892	95,630	76,560	65.5%	97,855	2.3%
501.110 One Time Lump Sum Increase	0	1,000	1,000	100.0%	1,000	0.0%
501.200 Regular Salaries And Wages	921,047	1,159,506	878,716	61.5%	1,217,745	5.0%
501.210 One Time Lump Sum Increas (retirement)	0	0	0	0.0%	2,700	
501.400 Overtime	74,470	65,000	57,628	79.6%	65,000	0.0%
501.410 Vacation Pay	12,246	22,143	4,579	7.1%	25,299	14.3%
501.500 Special Pay-No Retire. Contribution	10,030	17,220	9,924	43.3%	17,220	0.0%
501.510 Special Detail Pay	420	7,000	1,610	16.0%	7,000	0.0%
501.600 Holiday Pay	31,852	49,056	26,465	46.4%	49,056	0.0%
502.100 FICA Taxes	89,909	108,367	80,863	60.8%	113,239	4.5%
502.200 Retirement Contributions	188,579	279,655	188,838	55.0%	330,207	18.1%
502.300 Life & Health Insurance	113,511	177,471	113,653	51.3%	195,218	10.0%
502.310 Long Term Disability	7,665	8,820	4,410	50.0%	8,820	0.0%
502.400 Workers Compensation	22,437	41,123	22,475	27.3%	41,123	0.0%
502.500 Unemployment Compensation	203	12,561	0	0.0%	12,561	0.0%
503.100 Professional Services	56,884	25,660	13,742	46.2%	25,660	0.0%
503.400 Other Contractual Services	978,969	1,018,129	1,018,127	100.0%	1,058,855	4.0%
504.000 Travel & Per Diem	6,061	16,100	9,978	42.7%	17,350	7.8%
504.100 Communications Serv. (Ph.,Etc.)	17,754	20,850	15,654	51.7%	22,080	5.9%
504.200 Postage, Freight	1,160	1,400	709	50.6%	1,600	14.3%
504.300 Utility Services - Electric	11,582	15,000	7,430	38.9%	15,000	0.0%
504.400 Rentals & Leases	1,404	2,000	1,149	44.7%	2,568	28.4%
504.500 Insurance-Liab.,Hazard, Damage	21,417	25,500	21,110	45.0%	29,325	15.0%
504.610 Repair & Maintenance	26,456	34,695	21,813	61.5%	42,386	22.2%
504.620 Repair & Maintenance-Vehicle	16,702	16,500	10,647	40.9%	16,500	0.0%
504.630 Repair & Maintenance-Dispatch	11,520	22,775	13,352	58.6%	22,775	0.0%
504.700 Printing	1,178	1,950	562	24.3%	1,950	0.0%
504.900 Other Current Charges	2,024	1,500	0	0.0%	2,000	33.3%
505.100 Office Supplies	3,707	7,500	4,678	44.6%	7,500	0.0%
505.200 Operating Supplies	3,448	9,900	3,682	33.1%	10,200	3.0%
505.210 Operating Supplies-Gas & Oil	28,611	58,000	23,525	28.9%	50,750	-12.5%
505.220 Operating Supplies-Uniform/Emb	11,929	19,112	8,831	42.5%	20,225	5.8%
505.400 Subsc., Memberships, Education	6,583	8,164	6,690	42.6%	9,179	12.4%
506.400 Machinery & Equipment	22,850	136,992	207,019	149.9%	173,900	26.9%
Sub Totals	2,821,501	3,486,279	2,855,418	81.9%	3,713,846	6.5%

Supplemental Information	
Positions Budgeted	No. FTE
Chief	1
Lieutenants	2
Sergeants	4
Officers	9
Dispatchers (5 FT, 1 PT)	6
Reserves (unpaid but outfitted, 7 allocated)	4
Total	26

Notes and Change Details from previous FY:

See next page/section for Department details

TOWN OF OCEAN RIDGE
GENERAL FUND #001 - DEPT: 521.107
LAW ENFORCEMENT SERVICES EXPENSE - DETAILS SHEET
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Code No.	Classification/Description	FY 14-15 Amount	FY 15-16 Amount	FY 16-17 Amount	+ - chng % to F16
503.100	Professional Services				
	Physicals & Psychologist	1,650	2,500	2,500	0.0%
	Computer Consultant	15,000	20,000	20,000	0.0%
	Commission for FLA Accreditation	800	800	800	0.0%
	Promotional Exams (Lt and Sgt)	2,000	2,000	2,000	0.0%
	Credit, FDLE App. Check (New Employee)	270	360	360	0.0%
		19,720	25,660	25,660	0.0%
504.000	Travel & Per Diem				
	IACP	1,500	2,000	2,500	25.0%
	FPCA	2,000	2,000	2,500	25.0%
	Misc School for Officers	3,000	5,000	5,000	0.0%
	Misc School & Certs (Commo)	1,250	2,000	2,000	0.0%
	FLA-PAC (Accreditation)	1,000	1,000	1,000	0.0%
	FI State 911 Telecommunicator Certs	500	250	500	100.0%
	Voice-Stress Analysis Re-Cert Bi-Annual	0	1,000	1,000	0.0%
	FI Assoc of Code Enforcement Cert	1,500	1,500	1,500	0.0%
	APCO	0	700	700	0.0%
	CJIS Training Seminar	650	650	650	0.0%
		11,400	16,100	17,350	7.8%
504.100	Communications (Not Radio)				
	Local & Long Distance Service	5,500	9,325	9,305	-0.2%
	Cellular Phone Service	1,000	2,550	3,000	17.6%
	PBSO (Palms)	3,240	0	0	
	Internet Access	600	600	600	0.0%
	UPS Maintenance for 911	2,280	2,975	3,250	9.2%
	Air Cards, Verizon Wireless(\$50/monthx7)	4,200	4,200	4,725	12.5%
	VPN Client Access	1,200	1,200	1,200	0.0%
		18,020	20,850	22,080	5.9%
504.200	Postage, Freight				
	Code Enforcement Notification	200	400	400	0.0%
	Normal Postage/Freight	1,000	1,000	1,200	20.0%
		1,200	1,400	1,600	14.3%
504.300	Utilities				
	FP&L	14,000	12,000	12,500	4.2%
	City of Boynton Beach Water	2,500	3,000	2,500	-16.7%
		16,500	15,000	15,000	0.0%
504.400	Rentals and Leases	1,600	2,000	2,568	28.4%
504.610	Repair & Maintenance (Ofc & Non Auto)				
	Telephone Equipment	1,500	1,500	1,500	0.0%
	Computer Equip, Hardware, Software	7,500	7,500	7,500	0.0%
	Team-Up	1,000	0	0	

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Radar Cert & Repair; Generator Maint	1,000	1,000	1,000	0.0%
Inspect/Replace Fire Extinguishers	500	700	700	0.0%
FCIC Computer Maintenance	600	600	600	0.0%
Security Camera/Door Key Systems	1,000	2,000	3,000	50.0%
Computer Server Security & Backup	0	2,950	3,494	18.4%
Spectracom (Net Clock)	500	780	780	0.0%
Generator Maintenance	1,000	1,000	1,000	0.0%
DSS Equature Recorder Maint	0	0	3,450	
Smarsh Text Archive	0	0	2,700	
USA Software	13,662	13,665	13,662	0.0%
Laptop Comp. Service Warranty Ext. (10)	0	0	0	
Range Cleaning/Maint	3,000	3,000	3,000	0.0%
	31,262	34,695	42,386	22.2%
504.620 Repair & Maintenance (Vehicle Incl Serv Cont)				
New Vehicle Prep (Its,stripes,radios)	0	0	0	
Labor, Parts, Service - Patrol Cars	12,000	8,000	7,500	-6.3%
Tires/Rims - Patrol Cars	7,500	8,000	8,000	0.0%
Labor, Parts, Service - ATV	1,300	500	1,000	100.0%
	20,800	16,500	16,500	0.0%
504.630 Repair & Maintenance (Radio)				
Contract Services	1,200	1,200	1,200	0.0%
Cell Phones	200	200	200	0.0%
Palm Bch Co Radio System User Fees	11,972	14,875	14,872	0.0%
Misc Parts	6,500	6,500	6,500	0.0%
	19,872	22,775	22,772	0.0%
504.700 Printing and Binding				
Forms	1,200	1,200	1,200	0.0%
ID Cards	150	150	150	0.0%
Evacuation Forms	100	100	100	0.0%
Parking Tickets	0	0	0	
SOP & Rules & Regs Manuals	500	500	500	0.0%
Resident Stickers	0	0	0	
	1,950	1,950	1,950	0.0%
504.900 Other Current Charges	1,500	1,500	2,000	33.3%
505.100 Office Supplies				
2 - Dual Computer Stands	0	500	0	-100.0%
Printer Ink, Pens,Envel,Disks,Tape,Misc	7,000	7,000	7,500	7.1%
	7,000	7,500	7,500	0.0%
505.200 Operating Supplies				
Spare Parts - guns	300	300	300	0.0%
Training Service Ammo	4,500	4,500	4,500	0.0%
5.56 x 45 Cal. Service Ammo	0	0	0	
Crime Scene/Evidence Supplies	1,000	1,250	1,250	0.0%
Gun Cleaning Supplies	150	150	150	0.0%
Drug Test Kits	200	200	200	0.0%
First Aid & Replace Boxes	1,000	1,000	1,000	0.0%
Photo Processing	200	200	200	0.0%

FY17 Budget Workbook DRAFT-v4.0

Recharge Fire Extinguisher	300	300	300	0.0%
General Use Batteries	300	300	300	0.0%
Recorder Tapes	100	100	100	0.0%
AED Pads/Batteries	1,200	1,200	1,500	25.0%
Flashlights	250	250	250	0.0%
Range Safety Equipment	150	150	150	0.0%
	9,650	9,900	10,200	3.0%
505.210 Operating Supplies - Gas & Oil				
Gas & Oil - Police	58,000	58,000	50,750	-12.5%
Cleaning Supplies	0	0	0	
505.220 Operating Supplies - Uniforms				
Dispatch				
Shirts 25@38.50 15/16 25@\$38.50	963	963	963	0.0%
Pants 25@38.00 15/16 25@\$42.88	950	950	1,072	12.8%
Jackets 3 @ \$39.95	0	114	120	5.3%
Officers				
Shirts 80@38.50 15/16 80@\$40.00	3,080	3,080	3,200	3.9%
BDU Pants 80@39.50 15/16 80@\$50.31	3,160	3,160	4,025	27.4%
Footwear 15@125 15/16 15@125.00	2,000	2,000	2,000	0.0%
Body Armor 5@600 15/16 5@600.00	3,000	3,000	3,000	0.0%
Body Armor Carr Repl 32 TAC Cvr @ \$70	2,240	2,240	2,240	0.0%
Civilian	600	600	600	0.0%
Shields 3 @ 65.00	195	195	195	0.0%
Winter Jackets 3@100 15/16 3@100.00	300	300	300	0.0%
Duty Gear	1,000	2,000	2,000	0.0%
Raincoats 3@\$170 15/16 3@\$170.00	510	510	510	0.0%
	17,998	19,112	20,225	5.8%
505.400 Subscriptions & Memberships				0.0%
Disp Cert & Registration	0	250	400	60.0%
Newspapers (Sun Sentinel)	235	300	425	41.7%
PBSO Handbks 5@18.00	90	90	90	0.0%
IACP	740	740	740	0.0%
FPCA/PBACOP	300	700	1,080	54.3%
NABI	60	60	60	0.0%
PLI Computer Training(\$148x23 Ofcrs)	3,404	3,404	3,404	0.0%
FLA-PAC	50	50	50	0.0%
Accurint (\$50/monthlyx12)	600	600	600	0.0%
PB Cty Law Enf Exchange (LEX)	1,000	1,200	1,260	5.0%
NRA	100	100	100	0.0%
Notary	0	205	205	0.0%
APCO	0	335	335	0.0%
Gold Coast Code Enforcement	0	30	30	0.0%
TLO Investigations	0	0	300	0.0%
FIU	0	100	100	0.0%
	6,579	8,164	9,179	12.4%
Total Law Enforcement Operating Expenses	243,051	261,106	267,720	2.5%

TOWN OF OCEAN RIDGE GENERAL FUND #001 - DEPT: 524.108 INSPECTIONS SERVICES EXPENSE 2016-17 Budget Workbook (FY17) FY17 Draft Budget Worksheets v 4.0 - To Print 09-07-16						
Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
Inspections						
501.100 Executive Salaries	0	0	0	0.0%	0	
501.400 Overtime	0	0	0	0.0%	0	
502.100 FICA Taxes	0	0	0	0.0%	0	
502.200 Retirement Contributions	0	0	0	0.0%	0	
502.300 Life & Health Insurance	0	0	0	0.0%	0	
502.400 Workers Compensation	0	0	0	0.0%	0	
502.500 Unemployment Compensation	0	0	0	0.0%	0	
503.100 Professional Services	129,410	140,000	110,923	57.2%	154,000	10.0%
503.400 Other Contractual Services	0	0	0	0.0%	0	
504.000 Travel & Per Diem	0	0	0	0.0%	0	
504.500 Insurance-Liab.,Hazard, Damage	0	0	0	0.0%	0	
504.610 Repair & Maintenance	1,055	1,200	995	82.9%	1,200	0.0%
504.700 Printing	0	200	0	0.0%	200	0.0%
504.900 Other Current Charges	23,629	2,000	0	0.0%	2,000	0.0%
505.100 Office Supplies	51	100	46	32.0%	100	0.0%
505.400 Subsc., Memberships, Education	0	0	0	0.0%	0	
506.400 Machinery & Equipment	0	0	0	0.0%	0	
Sub Totals	154,145	143,500	111,964	78.0%	157,500	9.8%

Notes and Change Details from previous FY:

503.100 Professional Services - Increasing volume of activity over previous year, with increased activities pass through contract costs recouped via permit fees. Discussion of increasing inhouse capabilities will require identifying personnel with appropriate licensing and credentials (i.e. Inhouse Building Official).

TOWN OF OCEAN RIDGE
GENERAL FUND #001 - DEPT: 534.111
GARBAGE & SOLID WASTE SERVICES
2016-17 Budget Workbook (FY17)
FY17 Draft Budget Worksheets v 4.0 - To Print 09-07-16

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
Garbage & Solid Waste						
503.400 Other Contractual Services (Republic)	243,635	250,000	162,849	65.1%	257,500	3.0%
Sub Totals	243,635	250,000	162,849	65.1%	257,500	3.0%

Notes and Change Details from previous FY:

Regular current contract with CPI adjustment plus contingency buffer

TOWN OF OCEAN RIDGE
GENERAL FUND #001 - DEPT: 539.112
OTHER PHYSICAL ENVIRONMENT & SERVICES EXPENSE
2016-17 Budget Workbook (FY17)
FY17 Draft Budget Worksheets v 4.0 - To Print 09-07-16

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
Other Physical Environment						
503.100 Professional Services	5,943	8,000	5,163	64.5%	8,000	0.0%
503.120 Town Engineer	82,441	77,000	82,662	107.4%	77,000	0.0%
503.400 Other Contractual Services	124,269	146,800	109,552	74.6%	168,820	15.0%
504.000 Travel & Per Diem	0	0	0	0.0%	0	0.0%
504.610 Repair & Maintenance	14,292	36,000	14,477	40.2%	36,000	0.0%
505.230 Operating Supplies-Small Tools	86	500	0	0.0%	500	0.0%
Sub Totals	227,032	268,300	211,854	79.0%	290,320	8.2%

Notes and Change Details from previous FY:

503.1 Professional Services						
NPDES Engineering		7,000				
Landscape Arch - Beautification		1,000				
		8,000	5,163	65%	8,000	100%

503.12 Town Engineering Services						
General Engineering Services		50,000				
GIS Consulting		2,000				
Building Permit Review		25,000				
		77,000	82,662	107%	77,000	100%

503.4 Other Contractual Services						
Pest Control (Orkin Contract)		600				
Landscape Maintenance		75,000				
Landscape Projects		5,000				
White Fly Treatment & Special Tree Trim		1,200				
Clark Mosquito Control		65,000				
		146,800	109,552	74.6%	168,820	115.0%

TOWN OF OCEAN RIDGE
GENERAL FUND #001 - DEPT: 541.113
PUBLIC WORKS EXPENSE
2016-17 Budget Workbook (FY17)
FY17 Draft Budget Worksheets v 4.0 - To Print 09-07-16

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
Public Works						
501.110 One Time Lump Sum Increase	0	0	0	0.0%	0	0.0%
501.200 Regular Salaries And Wages	92,807	98,352	80,282	81.6%	101,404	3.1%
501.210 One Time Lump Sum Increase	0	2,000	2,000	100.0%	0	-100.0%
501.400 Overtime	1,453	5,000	2,600	52.0%	5,000	0.0%
501.410 Vacation Pay	1,048	1,834	797	43.5%	2,046	11.6%
502.100 FICA Taxes	7,251	8,059	6,554	81.3%	8,296	2.9%
502.200 Retirement Contributions	6,960	7,637	6,097	79.8%	8,155	6.8%
502.300 Life & Health Insurance	12,859	16,952	12,479	73.6%	18,647	10.0%
502.310 Long Term Disability	840	840	420	50.0%	840	0.0%
502.400 Workers Compensation	4,631	6,324	3,477	55.0%	6,324	0.0%
502.500 Unemployment Compensation	0	2,951	0	0.0%	2,951	0.0%
503.100 Professional Services (CWA project >)	0	0	3,716	0.0%	0	0.0%
504.300 Utility Services - Electric	44,149	45,000	32,695	72.7%	45,000	0.0%
504.500 Insurance-Liab.,Hazard, Damage (annualized rate increase)	1,307	2,500	1,304	52.1%	2,875	15.0%
504.610 Repair & Maintenance	7,123	8,000	4,019	50.2%	8,000	0.0%
504.620 Repair & Maintenance-Vehicle	1,180	2,500	1,587	63.5%	2,500	0.0%
505.200 Operating Supplies	5,828	3,500	2,851	81.5%	3,500	0.0%
505.210 Operating Supplies-Gas & Oil	2,251	5,000	1,475	29.5%	5,000	0.0%
505.220 Operating Supplies-Uniform/Emb	562	500	401	80.1%	500	0.0%
505.230 Operating Supplies-Small Tools	177	500	204	40.8%	500	0.0%
505.300 Road Materials & Supplies	29,413	35,000	6,090	17.4%	35,000	0.0%
506.400 Machinery & Equipment	28,167	3,500	0	0.0%	3,500	0.0%
Sub Totals	248,006	255,949	169,047	66.0%	260,038	1.6%

Supplemental Information

Positions Budgeted	No. FTE
Maintenance I	1
Maintenance II	1
Total	2

Notes and Change Details from previous FY: Department GL detail descriptions below

503.100	Professional Services
	Legal, Medical, Engineering, et cetera
504.300	Utility Services
	FP&L - Street Lights
	Sprinklers-Irrigation Town Properties
	FP&L Monthly Woolbright/Tropical Pump Fee
504.500	Insurance
	Auto Liability, PIP, Public Officials
504.610	Repair & Maintenance (Office and Non Auto)
	Mowers, Edgers, Pumps et cetera, mower hood
504.620	Repair & Maintenance (Vehicle Incl Service Cont)
	Pick-Up Truck - Tires, Batteries, etc
	Bucket Truck
505.200	Operating Supplies - All Others
	Signs, Weed Killer, G Bags, Bulbs, Cross Signs
505.210	Operating Supplies
	Gas & Oil

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	Diesel - Generators
505.220	Operating Supplies
	Uniforms & Accessories
	Uniforms - Shirts, Pants, Jackets, et cetera
	Safety Equipment - Belts, Shoes, Hard Hats,
	Eye Protectors, Sun Block, et cetera
505.230	Operating Supplies
	Assorted Hand Tools
505.300	Road Materials & Supplies
	Storm Drain Maintenance
	Sand, Shellrock, Asphalt, Grates, Block, et cetera
	Street Repaving

TOWN OF OCEAN RIDGE
GENERAL FUND #001 - DEPT: 590.100
CONTINGENCY EXPENSE
2016-17 Budget Workbook (FY17)
FY17 Draft Budget Worksheets v 4.0 - To Print 09-07-16

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
Contingency						
509.110 Transfer To Capital Projects	150,000	180,000	180,000	100.0%	180,000	0.0%
509.900 Contingency	-6,512	50,000	21,762	43.5%	50,000	0.0%
Sub Totals	143,488	230,000	201,762	87.7%	230,000	0.0%

Note: Contingency Account FY16 reduced by TC action -\$13,000 Karen H. Retirement Package

TOWN OF OCEAN RIDGE
CAPITAL FUND
5 YEAR CAPITAL INVESTMENT PLAN WORKSHEET
2016-17 Budget Workbook (FY17)
FY17 Draft Budget Worksheets v 4.0 - To Print 09-07-16

Police Department Five Year Capital Outlay Plan						Note class
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	
Reconyx Covert Cameras for Investigations. (2)	2,500	0	0	0	0	
Redundant SIS Alarm Receiver.	2,550	0	0	0	0	
Taser EC Weapons / Less than Lethal	26,500	0	0	0	0	
New Telephone and Voicemail for Town Services	23,000	0	0	0	0	
New Video and Audio security for Town Hall	13,000	0	0	0	0	
Automated License Plate Recognition System.	225,000	0	0	0	0	
Totals	292,550	0	0	0	0	

Public Works Five Year Capital Outlay Plan						
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	
Annualized Road Repair & Paving*	200,000	200,000	200,000	200,000	200,000	
HVAC Repair & Replacement	7,500	7,500	7,500	7,500	7,500	
Building & Grounds Maintenance	5,000	5,000	5,000	5,000	5,000	
Bridges, Landscaping and ROWs	5,000	5,000	5,000	5,000	5,000	
Totals	217,500	217,500	217,500	217,500	217,500	

General Government Five Year Capital Outlay Plan						
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	
Media Audio Upgrade for Commission Chambers	70,000	0	0	0	0	
Machinery & Equipment	3,900	3,900	3,900	3,900	3,900	
Contingency Fund	3,000	3,000	3,000	3,000	3,000	
Totals	6,900	6,900	6,900	6,900	6,900	

IT Communications Five Year Capital Outlay Plan						
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	
Computers & Software IT Licenses	2,900	2,900	2,900	2,900	2,900	
Network & Communications Equipment	5,000	5,000	5,000	5,000	5,000	
Totals	7,900	7,900	7,900	7,900	7,900	

*\$100,000 per lane mile estimated cost of milling/overlay (1"). Mobilization, maintenance of traffic, etc. are not included. Estimate 20% per mile for related expenses, engineering, MOTs and peripherals.

HR - TOWN OF OCEAN RIDGE EMPLOYEES 2016 REMUNERATION WORKSHEET (updated 09-07-16)

LAST NAME	FIRST	TITLE	DOH	fy15 Name	fy15 Base Sal	FYE 15**	SAL FYE 16	Merit Range Impacts for FY17	
								2%	5%
ARMSTRONG	WILLIAM	PUBLIC WORKS	07/12/10	Armstrong	\$35,574	\$38,345	\$41,496	\$42,326	\$43,571
BARRECA	COURTNEY	DISPATCHER	10/01/13	Barreca	\$32,987	\$41,357	\$37,586	\$38,337	\$39,465
BURNS	LISA	RECEPTIONIST	12/09/02	Burns	\$41,327	\$46,283	\$48,963	\$49,942	\$51,411
CONTE	KELLY	DISPATCHER	01/05/16	n/a	\$0	\$0	\$34,112	\$34,794	\$35,818
ERMER JR.	RICHARD	OFFICER	07/27/15	Ermeri	\$6,662	\$6,956	\$51,872	\$52,910	\$54,466
		Officer		Fenwick	\$27,479	\$34,831	\$0	\$0	\$0
GALLUSCIO	MARIO	OFFICER	12/13/04	Galluscio	\$59,300	\$73,626	\$68,883	\$70,261	\$72,328
GIARDINO	JOHN	OFFICER	10/13/09	Giardino	\$50,776	\$64,129	\$66,197	\$67,521	\$69,507
HALLAHAN	JEAN	DEP TWN CLK / DEP TREAS	07/28/05	Hallahan	\$48,750	\$58,290	\$56,668	\$57,801	\$59,501
HALLAHAN	WILLIAM	SERGEANT	06/13/88	Hallahan	\$61,798	\$77,016	\$75,919	\$77,438	\$79,715
HAMMOND	COURTNEY	DISPATCHER	08/12/14	Hammond	\$31,989	\$38,252	\$37,608	\$38,361	\$39,489
		Prior Clerk (FY16 impact TBD)		Hancsak	\$74,898	\$81,609	\$0	\$0	\$0
		Dispatcher		Harvey	\$24,939	\$29,667	\$0	\$0	\$0
HUTCHINS JR.	HAL	CHIEF	11/15/05	Hutchins	\$79,994	\$86,966	\$90,480	\$92,290	\$95,004
JOHNSON	DAVID	PUBLIC WORKS	10/17/95	Johnson	\$50,575	\$56,438	\$55,078	\$56,180	\$57,832
JONES	RICHARD	LIEUTENANT	09/09/14	Jones	\$8,377	\$58,432	\$72,781	\$74,237	\$76,420
		Dispatcher		Kuehn	\$29,770	\$37,889	\$0	\$0	\$0
KURZ	DAVID	SERGEANT	10/18/10	Kurz	\$49,642	\$61,645	\$66,197	\$67,521	\$69,507
MASSIMINO	ROBERT	OFFICER	07/06/09	Massimino	\$48,926	\$63,546	\$66,205	\$67,530	\$69,516
MCALLISTER	ROBERT	OFFICER	10/01/02	Mcallister	\$57,650	\$81,606	\$67,529	\$68,880	\$70,906
MCCLURE	MICHAEL S.	OFFICER	07/12/16	n/a	\$0	\$0	\$49,402	\$50,390	\$51,872
PILON	JIMMY	INVESTIGATOR	07/27/15	Pilon	\$6,650	\$7,551	\$53,179	\$54,243	\$55,838
PLESNIK	NUBIA	OFFICER	03/05/13	Plesnik	\$46,576	\$55,096	\$57,199	\$58,343	\$60,059
ROSENBERG	GENE	DISPATCHER (PT)	06/09/11	Rosenberg	\$3,853	\$3,853	\$14,328	\$14,615	\$15,044
ROY	GARY	SERGEANT	11/07/11	Roy	\$46,182	\$58,694	\$60,038	\$61,239	\$63,040
		Prior Manager (FY16 impact TBD)		Schenck	\$91,888	\$104,020	\$0	\$0	\$0
SIMPSON	JESSICA	DISPATCHER	02/15/05	Simpson	\$47,388	\$64,249	\$55,058	\$56,159	\$57,810
		Former Attorney (part year)		Spillias	\$48,754	\$48,754	\$0	\$0	\$0
STANG III	FREDERICK	SERGEANT	12/10/13	Stang	\$44,750	\$54,441	\$57,177	\$58,321	\$60,036
STEVENS	TRACEY	TOWN CLERK / TREAS	01/04/16	n/a	\$0	\$0	\$65,500	\$66,810	\$68,775
STORY	THOMAS	DISPATCHER	02/01/16	n/a	\$0	\$0	\$34,112	\$34,794	\$35,818
TITCOMB	JAMES	TOWN MANAGER	10/26/15	n/a	\$0	\$0	\$102,500	\$104,550	\$107,625
VAN CAMP SR	JEFFERY	OFFICER	09/28/15	n/a	\$0	\$0	\$54,466	\$55,555	\$57,189
WOHLFIEL	STEVEN	LIEUTENANT	02/01/93	Wohlfiel	\$64,929	\$77,433	\$79,747	\$81,342	\$83,735
		Prior Chief (No FY16 calc)		Yannuzzi	\$40,716	\$80,931	\$0	\$0	\$0
Totals					\$1,263,096	\$1,591,905	\$1,620,283	\$1,652,688	\$1,701,297

TABLE KEY: Reflects Salary at Fiscal Year End (FYE) and proposed raise range impacts 2% - 5%. Individual rates will vary upon final merit evaluation.

Note: PBA Unit Bargaining Members are all "whole" per contract at the close of FY16 reflected.

Note: **Year End FY15 figures shown may include combined Reg, Sick, Vacay, OT, Anniversary Adjustments and Special Payouts at close of FY15.

RESOLUTION NO. 2016-07

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, OF PALM BEACH COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2016/2017, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Ocean Ridge of Palm Beach County, Florida, on September 12, 2016, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Town of Ocean Ridge of Palm Beach County, Florida, on September 12, 2016, adopted Fiscal Year 2016/2017 tentative millage rates following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Palm Beach County has been certified by the County Property Appraiser to the Town of Ocean Ridge as \$889,593,990.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE OF PALM BEACH COUNTY, FLORIDA THAT:

Section 1. The Fiscal Year 2016/2017 Operating Millage Rate is 5.3500 mills, which is greater than the rolled-back rate of 4.9891 mills by 7.23%.

Section 2. This Resolution shall take effect immediately upon its adoption.

Commissioner _____ moved the adoption of Resolution No. 2016-07. The motion was seconded by Commissioner _____.

PASSED AND ADOPTED by an affirmative vote of the Town Commission of the Town of Ocean Ridge of Palm Beach County, Florida, at its Regular Meeting/Public Hearing this 12th day of September, 2016.

Time Adopted: _____

Geoffrey Pugh, Mayor

Attest:

Tracey L. Stevens, Town Clerk

RESOLUTION NO. 2016-08

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, OF PALM BEACH COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2016/2017, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Ocean Ridge of Palm Beach County, Florida, on September 12, 2016, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Town of Ocean Ridge of Palm Beach County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2016/2017 in the amount of \$_____.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE OF PALM BEACH COUNTY, FLORIDA THAT:

Section 1. The Fiscal Year 2016/2017 Tentative Budget be adopted.

Section 2. This Resolution shall take effect immediately upon its adoption.

Commissioner _____ moved the adoption of Resolution No. 2016-08. The motion was seconded by Commissioner _____.

PASSED AND ADOPTED by an affirmative vote of the Town Commission of the Town of Ocean Ridge of Palm Beach County, Florida, at its Regular Meeting/Public Hearing this 12th day of September, 2016.

Time Adopted: _____

Geoffrey Pugh, Mayor

Attest:

Tracey L. Stevens, Town Clerk

REGULAR TOWN COMMISSION MEETING MINUTES
AUGUST 1, 2016

Minutes of the Regular Town Commission Meeting of the Town of Ocean Ridge held on Monday,
August 1, 2016, at 6:00 PM in the Town Hall Commission Chambers.

CALL TO ORDER / ROLL CALL

The meeting was called to order by Vice Mayor Lucibella at 6:00 p.m. in the absence of Mayor Pugh.

Town Clerk Stevens led the roll call, which was answered by the following:

Commissioner Aaskov
Commissioner Coz

Commissioner Bonfiglio
Commissioner Lucibella

Mayor Pugh was absent with notice.

PLEDGE OF ALLEGIANCE

Vice Mayor Lucibella led the Pledge of Allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

1. **Minutes of Regular Town Commission Meeting of July 11, 2016**
2. **Minutes of Special Town Commission Meeting of July 13, 2016**

Commissioner Bonfiglio moved to approve the agenda and consent agenda as presented; seconded by Commissioner Coz. Motion Carried 4-0.

ANNOUNCEMENTS AND PROCLAMATIONS

Town Clerk Stevens read the announcements for the public:

3. **Town Administrative Offices will be closed on Monday, September 5, 2016 in observance of the Labor Day holiday.**
4. **The Regular Town Commission meeting in September has been moved to Monday, September 12, 2016 due to the Labor Day holiday.**
5. **The first public hearing on the FY16/17 Budget will be held at 5:01 p.m. on Monday, September 12, 2016.**
6. **The second/final public hearing on the FY16/17 Budget will be held at 5:01 p.m. on Wednesday, September 21, 2016.**

PUBLIC COMMENT

Betty Bingham, 1 Ocean Ave, mentioned that the City of Boynton Beach will be meeting twice this month to discuss the new development near Ocean Ave and Woolbright Road (10 story buildings). She stated she would like the Commission to give some consideration to how we can protect private property with that many people coming across the bridge.

Ted Ritota, 4 Hudson Ave, spoke about a concern he has with contractors cleaning up the seaweed from one part of the beach where they were hired to do so, and dumping it on another part of the beach near someone else's property. He would like to know if there is any way to get them to remove the seaweed entirely from the beach or pile it up somewhere that it doesn't wash up on someone else's area of the beach. Town Manager Titcomb stated the companies are performing work which is regulated by DEP. He stated he will discuss this issue with Mr. Ritota after the meeting, and do some research to make sure they are doing the work according to the regulations. Commissioner Bonfiglio asked if our Town Code covers this, and Town Manager Titcomb stated it is actually out of our jurisdiction because it is below the high water

REGULAR TOWN COMMISSION MEETING MINUTES AUGUST 1, 2016

mark which is regulated by DEP. The Commission directed the Town Manager to place this discussion on the agenda at his discretion, either in his report or as an action item once he receives more information.

Terry Brown, Harbour Drive South, mentioned that the mission statement of the town says Ocean Ridge is a diverse seaside community, and noted that it is diverse in that people have different opinions. He stated that during the last election we had a 51% turnout and 71 people voted for Bernie Sanders, which shows a diverse point of view. He asked if there has been a change in the code or enforcement of the code regarding road rights of way and yard signs in the right of way. He stated it is a violation of Town Code to have yard signs in the right of way, and there is a sign next to Commissioner Bonfiglio's property that has not been removed. He stated he would like the sign removed if it is not authorized. He also mentioned that there are always construction vehicles along the east side of A1A, and he would like the Police Department to look into it, as it is against Town Code and it is a safety issue. Town Manager Titcomb stated we have been discussing those issues internally, and he will look into it further.

Don McGruder, 9 Ridge Blvd, mentioned that there is a large area of dead brown grass near the detention area, and asked if the area has been treated which is causing it, or a lack of moisture under the soil. Town Manager Titcomb stated the contract landscapers as well as chemical companies have been discussing the health and efficacy of the detention area with us. He stated one of the companies is looking at stormwater drain box vacuuming tomorrow and they can take a look at it then.

Vice Mayor Lucibella noted that the Town Manager has an open-door policy, and residents may see him at any time to discuss issues of concern.

PUBLIC HEARINGS

None Scheduled.

REGULAR AGENDA

REPORTS

7. Town Manager

Town Manager Titcomb advised that his written report is included in the meeting package that includes topics such as Ocean Avenue Tree Removal, Stormwater Detention Update, PBA Contract Update, Barrier Island Fire District Services Study Final Version, Traffic Calming Infrastructure Costs, Town Code Updates and Revision, and Budget Workbook Updates, and touched on each item briefly. He reminded the public that all of the reports are posted on the website.

Commissioner Coz stated that when we approach the cost of the traffic calming initiatives, we should take into consideration the amount of money that is being spent in Boynton Beach (on new development). He noted that since 2010, the tax values in the CRA district in Boynton Beach have gone up \$350 million. Commissioner Lucibella stated that \$50,000 for raised brick pavers is outrageous. He commented that although he has the utmost respect for our Town Engineers, he believes the cost would only be around \$10-15,000 if the work was being done in a private driveway as opposed to municipal roads. He stated we can look further into it.

Commissioner Bonfiglio asked about the costs associated with the barrier island fire services study, and Town Manager Titcomb stated \$7,500 was expended for the study.

8. Town Attorney

Town Attorney Torcivia noted that his staff has begun a systematic review of the Town Code. They are cognizant of budgetary constraints, so they will prioritize and decide which sections need to be done first, with the sign code being one of them. Last year, the U.S. Supreme Court decided a case that turned sign

REGULAR TOWN COMMISSION MEETING MINUTES AUGUST 1, 2016

code law upside down throughout the country, so we will be looking at the content issue in the sign code. The Flood Code will also need to be looked at as the National Flood Insurance Program and the Florida Building Code have been updated so we need to revise our code to remain in compliance with the most current standards. The State Legislature recently passed HB535 effective July 1, 2016 which impacts the municipality's ability to license or register licensed contractors if they are already registered with the State, the County or their own municipality. There is currently a moratorium on enforcing this until we figure out exactly what we can do to have some level of control over the work that is being performed in the Town. The intent of the law is to not burden the contractor with additional local regulations.

Commissioner Lucibella asked if the Attorney is going to bring the revisions to the Commission one piece at a time, or if he is going to bring it back to the Commission with more specific recommendations as to which parts of the Code need to be revised and which portions we might want to send to P&Z first for a recommendation. Town Manager Titcomb stated we should identify the most critical conflicts and address them first. He also suggested that the Land Development Code be reviewed as a whole by P&Z first.

Commissioner Bonfiglio stated he recalls that the most recent code rewrite was done in the early 2000's. It went to P&Z for hearings first, the P&Z sent the entire code to the Commission with recommendations, and then the Town Commission conducted public hearings to consider the changes. Town Attorney Torcivia noted that we won't be doing a complete code re-write at this time, as we are only looking at specific sections of the Code that need to be updated.

There was a brief discussion among Commissioners regarding the process that will be followed for Code revisions. Town Attorney Torcivia noted that the Codes that need to be amended due to current regulations such as the Sign Code, etc. will go directly to the Town Commission, and the Land Development Code will go through P&Z first, and there was consensus of the Commission to move in that direction.

9. **Police Chief**

In the absence of Police Chief Hutchins, Lieutenant Wohlfel advised that the police department report is included in the meeting package and includes monthly police department statistics. He stated he would do his best to answer any questions that the Commission may have. There were no questions from the Commission.

ACTION ITEMS

10. **Set the Date for the August Budget Workshop/Special Town Commission Meeting** By: Jamie Titcomb, Town Manager

Town Manager Titcomb explained that we need to set a meeting date for the Commission to review the proposed annual budget. There was Commission consensus to set the meeting date on August 23rd at 9:00 a.m., and confirmed that the Town Attorney does not need to be present for the budget workshop.

11. **Insurance Presentations** By: Jamie Titcomb, Town Manager

Town Manager Titcomb noted that the Town expends a great deal of money in its employee insurance program offerings. As we reviewed our current health insurance plan, had conversations with town employees, and looked at the various options, we have come to the conclusion that we are not getting our money's worth with our current insurance plan. We notified our current provider, and asked other providers at the same time, to look at our current plan along with our Town census and give us options to enhance our offerings without significantly increasing our investment.

Town Manager Titcomb introduced three insurance agents (Adams Benefit, Evershore Financial Group, and PayChex) which each gave a presentation to the Commission for upcoming renewals on employee

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insurance benefits. PayChex also presented a payroll services proposal in conjunction with employee insurance benefits. Town Manager Titcomb noted that we had actually been speaking with four companies; however, Co-Advantage has withdrawn from the presentation, as their business model involved sharing an FEIN number and we could not find substantial evidence of contractual services with other public entities to move forward with that type of service. He also noted that information provided by each agent is included in the Town Commission packages.

Commissioner Bonfiglio suggested that the Commission should digest all of the input received, and defer a decision until the special meeting on August 23rd.

Commissioner Coz asked if we currently process payroll in-house, and Town Manager Titcomb confirmed that we do, and stated we are looking to outsource payroll due to the exponential increase in building permits. Commissioner Lucibella stated he is in favor of outsourcing payroll, as payroll shouldn't be processed in-house because it is a specialized area of work.

Commissioner Coz, in looking at individual deductibles vs. family deductibles, asked how many employees insure family members through our current insurance plan. Mr. Adams responded that we have 22 employees who elected individual coverage only, one employee who elected the employee plus child option, and one employee with family coverage. Town Manager Titcomb clarified that the Town only covers the cost for employee coverage. He also mentioned that we have 27 total employees, which means three of our employees are not covered at all under our current plan, as they may have coverage options elsewhere.

In reference to comments made about employee dissatisfaction with the current plan, Commissioner Lucibella stated he wonders how the Commission will determine what will satisfy the employees without asking them what they would like, budget neutral. Town Manager Titcomb responded that we are not bringing new plans forward for consideration just because employees wanted co-pays. The feedback we have received at the administrative level is that the current plan does not function well and does not perform as marketed. We are looking at alternatives that will both stay within the parameters of the Town, and treat employees better. Commissioner Lucibella stated he would like to understand the problems that the employees are having. There was a discussion regarding prior authorizations for service as several employees have had issues in that area, and Mr. Adams was adamant that employees do not need referrals or prior authorizations, contrary to the experiences of the employees. Commissioner Lucibella stated he knows United Healthcare plans very well, but has not heard of the services of the United Healthcare NHP plan.

Town Clerk Stevens mentioned that there are several employees in the audience that have stories of their own if the Commission wants to hear from them. Commissioner Lucibella stated he would love to hear from employees individually, but he doesn't feel this is the venue for that. He believes the information should be garnered and brought to the Commission as to the problems employees are having with the plan, and then the Commission can decide if NHP is no longer a good plan for the employees, and then find something that suits the needs of the employees, budget neutral. Commissioner Bonfiglio stated he would like to hear from the employees briefly. Commissioner Lucibella stated he would prefer not to for different reasons, part of which might include HIPAA. He stated he does not believe it is appropriate for the Commission to dip below the Town Manager and go directly to his staff to hear their problems when he has not had a chance to resolve them. Commissioner Bonfiglio countered that it is a public meeting and he would like to hear from the employees. Town Manager Titcomb mentioned that the purpose of telling the Commission that we are not happy with the current plan is because that has been the anecdotal evidence and we are trying to improve that situation. Commissioner Lucibella stated that information would be good enough for him to look at a different provider; not necessarily a different agent, but a different provider, if that is the consensus of the staff.

REGULAR TOWN COMMISSION MEETING MINUTES AUGUST 1, 2016

At this time, the insurance agents continued with their presentations to the Commission and the Commission followed up with several questions regarding the individual insurance plan coverages.

In reference to the insurance and payroll presentation by PayChex, Commissioner Coz asked about payroll service costs. Town Manager Titcomb noted for the record that PayChex is the only company presenting both insurance and payroll services, and mentioned that the payroll services can be purchased separately from the insurance, or both can be purchased together. We don't have to purchase one to receive the other. Commissioner Lucibella asked if we can receive a group break if we purchase both services, and Ms. Schuler from PayChex responded that we can. Commissioner Bonfiglio asked for confirmation that the cost for payroll services would be \$27,958 per year plus \$4,000 setup charge, and Ms. Schuler confirmed that is correct. Commissioner Lucibella commented that Ocean Ridge does not pay setup fees.

Commissioner Lucibella asked if the Town Manager is asking for permission to move forward and come back with a recommendation on insurance and payroll services, and the Town Manager responded in the affirmative.

Commissioner Bonfiglio moved to set a Special Town Commission meeting on August 23rd to consider the insurance issues; seconded by Commissioner Lucibella. Motion carried 4-0.

Commissioner Lucibella noted that he would commit to attending additional staff meetings with the insurance agents before the August 23rd special meeting, and he confirmed with the Town Attorney that there is no conflict of interest to do so.

Commissioner Bonfiglio moved to conduct the special meeting to consider the insurance issues on August 23rd to begin at 9:00 a.m. with a maximum of one hour to be followed by the budget meeting at 10:00 a.m.; seconded by Commissioner Aaskov. Motion carried 4-0.

The Commission opened up the meeting to the employees to speak regarding the current insurance plans.

Lieutenant Jones noted that he appreciates the opportunity to speak to the Commission and potentially move forward with alternative plans. He stated he does not have coverage for his family because of the high premiums along with the high deductibles. He also mentioned that it is extremely hard to find providers on both the health and dental insurance plans, as the plans are not comprehensive. He stated that the providers published on the United Healthcare website are not accurate for the NHP plan, and that is supposed to be our portal to find a doctor. He opined that he was a customer of Ms. Rosen in the past when he worked for the City of Clewiston, and her customer service is excellent. He stated he understands that the perspective of the Commission is monetary and also what is in the best interest of the entire Town, not him specifically, and he is not sharing his story for the benefit of himself, he is sharing his story so the Commission can make a more informed decision from his perspective as one single employee.

Commissioner Lucibella stated that he is sympathetic, and mentioned that even with three decades as a competitor in the market, he has never heard of Neighborhood Health Partnership until someone reminded him of who they were.

Courtney Barreca, Dispatcher, stated that she had a premature baby last December, and she is still trying to get her medical expenses covered from eight months ago with no rectification in sight. She has spent countless hours of her own time trying to resolve the issues, but the customer service is terrible. She stated she calls one day and speaks to one representative who tells her something, and then she calls the next day to follow-up, and is diverted in another direction. Ms. Barreca stated her spouse is not on the plan because

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it is cost prohibitive, and also because of all of the problems she has experienced with the plan such as the small provider list. She also mentioned since we don't have co-pays, she never knows how much she's going to be paying for services, as we pay 10% co-insurance. A visit to the pediatrician costs anywhere between \$75 to \$100, and specialists visits have ranged from \$214 to \$250 which is a big burden on top of the monthly premiums. She mentioned that she does not feel the Town or the employees are getting their money's worth from the plan. Commissioner Lucibella asked Mr. Adams to see Ms. Barreca after the meeting to make arrangements to get these issues resolved, and Mr. Adams agreed to do so. Commissioner Bonfiglio asked Ms. Barreca if she has outstanding medical bills that she believes should be covered under the plan and has that adversely affected her credit profile, and Ms. Barreca responded that she has had significant adverse affects on her credit. Commissioner Coz asked if all of the medical expenses were derived from in-network doctors, and Ms. Barreca responded that they were. She stated the plan is ineffective overall.

Mark Hanna, 6400 North Ocean Blvd, stated he sues insurance companies for denying claims and United Healthcare is one of the worst across the board. He stated the Town should be careful which company it chooses because its obligation is the best for the employees, and the cheapest. He would like to see the Commission focus on the best plan for the employees. He also suggested that the Town Manager contact individual companies to get basis for the premiums. Commissioner Lucibella stated that we cannot get the insurance companies to give us direct insurance without going through an agent.

Sergeant Stang stated his daughter is currently on Florida Kid Care, but she will no longer be eligible in a month and a half because she will turn five years old. His daughter currently has medical issues and he is looking at what he will do for her for insurance. He is looking at issues such as the high premium, high out-of-pocket costs, and small provider list. Commissioner Bonfiglio asked him if he has outstanding medical bills that he believes should be covered under the plan and has that adversely affected his credit profile, and Sgt. Stang responded that he does not. He mentioned that he had an outpatient procedure recently with expenses that he had to fight with doctors and the insurance company to get paid.

Commissioner Aaskov stated she and her husband have Blue Cross Blue Shield through her husband's employment and they are very happy with the plan. They have never had any problems with the plan. She also stated the Town had it for its employees years ago and then the decision for the current plan was brought to the Commission because it was cheaper, and now we see the results of that.

Commissioner Lucibella stated that it is clear that NHP was a buyout and is operating on its own and is extremely disorganized. He stated that even though we will get a horror story about any of the insurance companies, in general Humana, Aetna, and Blue Cross do not have the administrative problems that we are hearing about.

Mr. Adams stated this is the first time he's hearing about these problems, and he will have a United Healthcare representative at the workshop meeting. Commissioner Lucibella stated he should have a representative from the Neighborhood Health Partnership plan with him at the workshop, as they are not being run by United, or at least their customer service portion.

Commissioner Bonfiglio stated that we ought not to be providing health insurance to our employees that results in them owing a lot of money in unpaid medical bills and adversely impacting their credit profiles. He stated that is a serious concern of his. Commissioner Lucibella stated that Mr. Adams has served the Town well and that is recognized. He also noted that Mr. Adams should take care of Ms. Barreca's problem for her, and Mr. Adams responded that it will be taken care of tomorrow.

Town Manager Titcomb announced that FDOT is holding a public information meeting regarding the Ocean Avenue bridge maintenance project on Tuesday, August 9th from 6-7 p.m.

REGULAR TOWN COMMISSION MEETING MINUTES AUGUST 1, 2016

RESOLUTIONS

None Scheduled.

FIRST READING OF ORDINANCES

None Scheduled.

SECOND READING AND ADOPTION OF ORDINANCES

None Scheduled.

TOWN COMMISSION ITEMS

None Scheduled.

Meeting Adjourned at 8:00 p.m.

Minutes prepared by Town Clerk Stevens, and adopted by the Town Commission on September 12, 2016.

Mayor Pugh

ATTEST:

Tracey L. Stevens, CMC, Town Clerk

SPECIAL TOWN COMMISSION MEETING MINUTES
AUGUST 23, 2016

Minutes of the Special Town Commission Meeting of the Town of Ocean Ridge held on Tuesday, August 23, 2016, at 8:30 AM in the Town Hall Commission Chambers.

The meeting was called to order by Mayor Pugh at 8:35 a.m.

Town Clerk Stevens led the roll call, which was answered by the following:

Commissioner Aaskov	Commissioner Bonfiglio
Commissioner Coz	Commissioner Lucibella
Mayor Pugh	

Mayor Pugh led the Pledge of Allegiance.

ACTION ITEMS

1. Closed Executive Session

The Town Commission entered executive session at 8:36 a.m. pursuant to F.S. Section 447.605 for the purpose of discussing PBA Collective Bargaining Negotiations. Those in attendance included the Town Commission, Town Attorney, Town Manager, and Police Chief.

The Town Commission reconvened into public session at 9:32 a.m.

2. Recommend Town Employee Insurance Package for FY16/17 By: Jamie Titcomb, Town Manager

Town Manager Titcomb explained that after spending a great deal of time with staff and vendors, staff is recommending that the Town offer its employees Blue Cross Blue Shield (BCBS) Plan 14251 offered by Evershore Financial to replace the current United Healthcare NHP plan. The Health Reimbursement Account debit card system would not continue under the new plan as the deductible is significantly lower than the current plan. GAP insurance would not be included in the recommended plan either due to the low deductibles. The comparative cost is similar under the renewal NHP. The plan content was provided in the meeting packages. The proposed plan has a co-pay system and a low deductible. Staff is also recommending the associated dental, vision, life, short-term disability and long-term disability offered by Evershore Financial.

Commissioner Coz asked who would be responsible for the GAP insurance, and Town Manager Titcomb responded that if the Commission votes on the BCBS 14251 plan, we would not need to provide GAP insurance.

Mayor Pugh called for public comment, and there was none.

Commissioner Lucibella stated he indicated to the Town Manager the most important thing he brings to the Commission is accurate information. He stated the information isn't entirely accurate because the \$712.20 cost for insurance goes up to approximately \$725 when you add the 50% deductible requirement through the PBA contract. He noted to be fair to the Town Manager the number might not be that large because employees may not reach their deductible amount. He also mentioned that we should have greater enrollment with the new plan, which we would like to see. Mayor Pugh asked how many employees are currently on the plan and the Town Clerk stated 23 are currently enrolled.

Commissioner Bonfiglio moved to approve switching to the new insurance plan presented by Gloria Rosen at Evershore, Blue Cross Blue Shield 14251 along with matched supplemental coverages for dental, vision,

SPECIAL TOWN COMMISSION MEETING MINUTES AUGUST 23, 2016

life, LTD and STD, but not HRA coverage or GAP insurance; seconded by Commissioner Lucibella. Commissioner Bonfiglio amended the main motion to authorize the Town Manager to sign all of the insurance forms necessary to implement coverage under the plan; seconded by Commissioner Lucibella. Motion as amended carried 5-0.

3. **Consideration of the FY16/17 Proposed Budget** By: Jamie Titcomb, Town Manager

Town Manager Titcomb stated that the updated budget Version 3.0 was presented to the Commission in its packages. He noted that the budget is a living document and items will be updated as they are received such as new insurance rates, etc. He explained how the budget workbook is set up and reviewed some of the highlights. He noted that the Town Commission set the maximum millage rate at 5.3500 which is a flat rate, and the current rolled back rate is 4.9891. He also mentioned that in order to present a balanced budget, there is a transfer to capital projects on page 4, which is the difference between the revenues and expenditures. He noted that the Capital Investment Plan Worksheet on page 17 lists projects that have been discussed but not yet committed to yet, on a five year plan so the Town can project the amounts of money it will dedicate to specific projects on an amortized basis. He noted that the last column in the budget documents is the % to FY15, which means if the number is 100% it is the same budget figure used last year, if the number is over 100% it is an increase, and if the number is below 100%, it is a decrease. He stated things move based on contracts that exist which are still coming up in rotation. He noted that in the past when times were tight, he thinks the trend was to write multi-year contracts in many areas. Legacy systems and contracts may need to be changed out in the future, for instance, our financial software system is a legacy system that has not been updated in three years from the vendor. Each contract and services are being vetted and weighed to improve in the future.

Commissioner Lucibella asked about the Dept 380.100 unappropriated fund balance in the amount of \$286,600, and Town Manager Titcomb explained that unappropriated fund balance figures are the amounts we budget for currently that may not be expended at the end of the year and would be returned to the Town automatically at the end of the fiscal year if unexpended. This is an estimated number because it continually moves, and then is finally adjusted by the Auditors.

Commissioner Lucibella asked about the 381.100 account interfund transfer on page 3 in the amount of \$95,842, and Town Manager Titcomb explained this money is the amount that we anticipate will come in from the new year budget used to fund capital projects. He noted that by Commission direction, appropriations from this fund could be made for capital projects such as road paving.

Commissioner Lucibella mentioned there is an important inadvertent error on page 16. The 2016 budget for contingency and interfund transfers is \$230,000, not \$217,000, and in the Town Clerk's budget for 2016 (page 15 from last year's budget), the total adopted budget was \$342,468, not \$355,469. The difference is the payment to Karen Hancsak of \$13,000. This number needs to be fixed on page 7 of the current proposed budget. When you take the \$13,000 off you realize that we dropped the salary of the Town Clerk from \$91,700 to \$65,500 and that gives you \$13,000 plus \$26,000 that you need to take off to compare apples to apples how much that budget is going up. When you do that, it shows the Town Clerk's budget going up by 8.6%. Commissioner Lucibella asked why the Accounting & Auditing line is going up from \$30,000 to \$39,500, and Town Manager Titcomb explained that we are recommending that we have some additional accounting services that have to do with auditing transactions so we are doing that process correctly. Commissioner Lucibella asked what the \$9,600 is for under "other contractual services", and Town Manager Titcomb responded that is in the budget to allow for updates to software and/or other tech support for administrative functions.

SPECIAL TOWN COMMISSION MEETING MINUTES AUGUST 23, 2016

Commissioner Lucibella stated the point of a budget is transparency, especially for the public. He stated the public should be able to see how we are spending their money this year compared to last year. He stated in the past budgets, we have included a summary, a discussion of major expenditures, a discussion of capital expenditures, an expense summary, a four-year comparative chart by department, and a detailed personnel services and capital outlay. He stated the new budget format has impacted transparency of the process for the public. Town Manager Titcomb responded that the reason the narratives and multi-year comparatives are not included is because those are intended for the public hearings. This meeting was intended as a workshop to garner from the Commission any priorities or direction that might fundamentally change the budget, so that when he writes the narrative and presents the additional material it will be the final package. Commissioner Lucibella stated the Commission usually receives narratives in advance of the budget workshop so they don't have to spend additional time to fully understand the budget, and the meetings are quick. Mayor Pugh stated he would like to see an asterisk beside any line items that change, and a narrative explaining the change, and he would like to see this before the budget workshop is held so he is not spending time questioning each line item when he is reviewing the budget, and so he understands the budget before coming to the workshop. He stated he shouldn't be asking how the Town is spending his money, staff should be explaining how the money is being spent.

Mayor Pugh asked about the travel and per diem line in the Town Manager's budget which is \$1,900 higher than last year. Town Manager Titcomb explained that his contract lists which functions he is allowed to attend, and \$3,200 is the estimated cost to attend those events for the year as well as the associated travel costs. He explained that his predecessor did not participate in a number of those events, so the budget is increasing. Commissioner Lucibella asked if the Town Manager would normally itemize those functions in the budget for the public, and Town Manager Titcomb responded that this is a summary line item budget based on the actual GL codes of the Town in this point in the process. Commissioner Lucibella noted that the Town of Melbourne Beach budget (where the Town Manager worked in the past) showed an itemized budget last year, and we should have one here. He stated the summary budget is unacceptable. Town Manager Titcomb responded that the Melbourne Beach budget was created under different requirements and was produced over a series of about twenty or so budget workshop meetings to get to that document. He stated he has the actuarial numbers in front of him and he can produce the details for every line item in a document for the Commission. Commissioner Lucibella stated he trusts that the numbers are correct, but to avoid the discomfort, the information should be provided (before the workshop meeting). In reference to the travel in the Town Manager's budget, Commissioner Lucibella stated that a 250% increase in the budget is a little much unless you can find it somewhere else in the budget. He stated he could see going up to \$2,000, but this is \$6,000,000 of taxpayer's money, and we need to respond to them.

Commissioner Coz stated to make it simple, go through the entire budget and where there is an FY17 proposed increase, place an asterisk beside the number, and provide detail explaining the increase.

Mayor Pugh reiterated that he wants to see the items that are increasing in an itemized format, rather than having to ask. He asked why there is an increase of 131% in the Town Clerk's budget for accounting and auditing, and Town Manager Titcomb explained that the increase is for the renewal of the current Auditor contract plus CPA tech support in the audit field for the degree of separation between the Auditor and the function of the Clerk's office. Mayor Pugh asked if the Town has ever had that before, and Town Manager Titcomb explained that we haven't had this before, but we have not been doing things correctly and he is concerned. He explained that there are government accounting standards that require separation of functions in the Town, and we are trying to correct those procedures. Commissioner Lucibella asked why we didn't see findings for that in our audit, as audits are designed to look at procedures in addition to numbers. Town Manager Titcomb responded that he can only speculate on that, but the Auditors are very familiar with the Town and how our systems work, and they have not had serious concern due to the size and scope of our Town as to how some of those procedures were done. They have suggested that processes

SPECIAL TOWN COMMISSION MEETING MINUTES AUGUST 23, 2016

should be done correctly under ideal situations. Commissioner Lucibella requested a letter from our Auditor to that effect.

Commissioner Lucibella asked why the Town Clerk's salary is budgeted at \$74,000 when she currently makes \$65,500. Town Manager Titcomb referred the Commission to the employee chart at the back of the budget booklet that shows where people are today, where the salaries may be adjusted to for successful merit increases or other contractual adjustments before the end of the fiscal year, and a range of merit increases for the coming fiscal year. Commissioner Lucibella stated there are three positions shown on the chart that are due for an increase based on merit evaluation which are the Lieutenant, Police Chief, and Town Clerk, and he questioned why those three are shown on the chart for merit evaluations before evaluations have been done, and why no other employees have been shown for a merit increase. He also questioned why the Town Clerk salary line has increased from \$65,500 to \$74,000, and Town Manager Titcomb explained that the figures shown assume up to a 5% merit increase at the end of the probationary period (June 2016), and potentially up to a 5% merit increase at the annual anniversary date. Commissioner Lucibella asked how the merit increases are defined in advance for the three people shown on the chart, and Town Manager Titcomb explained that his projections are defined based on his observational performance of those employees shown on the chart. Commissioner Lucibella and Mayor Pugh asked why other employees are not earmarked for a merit increase, and Town Manager Titcomb responded that all of the employees are shown on the chart to potentially receive a merit increase of between two and five percent. The FY16YE Adj. column on the chart shows all of the increases for employees on their anniversary dates whether it be an annual anniversary, a contractual anniversary, or a probationary anniversary. In the case of the Town Clerk, Police Chief, and Lieutenant, they are shown for a merit increase due to probationary periods reached and contractual adjustments. Commissioner Lucibella asked why the Town Clerk's salary line reflects \$74,000 when the chart shows a maximum of \$72,000, and Town Manager Titcomb stated he will research the detail of that line item and adjust it accordingly. Commissioner Bonfiglio stated that the point of a budget is to make sure we have enough money at the end of the year to pay for all of the anticipated expenses, so we should budget for a merit increase for everyone. We don't necessarily need to spend all of the money that has been budgeted, but it is budgeted for in case those employees receive the increase. Commissioner Lucibella stated we would need to raise the millage rate if we did that so the question is why is anybody in there. Commissioner Bonfiglio stated that the point is, if the goal is to cover these expenses just in case they earn the maximum, you would do it for everyone. If you plan to pull it out of the general fund during the year, don't put anyone in there. Mayor Pugh stated he can understand that employees have received their merit evaluations before this budget goes into effect so it wouldn't be everybody, but we would presume it would be more than just the three that are shown on the chart. Town Manager Titcomb noted that the Mayor is correct, and that is the point in creating the chart. He stated most of the salaries have already been adjusted during the fiscal year, and Commissioner Lucibella countered that those salaries did not increase due to merit evaluation. Town Manager Titcomb agreed and stated that the merit evaluation process is newly emerging field that is also related to our PBA collective bargaining scenario that everyone will be evaluated. As Commissioner Bonfiglio pointed out, the chart shows the maximum increase that would occur due to merit evaluation, and those numbers are plugged into the budget so we know whether or not we have the revenues to cover that equation town-wide. Mayor Pugh stated his point was that the chart shows that in the next budget year, there are only three people that he would budget the merit increase for. Town Manager Titcomb explained that is incorrect. The adjustments shown are in the current fiscal year. He explained that in the case of the Town Clerk, the increase is shown based on an increase at the successful six month probationary period evaluation (June 2016) and then an annual evaluation in the next fiscal year. Town Manager Titcomb also explained that some of the adjustments for employees are based on the terms of the PBA contract. Commissioner Lucibella stated it would be helpful if the chart showed salaries at a glance to show what each employee was paid in FY15 vs. FY16 vs. projections in FY17 so the Commission can see where the salaries are going. Town Manager Titcomb acknowledged that he can show that in the detail for each department.

SPECIAL TOWN COMMISSION MEETING MINUTES AUGUST 23, 2016

Mayor Pugh reiterated the need for an asterisk by each increase and a detail provided.

Mayor Pugh brought up the idea of creating an in-house Building Official. He also mentioned having the Planning & Zoning Board take on the role of Site Plan Review and noted that we may need to increase the Appointed Boards budget. Town Manager Titcomb noted that we have been discussing these issues at the staff level and will bring something formally to the Commission in the near future.

In reference to the General Government Services expense, Commissioner Lucibella asked about the \$1,000 Improvements Not Buildings line item, and Town Manager Titcomb responded this is an incidental line item for odds and ends that come up throughout the year.

Under Law Enforcement & Fire Service Expense, Town Manager Titcomb noted that the Machinery and Equipment line now includes the radio equipment in order for us to execute those purchases. He also noted that the 504.610 line on page 11 increased due to contract renewals. Commissioner Lucibella asked if the traffic cameras are included in the budget, and Town Manager Titcomb explained that the cameras are listed in the Capital Improvements budget; however, everything in that budget is currently unfunded. Commissioner Lucibella asked about the one time lump sum increase line item of \$2,700, and Town Manager Titcomb explained that one of the Sergeants will be retiring during the upcoming fiscal years and will receive a lump sum according to Town policy. Commissioner Lucibella asked about the Life and Health insurance lines, and Town Manager Titcomb responded that we can update those numbers now that we know which insurance plan we are going with.

Commissioner Coz asked about the current costs for our contracted Building Official and Inspection Services, and Town Manager Titcomb stated we budgeted \$140,000 in our current budget and \$154,000 in the proposed budget for the Building Official and inspection services based on increases in building permits. Commissioner Lucibella asked if we could even find someone who could do the Building Official and inspection services in-house, and Town Manager Titcomb stated he had one in his previous Town. He noted it is rare though due to state certifications and licensing. Mayor Pugh stated we may want to look into hiring an in-house Building Official so we have someone here full-time as opposed to part-time contracted service.

Commissioner Lucibella asked about the Other Contractual Services line in the Other Physical Environment budget on page 14, and Town Manager Titcomb noted that this is for several different contracts such as Clarke Mosquito, Chris Wayne Associates for landscaping, Aquagenics for detention area spraying, etc. Commissioner Lucibella mentioned he would like to see the list of contracts in the detail. Mayor Pugh concurred.

Town Manager Titcomb noted that the Garbage & Solid Waste Services budget went up due to the CPI increase in the contract, and as a safeguard in case of a tropical storm or series of tropical storms. Mayor Pugh suggested taking money out of contingency if we are hit with a hurricane instead of budgeting for it. Town Manager Titcomb stated that it shows in the budget that Ocean Ridge has always budgeted higher than the contractual amount, but we could take money out of contingency to cover an incident.

In reference to the Other Physical Environment & Services Expense budget on page 14, Commissioner Lucibella asked if mosquito spraying is included, and Town Manager Titcomb responded that it is included in the amount of \$62,000. Commissioner Bonfiglio asked how much it will cost to expand the spraying to combat the Zika virus. Mayor Pugh noted that we have some of the island that have opted out of the spraying, and suggested that we need to ask the neighborhoods whether they would like spraying in their communities or not. Commissioner Bonfiglio stated we should get an idea on the cost, as he believes we should at least put it in the budget for maybe the next two or three years because eventually we could have a serious problem if the State and Federal Government don't step up to the plate. Town Manager Titcomb

SPECIAL TOWN COMMISSION MEETING MINUTES AUGUST 23, 2016

stated we have an option by Clarke Mosquito in the proposed contract for Zika and that contract will be brought before the Town Commission for a decision. Commissioner Bonfiglio stated he wants to know how residents feel about spraying for Zika. There was Commission consensus to have Clarke Mosquito at the next budget meeting to talk about spraying for Zika.

Mayor Pugh asked about the contingency line item in the Public Works budget, and there was Commission consensus to fold that into the Repairs & Maintenance line item.

Commissioner Lucibella pointed out that the contingency line item on page 16 has been \$50,000 for the past several years as opposed to \$37,000. He noted that the reason you would not normally pick that up is because the previous Town Clerk would do the year-end adjustments after the budget comes out (budget amendments), and she posted the entry before she left. There was Commission consensus to increase the contingency line on page 16 to \$50,000.

In reference to the five year capital plan on page 17, Commissioner Lucibella thanked former Mayor Kaleel for reminding him that we need to get back on a schedule of paving. Town Manager Titcomb mentioned that we have money in the capital projects fund now that could be used during this fiscal year, but there needs to be consensus direction from the Commission. Commissioner Lucibella asked if we should budget \$150,000 so we can build the fund for paving so we can commit to a certain number of miles per year. Commissioner Bonfiglio stated we should figure out how many roads we have to pave because we wouldn't want to do half a road, and then adjust the figures for each road we decide to pave. Commissioner Bonfiglio suggested surveying the worst roads we have that need to be paved to see how much it will cost for paving for each road. Mayor Pugh suggested doing an RFP. Commissioner Lucibella noted he wants to get back on a paving schedule, and asked how much is in the proposed budget for paving. Town Manager Titcomb explained that there is currently \$100,000 per year earmarked for paving, however, the capital investment plan is currently unfunded. Mayor Pugh stated we used to re-pave every ten years. Commissioner Lucibella would like to see the number changed to \$200,000. Town Manager Titcomb reiterated that in order to fund that, the Commission would need to transfer funds into the capital fund each year. Mayor Pugh stated the RFP will be key so we know how much money to budget for. A contractor could evaluate all of the Town roads, and list them in order of need and cost to repave over a five-year plan.

Commissioner Lucibella asked about the \$70,000 for media/audio upgrades line for the Commission Chambers, and Chief Hutchins stated the audio/visual equipment for Commission chambers is at the end of its life, and it is time to upgrade the system. We have not been satisfied with the quality of the audio for meetings, or the time spent trying to fix things before meetings. He stated that the video projection and audio recording equipment needs to be upgraded, and the estimate for just the audio equipment is \$23,000. Chief Hutchins noted that in order to supply a solid cost, he would need to know exactly how the Commission would like to proceed. There is an option for better audio equipment such as ceiling mics and the ability to adjust the volume for the microphones so we don't experience the current audio issues we have. Chief Hutchins stated the estimate to replace the current audio equipment that is breaking is around \$10,000. He stated the equipment we have now is old technology. He stated we need the upgraded equipment due to all of the meetings, events and training sessions we hold in the Commission Chambers. Town Manager Titcomb noted that all of the equipment and infrastructure for the building are aging at the same rate.

Commissioner Lucibella asked what the number is between revenues and expenditures, and Mayor Pugh responded that number is \$286,650. Commissioner Lucibella stated that we would need \$425,000 for everything that is listed in the proposed capital improvements budget, or \$525,000 if we raise the road paving to \$200,000. Town Manager Titcomb stated the Commission can decide on a certain amount for capital projects each year and then decide which projects to fund during the year. Commissioner Lucibella

SPECIAL TOWN COMMISSION MEETING MINUTES AUGUST 23, 2016

stated he would be in favor of the expenses for the Reconyx covert cameras and the Redundant SIS Alarm Receiver, but he would not be in favor of purchasing Taser's.

Commissioner Bonfiglio asked where we are with the Briny Breezes contract. Town Manager Titcomb stated we had put together a contract and presented it to Briny Breezes, but they also received numbers from Boynton Beach, and those numbers were less than ours. He noted that Briny Breezes met and tabled the decision until the meeting on Sept 8th. Commissioner Bonfiglio noted that we have budgeted for that income, and asked what our plan is if we do not receive the contract, as we are stuck with the maximum millage. Commissioner Lucibella stated it is not a matter of recapturing the income because we always end up with a surplus. He stated Briny Breezes knows what services they will be getting from Boynton Beach vs. Ocean Ridge. He also stated they know they are important to us, and know they will be getting a good deal. He stated we need to remember that if we have to depend on contracted services, we have a problem with our budgeting. He stated we need to take it as it comes and tighten our belts. Chief Hutchins stated we made sure Briny Breezes was aware they had a fully executed contract from us and Boynton Beach had not provided that. He stated the only thing that came out of that meeting was whether we would reduce our contract price for the September 8th meeting. Commissioner Lucibella suggested that we offer our current contract price of \$213,000, with a 4% per year increase, with a five-year commitment, and a 60-day out clause.

Commissioner Lucibella moved to add the Briny Breezes contract discussion to the agenda; seconded by Commissioner Bonfiglio. Motion carried 5-0.

Town Attorney Torcivia stated the Commission should ratify this at the next meeting.

Commissioner Lucibella moved to authorize the Chief of Police to go back to Briny Breezes and explain that we will give them two choices, the contract already offered, or an alternative five-year contract with no increase for FY2016-17, then a 4% increase in years two to five and continue to have the same contract terms as the current proposed contract; seconded by Commissioner Coz. Motion carried 5-0.

Meeting Adjourned at 11:29 a.m.

Minutes prepared by Town Clerk Stevens, and adopted by the Town Commission on September 12, 2016.

Mayor Pugh

ATTEST:

Tracey L. Stevens, CMC, Town Clerk



TOWN OF OCEAN RIDGE

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Memorandum

ITEM #4

To: James S. Titcomb, Town Manager
From: Lisa A. Burns, NFIP Coordinator
Date: August 11, 2016
Re: Annual Progress Report: Floodplain Management

BACKGROUND

The Community Rating System (CRS) Program requires an annual progress report pertaining to our floodplain management plan. The town adopted a resolution on March 1, 2010 to be a part of the "Revised Unified Palm Beach County Local Mitigation Strategy (LMS) Plan". The plan was written by Palm Beach County and updated in June 2009 and is designed to create a more disaster resistant community. There are 38 municipalities that participate in the LMS including the Town of Ocean Ridge. This plan is a necessary tool that aids in identifying all types of hazards and allows for participating communities to be eligible to receive pre-disaster and post-disaster federal funding for mitigation purposes.

DISCUSSION

This progress report addresses our participation in the LMS and gives a detailed report to the Community Rating System for the 2016 recertification process. (A copy of the report is attached.) Recertification is necessary to maintain our current rating of "7" which provides a 15% discount on flood insurance to our residents that live in the Special Flood Hazard Area (SFHA) and a 5% discount to those that live outside of the SFHA.

RECOMMENDATIONS

Staff recommends approving the "Community Rating System, 2016 Floodplain Management Plan Annual Progress Report" as part of the consent agenda.

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GEOFFREY A. PUGH
MAYOR, CHAIRMAN OF COMMISSION

JAMES S. TITCOMB
TOWN MANAGER



COMMISSIONERS
GAIL ADAMS AASKOV
JAMES A. BONFIGLIO
STEVE COZ
RICHARD J. LUCIBELLA

Floodplain Management Plan – August 2016 Annual Progress Report for the Town of Ocean Ridge, Florida

Ocean Ridge, Florida NFIP Number 125134

1. Name of the CRS Floodplain Management Plan (LMS or other):

Palm Beach County Unified Local Mitigation Strategy (LMS)

2. Date Adopted:

March 1, 2010

3. Location where copies are available for review:

Ocean Ridge Town Hall
6450 N. Ocean Blvd., Ocean Ridge, FL 33435
www.oceanridgeflorida.com

4. Summarize any floods that occurred during the year (if any):

Ocean Ridge has experienced some minor flooding in the three north islands (Inlet Cay, Sabal Island, and Island Drive) and Ocean Inlet Park (owned by Palm Beach County) due to the king tide and possible underwater spring flow. Other pooling areas occurred in mid-town (between Edith Street and Adams Road). The water dissipated within a few hours and we had not been notified of any damage to any property due to the seasonal and natural flooding.

5. What impact did the floods have on the repetitive loss area:

There has been no impact on the repetitive loss areas. Ocean Ridge did not experience any flooding in the repetitive loss areas or any repetitive loss structures.

6. On a separate sheet (or use the back), list each element of the original plan and note how much was accomplished during the previous year (2015-2016 fiscal year):

Ocean Ridge is a small coastal community located on a barrier island in Palm Beach County. The town adopted the Countywide Local Mitigation Strategy (LMS) with Palm Beach County and in 1993 adopted its own Flood Damage Prevention Ordinance. The town participates in the Community Rating System (CRS) Program and has a class 7 rating. Residents living in the Special Flood Hazard Area (SFHA) will receive a 15% reduction on their flood insurance premium and residents living outside of the SFHA will receive a 5% discount on their flood insurance premium.

Copies of the town's Stormwater Drainage Plan and previous annual progress reports are available at Town Hall and also on the town's website. The report for 2015-16 will be made available at Town Hall, and also published on the town's website www.oceanridgeflorida.com and e-newsletter, and is also made available to the local press. In addition, Palm Beach County is responsible for notification of the LMS to the public and media. Residents receive frequent e-newsletters and postings on the town's website and social media containing hurricane, flooding, and other disaster preparedness information. Various flood preparedness and flood insurance materials are also available on the town's website and also at town hall.

Previously, the town has increased maintenance regiments for miscellaneous drainage mitigation in the 2015-2016 fiscal year. Planned mitigation studies and possible drainage projects for the 2016-2017 fiscal year include: Mid-Town Drainage Analysis, Spanish River Drive Analysis, South Phase Project Study and Woolbright Detention Area Mitigation Study. See attached detailed list for past, current, and future drainage mitigation projects.

All catchment basins, outfalls, pipes, swales, ditches and the pump station within the Town are thoroughly inspected quarterly by Engenuity Group, Inc. or by the town's staff and is recorded in the Ocean Ridge NPDES Inspections booklet. The town's Public Works Department conducts daily visual checks of catchment grates, swales, ditches, and the three pump stations during their rounds. The Town Hall notifies the Police Department (as needed), Public Works Department and Town Engineer (as needed) when residents notify the Town of any drainage, illicit discharge, and dumping issues. If any action is required, the Town Manager, Public Works Department, and/or the Police Department will inspect, coordinate with the Town Engineer and results annotated on the Drainage System Maintenance Log and recorded by the NFIP/CRS Coordinator. Other inspections and maintenance (NPDES, etc.) logs are kept on file with the Town Engineer.

Street sweeping is conducted quarterly by a contractor. The contractor sweeps a total of 18 curb miles of the total right-of-way (9 miles on each side) and removes an estimated 6 cubic yards of debris each quarter. This is disposed of in the

designated town dumpster which is located behind the Public Works facility. The storm drains are cleaned out annually or as needed.

Approximately 63,360 linear feet of swales/ditches are inspected and maintained.

At the end of the calendar year, an annual National Pollutant Discharge Elimination System (NPDES) report is submitted to the Florida Department of Environmental Protection.

On behalf of the town, Engenuity Group, Inc. continues to review new construction permit applications for compliance with town ordinances for drainage, swale construction, and finish floor elevations. Projects increasing their impervious area by over 10 percent are also reviewed for code compliance. The town's Building Official, Don McIntosh with Hy-Byrd, Inc., also continues to enforce the requirements of our Flood Damage Prevention Ordinance including freeboard of one foot above base elevation.

7. Were any objectives not reached or is implementation behind schedule? If so, state why:

Assistance for the Villas of Ocean Ridge stormwater overflow project is currently on hold while the town works with Palm Beach County and Florida Department of Transportation and all other applicable agencies for a comprehensive drainage solution for the mid-town area (Edith Street through Adams Road).

8. Should new projects be started or should any of the recommendations or objectives be revised:

Ocean Ridge has no new objectives or recommendations for the County's LMS.

9. Progress Report discussed and/or made available at a public meeting (attach copy of the minutes as documentation):

The annual progress report will be presented to the Town Commission at the September 12, 2016 Regular Town Commission Meeting for approval. Copies of the final approved report will be made available to the public and the media via the town's website www.oceanridgeflorida.com.

For more information contact: Lisa Burns, NFIP Coordinator
Phone: 561-732-2635



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Drainage Concerns & Mitigation Projects

Current and Future Projects		
Problem Site	Drainage Issue	Recommended Measures
Mid-Town Drainage (Adams Road - Edith Street)	<ul style="list-style-type: none"> Patches of pooling in isolated areas in mid-town 	<ul style="list-style-type: none"> Currently coordinating with the County and FDOT to analyze future drainage solutions possibly in 2016/2017 fiscal year.
Miscellaneous Projects Throughout Town	<ul style="list-style-type: none"> Minor pooling and seasonal flooding 	<ul style="list-style-type: none"> Increased regular maintenance regiments in 2016.
Sabal Island Drive	<ul style="list-style-type: none"> Isolated pooling at driveways. Natural spring flow may impact drainage 	<ul style="list-style-type: none"> Increased infrastructure maintenance in 2016. Analyzing solutions on an as-needed basis for future possible mitigation projects in 2016/2017.
South Phase Project	<ul style="list-style-type: none"> Request to expand drainage basin to increase capacity 	<ul style="list-style-type: none"> In 2016/2017 fiscal year, will be coordinating with all applicable agencies and will analyze study for capacity purposes.
Woolbright Detention Area	<ul style="list-style-type: none"> Detention area is 10+ years old 	<ul style="list-style-type: none"> Working with Town Engineer and other vendors on improving maintenance and drainage mitigation in the detention area. Improvements expected to begin in 2016-17 fiscal year.
Past Projects		
Problem Site	Drainage Issue	Recommended Measures
South Phase Project <ul style="list-style-type: none"> Douglas Drive Oceanview Drive Tropical Drive Hersey Drive Sailfish Lane Fayette Drive Osprey Drive Dolphin Bend Dolphin Drive Beachway Drive Beachway North Osprey Court David Lane Adams Road 	<ul style="list-style-type: none"> Road flooding Property damage Access issues Safety issues Deteriorated piping Undersized piping No pretreatment Basin lower than surrounding perimeter roads Goundwater intrusion Tidal influences Limited/no swales Deteriorated roads 	<ul style="list-style-type: none"> South Phase Project construction completed in 2007. Continue to monitor pumping stations located on Tropical Drive and Woolbright Road. Provided a permanent location for the Tropical Drive Pump Station generator. Continue with swale implementation whenever applicable. Douglas Drive, Oceanview Drive, & Spanish River Drive mitigation completed in 2010.
Harbour Drive South	<ul style="list-style-type: none"> Standing water in roadway Tidal issues Deterioration of drainage pipes 	<ul style="list-style-type: none"> Replaced several catch basins and pipes within right-of-way in 2007. Red valve installed in 2008-09.



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Past Projects		
Problem Site	Drainage Issue	Recommended Measures
Harbour Drive North	<ul style="list-style-type: none"> Standing water in roadway Tidal issues Deterioration of drainage pipes 	<ul style="list-style-type: none"> Cleaned and evaluated the pipe. Pipe replaced in 2008-09. Red valve installed in 2008-09.
Hudson Avenue	<ul style="list-style-type: none"> Road flooding Property damage Road integrity diminished due to continued saturation of road 	<ul style="list-style-type: none"> Constructed a new elevated road New drainage system constructed 2005/2006 Continue to monitor performance of improvements.
Coconut Lane	<ul style="list-style-type: none"> Road flooding Property damage Low lying road and homes Tidal issues Cul-de-sac flooding Access issues Outfall issues 	<ul style="list-style-type: none"> Rehabilitated curbing and drainage – completed 2007 Pumping Station design complete. Permit issued. West end of Coconut Lane construction completed in 2013.
Town Hall	<ul style="list-style-type: none"> Drainage near jurisdictional wetlands 	<ul style="list-style-type: none"> Monitor site for any adverse encroachments. Construction completed Fall 2008.
Spanish River Drive	<ul style="list-style-type: none"> Road flooding during high tide Deteriorating pipes Outfall issues Limited swales Collapsed outfall pipe 	<ul style="list-style-type: none"> Replace road piping and catch basins. Replace red valve to address tidal issues. Install additional valley gutter for better flow of drainage. Construction completed August 2008. Additional Spanish River Drive mitigation completed in 2010.
Eleuthera Drive	<ul style="list-style-type: none"> Outfall pipe deterioration Roadway pipe deterioration Catch basins undersized 	<ul style="list-style-type: none"> Replace outfall pipe and red valve. Replace road piping and catch basins. Construction completed August 2008.
Bimini Cove Drive	<ul style="list-style-type: none"> Outfall pipe deterioration Roadway pipe deterioration Catch basins undersized 	<ul style="list-style-type: none"> Replace outfall pipe and red valve. Replace road piping and catch basins. Construction completed August 2008.
State Road A1A North Ocean Blvd (FDOT Road)	<ul style="list-style-type: none"> Periodic road flooding Property damage & Safety issues Access issues Limited/No swales Obstructions in right-of-way Unswaled driveways Non-conforming driveways 	<ul style="list-style-type: none"> FDOT completed improvements – February 2008. Continued coordination with FDOT on performance of improvements.



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Past Projects		
Problem Site	Drainage Issue	Recommended Measures
Bonito Drive (cul-de-sac)	<ul style="list-style-type: none"> Road flooding during heavy rains and high tide 	<ul style="list-style-type: none"> Cul-de-sac drainage improvements completed in 2013.
Inlet Cay (cul-de-sac)	<ul style="list-style-type: none"> Constant flooding and poor drainage 	<ul style="list-style-type: none"> Repair began in 2013 on three roads and have been completed.
Thompson Street	<ul style="list-style-type: none"> Drainage and flooding problems 	<ul style="list-style-type: none"> Repairs began February 2014 and have been completed.
Bimini Cove Drive	<ul style="list-style-type: none"> Valve of discharge pipe malfunction 	<ul style="list-style-type: none"> Contractor has inserted a red valve to correct a break in line in May 2014.
Eleuthera Drive	<ul style="list-style-type: none"> Flooding and high ground water in cul-de-sac 	<ul style="list-style-type: none"> Raised the road to eliminate flooding. Projected will began August 2014 and has been completed.
Ixora Way	<ul style="list-style-type: none"> Repair work 	<ul style="list-style-type: none"> Repair/reinstall existing drainage outfall from Woolbright. Work began in early 2015 and has been completed.
Hudson Avenue	<ul style="list-style-type: none"> Alley flooding behind 4 & 6 Hudson Avenue 	<ul style="list-style-type: none"> Berm up sides and added fill to prevent flooding. Project completed September 2015.

Town of Ocean Ridge, Florida

**Town Commission Agenda Memorandum
September 12, 2016 Meeting**

Office of the Town Clerk

**Subject: 5006 Old Ocean Blvd – Request for a Land Development
Permit for Construction East of the CCCL**

Request:

This application requests the approval of construction East of the Coastal Construction Control Line located at 5006 Old Ocean Blvd.

Discussion of Proposal/Recommendation by Zoning Official:

The applicant has provided draft site plans, which are included in the meeting packages. Upon preliminary review of the plans by the Zoning Official, it appears that not all of the zoning requirements have been met. The proposed construction of a two-story single family residence does meet and is in compliance with the zoning requirements under 64-1(j)(1) – minimum lot area and dimensions. The applicant's proposed new construction plans for the proposed home location meets the required setbacks at this time. However, the plans are in violation of Zoning Section 64-1 (i)(3) in that the plans show that the second floor is 100% of the first floor. The second floor can only be at 75% of the first floor.

In order for the Town to release a letter to the DEP that this application meets all of the zoning requirements of the Town, the Zoning Official recommends approval of the application with the following condition: the applicant must submit revised plans that meet all of the Zoning Codes of the Town including Section 64-1 (i)(3) in reference to the 75% second floor to first floor ratio, prior to the Town issuing its letter to DEP.

A detailed review of the proposed new construction home will be done at the time of the permitting process.

Legal Issues:

The Town Attorney will be present at the meeting to discuss legal issues, if any.

PLEASE REMEMBER TO BRING YOUR PACKETS WITH YOU TO THE MEETING.

PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town Commission of the Town of Ocean Ridge, Florida will hold a public hearing on Monday, the 12th day of September, 2016 at a Commission Meeting at 6:00 P.M. in the Commission Chambers of the Town Hall, Ocean Ridge, Florida to consider the following:

1. An application submitted by POM Properties, 4783 N. Congress Ave, Boynton Beach, FL 33426, representing the owner, Elliot Zank, 5550 Coastal Dr., Boca Raton, FL 33487, requesting a Land Development Permit from the provisions of the Land Development Code, Article 2; COASTAL CONSTRUCTION, Section 67-17; Coastal Construction and Excavation Setback Line; Sub-Paragraph (a); Setback Line Established; and Sub-Paragraph (h) Existing Structures to permit the construction of a new two-story single family residence with a two car garage with the furthest extension of the structure at 67' 3 1/2" (+/-) east of the Coastal Construction Control Line (CCCL), and the pool and pool deck will extend a maximum of 16' 1 3/4" (+/-) east of the CCCL. The house finished floor slab elevation will be 15.9' NAVD. Property located at 5006 Old Ocean Blvd, or legally described as Palm Beach Shore Acres BLKS A, B & Z LT 17 LYG WLY OF & ADJ to Ocean Blvd R/W (Less W 748 FT) BLK A (exact legal description located in the Town Clerk's Office).

ALL PERSONS INTERESTED in these matters may appear before the Town Commission at the time and place aforesaid and be heard. Prior to the hearing, the application may be reviewed at the Town Clerk's Office.

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, HE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. PERSONS WHO NEED AN ACCOMMODATION IN ORDER TO ATTEND OR PARTICIPATE IN THIS MEETING SHOULD CONTACT TOWN HALL AT 732-2635 AT LEAST 2 DAYS PRIOR TO THE MEETING IN ORDER TO REQUEST SUCH ASSISTANCE.

Dated: August 22, 2016

TOWN OF OCEAN RIDGE, FLORIDA

Publish: Palm Beach Post-Times

Tracey L. Stevens

1st Publication: August 29, 2016

Tracey L. Stevens

2nd Publication: September 7, 2016

Town Clerk

THIS NOTICE IS PUBLISHED PURSUANT TO THE TOWN OF OCEAN RIDGE CODE OF LAWS AND ORDINANCES AND THE FLORIDA STATUTES AND IS POSTED IN FOUR CONSPICUOUS PLACES WITHIN THE TOWN OF OCEAN RIDGE, FLORIDA.

Town of Ocean Ridge

6450 N. Ocean Blvd. Ocean Ridge, FL 33435
(561) 732-2635

Development Action Form

All information must be printed or typed. The completed application must be filed at least thirty (30) days prior to the date of the Town Commission meeting at which the application is to be considered.

Application No.:	Submittal Date:
Property Owner(s)	Applicant
Name: <i>ELLIOT ZANK</i>	Name: <i>POM Properties</i>
Address: <i>4550 Coastal Dr Boca Raton, FL 33487</i>	Address: <i>4783 N. Congress Ave Boynton Bch, FL 33426</i>
Phone: <i>561-439-0550</i>	Phone: <i>561-289-8845</i>

Proof of ownership, along with agent's authorization letter if Application is being submitted by anyone other than the Owner(s), must be submitted with Application along with a property owner list and labels of all residents within three hundred (300) feet and corresponding circumference map from the Tax Collectors Office is to be provided. Must be submitted a minimum of 28 days in advance of hearing.

 9 copies of all plans, plats, surveys, including application forms etc. must be submitted with Application. (Further plans, etc. may be required.)

Check Applicable Approvals Being Requested

(Fees per current Town Code (see attached) must be submitted with application.)

Application Appeal		Rezoning	
Annexation		Site Plan Review	
Architectural Review		Special Exception	
Comprehensive Plan Amendment		Plat or Replat	
Planned Residential Development (PRD)		PRD Amendment	
		Construction East of CCCL	X

Departmental Use Only Do Not Write Below This Line

Accepted For Review

Town Official: _____ Date: _____ Fee Paid: _____

Traffic concurrency letter included? Yes No

Approval

Town Commission/Architectural Commission/Building Board of Adjustment and Appeals:

Date: _____

Conditions of Approval: _____

General Data

Project Name: POM Properties LLC - PEN# 46-43-45-34-05-001-027

Project Location (Address and property control no.): 5006 Old Ocean Blvd.

Existing Zoning: AMM - Med. Density Multi-Family (46-02)

Proposed Zoning: "SAME"

Existing Comprehensive Plan Designation: _____

Proposed Comprehensive Plan Designation: _____

Existing Land Use: _____

Proposed Land Use: _____

Total Site Area: _____ Sq. Ft.: _____ Acres: _____

Flood Zone Category: _____

Is site currently served by public water? Yes No

Is site currently served by public sewer? Yes No

Residential

Total Number of Dwelling Units: 1 Density (Units per acre): 1

Commercial

Total Square Footage: _____ Number of Buildings: _____

Describe briefly the nature of any improvements presently located on the subject property:
N/A

Describe type of operation or business proposed; or the proposed construction:
Single Family Home. See attached

State the reasons or basis for the Approval request, and explain why this request is consistent with good planning and zoning practice, will not be contrary to the Town's Comprehensive Plan and will not be detrimental to the promotion of public appearance, comfort, convenience, general welfare, good order, health, morals, prosperity, and safety of the Town. Additionally, all standards set forth in the Town Code of Ordinances for Special Exceptions, Variances, Administrative Appeals, etc. must be addressed. (Attach a separate Justification Statement if insufficient space.)

Has any previous Application been filed within the last year in connection with the subject property?
 Yes No If Yes, briefly describe the nature of the Application.

Has a site plan been previously approved by the Town Commission for this property? Yes No
 If Yes, please note date of previous approval.

Exact Legal Description of Property

(Attach if insufficient space)

PEN 46-43-45-34'05" - 001 - 0220

Give the name, address, and telephone number for the following persons or firms involved in this development:

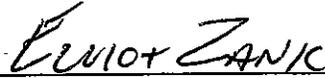
Agent (if different from Owner):	Developer:
Name:	Name:
Company Name:	Company Name:
Address:	Address:
Phone:	Phone:

Planner:	Architect:
Name:	Name:
Company Name:	Company Name:
Address:	Address:
Phone:	Phone:
	Florida Registration No.:

Engineer:	Landscape Architect
Name:	Name:
Company Name:	Company Name:
Address:	Address:
Phone:	Phone:
Florida Registration No.:	Florida Registration No.:



Witness



Printed Name of Applicant

Applicant is:

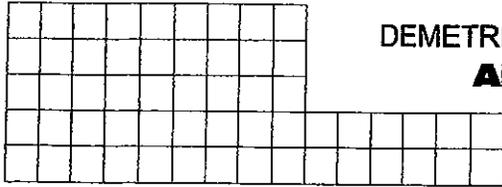
- Owner
- Optionee
- Lessee
- Agent

Address:

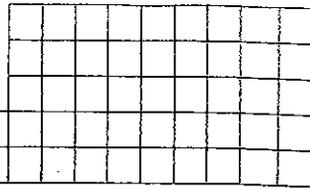
5550 Coastal Dr
Boca Raton, FL 33487

Phone:

561-289-8870



DEMETRIOS CHRISTOPOULOS
ARCHITECT



434 S.E. 13 COURT, DEERFIELD BEACH, FL 33441



Cell 954.821.6707

demetriosdesign@netzero.net

8/11/2016

Re: 5006 Old Ocean Boulevard- New Residence

To whom it may concern:

The following questions have been asked:

“how far east will the construction extend beyond the Coastal Construction Control Line-

As dimensioned on plans as a perpendicular 67'-3-1/2”

If there is a garage, we need to know how many cars-

2 cars are shown

“if there is a pool or deck, or any other construction, we need to know how far that will extend beyond the CCCL”

The furthest point of the pool deck is 16'-1-3/4” from the CCCL

“We also need the maximum finished floor elevation” –

This is worded vaguely but I believe they are concerned with the first finished floor (which assumes a 24” high structural beam even before actual structural engineering has been done and so sets the main floor at 15.9’ NAVD which is 24” above the DEP mandated 13.9’ to bottom of any structural element.

For good measure, so that nothing is missing on the application, the maximum finished floor if I were to read the question literally is the upper master suite floor which sits at 29.4’ NAVD. This data is clearly shown in the sections.

Thank you,

Demetrios Christopoulos



Gary R. Nikolits, CFA
Property Appraiser
 Palm Beach County

Homestead Exemption **E-file**



Location Address 5006 OLD OCEAN BLVD 1
Municipality OCEAN RIDGE
Parcel Control Number 46-43-45-34-05-001-0270
Subdivision PALM BEACH SHORE ACRES BLKS A, B & Z
Official Records Book 16829 **Page** 1189
Sale Date APR-2004
Legal Description PALM BEACH SHORE ACRES BLKS A, B & Z LT 17 LYG WLY OF & ADJ TO OCEAN BLVD R/W (LESS W 748 FT) BLK A

Owners
 POM PROPERTIES LLC

Mailing address
 4783 N CONGRESS AVE
 BOYNTON BEACH FL 33426 7941

Sales Date	Price	OR Book/Page	Sale Type	Owner
APR-2004	\$975,000	16829 / 1189	WARRANTY DEED	POM PROPERTIES LLC
DEC-1991	\$100	07094 / 1405	WARRANTY DEED	
DEC-1991	\$450,000	07056 / 1910	WARRANTY DEED	

No Exemption Information Available.

Number of Units ***Total Square Feet** 0 **Acres** 0.2738
Use Code 0000 - VACANT **Zoning** RMM - Medium Density Multi-Family (46-OCEAN RIDGE)

Tax Year	2015	2014	2013
Improvement Value	\$0	\$0	\$0
Land Value	\$1,377,165	\$1,377,165	\$1,287,070
Total Market Value	\$1,377,165	\$1,377,165	\$1,200,000

All values are as of January 1st each year

Tax Year	2015	2014	2013
Assessed Value	\$1,042,096	\$947,360	\$861,236
Exemption Amount	\$0	\$0	\$0
Taxable Value	\$1,042,096	\$947,360	\$861,236

Tax Year	2015	2014	2013
Ad Valorem	\$23,865	\$22,867	\$20,445
Non Ad Valorem	\$0	\$0	\$0
Total tax	\$23,865	\$22,867	\$20,445

Memorandum

Town of Ocean Ridge

Date: September 12, 2016
To: Honorable Mayor and Commissioners
From: Jamie Titcomb, Town Manager
Re: Town Manager Report – Regular Town Commission Meeting

In the interest of brevity, this month's TM report is shortened for the lengthier agenda.

Woolbright Detention Update

Staff has been meeting and toured with our contractors to prescribe maintenance projects in the Woolbright stormwater facility basin. Our contractors CWA, DBI/Aquagenics and Rockline, pump systems components personnel, public works personnel and town administration in consultation with the Town Engineer and PBC-ERM representatives are working together to configure a Detention Area upgrade plan to maximize efficiency in the performance specs under our SFWMD permits, which are now over 10 years old.

PBA Contract Update

The PBA presented a slight variation on our evaluation table for the merit raise system and administration is able to move on a tentative agreement. Funding of final year compensation adjustments are already contemplated in the FY17 Budget in Public Hearing today.

Town Code Updates

The Attorneys with staff have begun updating specific sections of the Town Code for legal and practical compliance. The Attorney will present some recommended updates tonight.

Best Regards,



Town Manager

Agenda: September 12, 2016
Memo: Item # 8

Town of Ocean Ridge, Florida

Agenda Memorandum

Office of Police Chief

- Subject:**
- 1. Monthly Activity Report (July 2016)**
 - 2. Monthly Boynton Beach Fire/EMS Activity Report**

Mayor and Town Commissioners:

Attached you will find the July Monthly Police Activity Report; including the Boynton Beach Fire/EMS Activity Report. All of these reports are on the Town's website under Police Department/Monthly Reports.

I have attached, for your review, several commendations from citizens and staff outlining the positive accomplishments of your police officers over the past month.

As always, I will be happy to answer any questions you may have, either prior to, or at the meeting.

**Ocean Ridge Police Department
Inter-Office Memo**

To: Investigator Jimmy Pilon
From: Hal C. Hutchins, Chief of Police
Date: August 15, 2016
Subject: **Commendation**

On August 1, 2016 immediately prior to your shift, you became aware of an auto theft report being made from 6520 North Ocean Blvd. Though not yet on duty, you responded to the scene, as the Department Investigator, and began assisting and gathering information. After gathering basic information you cleared the scene.

Based upon your personal knowledge that the vehicle stolen was the third from the same victim, you decided to begin a check of the areas where other vehicles stolen from this location, and victim, have been recovered. Your instinct paid off! You were able to locate the vehicle in the City of Boynton Beach; not only the vehicle, but the suspect exiting the vehicle and attempting to run away as you approached. As you approached the suspect attempted to flee but his efforts were thwarted by your tactical response.

As a result of your investigation and discovery you immediately notified the Boynton Beach Police Department, who responded, and after assisting turned the vehicle and suspect back to your custody for additional investigatory questioning under the authority of the Palm Beach County Law Enforcement Mutual Aid Compact.

You are hereby commended for your tenacity, dedication to duty, and investigative initiative. Had you not taken this theft as a personal affront and taken the initiative to pursue this case immediately with zeal, the outcome would have certainly been different. It is due to your dedication to protect the citizens of Ocean Ridge that the suspect in this case was apprehended and the vehicle was able to be returned to the victim within hours of being stolen.


Chief Hal C. Hutchins, Jr.

Ocean Ridge Police Department

Inter-Office Memo

To: Chief H. Hutchins
Via: Direct
From: Lieutenant R. Jones *RJ 537*
Date: 08/01/2016

Expiration/Cancellation Date: N/A

Subject: Commendation for Investigator Jimmy Pilon

On August 1, 2016 before 0800 hours Investigator Pilon responded to a stolen vehicle complaint at 6520 N. Ocean Blvd. When he cleared that location, he took it upon himself to respond to a well known area in Boynton Beach where stolen vehicles have previously been recovered. Once in the area, Investigator Pilon took a proactive approach to check parking lots in the surrounding area's.

Within minutes of his arrival, Investigator Pilon not only located the stolen vehicle, but also apprehended the driver of the vehicle. The driver attempted to flee on foot, but was unsuccessful due to Investigator Pilon's tactful approach.

Had Investigator Pilon acted differently during this incident, the outcome could have easily been different and the suspect could have escaped.

Investigator Pilon should be commended for his actions.

Hal Hutchins

From: Frederick Stang
Sent: Thursday, August 18, 2016 7:47 AM
To: Steven Wohlfiel
Cc: Hal Hutchins
Subject: FW: From a resident....

From: Courtney Barreca
Sent: Monday, August 15, 2016 2:51 PM
To: Frederick Stang <fstang@oceanridgeflorida.com>
Cc: Robert McAllister <rmcallister@oceanridgeflorida.com>
Subject: From a resident....

Good Morning!

Mr. Lee of Mallard Dr. called to thank Officer McAllister for his assistance in trying to help locate his dog that went missing this past weekend. He advised that he was of great help and appreciates not only his assistance the day of, but the follow up he provided the following day.

Courtney Barreca
Dispatcher/Clerk
Ocean Ridge Police Department
6450 N. Ocean Blvd.
Ocean Ridge, FL 33435
(561)732-8331
(561)732-8676 FAX
cbarreca@oceanridgeflorida.com

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from the Town of Ocean Ridge officials and employees regarding public business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The views expressed in this message may not necessarily reflect those of the Town of Ocean Ridge. If you have received this message in error, please notify us immediately by replying to this message, and please delete it from your computer. Thank you.

Hal Hutchins

From: Hunter Whittington <hunterwhit@cs.com>
Sent: Friday, August 26, 2016 12:40 PM
To: Hal Hutchins
Subject: Wednesday, August 24th

Chief Hutchins,

I want to first of all commend your department on how they handled the memorial service for Wendy. I was absolutely floored by the number of cars and people who showed up to pay their respects. I could not have been more proud of your officers who assisted in managing the craziness that was created by so many vehicles - you should have seen inside my home....!

I do not even know how many from the department were involved, but it was impressive how they kept everything manageable.

I have not yet received an invoice, and would certainly like to pay for the services that were provided. The day would never have gone as smoothly without everyone's assistance!! Please let me know how many officers were involved and the hours worked. Also, who to make the check(s) out to.

Additionally - THANK YOU for again allowing my parents to use my drive to park their RV, it was a HUGE help to me and gave me so much more time with them. It always makes all the difference in their visits.

Regards,

Hunter Whittington
(561) 239-4423

**Ocean Ridge Police Department
Inter-Office Memo**

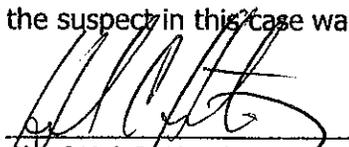
To: Officer Nubia Plesnik
From: Hal C. Hutchins, Chief of Police
Date: August 29, 2016
Subject: **Commendation**

On July 21, 2016, at approximately 1:30 am, while conducting the check of a residence on River Drive, you observed a suspicious and unfamiliar vehicle stop in the area. Based upon your suspicions and the time of the night, you initiated a stop of the vehicle.

Your investigation revealed the driver of the vehicle to be in possession of illegal drugs and to have been operating the vehicle with a suspended driver license. You also discovered that the suspect was in the area at 1:00 am for the purpose of playing an online game, and was engaged in checking the area for game tokens. These games have led to an increase in unusual and suspicious activities throughout the Town.

Based upon your personal knowledge and familiarity with the residents in the Town you were able to use your suspicions to remove a criminal from the streets of the Town.

You are hereby commended for your tenacity and investigative initiative. Had you not taken the initiative to pursue this case immediately, the outcome could have certainly been different. It is due to your dedication to protect the citizens of Ocean Ridge that the suspect in this case was apprehended.



Chief Hal C. Hutchins, Jr.

Hal Hutchins

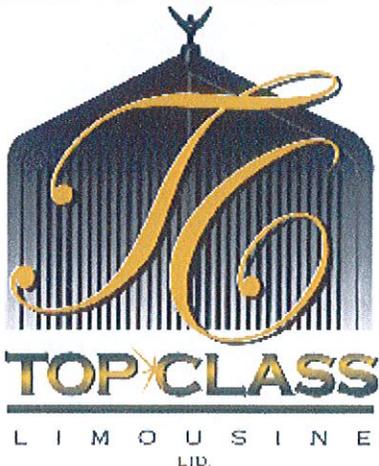
From: Frederick Stang
Sent: Thursday, August 18, 2016 7:45 AM
To: Steven Wohlfiel; Hal Hutchins; Richard Jones
Cc: Robert McAllister
Subject: FW: BLUE LIVES MATTER

From: John Khader [mailto:John@topclasslimo.com]
Sent: Tuesday, August 16, 2016 11:28 AM
To: Frederick Stang <fstang@oceanridgeflorida.com>
Subject: BLUE LIVES MATTER

Thank you for the courtesy this afternoon –John Khader

<https://www.facebook.com/photo.php?fbid=1596630467304553&set=pcb.1596630490637884&type=3>

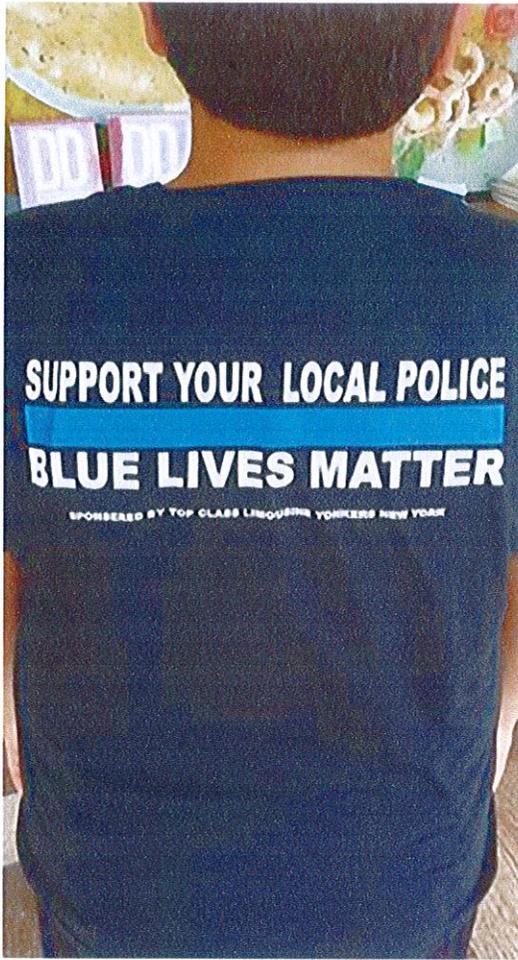
John Khader
President/CEO
Top Class Limousine
"Where the name speaks for itself"
24 Ashburton Ave
Yonkers, NY 10701
Office (914) 423-LIMO (5466)
Fax (914) 423- CARS (2277)
www.topclasslimo.com
john@topclasslimo.com



DISCLAIMER

No principal, employee or agent of the sender is authorized to conclude any binding agreement or the amendment/authorization of any contractual obligation mentioned herein on behalf of this entity with another party by email unless such agreement is confirmed in a writing signed by an official of the party to be charged. The sender accepts





**Ocean Ridge Police Department
Inter-Office Memo**

To: Officer Richard Ermeri

From: Hal C. Hutchins, Chief of Police

Date: August 29, 2016

Subject: **Commendation**

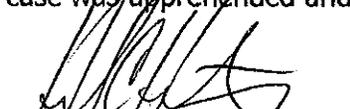
On August 23, 2016, at approximately 7:00pm, while conducting the check of a residence on Harbour Drive North, you observed a suspicious and unfamiliar pickup truck driving in the area. Based upon your suspicions you initiated a surveillance of the vehicle and ran the license plate attached.

Upon return of the information on the license plate from dispatch, you realized the tag attached was not for the vehicle you were following and therefore; you initiated a traffic stop and investigation. During the course of your investigative stop you discovered the vehicle was in fact stolen, and you discovered what was evident to be burglary tools. You took the driver into custody and continued your investigation and interviews.

During the course of your contact and interviews with the arrestee you discovered that there were numerous other license plates in the vehicle as well as drug paraphernalia. Additionally, you were able to illicit information from the arrestee, and a second occupant in the vehicle, that they were in fact in Town to steal and commit crimes to support their drug habits.

Based upon your personal knowledge and familiarity with the residents in the Town you were able to use your suspicions to remove a criminal from the streets of the Town.

You are hereby commended for your tenacity, dedication to duty, and investigative initiative. Had you not taken this as a personal affront and taken the initiative to pursue this case immediately with zeal, the outcome could have certainly been different. It is due to your dedication to protect the citizens of Ocean Ridge that the suspect in this case was apprehended and the vehicle was able to be returned to the victim.



Chief Hal C. Hutchins, Jr.

Ocean Ridge Police Department

Inter-Office Memo

To: Chief Hutchins 

Via: Chain of Command 

From: Sgt. F. Stang

Date: 08/28/2016

Subject: Commendation for Officer Richard Ermeri

On 08/23/2016, while completing a house check on Harbour Drive North, Ofc. Ermeri observed a grey Chevrolet pickup truck that appeared to be out of place. The vehicle was displaying an out of state (Georgia) license plate and neither the driver nor passenger looked familiar to him. After running the displayed license plate, which did not return to that vehicle, a traffic stop was conducted. During the stop and resulting investigation, the VIN was checked and it was discovered that the vehicle was stolen out of Georgia. The driver was arrested and the passenger was interviewed, but not charged with anything at this time.

Due to this stop, 6 additional license plates were recovered, 3 of which were confirmed to be stolen. Also located were drug paraphernalia, credit/debit cards that did not belong to the suspect, and burglary tools, which the suspect advised he would have used if he saw something he wanted to cut open.

Ofc. Ermeri should be commended on his keen observations and investigative techniques. His knowledge of his assigned patrol areas and the normal people/vehicles was fully displayed, which was vital to this vehicle recovery and arrest. Ofc. Ermeri's interactions with both occupants of the vehicle was professional and polite, which quickly built a good rapport and made them feel comfortable talking to him.

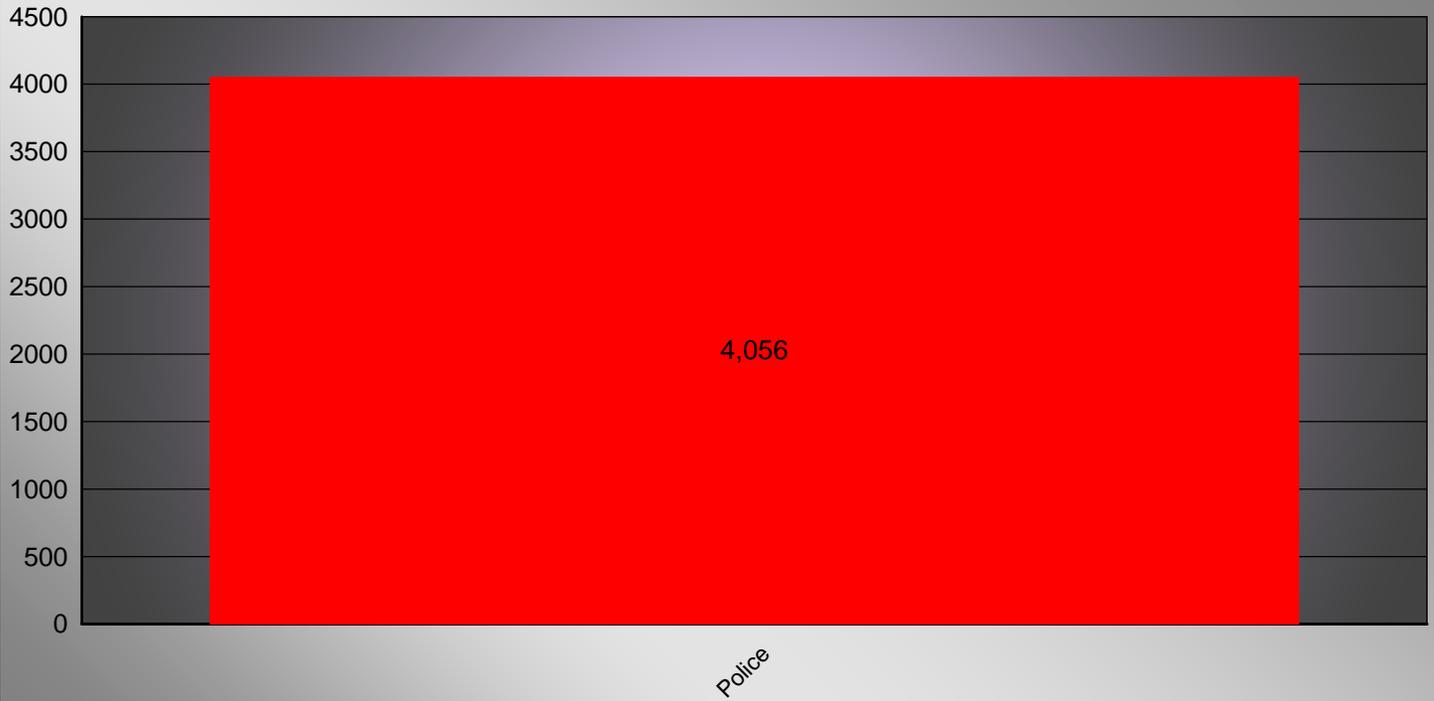
Ofc. Ermeri is a valued and respected member of this agency, and he is vital to the agency's continuing efforts to ensure the safety and protection of the Town of Ocean Ridge and our citizens.

It is a privilege to work with Officer Ermeri. He should be commended for his actions and encouraged to continue the good work he performs on a daily basis.



Sgt. Frederick Stang #534

CAD Events By Organization



08/16/2016

CAD Calls For Service By Organization

Police	4056
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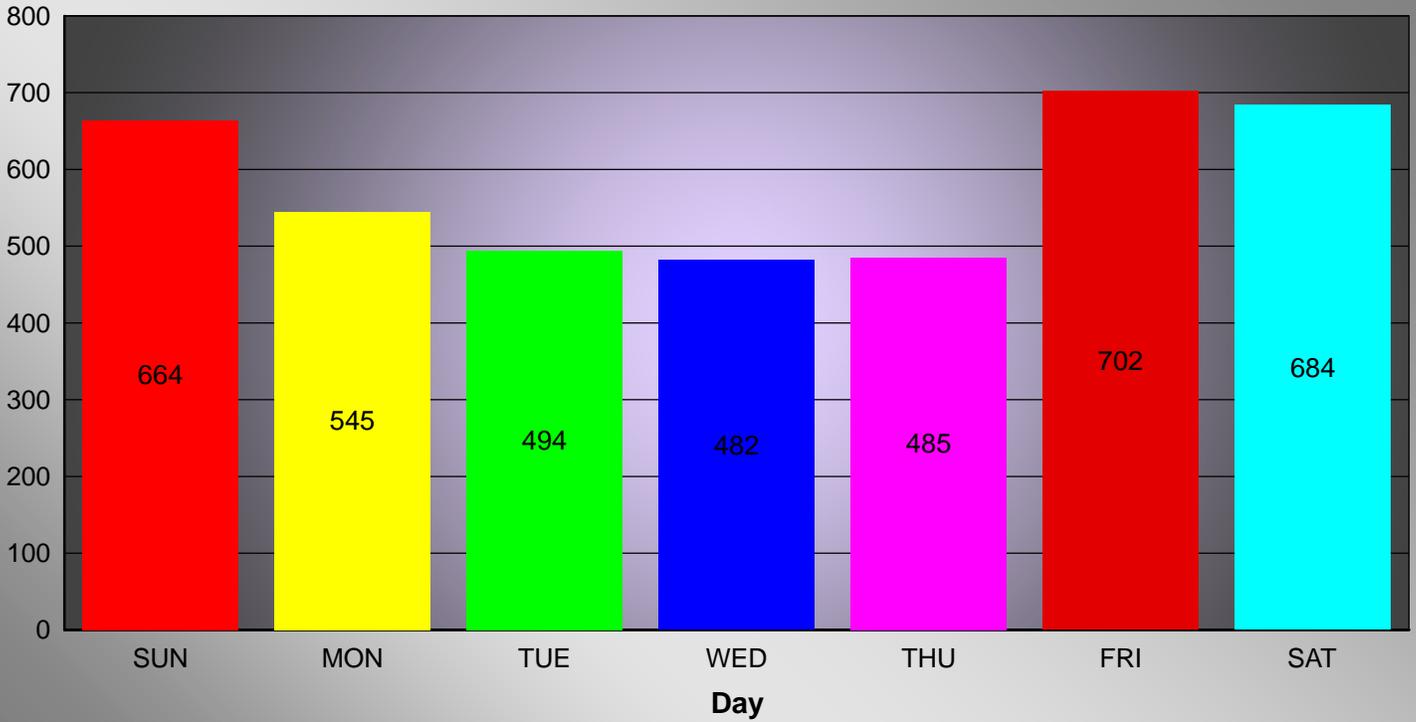
CAD Calls For Service By Type

Department	Signal	Description	Number of Calls
POLICE	10108	ON FOOT W/ PORTABLE	206
POLICE	1017	INVESTIGATE/FOLLOW UP	5
POLICE	1050	TRAFFIC STOP	151
POLICE	1060	ASSIST TO MOTORIST	7
POLICE	1077	COURT	6
POLICE	801	VTC PERMITS (BUILDING)	17
POLICE	802	VTC T.H. REGISTRATION	18
POLICE	803	VTC OVERGROWN LOT	2
POLICE	804	VTC SIGNS (ALL)	6
POLICE	806	VTC WORKING WHEN NOT PERMITTED	23
POLICE	807	VTC TRASH/GARBAGE	13
POLICE	808	VTC BOATS	1
POLICE	811	VTC TRAILERS	2
POLICE	812	VTC TRUCKS/COMMERCIAL VEHICLES	1
POLICE	814	VTC OVERNIGHT PARKING ON STREET	5
POLICE	815	VTC PARKING ON VACANT LOT	3
POLICE	817	VTC RENTAL REGISTRATION 30-157	1
POLICE	819	VTC FIREWORKS	2
POLICE	820	VTC ANIMALS ON BEACH	5
POLICE	821	VTC DOGS AT LARGE	2
POLICE	823	VTC CONSTRUCTION SITE	16
POLICE	824	VTC ALL OTHER	3
POLICE	825	VTC WATER VIOLATION	3
POLICE	828	VTC TURTLE LIGHTS	1
POLICE	BBCK	BRINY BREEZES BUILDING CHECK	31
POLICE	BCHK	BEACH PATROL	146
POLICE	DC	DISTRICT CHECK	1822
POLICE	FUP	FOLLOW-UP	60
POLICE	HCKH	HOUSE CHECK HAND	1102
POLICE	HCKV	HOUSE CHECK VISUAL	56
POLICE	S02	DRUNK PEDESTRIAN	2
POLICE	S03	HIT AND RUN ACCIDENT	1
POLICE	S04	AUTO ACCIDENT	2
POLICE	S07	DECEASED PERSON	1
POLICE	S08	MISSING PERSON	1
POLICE	S09	STOLEN TAG	1
POLICE	S13	SUSPICIOUS INCIDENT	2
POLICE	S13P	SUSPICIOUS PERSON	17
POLICE	S13V	SUSPICIOUS VEHICLE	11
POLICE	S14	INFORMATION	7
POLICE	S16	CHILD ABUSE	1
POLICE	S21A	BURGLARY ATTEMPT	1
POLICE	S21C	BURGLARY CONVEYANCE	3

CAD Calls For Service By Type

Department	Signal	Description	Number of Calls
POLICE	S21R	BURGLARY RESIDENCE	1
POLICE	S22	DISTURBANCE	2
POLICE	S25	FIRE/FD ASSIST	3
POLICE	S30	THEFT	1
POLICE	S31	BATTERY	1
POLICE	S39	NEIGHBOR TROUBLE	1
POLICE	S48	OPEN DOOR	1
POLICE	S48G	OPEN GARAGE DOOR	14
POLICE	S49	ALARM	64
POLICE	S49F	FIRE ALARM	3
POLICE	S51	TRESPASS	8
POLICE	S53	EMBEZZLEMENT/FRAUD	1
POLICE	S66	CIVIL MATTER	1
POLICE	S67	ACCIDENTAL INJURY	2
POLICE	S68	POLICE SERVICE CALL	19
POLICE	S70	ANIMAL COMPLAINT	4
POLICE	S72	LOST/FOUND PROPERTY	7
POLICE	S73	MEDICAL CALL	7
POLICE	S76	ASSIST OTHER DEPARTMENT	35
POLICE	S77	FIREWORKS	6
POLICE	S79	911 PRANK/FALSE/ACCID CALL	2
POLICE	S84	WELFARE CHECK	6
POLICE	S86	LOUD NOISE/MUSIC	3
POLICE	S88	FLORIDA POWER LIGHT ASSIST	9
POLICE	S90	ILLEGAL PARKING	46
POLICE	S92	TRAFFIC LIGHT PROBLEMS	1
POLICE	S93	STREET OR TRAFFIC SIGNS	4
POLICE	S95	TRAFFIC INCIDENT	1
POLICE	S96	PROPERTY DAMAGE	4
POLICE	TC	TRAFFIC CONTROL	1
POLICE	TE	TRAFFIC ENFORCEMENT	32

CAD Calls For Service By Day

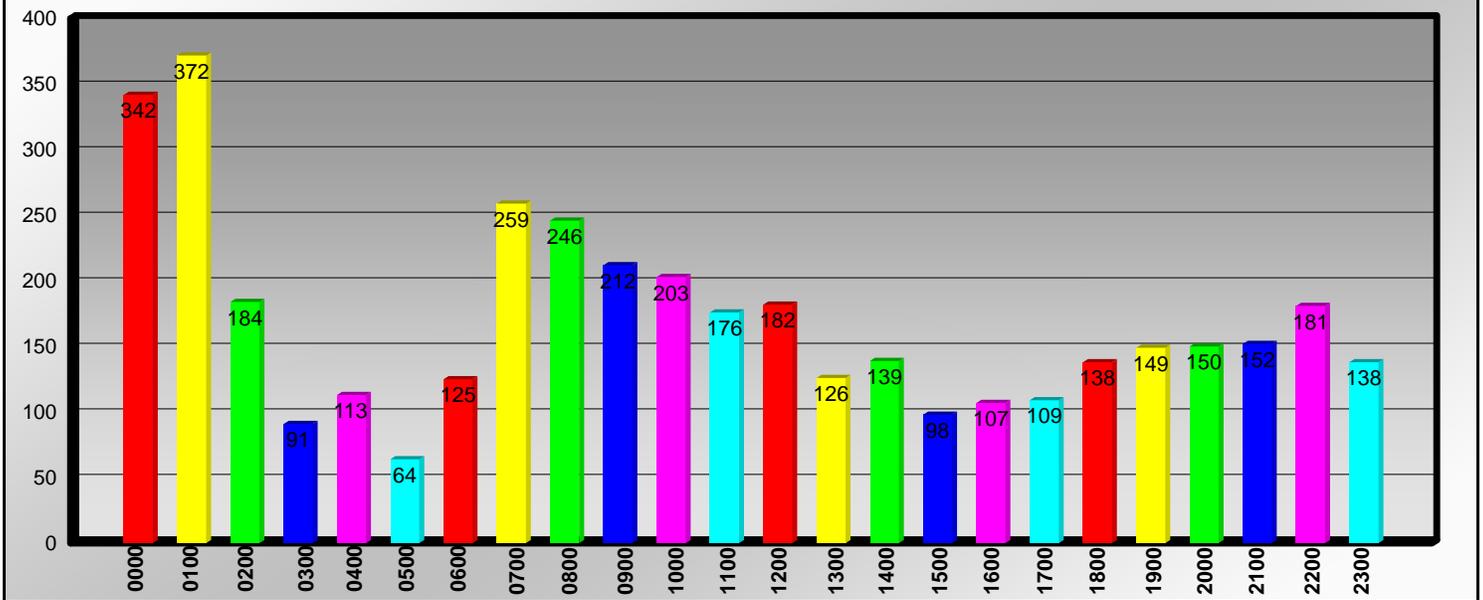


08/16/2016

CAD Calls For Service By Day

SUN	664
MON	545
TUE	494
WED	482
THU	485
FRI	702
SAT	684

Call for Service By Hour



08/16/2016

CAD Calls For Service By Hour SQL

Hour: 0000 Number of Calls: 342

Hour: 0100 Number of Calls: 372

Hour: 0200 Number of Calls: 184

Hour: 0300 Number of Calls: 91

Hour: 0400 Number of Calls: 113

Hour: 0500 Number of Calls: 64

Hour: 0600 Number of Calls: 125

Hour: 0700 Number of Calls: 259

Hour: 0800 Number of Calls: 246

Hour: 0900 Number of Calls: 212

Hour: 1000 Number of Calls: 203

Hour: 1100 Number of Calls: 176

Hour: 1200 Number of Calls: 182

Hour: 1300 Number of Calls: 126

Hour: 1400 Number of Calls: 139

CAD Calls For Service By Hour SQL

Hour: 1500 Number of Calls: 98

Hour: 1600 Number of Calls: 107

Hour: 1700 Number of Calls: 109

Hour: 1800 Number of Calls: 138

Hour: 1900 Number of Calls: 149

Hour: 2000 Number of Calls: 150

Hour: 2100 Number of Calls: 152

Hour: 2200 Number of Calls: 181

Hour: 2300 Number of Calls: 138

ORPD Other Activity:					
Type	Total	Days- Sgt Kurz	Days- Sgt. Stang	Nights-Sgt. Roy	Nights-Sgt. Hallahan
<u>Traffic</u>					
Citations	80	5	71	3	1
Written Warnings	69	12	37	11	9
Parking Tickets	108	8	11	32	57
<u>Arrests:</u>					
S19 Felony	0	0	0	0	0
S18 Misdemeanor	5	1	2	1	1
<u>Telephone Calls Handled by Dispatch:</u>					
<u>June 2016</u>		<u>Year to Date</u>			
9-1-1	61	370			
Incoming/Non-Emergency	946	5660			
Outgoing/Non-Emergency	665	3950			
PBX (Internal Town Hall)	416	2464			
Total:	2088	12444			
<u>Walk-Ins Handled by Dispatch:</u>					
All	194	1228			
After Business Hours	98	658			
Top 5 Services Provided:					
Issue Keys** -	65				
Visitors/Information -	60				
Vendors -	27				
Alarms -	7				
Assist Other Departemnt/Chief	5				
** Turtle Season/ATV key					

**Town of Briny Breezes
June 2016**

Type	Total	Days- Sgt. Kurz	Days- Sgt. Stang	Nights- Sgt. Roy	Nights-Sgt. Hallahan
13 - Suspicious Incident	1			1	
14 - Information	1			1	
51 - Trespass	2	1			1
60 - Assist Motorist	1			1	
68 - Police Service	1			1	
70 - Animal Complaint	1		1		
73 - Medical Call	1		1		
76 - Assist Other Department	1				1
76 - Loud Noise/Music	1				1
84 - Welfare Check	1	1			
88 - FPL Assist	5			2	3
90 - Illegal Parking	7	3	2	2	
10-108 Foot Patrol	2		1		1
TC- Traffic Control	0				
BCHK - Beach Patrol	0				
BBCK Briny Business Checks	31	0	0	16	15
FUP - Follow Up	0				
Total Calls for Service	56	5	5	24	22
DC - Districk Checks	239				
Total Calls w/ DC's	295				
OTHER ACTIVITY					
<u>Traffic</u>					
Citations	0	0	0	0	0
Written Warnings	0	0	0	0	0
Parking Tickets	7	5	2	0	0

Unit	Veh Year	Patrol Vehicle Mileage			Engine Idle Hours	Engine Miles **	Total Wear Miles	Repairs/ Month	Repairs/ FYTD	Replace *
		Start	End	Total						
561	2014	24875	25570	695	216	7128	32698	75.00	514.85	FY2017/18
562	2013	65413	67139	1726	8267	272811	339950	0.00	866.78	FY2016/17
563	2016	5325	6839	1514	561	18513	25352	0.00	85.00	FY2018/19
564	2014	33399	34114	715	3658	120714	154828	85.00	245.00	FY2017/18
565	2016	2839	4681	1842	527	17391	22072	75.00	75.00	FY2018/19
566	2016	2984	4794	1810	484	15972	20766	75.00	75.00	FY2018/19
567	2008	91923	93047	1124	366	12078	105125	0.00	84.95	FY2015/16
Polaris-ATV	2014	2993	3114	121	482	15906	19020	743.60	1,561.10	FY2017/18
Honda - ATV	2016	374	432	58	54	1782	2214	0.00	247.40	FY2018/19
			Totals:	9605				\$1,053.60	\$3,755.08	
Unit	Driver	Driver	Driver							
561	515									
562	502	526								
563	509	522								
564	518	528								
565	520	534								
566	444	476	530	537						
567	513									
Rev 01/01/15										

* **"Replace"**: Since 2010, each new vehicle purchased for Patrol use has come with an extended 5-year Warranty. As such, the "life" of these vehicles can be extended to 4 years; as any major repair would be covered.

** **"Engine Miles"**: Per Automotive Industry Standards, idle time causes engine wear equivalent to being driven. Per Ford, that equivalent is 33 miles per hour; which is reflected in this report.

Unit	Veh Year	Patrol Vehicle Mileage			Engine Hours	Engine Miles	Wear Miles	2013/ 2014	2014/ 2015	2015/ 2016	2016/ 2017	2017/ 2018
		Start	End	Total								
561	2014						New					Due
562	2013										Due	
563	2016								New			
564	2014						New					Due
565	2016											
566	2016											
567	2008									Due		
Polaris-ATV	2014						New					
Honda - ATV	2016								New			
			Totals:	0								
Rev 01/01/16												

* **"Replace"**: Since 2010, each new vehicle purchased for Patrol use has come with an extended 5-year Warranty. As such, the "life" of these vehicles can be extended to 4 years; as any major repair would be covered.

** **"Engine Miles"**: Per Automotive Industry Standards, idle time causes engine wear equivalent to being driven. Per Ford, that equivalent is 33 miles per hour; which is reflected in this report.

Boynton Beach Fire Rescue

OR Average Elapsed Time by District/Inc. Type

**Alarm Date Between {07/01/2016} And {07/31/2016}
and District In "5 " ,"6 " ,"6H "**

5

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Elapsed Time
	Disp. Rcvd Date & Time	Address			
320 Emergency medical service, other					
16-007743	07/18/2016 10:02:26	07/18/2016 10:06:07	4	B	00:06:50
	07/18/2016 09:59:17	E WOOLBRIGHT RD & N OCEAN BLVD			
Average Elapsed Time for District/Incident Type					6.83
321 EMS call, excluding vehicle accident with injury					
16-007143	07/02/2016 17:43:51	07/02/2016 17:49:16	4	A	00:07:03
	07/02/2016 17:42:13	HIBISCUS DR /I			
16-007596	07/14/2016 15:27:54	07/14/2016 15:33:16	4	A	00:07:56
	07/14/2016 15:25:20	OCEANVIEW DR /5			
16-007607	07/14/2016 18:30:40	07/14/2016 18:35:50	4	A	00:05:43
	07/14/2016 18:30:07	TROPICAL DR			
16-007892	07/22/2016 14:54:32	07/22/2016 14:58:53	4	C	00:05:53
	07/22/2016 14:53:00	N OCEAN BLVD			
16-008054	07/27/2016 10:28:33	07/27/2016 10:33:02	4	B	00:06:00
	07/27/2016 10:27:02	N OCEAN BLVD /7			
Average Elapsed Time for District/Incident Type					6.52
322 Motor vehicle accident with injuries					
16-007996	07/25/2016 17:28:18	07/25/2016 17:32:32	4	C	00:06:26
	07/25/2016 17:26:06	N OCEAN BLVD			
Average Elapsed Time for District/Incident Type					6.43
500 Service Call, other					
16-007521	07/12/2016 15:35:38	07/12/2016 15:40:09	4	B	00:07:02
	07/12/2016 15:33:07	FAYETTE DR			
16-007945	07/23/2016 22:31:54	07/23/2016 22:35:58	4	A	00:05:33
	07/23/2016 22:30:25	OSPREY DR			
Average Elapsed Time for District/Incident Type					6.29
700 False alarm or false call, Other					
16-008185	07/30/2016 19:52:27	07/30/2016 19:56:18	4	B	00:07:49
	07/30/2016 19:48:29	N OCEAN BLVD			
Average Elapsed Time for District/Incident Type					7.82
Overall Average Elapsed Time for District in Decimal Minutes 6.63					

Boynton Beach Fire Rescue

OR Average Elapsed Time by District/Inc. Type

**Alarm Date Between {07/01/2016} And {07/31/2016}
and District In "5 " ,"6 " ,"6H "**

6

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Elapsed Time
	Disp. Rcvd Date & Time	Address			
320 Emergency medical service, other					
16-008200	07/31/2016 05:23:15	07/31/2016 05:29:16	1	B	00:07:52
	07/31/2016 05:21:24	RIDGE LN			
Average Elapsed Time for District/Incident Type					7.87
321 EMS call, excluding vehicle accident with injury					
16-007146	07/02/2016 18:49:25	07/02/2016 18:54:34	1	A	00:06:52
	07/02/2016 18:47:42	COCONUT LN			
16-007791	07/19/2016 17:48:24	07/19/2016 17:54:00	1	C	00:07:55
	07/19/2016 17:46:05	N OCEAN BLVD			
16-008153	07/29/2016 20:41:42	07/29/2016 20:47:26	4	A	00:06:57
	07/29/2016 20:40:29	N OCEAN BLVD			
Average Elapsed Time for District/Incident Type					7.24
550 Public service assistance, Other					
16-007735	07/18/2016 03:39:33	07/18/2016 03:47:20	4	A	00:08:35
	07/18/2016 03:38:45	INLET CAY DR			
Average Elapsed Time for District/Incident Type					8.58
744 Detector activation, no fire - unintentional					
16-007417	07/09/2016 18:02:43	07/09/2016 18:08:08	1	B	00:06:28
	07/09/2016 18:01:40	OSPREY CT			
16-007891	07/22/2016 14:33:08	07/22/2016 14:40:06	1	C	00:10:23
	07/22/2016 14:29:43	ADAMS RD			
Average Elapsed Time for District/Incident Type					8.43
745 Alarm system activation, no fire - unintentional					
16-007560	07/13/2016 18:43:03	07/13/2016 18:50:41	4	C	00:09:19
	07/13/2016 18:41:22	OLD OCEAN BLVD			
Average Elapsed Time for District/Incident Type					9.32

Overall Average Elapsed Time for District in Decimal Minutes 8.04

Total Incident Count:18

Overall Average Elapsed Time, Decimal Minutes: 7.26

Boynton Beach Fire Rescue

Incident List by Street Address

Alarm Date Between {07/01/2016} And {07/31/2016}
and District In "5 " ,"6 " ,"6H "

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
16-007891-000	07/22/2016	14:33:08	ADAMS RD	744 Detector activation, no fire
16-007146-000	07/02/2016	18:49:25	COCONUT LN	321 EMS call, excluding vehicle
16-007521-000	07/12/2016	15:35:38	FAYETTE DR	500 Service Call, other
16-007143-000	07/02/2016	17:43:51	HIBISCUS DR /I	321 EMS call, excluding vehicle
16-007735-000	07/18/2016	03:39:33	INLET CAY DR	550 Public service assistance, O
16-007996-000	07/25/2016	17:28:18	N OCEAN BLVD	322 Motor vehicle accident with
16-008054-000	07/27/2016	10:28:33	N OCEAN BLVD /7	321 EMS call, excluding vehicle
16-007892-000	07/22/2016	14:54:32	N OCEAN BLVD	321 EMS call, excluding vehicle
16-008185-000	07/30/2016	19:52:27	N OCEAN BLVD	700 False alarm or false call, O
16-008153-000	07/29/2016	20:41:42	N OCEAN BLVD	321 EMS call, excluding vehicle
16-007791-000	07/19/2016	17:48:24	N OCEAN BLVD	321 EMS call, excluding vehicle
16-007596-000	07/14/2016	15:27:54	OCEANVIEW DR /5	321 EMS call, excluding vehicle
16-007560-000	07/13/2016	18:43:03	OLD OCEAN BLVD	745 Alarm system activation, no
16-007417-000	07/09/2016	18:02:43	OSPREY CT	744 Detector activation, no fire
16-007945-000	07/23/2016	22:31:54	OSPREY DR	500 Service Call, other
16-008200-000	07/31/2016	05:23:15	RIDGE LN	320 Emergency medical service, o
16-007607-000	07/14/2016	18:30:40	TROPICAL DR	321 EMS call, excluding vehicle
16-007743-000	07/18/2016	10:02:26	E WOOLBRIGHT RD & N OCEAN	320 Emergency medical service, o

Total Incident Count 18

Boynton Beach Fire Rescue

OR List Times by Unit

Alarm Date Between {07/01/2016} And {07/31/2016}
and District In "5 " ,"6 " ,"6H "

Incident	Date	Response Code	Disp Notif Time	Unit Notif Time	Rollout Time	Arrival Time	Fire	EMS
L104 Ladder at Station 4								
16-007521	07/12/2016	1 Emergency	15:33:07	15:35:38	15:37:23	15:40:09		
16-007560	07/13/2016	1 Emergency	18:41:22	18:43:03	18:45:08	18:50:41		
16-007596	07/14/2016	1 Emergency	15:25:20	15:27:54	15:28:35	15:33:18		X
16-007735	07/18/2016	1 Emergency	03:38:45	03:39:33	03:41:09	03:47:20		X
16-007743	07/18/2016	1 Emergency	09:59:17	10:02:26	10:03:18	10:06:07		X
16-007945	07/23/2016	1 Emergency	22:30:25	22:31:54	22:32:46	22:35:58		
16-007996	07/25/2016	1 Emergency	17:26:06	17:28:18	17:29:15	17:32:32		X
16-008185	07/30/2016	1 Emergency	19:48:29	19:52:27	19:53:15	19:56:18		

Subtotal Responses: 8

R104 Rescue at Station 4

16-007143	07/02/2016	1 Emergency	17:42:13	17:43:51	17:44:01	17:49:16		X
16-007596	07/14/2016	1 Emergency	15:25:20	15:27:54	15:28:37	15:33:16		X
16-007607	07/14/2016	1 Emergency	18:30:07	18:30:40	18:31:46	18:35:50		X
16-007892	07/22/2016	1 Emergency	14:53:00	14:54:32	14:55:28	14:58:53		X
16-007996	07/25/2016	1 Emergency	17:26:06	17:28:18	17:29:12	17:32:34		X
16-008054	07/27/2016	1 Emergency	10:27:02	10:28:33	10:28:51	10:33:02		X
16-008153	07/29/2016	1 Emergency	20:40:29	20:41:42	20:42:46	20:47:26		X

Subtotal Responses: 7

TF101 Task Force Station 1

16-007146	07/02/2016	1 Emergency	18:47:42	18:49:25	18:50:17	18:54:34		X
16-007417	07/09/2016	1 Emergency	18:01:40	18:02:43	18:03:31	18:08:08	X	
16-007791	07/19/2016	1 Emergency	17:46:05	17:48:24	17:49:37	17:54:00		X
16-007891	07/22/2016	1 Emergency	14:29:43	14:33:08	14:33:52	14:40:06		
16-008200	07/31/2016	1 Emergency	05:21:24	05:23:15	05:24:31	05:29:16		X

Subtotal Responses: 5

Agenda: September 12, 2016

Memo: Item # 9

Town of Ocean Ridge, Florida

Agenda Memorandum

Office of the Town Manager

Subject: Interlocal for Briny Breezes Law Enforcement Services

Mayor and Town Commissioners:

A proposed Interlocal Agreement for Ocean Ridge Police Department to provide Law Enforcement Services for Briny Breezes for a three year renewal is scheduled to be decided at Briny Breezes' Town Council meeting September 8th. Our current contract expires September 30th of this year.

Our relationship has historically been good with the Town of Briny Breezes and we are favorable to continuing our service arrangement October 1st, 2016. Our Town had offered a renewal agreement with a 4% increase per year. Subsequently with awareness that Boynton Beach competitively underbid our proposal, our commission offered a second option to extend a term to 5 years with the first year held at the same price as the current contract, then a 4% increase per year. The current contract at \$213,145 was proposed to start up 4% to \$221,167.00 to cover our general police department costs associated with providing the requested coverage and level of service.

Staff will attend the Town of Briny Breezes hearing on the 8th and report back on their decision to accept our proposal or not, and any other considerations that may emerge from that meeting. A copy of the two proposed contracts are in this package.

INTERLOCAL AGREEMENT FOR LAW ENFORCEMENT SERVICES

This Interlocal Agreement, is made and entered into this First Day of October, 2016, by and between the Town of Ocean Ridge, a municipal corporation of the State of Florida, hereinafter called "Ocean Ridge", and the Town of Briny Breezes, a municipal corporation of the State of Florida, hereinafter called "Briny Breezes", which Towns are adjoining municipal corporations located within the territorial boundaries of the County of Palm Beach, Florida.

WITNESSETH:

WHEREAS, Section 163.01 and 166.0495, Florida Statutes, authorize a municipality to enter into an interlocal agreement with an adjoining municipality in the same county to provide law enforcement services, conduct law enforcement activities, and provide police protection services, hereinafter called "Professional Law Enforcement Services", within the territorial boundaries of the other adjoining municipality; and

WHEREAS, Briny Breezes is in need of professional law enforcement services within its territorial boundaries for the safety, protection and general well being of its citizens, residents, property owners, and the members of the public; and,

WHEREAS, Briny Breezes has requested an Interlocal Agreement be entered between it and Ocean Ridge pursuant to Section 163.01 and 166.0495, Florida Statutes, by which Ocean Ridge shall and will provide it with the professional law enforcement services that Briny Breezes requires within its territorial boundaries by and through the Ocean Ridge Police Department; and,

WHEREAS, Ocean Ridge is willing to enter into such an Interlocal Agreement with Briny Breezes for the purposes aforesaid upon and for a fair consideration.

NOW THEREFORE, for and in consideration of the mutual covenants and promises hereinafter contained to be kept and performed by the parties hereto, and for other good and valuable considerations, the parties agree as follows:

- Section 1. Recitals Adopted.
The above recitals are true and correct, and are adopted herein as legislative findings of fact.
- Section 2. Services Personnel and Equipment.
Ocean Ridge agrees to provide professional law enforcement services within the territorial boundaries of the municipality of Briny Breezes in substantially the same manner and form as that provided by Ocean Ridge for its own citizens.
- Section 3. Inspection and Approval.
Briny Breezes acknowledges that it has inspected the Ocean Ridge Police Department, has informed itself as to the number of sworn law enforcement officers and police personnel employed, the amount and quality of equipment and

physical resources available for police protection and law enforcement activities, and the available scope and capabilities of such police facilities, and does hereby approve and accept these personnel, services and facilities as being adequate, reasonable, and capable for the purpose of providing professional law enforcement services within the territorial boundaries of the Town of Briny Breezes.

Section 4. Term of Contract.

The term of this agreement shall be for a period of five (5) years, commencing on October 1, 2016, at 12:01 A.M., and terminating on September 30, 2021, at midnight. This Agreement can be extended for an additional term or terms based on agreement between the parties.

Section 5. Amount and Method of Payment.

- A. In consideration of Ocean Ridge providing the professional law enforcement services provided herein, Briny Breezes agrees to pay Ocean Ridge compensation in the sum of Two Hundred Thirteen Thousand One Hundred Forty Five Dollars (\$213,145.00) for year one of this Agreement.
- B. Annually on October 1st, the compensation paid by Briny Breezes on this contract shall increase 4% per year (years 2 through 5) to accommodate growth in Police Department personnel, equipment investment and level of service assigned.
- C. Briny Breezes shall pay such compensation to Ocean Ridge in twelve equal installments, to be paid consecutively on the first day of each month throughout the term of this agreement.

Section 6. Termination.

In the event that the Town of Briny Breezes should cease to be a municipal corporation of the State of Florida by reason of its dissolution or abolishment, or by its merger or consolidation with the County of Palm Beach or with another municipal corporation within said county, then in such event this agreement shall thereupon terminate and cease to be in effect. Any indebtedness payable hereunder by the Town of Briny Breezes to the Town of Ocean Ridge for services provided pursuant to the terms hereof shall be equitable prorated up to and including the date of said termination.

Section 7. Lawful Authority.

Briny Breezes agrees to implement this agreement through town ordinances delegating lawful powers and authority, and by enacting effective police regulations that will establish the lawful authority for the Ocean Ridge Police Department to render effective professional law enforcement services within the territorial boundaries of the Town of Briny Breezes.

Section 8. Exclusive Authority.

In rendering services hereunder in and for the Town of Briny Breezes, the Chief of Police of Ocean Ridge shall have full, complete, and exclusive authority over

the use and operations of the personnel, vehicles, and equipment of the Ocean Ridge Police Department. Said Police Chief shall have full discretion to employ accepted techniques, methods, and procedures in performing law enforcement services, conducting law enforcement activities and providing professional law enforcement services within the territorial boundaries of the Town of Briny Breezes as he deems necessary.

Section 9. Public Obedience.

The officials, citizens, residents, and property owners of Briny Breezes shall at all times obey the lawful commands of the Chief of Police, the Police Officers, and the personnel of the Town of Ocean Ridge Police Department in the direction, management and deployment of its resources hereunder, and shall not interfere with them in the performance of their official duties hereunder.

Section 10. Personnel Complaints.

All suggestions, recommendations, and complaints concerning the services provided hereunder shall be directed to the attention of the Chief of the Ocean Ridge Police Department in writing for proper administrative remedy and/or response.

Section 11. Official Appointment.

Pursuant to the Charter and Ordinances of Briny Breezes, the Chief of Police of Ocean Ridge is hereby appointed as, and declared to be, the Town Marshal of Briny Breezes. In addition, all other sworn law enforcement officers of the Ocean Ridge Police Department are hereby appointed as, and declared to be, Deputy Town Marshals of Briny Breezes. Prior to commencement of their duties hereunder, all such appointees and designees shall take an oath of office as sworn law officers for the Town of Briny Breezes. The Town Clerk is hereby authorized and directed to administer such oath of office to the Chief of Police of Ocean Ridge, and the Chief of Police shall administer the oath of office to his law enforcement officers.

Section 12. Procedure for Simultaneous Public Safety Problems.

The parties agree that if the Police Department of the Town of Ocean Ridge receives simultaneous calls for its services for separate incidents or other public safety problems in both Ocean Ridge and Briny Breezes, the judgment of the Chief of the Ocean Ridge Police Department, or his senior officer on duty at the time, as to which call should receive first priority response shall be binding upon the parties hereto and shall control their actions.

Section 13. Ocean Ridge's Insurance.

In rendering services hereunder to Briny Breezes, Ocean Ridge shall carry all necessary and required policies of insurance in amounts of coverage sufficient to protect its personnel in the event of death or injury and its equipment in the event of damage or destruction, and shall provide its employees with Workers' Compensation Insurance, and Law Enforcement Officers Death Benefit

Insurance. Ocean Ridge shall also carry all risk liability insurance continually during the term of this Agreement in an amount acceptable to Briny Breezes. Briny Breezes shall be named as an additional insured on all said policies which must provide for 30-days notice to Briny Breezes prior to cancellation.

Section 14. Briny Breezes' Insurance.

Briny Breezes shall carry all risk liability insurance continually during the term of this Agreement in an amount acceptable to Ocean Ridge. Ocean Ridge shall be named as an additional insured on said policy, which must provide for 30-days notice to Ocean Ridge prior to cancellation.

Section 15. Quality of Service.

Ocean Ridge agrees to use its best efforts to provide Briny Breezes with a professional level of police protection to the same extent as that which is customarily provided in Palm Beach County by a Town comparable in size to Ocean Ridge. This shall include the following:

- a. Provide routine patrol with the same regularity as in Ocean Ridge
- b. Respond to calls for service
- c. Check security of common buildings (night time)
- d. Investigate crimes occurring in the Town of Briny Breezes
- e. First responder treatment of injured residents
- f. Provide information and activity reports to Briny Breezes Town Hall and Manager's Office
- g. Provide speakers on Crime Prevention and Safety upon request
- h. Any and all other Police Services as delivered to residents of Ocean Ridge

Section 16. Notice to the Parties.

Any notices required or contemplated under this Agreement shall be in writing and be sent to the Mayor of Briny Breezes at 4802 North Ocean Boulevard, Briny Breezes, Florida 33435; and to the Mayor of Ocean Ridge at 6450 North Ocean Boulevard, Ocean Ridge, Florida 33435.

Section 17. Construction of Words and Terms.

Wherever herein the context so requires, the use of the singular shall include the plural and vice versa, the use of the masculine shall include the feminine and neuter vice versa, and the use of "officials" shall include all appointed and elected officials of Ocean Ridge and Briny Breezes, and their successors and assigns.

Section 18. Integration.

This instrument embodies the whole agreement of the parties-on the subject matter contained herein and there are no promises, terms, conditions, or obligations other than those herein contained. This Agreement shall supersede all previous communications, representations, offers, advertisements, brochures, proposals, or agreements regarding the subject matter contained herein, either oral or written, between the parties hereto and not herein contained.-

Section 19. Severability.

In the event that any part, term or provision of this Agreement is found to be illegal or inoperative by a court of competent jurisdiction, the validity of the remaining proportions and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular part, term or provision so held to be invalid.

Section 20. Captions.

Captions are included for convenience only and shall be given no legal effect whatsoever.

IN WITNESS WHEREOF the Town Commission of Ocean Ridge and Town Council of Briny Breezes have duly authorized their respective Mayors and Town Clerks to set their hands and seals hereto in lawful execution of this Interlocal Agreement and for the purposes hereof, the last date of execution shall be considered the date hereof.

TOWN OF BRINY BREEZES

By _____
MICHAEL HILL,
Mayor

By _____
ROBERT JUROVATY
Town Clerk Pro Tem

APPROVED AS TO FORM AND CORRECTNESS:

JOHN J.R. SKRANDEL
Attorney For Town of Briny Breezes

TOWN OF OCEAN RIDGE

By _____
GEOFFREY A. PUGH
Mayor

By _____
TRACEY STEVENS
Town Clerk

APPROVED AS TO FORM AND CORRECTNESS:

GLEN TORCIVIA
Attorney For Town of Ocean Ridge

INTERLOCAL AGREEMENT FOR LAW ENFORCEMENT SERVICES

This Interlocal Agreement, is made and entered into this First Day of October, 2016, by and between the Town of Ocean Ridge, a municipal corporation of the State of Florida, hereinafter called "Ocean Ridge", and the Town of Briny Breezes, a municipal corporation of the State of Florida, hereinafter called "Briny Breezes", which Towns are adjoining municipal corporations located within the territorial boundaries of the County of Palm Beach, Florida.

WITNESSETH:

WHEREAS, Section 163.01 and 166.0495, Florida Statutes, authorize a municipality to enter into an interlocal agreement with an adjoining municipality in the same county to provide law enforcement services, conduct law enforcement activities, and provide police protection services, hereinafter called "Professional Law Enforcement Services", within the territorial boundaries of the other adjoining municipality; and

WHEREAS, Briny Breezes is in need of professional law enforcement services within its territorial boundaries for the safety, protection and general well being of its citizens, residents, property owners, and the members of the public; and,

WHEREAS, Briny Breezes has requested an Interlocal Agreement be entered between it and Ocean Ridge pursuant to Section 163.01 and 163.0495, Florida Statutes, by which Ocean Ridge shall and will provide it with the professional law enforcement services that Briny Breezes requires within its territorial boundaries by and through the Ocean Ridge Police Department; and,

WHEREAS, Ocean Ridge is willing to enter into such an Interlocal Agreement with Briny Breezes for the purposes aforesaid upon and for a fair consideration.

NOW THEREFORE, for and in consideration of the mutual covenants and promises hereinafter contained to be kept and performed by the parties hereto, and for other good and valuable considerations, the parties agree as follows:

- Section 1. Recitals Adopted.
The above recitals are true and correct, and are adopted herein as legislative findings of fact.
- Section 2. Services Personnel and Equipment.
Ocean Ridge agrees to provide professional law enforcement services within the territorial boundaries of the municipality of Briny Breezes in substantially the same manner and form as that provided by Ocean Ridge for its own citizens.
- Section 3. Inspection and Approval.
Briny Breezes acknowledges that it has inspected the Ocean Ridge Police Department, has informed itself as to the number of sworn law enforcement officers and police personnel employed, the amount and quality of equipment and

physical resources available for police protection and law enforcement activities, and the available scope and capabilities of such police facilities, and does hereby approve and accept these personnel, services and facilities as being adequate, reasonable, and capable for the purpose of providing professional law enforcement services within the territorial boundaries of the Town of Briny Breezes.

Section 4. Term of Contract.

The term of this agreement shall be for a period of three (3) years, commencing on October 1, 2016, at 12:01 A.M., and terminating on September 30, 2019, at midnight. This Agreement can be extended for an additional term or terms based on agreement between the parties.

Section 5. Amount and Method of Payment.

- A. In consideration of Ocean Ridge providing the professional law enforcement services provided herein, Briny Breezes agrees to pay Ocean Ridge compensation in the sum of Two Hundred Twenty One Thousand One Hundred Sixty Seven Dollars (\$221,167.00) for year one of this Agreement.
- B. Annually on October 1st, the compensation paid by Briny Breezes on this contract shall increase 4% per year (years 2 and 3) to accommodate growth in Police Department personnel, equipment investment and level of service assigned.
- C. Briny Breezes shall pay such compensation to Ocean Ridge in twelve equal installments, to be paid consecutively on the first day of each month throughout the term of this agreement.

Section 6. Termination.

In the event that the Town of Briny Breezes should cease to be a municipal corporation of the State of Florida by reason of its dissolution or abolishment, or by its merger or consolidation with the County of Palm Beach or with another municipal corporation within said county, then in such event this agreement shall thereupon terminate and cease to be in effect. Any indebtedness payable hereunder by the Town of Briny Breezes to the Town of Ocean Ridge for services provided pursuant to the terms hereof shall be equitable prorated up to and including the date of said termination.

Section 7. Lawful Authority.

Briny Breezes agrees to implement this agreement through town ordinances delegating lawful powers and authority, and by enacting effective police regulations that will establish the lawful authority for the Ocean Ridge Police Department to render effective professional law enforcement services within the territorial boundaries of the Town of Briny Breezes.

Section 8. Exclusive Authority.

In rendering services hereunder in and for the Town of Briny Breezes, the Chief of Police of Ocean Ridge shall have full, complete, and exclusive authority over the use and operations of the personnel, vehicles, and equipment of the Ocean Ridge Police Department. Said Police Chief shall have full discretion to employ accepted techniques, methods, and procedures in performing law enforcement services, conducting law enforcement activities and providing professional law enforcement services within the territorial boundaries of the Town of Briny Breezes as he deems necessary.

Section 9. Public Obedience.

The officials, citizens, residents, and property owners of Briny Breezes shall at all times obey the lawful commands of the Chief of Police, the Police Officers, and the personnel of the Town of Ocean Ridge Police Department in the direction, management and deployment of its resources hereunder, and shall not interfere with them in the performance of their official duties hereunder.

Section 10. Personnel Complaints.

All suggestions, recommendations, and complaints concerning the services provided hereunder shall be directed to the attention of the Chief of the Ocean Ridge Police Department in writing for proper administrative remedy and/or response.

Section 11. Official Appointment.

Pursuant to the Charter and Ordinances of Briny Breezes, the Chief of Police of Ocean Ridge is hereby appointed as, and declared to be, the Town Marshal of Briny Breezes. In addition, all other sworn law enforcement officers of the Ocean Ridge Police Department are hereby appointed as, and declared to be, Deputy Town Marshals of Briny Breezes. Prior to commencement of their duties hereunder, all such appointees and designees shall take an oath of office as sworn law officers for the Town of Briny Breezes. The Town Clerk is hereby authorized and directed to administer such oath of office to the Chief of Police of Ocean Ridge, and the Chief of Police shall administer the oath of office to his law enforcement officers.

Section 12. Procedure for Simultaneous Public Safety Problems.

The parties agree that if the Police Department of the Town of Ocean Ridge receives simultaneous calls for its services for separate incidents or other public safety problems in both Ocean Ridge and Briny Breezes, the judgment of the Chief of the Ocean Ridge Police Department, or his senior officer on duty at the time, as to which call should receive first priority response shall be binding upon the parties hereto and shall control their actions.

Section 13. Ocean Ridge's Insurance.

In rendering services hereunder to Briny Breezes, Ocean Ridge shall carry all necessary and required policies of insurance in amounts of coverage sufficient to protect its personnel in the event of death or injury and its equipment in the event

of damage or destruction, and shall provide its employees with Workers' Compensation Insurance, and Law Enforcement Officers Death Benefit Insurance. Ocean Ridge shall also carry all risk liability insurance continually during the term of this Agreement in an amount acceptable to Briny Breezes. Briny Breezes shall be named as an additional insured on all said policies which must provide for 30-days notice to Briny Breezes prior to cancellation.

Section 14. Briny Breezes' Insurance.

Briny Breezes shall carry all risk liability insurance continually during the term of this Agreement in an amount acceptable to Ocean Ridge. Ocean Ridge shall be named as an additional insured on said policy, which must provide for 30-days notice to Ocean Ridge prior to cancellation.

Section 15. Quality of Service.

Ocean Ridge agrees to use its best efforts to provide Briny Breezes with a professional level of police protection to the same extent as that which is customarily provided in Palm Beach County by a Town comparable in size to Ocean Ridge. This shall include the following:

- a. Provide routine patrol with the same regularity as in Ocean Ridge
- b. Respond to calls for service
- c. Check security of common buildings (night time)
- d. Investigate crimes occurring in the Town of Briny Breezes
- e. First responder treatment of injured residents
- f. Provide information and activity reports to Briny Breezes Town Hall and Manager's Office
- g. Provide speakers on Crime Prevention and Safety upon request
- h. Any and all other Police Services as delivered to residents of Ocean Ridge

Section 16. Notice to the Parties.

Any notices required or contemplated under this Agreement shall be in writing and be sent to the Mayor of Briny Breezes at 4802 North Ocean Boulevard, Briny Breezes, Florida 33435; and to the Mayor of Ocean Ridge at 6450 North Ocean Boulevard, Ocean Ridge, Florida 33435.

Section 17. Construction of Words and Terms.

Wherever herein the context so requires, the use of the singular shall include the plural and vice versa, the use of the masculine shall include the feminine and neuter vice versa, and the use of "officials" shall include all appointed and elected officials of Ocean Ridge and Briny Breezes, and their successors and assigns.

Section 18. Integration.

This instrument embodies the whole agreement of the parties-on the subject matter contained herein and there are no promises, terms, conditions, or obligations other than those herein contained. This Agreement shall supersede all previous communications, representations, offers, advertisements, brochures,

proposals, or agreements regarding the subject matter contained herein, either oral or written, between the parties hereto and not herein contained.-

Section 19. Severability.

In the event that any part, term or provision of this Agreement is found to be illegal or inoperative by a court of competent jurisdiction, the validity of the remaining proportions and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular part, term or provision so held to be invalid.

Section 20. Captions.

Captions are included for convenience only and shall be given no legal effect whatsoever.

IN WITNESS WHEREOF the Town Commission of Ocean Ridge and Town Council of Briny Breezes have duly authorized their respective Mayors and Town Clerks to set their hands and seals hereto in lawful execution of this Interlocal Agreement and for the purposes hereof, the last date of execution shall be considered the date hereof.

TOWN OF BRINY BREEZES

By _____
MICHAEL HILL,
Mayor

By _____
ROBERT JUROVATY
Town Clerk Pro Tem

APPROVED AS TO FORM AND CORRECTNESS:

JOHN J.R. SKRANDEL
Attorney For Town of Briny Breezes

TOWN OF OCEAN RIDGE

By _____
Mayor

By _____
Town Clerk

APPROVED AS TO FORM AND CORRECTNESS:

Attorney For Town of Ocean Ridge

Agenda: September 12, 2016

Memo: Item # 10

Town of Ocean Ridge, Florida

Agenda Memorandum

Office of the Town Manager

Subject: Interlocal for Boynton Beach Fire Rescue Services

Mayor and Town Commissioners:

A proposed Interlocal Agreement for the City of Boynton Beach to renew and provide Fire Rescue Services to the Town of Ocean Ridge is on their city commission meeting agenda September 8th. Our current contract expires September 30th of this year. Our relationship under the current agreement with Boynton Beach has been good and we've recommended continuing our service arrangement commencing October 1st, 2016.

Our Town staff and attorney worked with Boynton Beach administration, attorney and their new Fire Chief to make minor revisions in the agreement document, which include an annual 4% increase (or Urban CPI whichever is greater) per year. The new contract if adopted begins at a renewal cost of \$1,058,852.54, or 4% greater than the current cost.

Staff will attend the City of Boynton Beach Commission Meeting on the 8th and report back on their action to adopt our renewal agreement, and any other considerations that may emerge from that meeting. A copy of the proposed agreement is in this package.

INTERLOCAL AGREEMENT BETWEEN THE TOWN OF OCEAN RIDGE AND THE CITY OF BOYNTON BEACH FOR THE PROVISION OF FIRE RESCUE AND EMERGENCY MEDICAL SERVICES

This Agreement for the provision of fire rescue and emergency medical services (the "Agreement"), made and entered into this 1st day of October, 2016 by and between the City of Boynton Beach, Palm Beach county, Florida, a municipal corporation, hereinafter referred to as "City", and the Town of Ocean Ridge, Palm Beach County, Florida, a municipal corporation, hereinafter referred to as "Town".

WITNESSETH:

WHEREAS, the Town desires the City to provide fire rescue and emergency medical services to the Town; and

WHEREAS, the City desires to provide fire rescue and emergency medical services to the Town; and

WHEREAS, the City will maintain the standards of fire and rescue services to the Town consistent with the services currently provided by the City within its municipal limits; and

WHEREAS, the City has mutual aid agreements with Palm Beach County Fire Rescue, Delray Beach Fire Rescue, and Boca Raton Fire Rescue; and

WHEREAS, the City will provide fire and rescue services to the Town in conformance with City and Palm Beach County Fire Code Ordinances; and

WHEREAS, the City will provide fire and rescue personnel to ensure that the Town will receive the same standard of fire and rescue services; and

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants hereinafter set forth, the parties hereto, hereby agree as follows:

SECTION 1. PURPOSE

The purpose of this Agreement is to provide fire suppression, protection and prevention, and Emergency Medical Services, including advanced life support transport, within the municipal limits of the Town by the City Fire Rescue Department. Fire protection shall include plan review, fire code enforcement, building inspection, fire suppression, and fire investigation. The parties acknowledge that the City assumes no responsibility for emergency preparedness planning and program implementation for the Town; or site clean-up or product/soil removal resulting from a chemical spill or other form of hazardous materials incident occurring within the Town.

SECTION 2. TERM OF AGREEMENT

The term of this Agreement shall be for a period of twelve (12) years commencing October 1, 2016 and ending September 30, 2028. The parties agree that during the term of this Agreement that every four years, (in the month of August 2020, and August 2024) the parties will, in good faith, review the Agreement in order to conduct a performance evaluation and to amend, if appropriate, the Annual Fee payable to the City, as defined herein.

SECTION 3. SERVICES RENDERED

- A. The City, through its Fire Rescue Department, shall provide fire protection, fire rescue, fire inspection, fire investigation, and emergency medical services 24 hours per day, 365 days per year, within the municipal limits of the Town throughout the term of this Agreement.
- B. The City will provide the same level of service to the Town relative to hazardous materials incidents as it provides to its own residents. The City's hazardous materials response is governed by the Palm Beach County Regional Hazardous Materials Response Ordinance of 1998 ("County Haz-Mat Ordinance"). As set forth in the County Haz-Mat Ordinance, recovery of all costs associated with a discharge or threatened discharge of hazardous substances will be sought against the persons responsible for causing or allowing a discharge or threatened discharge. To the extent that costs are actually incurred by the City in responding to a hazardous material incident within the corporate limits of the Town, and the City or the County on behalf of the City, using its best efforts, is unable to recover such costs from the responsible persons or the Federal Government in accordance with Section 7 of the County Haz-Mat Ordinance, the Town shall reimburse the City for certain expended supplies and consumables, namely, chemical absorbents, disposable personal protective clothing and equipment, hazardous materials vapor suppressions, chemical testing agents, and hazardous materials recovery drums and/or other containers used by the City's Fire Rescue Department.

SECTION 4. PAYMENT

- A. In consideration of the City providing the services set forth in Section 3 of this Agreement, the Town agrees to pay the City \$1,058,852.54 during the first year of this Agreement, ("Annual Fee"), payable in two equal, semi-annual installments on or before, January 15, 2017 and April 15, 2017, and on or before January 15th and April 15th of each succeeding year during the term of this Agreement, as may be amended from time to time.
- B. The parties agree to negotiate in good faith an adjustment to the Annual Fee which may be necessary to offset any increased costs incurred by the City for providing the services and programs pursuant to this Agreement, due to unfunded mandates specifically directed toward the provision of fire rescue services, of the Federal, State, or County government and to address any unforeseen events or contingencies. The City shall provide the Town with the amount of the adjustment resulting from unfunded mandates no later than May 1, 2017, and each year thereafter during the term of the Agreement. Any adjustments to the Annual Fee pursuant to this subsection shall be effective on October 1, 2017 and each year thereafter. The adjustments contemplated in this subsection shall be in addition to the annual adjustment set forth below. The parties agree that the Town shall not be charged an amount greater than 5% of the annual fee on an annual basis due to any unfunded mandate. The parties further agree that in no event shall any increases due to unfunded mandates exceed ten percent in a three year period.
- C. In addition to the adjustments to the Annual Fee provided in subsection 4B of this Agreement, no later than May 1, 2017 and each year thereafter during the

Commented [CJ1]: Town revision accepted by City

term of this Agreement, the Annual Fee payable by the Town to the City shall be adjusted effective October 1, 2017 and as of October 1 of each succeeding year of this Agreement. ~~The annual adjusted compensation commencing October 1, 2017 and for each succeeding year of this Agreement shall be determined by incorporating the May All Urban Consumer Price Index (CPI), Miami-Fort Lauderdale region, in accordance with the Department of Labor — Department of Statistics or an increase of four percent (4%), whichever is greater per year.~~

Commented [CJ2]: Town Revision rejected by City

The annual adjusted compensation commencing October 1 2017 and for each succeeding year of this Agreement shall be determined by incorporating the May All Urban Consumer Price Index CPI for Miami-Fort Lauderdale region as reported by the Department of Labor - Department of Statistics or an increase of four percent (4%), whichever is greater.

Commented [CJ3]: Restated City proposal

- D. The City is permitted to invoice residents of the Town for appropriate emergency medical service and fire inspection fees under the same terms and conditions as those for residents of the City.
- E. The City's fee for inspection services, in accordance with Chapter 2.5 and Chapter 9 of the City of Boynton Beach Code of Ordinances, and plan review of existing and new development or redevelopment within the Town shall be charged directly to the owner of the existing and new development or redevelopment in accordance with the applicable City Ordinance.

SECTION 5. NOTICES AND PAYMENTS

All notices and payments between the parties hereto shall be mailed by certified mail, return receipt requested, and/or fax to the following addresses, respectively (payments should be sent via certified mail and need only be sent to the City Manager):

City Manager
City of Boynton Beach
100 East Boynton Beach Boulevard
Boynton Beach, FL 33435

Fire Chief
City of Boynton Beach
2080 High Ridge Road
Boynton Beach, FL 33426

Town Manager
Town of Ocean Ridge
6450 N. Ocean Boulevard
Ocean Ridge, FL 33435

SECTION 6. CODE

- A. The Town has adopted and will enforce the Florida Fire Prevention Code and NFPA 1.
- B. The Town designates the City of Boynton Beach Fire Chief as the Town's "Authority having Jurisdiction" (AHJ) for the purpose of enforcing the Florida Fire Prevention Code and NFPA 1.
- C. City Code of Ordinance Sections 2.5-8, 2.5-9, 2.5-11, 2.5-12, 2.5-13, as may be amended from time to time, entitled "Alarm Systems" shall be incorporated herein by reference in this Agreement. The Town acknowledges that the City has the authority to enforce the provisions of its Code of Ordinances referred to herein against residents and businesses within the Town in the same manner as the City enforces its ordinance provisions against City residents and businesses. Following execution of this Agreement, the Town shall notify alarm users within the Town of the City's ability to collect charges, the amount of charges due pursuant to the City's ordinances, and the City's authority to request payment thereof pursuant to Section 2.5-13 of the City Code of Ordinances, "Alarm Systems". In the event that a Town resident or business files a suit or claim against the City challenging the City's authority to collect, impose, or enforce its Alarm System ordinance provisions within the Town, the City may elect to defend the challenge at its own expense or terminate this Agreement. If the City elects to terminate, the City will give ninety (90) day notice to the Town.

~~In the event that a Town resident or business files a suit or claim against the City challenging the City's authority to collect, impose, or enforce its Alarm System ordinance provisions within the Town, the Town agrees to pay the City's reasonable attorney's fees and costs, including paralegal expenses at both the trial and appellate levels.~~

~~City Code of Ordinance Sections 2.5-8, 2.5-9, 2.5-11, 2.5-12, 2.5-13, as may be amended from time to time, entitled "Alarm Systems" shall be incorporated herein by reference in this Agreement. The Town grants the City the authority to issue notices of violation on behalf of the Town to Town residents and businesses within the Town boundaries. The Notices shall provide for the same level of penalty for violation as if the violation occurred in the City. Penalties incurred by Town residents arising from false alarms shall be paid by the Town and the Town, at its sole discretion, may adopt and enforce false alarm regulations to pass the cost of violations on to the owner of the property where the violation occurred. In the event that a Town resident or business files a suit or claim against the City challenging the City's authority to collect, impose, or enforce its Alarm System ordinance provisions within the Town, the Town agrees to pay the City's reasonable attorney's fees and costs, including paralegal expenses at both the trial and appellate levels.~~

- D. The City shall promptly provide the Town with copies of all new legislation, including but not limited to ordinances, resolutions, policies, or procedures which may be enacted by the City that may affect Chapter 2.5 entitled "Alarm Systems" and/or Chapter 9 entitled "Fire Protection and Prevention" of the City of Boynton Beach Code of Ordinances.

SECTION 7. ADMINISTRATION

Commented [CJ4]: New City proposal

Commented [CJ5]: Town deletion accepted

Commented [CJ6]: Town deletion accepted

- A. All written rules and regulations, policies and procedures of the City of Boynton Beach Fire Rescue Department shall apply to the Town pursuant to this Agreement.
- B. Nothing contained in this Agreement shall be construed to constitute a transfer of municipal powers. This Agreement is an Interlocal Agreement to provide fire rescue services as authorized by Chapter 163 Florida Statutes. The Town and City Councils shall each retain total legislative authority with regard to their respective municipalities.
- C. Each party to this Agreement will remain liable for its own negligence and any and all negligent actions undertaken by its employees and agents in the performance of the obligations hereunder. Nothing contained herein shall be construed as a waiver of the applicable sovereign immunity protections or the limitations of liability set forth in Section 768.28, Florida Statutes.

SECTION 8. DISPUTES

In the event that the Town has a dispute with respect to the City's performance hereunder, the Town Manager shall notify the City Manager in writing, advising of the disputed matter. In the event that the disputed matter is not resolved to the satisfaction of the Town and the City, the dispute shall be submitted to an arbitrator mutually agreed to by the parties. If agreement is not reached on appointment, either party may submit to the American Arbitration Association for appointment. The decision of the arbitrator shall be binding.

SECTION 9. TERMINATION

- A.——Either party may terminate this Agreement upon a minimum of one (1) year's written notice to the other party, such termination to be effective at the end of the first complete fiscal year (September 30) after receipt of written notice to terminate this Agreement. For example, if either party gives written notice to the other party to terminate this Agreement any time after October 1, 2017 and prior to September 30, 2018, this Agreement shall be terminated on September 30, 2019.

SECTION 10. AMENDMENT TO AGREEMENT

- A.——This Agreement shall not be amended or modified except in writing executed by the parties, and approved by resolution of the governing body of each party.

SECTION 11. MISCELLANEOUS

- A. This Agreement and any amendments thereto shall be filed and recorded by the City with the Clerk of Court of Palm Beach County, Florida, in conformance with Section 163.01(11), Florida Statutes.
- B. This Agreement shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce, or arising out of this Agreement shall be held in Palm Beach County, Florida.
- C. If any terms or provisions of this Agreement, or the application thereof to any person or circumstance, shall to any extent be held invalid or unenforceable, the

remainder of this Agreement, or the application of such term or provision, to any person or circumstance other than those as to which it is held invalid or unenforceable, shall be deemed valid and enforceable to the extent permitted by law.

- D. This Agreement represents the entire understanding of the parties, and supersedes all other negotiations, representations, or agreements, whether written or oral, related to this Agreement. None of the provisions, terms and conditions contained herein may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

TOWN OF OCEAN RIDGE

TOWN OF BOYNTON BEACH

MAYOR

MAYOR

ATTEST

ATTEST

TOWN CLERK

TOWN CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

TOWN ATTORNEY

CITY ATTORNEY

Agenda: September 12, 2016

Memo: Item # 11

Town of Ocean Ridge, Florida

Agenda Memorandum

Office of the Town Manager

Subject: Traffic Calming Engineering Design Bid Documents

Mayor and Town Commissioners:

The Commission recently explored the concept of “Traffic Calming Infrastructure” for Town of Ocean Ridge across various town-wide locations. Current identified areas for potential maximum traffic calming impact are: Island Drive entryway triangle/crosswalk, Ocean Avenue near the bridge entry to town, Beachway Drive between A-1-A and Old Ocean for intersection table(s), and a Midlane Road intersection table at Ixora Way. Note that Ocean Avenue and Island Drive are within the FDOT (ROW) and will require additional permitting.

The Town Engineer/engineering firm formulating a preliminary design plan and bid documents proposal in order to move forward on the project if the Town Commission wishes to commence on toward adding these amenities.

The Engineer’s proposal with costs for generating the first phase of the plan will be forwarded separately from this package and presented for consideration at the meeting.

Staff recommends directing the Town Engineer to prepare specific drawings/plans for engineering, costs and bid documents should the Town Commission wish to pursue traffic calming installations at this time.

Agenda: September 12, 2016

Memo: Item # 12

Town of Ocean Ridge, Florida

Agenda Memorandum

Office of the Town Manager

Subject: Zika Virus, Clarke No-see-um/Mosquito Renewal Options

Mayor and Town Commissioners:

The Clarke Environmental no-see-um/mosquito control services current contract expires September 30, 2016. Attached is a renewal proposal to go through September 30, 2017.

With much attention on the Zika virus in the area and media, we have added several education and awareness documents to our website in conjunction with what other local, state and federal agency partners are publishing. There's been an uptick in educational information and to add areas and resident's homes to our service route provision. There is a resident "Opt In" form attached that residents must sign to be included for service.

The cost for our proposed renewal contract is \$62,890.20 with options to change our area treatment methods to add monthly larvicide application, and truck Ultra Low Volume (ULV) spraying, along with the current weekly backpack barrier sprayer unit treatments to property perimeters. Note that the manned backpack sprayer treatments would reduce from 52 to 36 treatment cycles to accommodate the other treatments at near par cost. The company also feels the multi treatment approach may be more effective in light of the experiences on the ground with Zika issues.

Previously the Town has explored other company proposals with this type of experience, however with their Town no-see-um experience, main contractor status for the emerging Zika treatment program in South Florida and as the manufacturer and licensed applicator of the current treatment chemicals, Clarke Environmental Company is our recommended choice for renewal.

Staff recommends renewal for the Clark proposal for Mosquito and No-See-Um Control annual services contract. The commission should seek public input whether to maintain the current 52 weekly backpack barrier sprayer unit treatments, or to implement a multi-application comprehensive treatment approach described by reducing barrier frequency.



TOWN OF OCEAN RIDGE

6450 North Ocean Boulevard, Ocean Ridge, Florida 33435
(561) 732-2635 Main ♦ (561) 737-8359 Fax
oceanridgeflorida.com ♦ info@oceanridgeflorida.com

Authorization to Enter Property and Hold Harmless Agreement

_____ (property owner/s),
hereby consents, agrees and authorizes entry upon property owner's property located
at _____ (address)
in Ocean Ridge, FL 33435, by employees of Clarke Mosquito Control, Inc., and further
consents, agrees and authorizes employees of Clarke Mosquito Control, Inc., to treat
areas of property owner's property, near or adjacent to mangrove trees for the
suppression, prevention and abatement of midges (noseeums) and mosquitoes in
performance of its obligations under its contract with the TOWN OF OCEAN RIDGE.

Property owner further agrees to indemnify and hold harmless the TOWN OF OCEAN
RIDGE from any and all claims, suits, losses and/or damages of any kind, inclusive of
legal fees and court costs arising, directly or indirectly, from any action filed or brought by
any third party arising from the entry upon property owner's property, by employees of
Clarke Mosquito Control, Inc. and from the treatment of areas of property owner's
property for the suppression, prevention and abatement of midges (noseeums) and
mosquitoes in performance of Clarke Mosquito Control, Inc.'s obligations under its
contract with the TOWN OF OCEAN RIDGE. This agreement shall be binding on the
property owner's heirs, successors and assigns, and shall be binding during the entire
term of the contract between the TOWN OF OCEAN RIDGE and Clarke Mosquito Control,
Inc. including any extensions of the contract.

Dated this _____ day of _____, 20_____.

Property Owner/s

Witness

Witness



3036 Michigan Avenue
Kissimmee, FL 34744
407.944.0520 p
407.944.0709 f
www.clarke.com

PROPOSAL FOR ENVIRONMENTAL MOSQUITO/ NO-SEE-UM MANAGEMENT

July 13, 2016



Prepared For	Copy No.
Town of Ocean Ridge	1 of 1

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July 13, 2016

Town of Ocean Ridge
6450 North Ocean Blvd.
Ocean Ridge, FL 33435

Re: 2017 Clarke Contract Renewal – No-see-um/Mosquito Spraying

Dear Mr. Titcomb,

Thank you for the opportunity to propose our continued services for no-see-um and mosquito control for the Town of Ocean Ridge. Servicing the town for a number of years has provided us with a unique understating of your demands and environmental challenges/limitations that are present within you city limits. For your consideration, please see enclosed proposal that includes an updated treatment program. Numerous factors were considered when forming this treatment plan that expands our treatment options and areas without expanding our cost to the Town.

Services included in this proposal are as follows: continued barrier treatment of individual properties and homes that have requested treatment, Truck ULV treatments of identified areas of concern, and larviciding with a 30-day residual product in potential breeding sites. Please see "Description of Services" for a more detailed explanation of each service being proposed.

Thank you for your continued loyalty and support. We look forward to continuing to provide your city with the high level of service you have come to expect from Clarke.

Sincerely,

Robert Santana
Control Consultant
(561) 420-9079
rsantana@clarke.com



**Clarke Environmental Mosquito Management, Inc.
Professional Services Outline for 2016-17
Town of Ocean Ridge
Environmental Mosquito Management (EMM) Program**

Part I. General Service

- A. Computer System and Record Keeping Database
- B. Public Relations and Educational Brochures
- C. Comprehensive Insurance Coverage naming the Town of Ocean Ridge additionally insured
- D. Program Consulting and Quality Control Staff
- E. Regulatory compliance on local, state, and federal levels

Part II. Larval Control

- A. Prescription Larval Control will be performed with Natular® larvicide as described in the following sections.
 - 1. **Twelve (12) monthly scheduled** larvicide treatments of up to 3 acres utilizing Natular G30. The 30-day residual product will be applied using backpack or hand equipment. The pricing for authorized larviciding beyond the core program will be \$531.00 per treatment. Additional sites may be added at \$176.80/acre.

Part III. Adult Control

- A. Adulticiding in mosquito harborage areas:
 - 1. **Twenty-six (26) scheduled truck Ultra Low Volume (ULV)** treatments using Duet®, an advanced dual-action mosquito adulticide for identified areas in attached map, for up to 5.2 routed miles. The pricing for authorized treatments beyond the core program will be \$389.00 per treatment. Additional routes may be added at \$74.81/mile.
 - 2. **Thirty-six (36) scheduled backpack barrier** will be performed within known spray areas (map attached), up to 8.16 miles of the Town to reduce re-infestation. A registered insecticide for residual control (Flit®) will be used. The pricing for authorized treatments beyond the core program will be \$1,289.00 per treatment. Additional area may be added (If both contractor and the Town of Ocean Ridge agree) at \$158.00/linear mile per treatment.
- B. Adulticiding Operational Procedures
 - 1. Notification of community contact.
 - 2. Weather limit monitoring and compliance.
 - 3. ULV particle size evaluation.
 - 4. Insecticide dosage and quality control analysis.

2016-17 EMM Payment Total Cost for Parts I, II, III

\$62,890.20

****NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for mosquito control effective October 31, 2011. Any additional costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.



**Clarke Environmental Mosquito Management, Inc.
Client Agreement Authorization for 2016
Town of Ocean Ridge
Environmental Mosquito Management (EMM) Program**

- I. **TERM AND TERMINATION:** This Agreement has an automatic Renewal Clause. The term of the Agreement shall commence on the date when both parties have executed this Agreement and shall continue for a period ending on September 30, 2017 (the "Initial Term"). Unless either party hereto provides the other party with written notice at least Ninety (90) days prior to the end of the Initial Term or any subsequent renewal term, this Agreement shall automatically continue to renew for additional term, each term having duration equal to the Initial Agreement. If a party hereto fails to comply with a provision of this Agreement, then the other party shall have the right to terminate this Agreement if it gives written notice of the default to the defaulting party and the defaulting party fails to cure the default within sixty days of receipt of said notice.

- II. **Price Increases:** The price for the services rendered hereunder may be increased by Clarke Environmental Mosquito Management, Inc. ("Clarke") on the first day of any Calendar year commencing on October 1, 2017 (a "Price Increase Date") by a percentage which shall not exceed the greater of the percentage increase of the consumer price index during the calendar year which immediately precedes the Price Increase Date or five percent (5%) ("Price Increase Percentage"). Clarke Environmental Mosquito Management, Inc. may petition the Town of Ocean Ridge at any time for an additional rate adjustment on the basis of extraordinary and unusual changes in the cost of operations that could not be reasonably foreseen by a prudent operator. New areas to be covered will be pro-rated to the program cost at the rates in effect at the time.

- III. **Program Payment Plan:** For Parts I, II, and III as specified in the 2016-17 Professional Services Cost Outline, the total for the 2016-17 program is \$62,890.20. The payments will be due according to the payment schedule below. Any additional treatments beyond the core program will be invoiced when the treatment is completed.

PROGRAM PAYMENT PLAN

Month	2016/17	Month	2017
October	\$5,240.85	April	\$5,240.85
November	\$5,240.85	May	\$5,240.85
December	\$5,240.85	June	\$5,240.85
January	\$5,240.85	July	\$5,240.85
February	\$5,240.85	August	\$5,240.85
March	\$5,240.85	September	\$5,240.85
		TOTAL	\$62,890.20

For Town of Ocean Ridge:

Sign Name: _____ Title: _____ Date: _____

For Clarke Environmental Mosquito Management, Inc.:

Name: _____ Title: Control Consultant Date: 07/13/2016
Robert Santana



Clarke Environmental Mosquito Management, Inc.
Client Authorization for 2016
Town of Ocean Ridge
Environmental Mosquito Management (EMM) Program

Administrative Information:

Invoices should be sent to:

Name: _____
Address: _____
City: _____ State: _____ Zip _____
Office Phone: _____ Fax: _____ P.O.# _____
Email: _____ County: _____

****In an effort to be more sustainable, we ask that you provide us with an Email address that the invoices should be sent to.****

Treatment Address (if different from above):

Address: _____
City: _____ State: _____ Zip _____
County: _____

Contact Person for Town of Ocean Ridge:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Alternate Contact Person for Town of Ocean Ridge:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Please sign and return a copy of the complete contract for our files to:

Clarke Environmental Mosquito Management, Inc.,
Attn: Robert Santana – rsantana@clarke.com
3036 Michigan Avenue, Kissimmee, FL 34744; Fax number 407-944-07



Description of Services: Town of Ocean Ridge

Barrier Application (Continued Service) – 3 treatments / month – 36 total

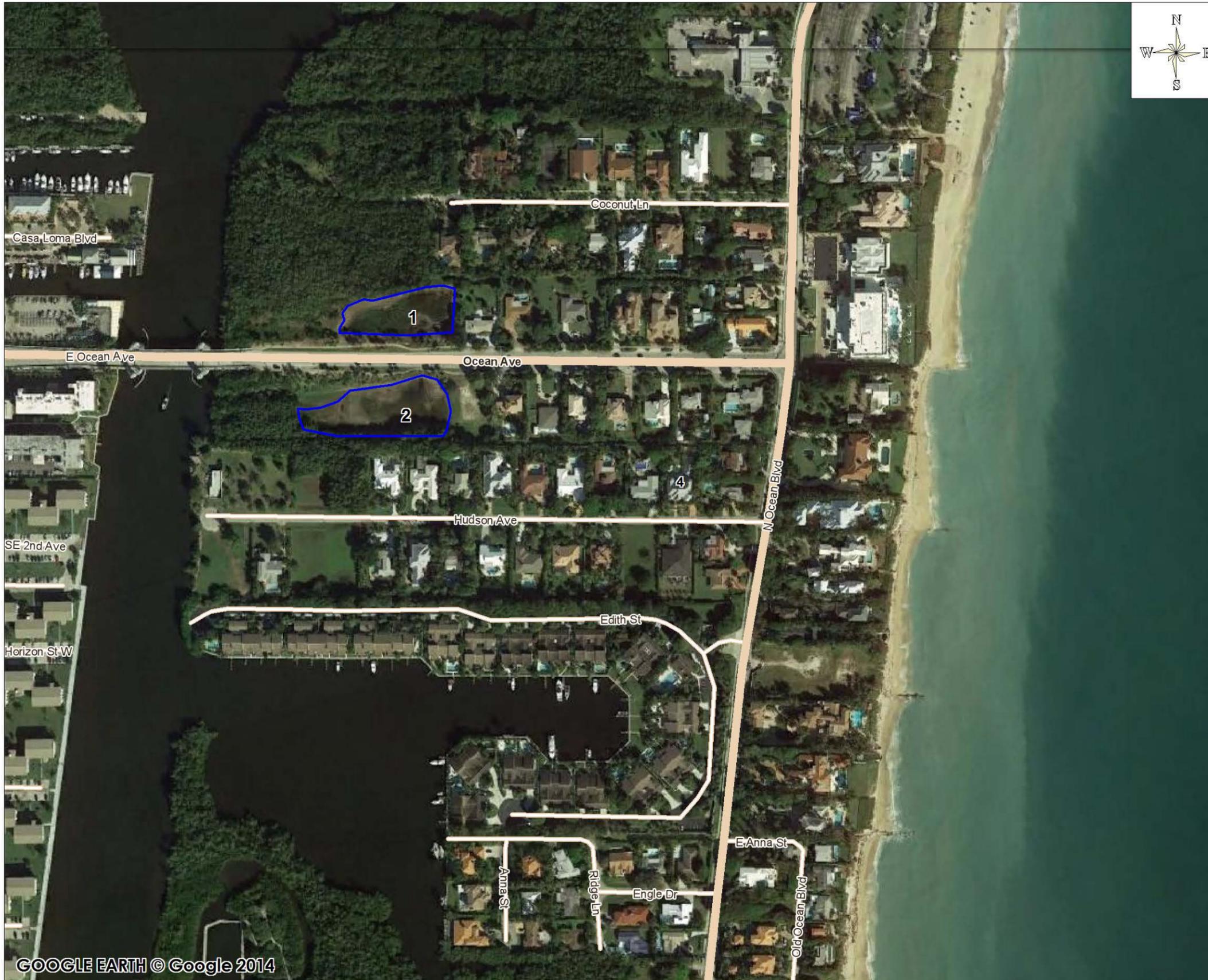
Clarke will apply barrier treatments using a backpack sprayer designed for precise application. The technician will target shrubs and plants with a barrier spray that kills mosquitoes/no-see-ums on contact and bonds to foliage for extended residual control that can last up to 7-10 days. This is in an effort to create a perimeter around the areas that have been identified as sites where residents have requested such services.

Ground ULV – bi-weekly treatments – 26 total

Clarke will operate a truck-mounted ultra-low volume (ULV) sprayer for site specific adulticide application. ULV sprayers disperse very fine aerosol droplets that stay aloft and kill flying mosquitoes/no-see-ums on contact. ULV application will be done utilizing Clarke's Duet® adulticide. Duet® is an advanced dual-action mosquito/no-see-um adulticide, which combines the proven efficacy of Sumithrin, plus the exceptional knockdown of prallethrin. Together, these two active ingredients cause "benign agitation", or a unique, non-biting excitation. This offers the potential to draw mosquitoes/no-see-ums from a resting state...enabling greater control of the natural population. Our GIS mapping department has identified a route that will be utilized by the applicator during treatments. Our truck ULV route will follow the identified route throughout the Town. All ULV treatments will be completed after dusk or before dawn. This will allow Clarke to effectively cover the entire property during "peak" mosquito/no-see-um activity period.

Larvicidal Control Application – monthly treatments – 12 total

Clarke will provide monthly larvicide treatment to the areas highlighted in the attached map. These areas have been identified as a source of mosquito/no-see-um breeding and contribute to the adult mosquito and no-see-um population that is present in the Town. Clarke will be utilizing a 30-day residual product- Natular® G30 larvicide to treat the standing water in the identified areas. Spinosad, a product derived from a naturally occurring soil bacterium, is the active ingredient in Natular®. It provides the perfect balance of efficacy and environmental stewardship. It breaks down quickly and does not bioaccumulate in the environment. In addition, all inert ingredients in domestic Natular formulations are included on the EPA's List of Minimal Risk Inert Ingredients. Natular is also an OMRI listed product.



GOOGLE EARTH © Google 2014

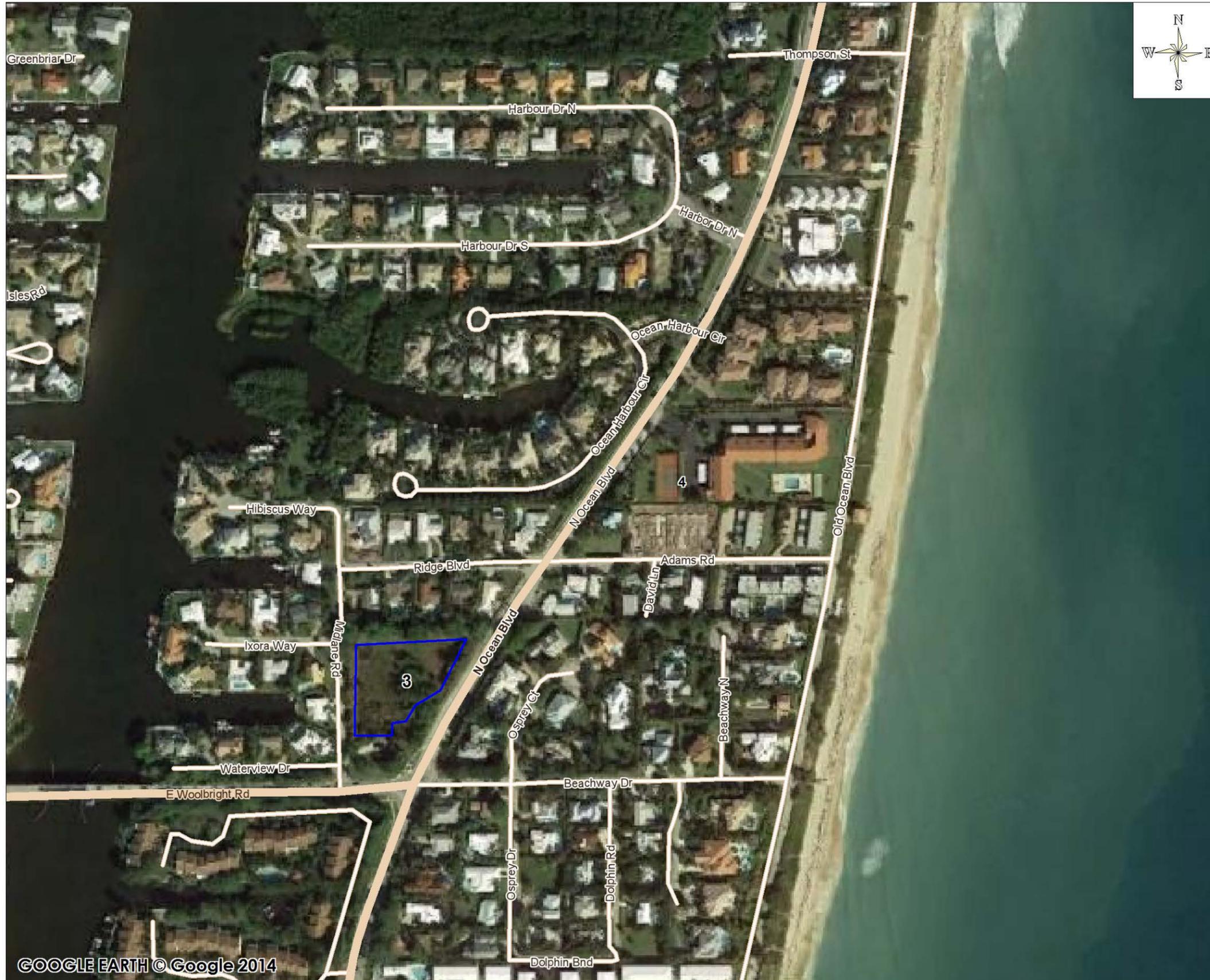
OCEAN RIDGE

 **SITE**

DATE: July 13, 2016

WARNING: This document is the property of Clarke Environmental Mosquito Mgmt., Inc. Any unauthorized use of this property will be prosecuted as a theft of labor, services, or property. (Chapter 38, §16-1 and §16-3 of the IL. REV. STATUTES)





GOOGLE EARTH © Google 2014

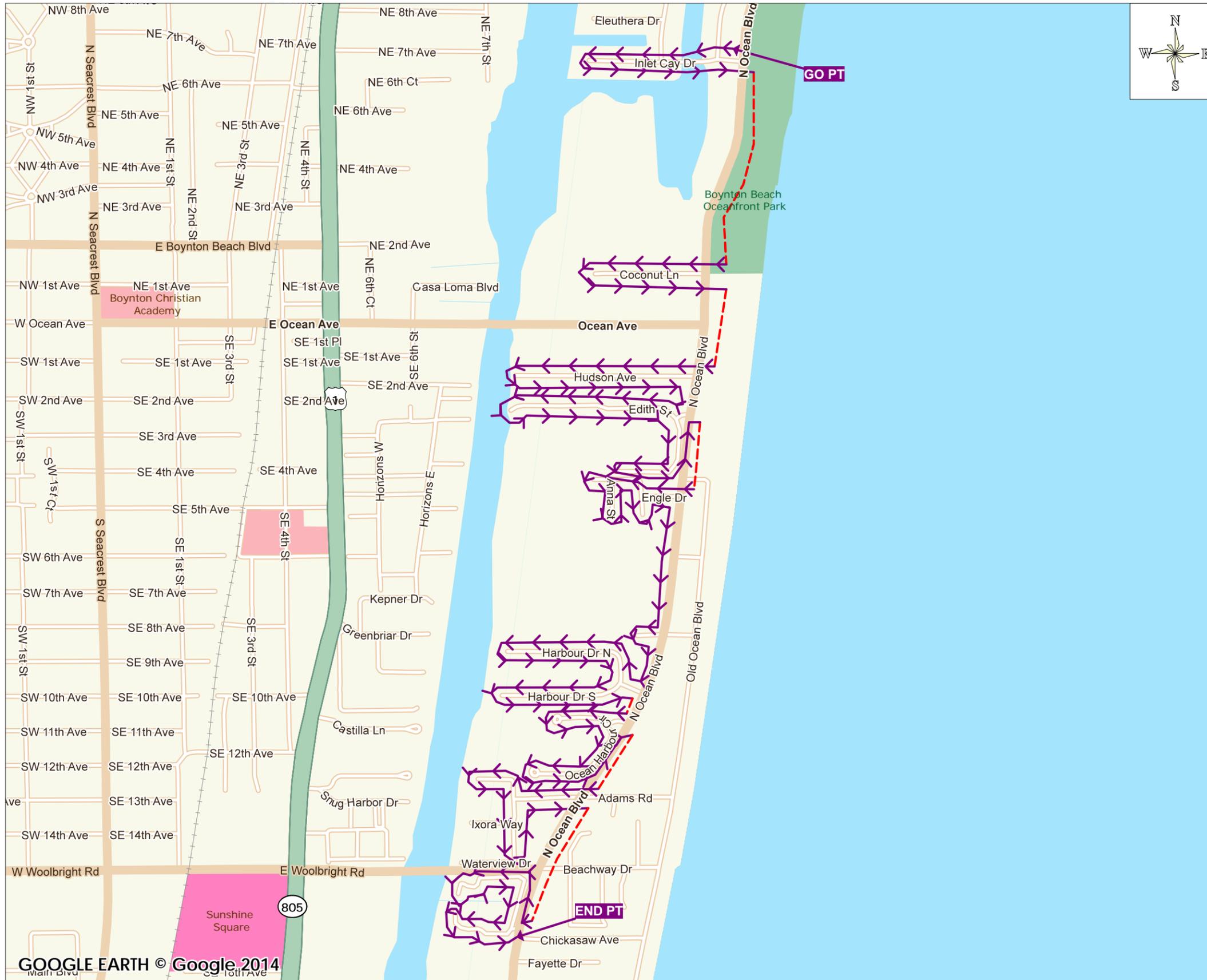
OCEAN RIDGE

 SITE

DATE: July 13, 2016

WARNING: This document is the property of Clarke Environmental Mosquito Mgmt., Inc. Any unauthorized use of this property will be prosecuted as a theft of labor, services, or property. (Chapter 38, §16-1 and §16-3 of the IL. REV. STATUTES)





OCEAN RIDGE

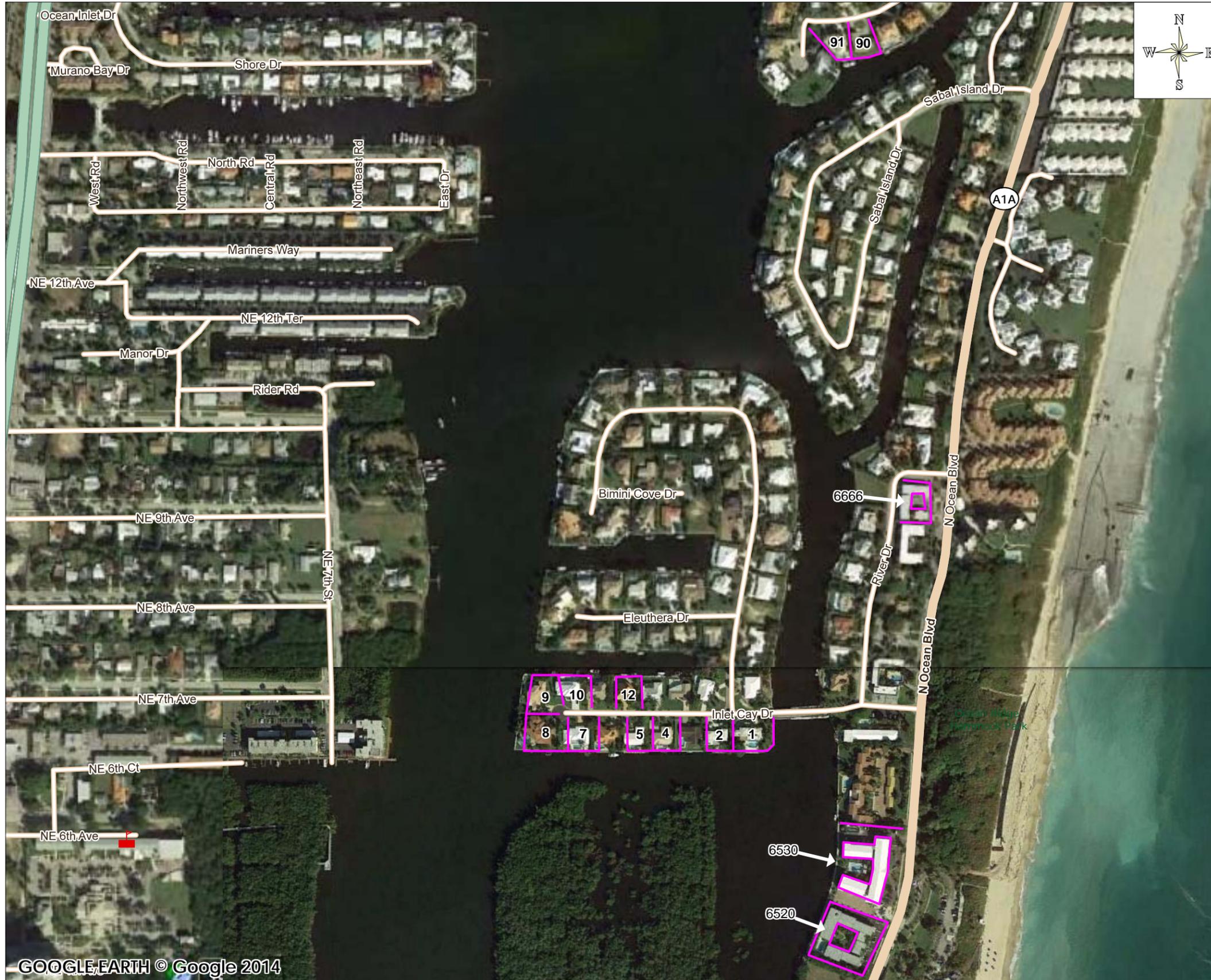
ULV SECTION

July 14, 2016

- FOLLOW DO NOT SPRAY!
- ULV ROUTE (5.2 Miles)

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ACCOUNT NAME:

OCEAN RIDGE

ACCOUNT NUMBER:

O08600

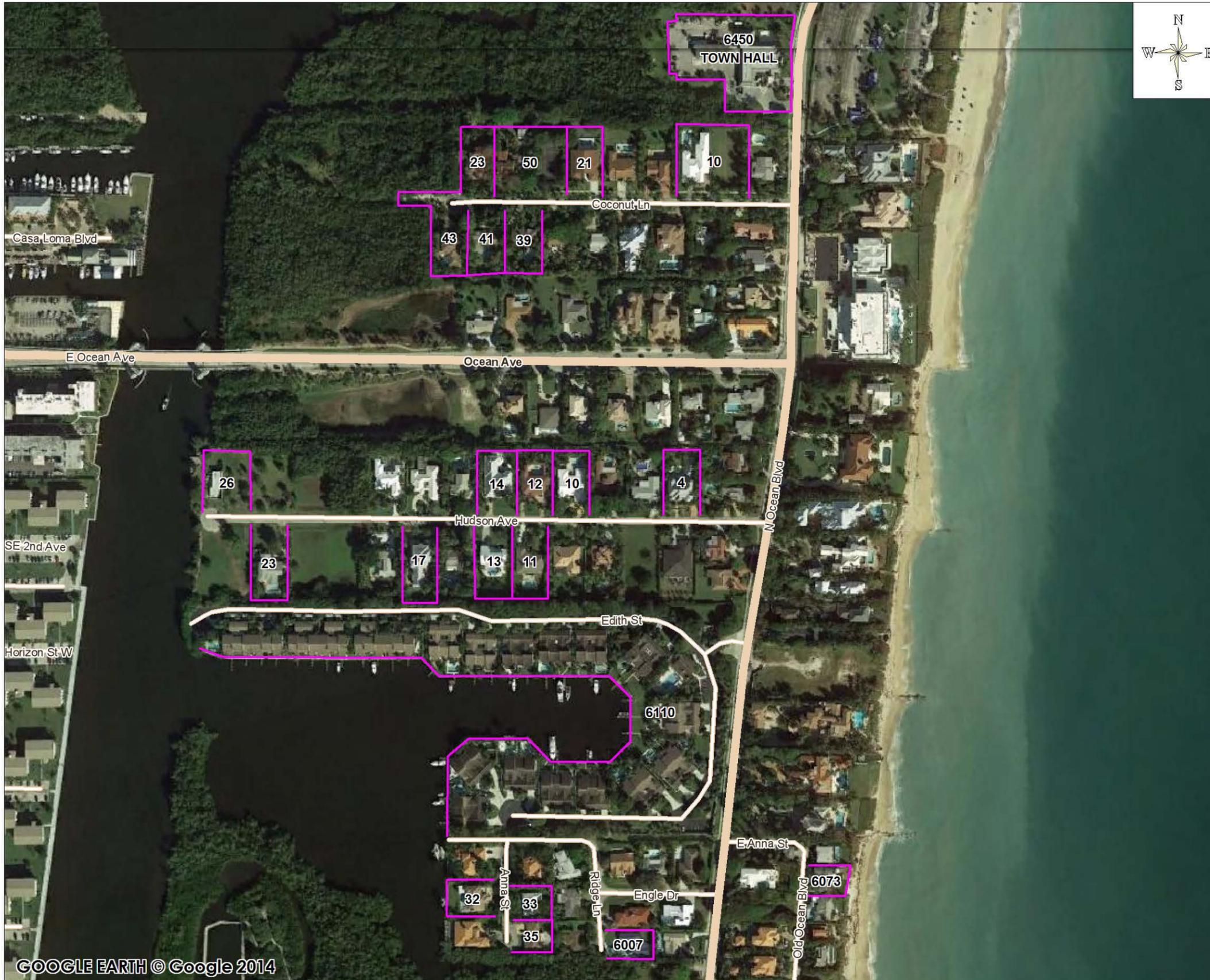
NORTHERN BARRIER

August 26, 2015

— NORTH BARRIER (1.4 Miles)

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ACCOUNT NAME:

OCEAN RIDGE

ACCOUNT NUMBER:

O08600

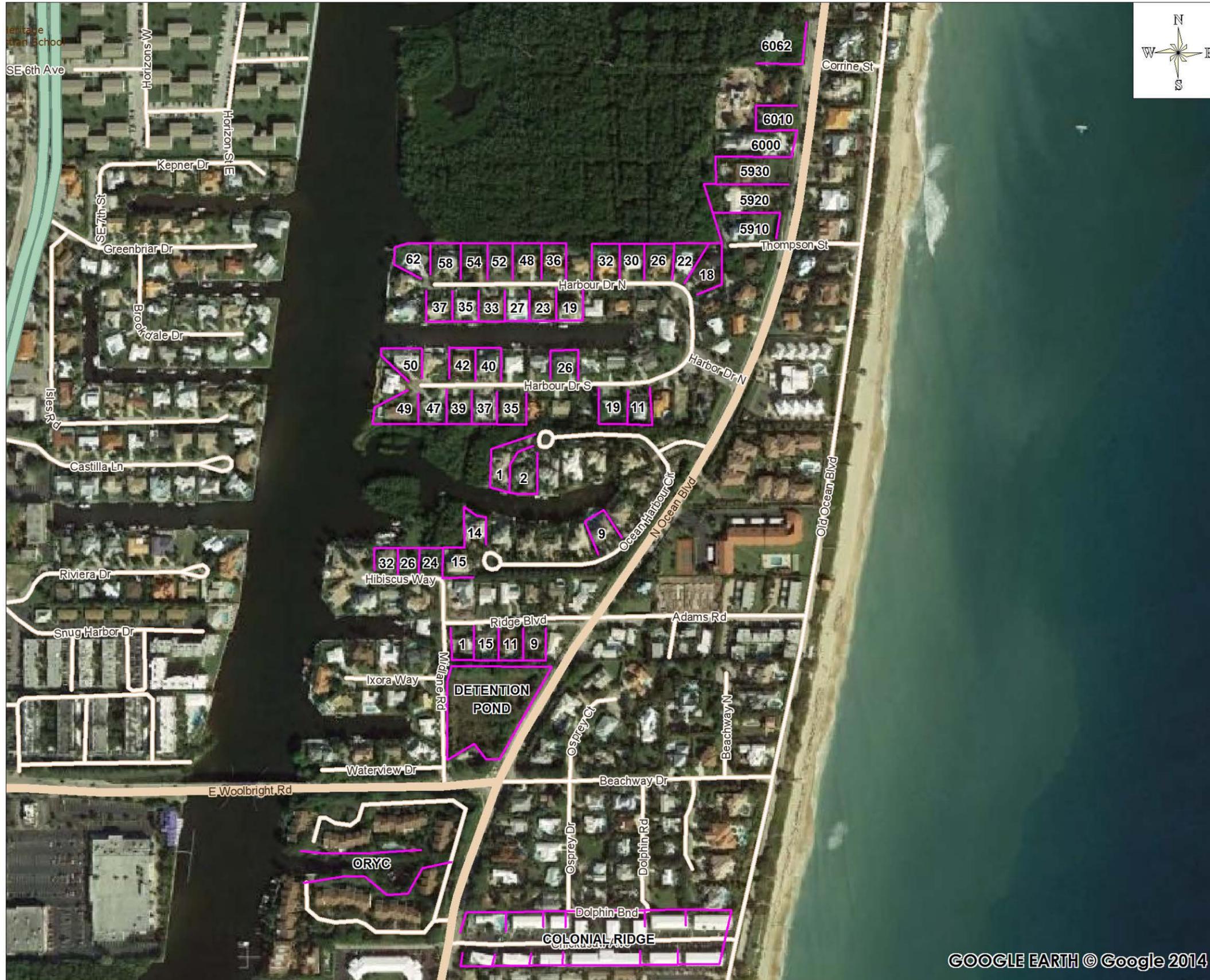
CENTRAL BARRIER

July 13, 2016

— CENTRAL BARRIER (2.44 Miles)

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ACCOUNT NAME:

OCEAN RIDGE

ACCOUNT NUMBER:

O08600

BARRIER SECTION

July 14, 2016

— SOUTH BARRIER (4.3 Miles)

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Advice for people living in or traveling to South Florida

The Florida Department of Health has identified two areas of Miami-Dade County where Zika is being spread by mosquitoes. In addition to the previously identified area in the Wynwood neighborhood, there is now mosquito-borne spread of Zika virus in a section of Miami Beach.

This guidance is for people who live in or traveled to the identified area of Miami Beach any time after July 14. This guidance also still applies for those who live in or traveled to the previously identified Wynwood area any time after June 15. These timeframes are based on the earliest time symptoms can start and the maximum 2-week incubation period for Zika virus.

Pregnant women and their partners

- Pregnant women should not travel to these areas.
- Pregnant women and their partners living in or traveling to these areas should follow steps to prevent mosquito bites.
- Women and men who live in or traveled to these areas and who have a pregnant sex partner should use condoms to prevent infection every time they have sex or not have sex during the pregnancy.
- Pregnant women and their partners who are concerned about being exposed to Zika may want to consider postponing nonessential travel to all parts of Miami-Dade County.
- All pregnant women in the United States should be assessed for possible Zika virus exposure and signs or symptoms of Zika during each prenatal care visit.
- Pregnant women who **live in** or **frequently travel** to these areas should be tested in the first and second trimester of pregnancy.
- Pregnant women with possible Zika exposure and signs or symptoms of Zika should be tested for Zika.
- Pregnant women who traveled to or had unprotected sex with a partner that traveled to or lives in these areas should talk to their healthcare provider and should be tested for Zika.

Couples thinking about getting pregnant

- Women with Zika should wait at least 8 weeks after symptoms began before trying to get pregnant, and men with Zika should wait at least 6 months after symptoms began.
- Women and men who live in or frequently travel to these areas should talk to their healthcare provider.
- Women and men who traveled to these areas should wait at least 8 weeks before trying to get pregnant.

Women and men of reproductive age

- Effective contraception to prevent pregnancy in women and their partners who want to delay or prevent pregnancy is a key prevention strategy for Zika.

Florida health officials can answer specific questions on their mosquito control program. Aerial treatment of areas with products that rapidly reduce both young and adult mosquitoes can help to limit the number of mosquitoes that carry the Zika virus. Repeated aerial applications of insecticide has reduced mosquito populations as a part of an integrated vector management program.

ZIKA IS IN YOUR AREA: WHAT TO DO

Learn how to protect yourself from Zika infection.

Page last reviewed: August 1, 2016

Page last updated: September 1, 2016

Content source: Centers for Disease Control and Prevention (<http://www.cdc.gov/>)

National Center for Emerging and Zoonotic Infectious Diseases (NCEZID) (<http://www.cdc.gov/ncezid>)

Division of Vector-Borne Diseases (DVBD) (<http://www.cdc.gov/ncezid/dvbd/index.html>)

Florida reports first possible US Zika cases transmitted by mosquitoes

Governor says four people diagnosed with the virus likely contracted it through mosquito bites but said none of the insects have tested positive so far

Joanna Walters in New York

Friday 29 July 2016 10.39 EDT

The governor of Florida said on Friday four people in the southern part of the state likely have contracted the Zika virus through local mosquito bites, in what would be the first such instances in the continental US.

The cases were not confirmed, as no insect trapped for testing has yet been proved to be carrying the disease. The state's surgeon general, however, said: "We recognize that the unknown can be scary, especially for pregnant women."

In the absence of federal funding to fight Zika, authorities in affected states have scrambled both to contain it and to be seen to be acting to do so.

"This morning we learned that four people in our state likely have the Zika virus as a result of a mosquito bite," Florida governor Rick Scott said on Friday. "This means Florida has become the first state in our nation to have local transmission.

"Florida is taking an aggressive approach. We have worked hard to stay ahead of the spread of Zika and prepare for the worst."

Of the four new cases, Scott said, two were in Miami-Dade County and two in Broward County. One was a woman and three were men. Health officials believe the infections occurred in a very small area, of about one square mile, just north of downtown Miami.

Despite stepping up the trapping and testing of mosquitos in the area, officials have yet to find an insect testing positive for the Zika virus. Officials are going door to door, offering to test the public. It was announced on Thursday that blood donations have been suspended in the affected area until all current samples can be tested.

A statement from the Florida department of health said: "While no mosquitoes trapped tested positive for the Zika virus, the department believes these [four] cases were likely transmitted through infected mosquitoes in this area."

Local, state and federal officials were investigating. Federal authorities have confirmed more than 1,600 Zika cases in the US. All patients prior to the four reported in Florida contracted the virus while traveling abroad or through sexual contact with an infected person.

Last week, it was reported that authorities in Florida suspected one infection in Miami-Dade had occurred via local mosquito bite. Scott's words on Friday suggested a worsening of the problem.

He sought to emphasise, however, that there have been no reported cases of local transmission of Zika in central parts of his state. As every summer, the Orlando area is teeming with visitors from all over the US and the globe, attending theme parks such as Disney World, Universal Studios and SeaWorld.

There is no treatment or preventive vaccine for Zika. In most cases the disease produces mild symptoms, such as headache, feverishness and redness in the eyes; 80% of those infected do not even realize it has happened. But for expectant mothers, Zika can lead to babies being born with serious brain defects and developmental abnormalities, especially microcephaly.

UK experts recently urged expectant mothers to avoid travel to the Olympic Games in Brazil, which has been hard struck by the disease, and parts of the US including Florida.

Florida surgeon general Celeste Philip said on Friday: "We learn more about Zika each day but we recognize that the unknown can be scary, especially for pregnant women. We're committed to sharing as much as we can as soon as we can."

Scott advised women in the affected area of Miami-Dade and Broward counties who are pregnant or trying to become pregnant to consult their doctor for advice and Zika prevention kits.

The Centers for Disease Control and Prevention (CDC) has reported more than 400 expectant mothers among US Zika cases. It has also warned of likely outbreaks in southern coastal states as the summer heats up, with Florida, Texas and Louisiana on the frontline.

Texas reported the first case of Zika being transmitted within the US in February, in a case believed to have involved sexual contact.

In Florida, Scott has released emergency funding to provide testing the public, the screening of donated blood in the affected counties, and mosquito testing and abatement measures.

Last month, a bitterly divided US Congress failed to pass \$1.1bn in federal funding to combat Zika. In protest at such inaction, Florida Republican senator Marco Rubio called the Zika threat a "full-blown health crisis", and California Democratic senator Barbara Boxer said the crisis was getting worse, adding: "We need to act now."

Zika has hit hard in US territories such as Puerto Rico, the US Virgin Islands and American Samoa, with local transmission by mosquitoes common. The CDC has reported that the virus is infecting up to 50 pregnant women a day in Puerto Rico.

More news

Topics

Zika virus Florida

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Florida May Have Its First Zika Virus Outbreak

by Maggie Fox

Play



Non-travel Zika in Florida? Officials are investigating0:28

Florida health officials said Tuesday they were investigating a possible case of Zika that wasn't carried back by a traveler.

If it's confirmed, it would be the first evidence that Zika has spread to mosquitoes in the continental U.S. All cases up to now have been in people who traveled to Zika-affected regions or their sexual partners.

Small, local outbreaks of [Zika virus](#) are fully expected in southern states such as Florida, Louisiana and Texas. These states are home to the *Aedes aegypti* mosquitoes that most commonly transmit the virus.



Aedes aegypti mosquitos are seen in a lab at the Fiocruz Institute on June 2, 2016 in Recife, Brazil. Microcephaly is a birth defect linked to the mosquito-borne Zika virus where infants are born with abnormally small heads. Mario Tama / Getty Images

"Today the Florida Department of Health announced that it is conducting an investigation into a possible non-travel related case of Zika virus in Miami-Dade County," the health department said in a statement.

"The department is actively conducting an epidemiological investigation, is collaborating with the Centers for Disease Control and will share additional details as they become available."

The CDC said it will help investigate.

"At this time, state and local officials in Florida are leading the investigation, and CDC is closely coordinating with Florida officials. To date, Florida public health officials have confirmed Zika infection through laboratory testing; upon request, CDC will conduct additional laboratory testing," the agency said in a statement.

Zika can be transmitted by mosquitoes and, less commonly, through sex. The CDC has predicted that a traveler would eventually be bitten by local mosquitoes and infect them with the virus. After about 10 days, an infected mosquito can then transmit the virus to another person.

But in the U.S., it's less common for people to live in the conditions that allow the virus to cause a full epidemic. So the CDC predicts any outbreaks would be limited.

"CDC has been working with state, local, and territorial health officials to prepare for the possibility of locally acquired Zika infection in the United States," the CDC said.

"To date, CDC has provided Florida more than \$2 million in Zika-specific funding and about \$27 million in emergency preparedness funding that can be used toward Zika response efforts. "

The Florida health department said it would give out Zika prevention kits and repellent in the area under investigation. "Zika kits are intended for pregnant women," it said.

"Mosquito control has already conducted reduction and prevention activities in the area of investigation. Residents and visitors are reminded that the best way to protect themselves is to prevent mosquito bites through practicing good drain and cover methods."

Zika virus is most dangerous to pregnant women, because it can cause severe birth defects in babies if they are infected in the womb. It can cause rare complications such as the paralyzing Guillain-Barre syndrome and very rarely can kill or help kill an already ill patient. An elderly man in Puerto Rico died last spring and Utah reported the death of an elderly patient with Zika last week.

In Utah, a family caregiver of the patient who died [was also infected with Zika](#) and officials there are investigating how it happened, since sexual transmission and mosquitoes can likely be ruled out.

The CDC's reported more than 1,300 cases of Zika in the continental U.S., all linked to travelers. Among them, 346 are or have been pregnant women. Nine babies have been born so far with Zika birth defects and another six were miscarried or aborted.

Play

Health experts caution people in areas where Aedes mosquitoes live to use mosquito repellent, to drain even the smallest reservoirs of standing water in and around homes and to use screens to keep insects out of the house. The mosquitoes that spread Zika bite during the day and prefer to live in and around houses and other structures.

"It was only a matter of time before the right circumstances aligned in Florida," said Dr. Amesha Adalja of the University of Pittsburgh Medical Center's Center for Health Security.



MAGGIE FOX   

TOPICS HEALTH NEWS, KIDS' HEALTH, LATIN AMERICA, LATINO, TRAVEL, U.S. NEWS

FIRST PUBLISHED JUL 19 2016, 8:00 PM ET

↓ **NEXT STORY** [Can I Ever Get Pregnant? And Other Questions About Zika Virus](#)

Florida health officials confirm local Zika transmission

By Debra Goldschmidt, CNN

Updated 6:16 PM ET, Fri July 29, 2016



Should you be worrying about Zika in U.S.?02:09

Story highlights

- Four people in Florida were infected with Zika by mosquitoes, health officials said
- They are the first known cases of the virus being transmitted by mosquitoes in the continental U.S.

(CNN)Four individuals in Miami-Dade and Broward counties have been infected with the Zika virus by local mosquitoes, Florida health officials said Friday.

These are the first known cases of the virus being transmitted by mosquitoes in the continental United States. "While no mosquitoes trapped tested positive for the Zika virus, the department believes these cases were likely transmitted through infected mosquitoes in this area," according to a statement from the Florida Department of Health.



"As we anticipated, Zika is here," Dr. Tom Frieden, director of the Centers for Disease Control and Prevention, said Friday, adding that "all the evidence we have seen indicates that this is mosquito-borne transmission that occurred several weeks ago."

Frieden explained that confirming local mosquito-borne transmission of the virus is not as easy as confirming the virus in an individual by running a test. He also said that finding a Zika-carrying mosquito is like finding a needle in a haystack, and doing so is not necessary to confirm local mosquito transmission.

Officials believe the local transmission is confined to a small area north of downtown Miami within a single ZIP code. However, local, state and federal health officials are continuing their investigation, which includes going door-to-door to ask residents for urine samples and other information in an effort to determine how many people may be infected. Additional cases are anticipated.

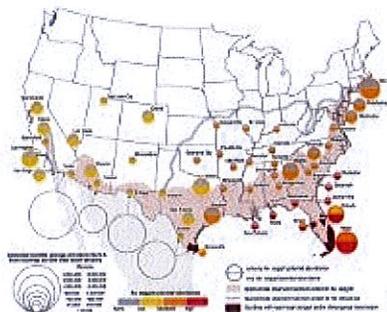
It is possible that someone could have Zika without knowing, since 80% of those infected have no symptoms. When symptoms occur, they can include fever, rash, joint pain and red eyes, and they can last from a few days to about a week.

There is no treatment or vaccine for Zika. None of these four unidentified patients, which include a woman and three men, has needed hospitalization.

To date, there have been 386 cases of Zika in the state of Florida, including 55 pregnant women. The counties with the highest number of cases are Miami-Dade with 99 and Broward with 55.

Blood donations tested

The main way people become infected with the virus is through the bite of an infected mosquito. The female *Aedes aegypti* and its sister, *Aedes albopictus*, are the primary vectors, but people can also become infected through other methods, including [sexual transmission](#). Babies can become infected in utero, and there are confirmed cases of [transmission from blood transfusion](#) and [laboratory exposure](#).



Everything you need to know about Zika 01:42

OneBlood, which handles blood collection in the affected area, began testing all donations for the Zika virus Friday, according to Susan Forbes, OneBlood's vice president of marketing and communications. Any donations

that tests positive will be discarded, and the donor will be notified.

OneBlood is the sole blood provider in South Florida and handles most blood collection statewide. It also works in southern Georgia, Alabama and South Carolina.

More than 60 countries and territories are reporting local transmission of the virus. U.S. health officials had warned that there would be local transmission of the virus from mosquitoes but don't expect it to be widespread, as has been seen in Puerto Rico and throughout the Americas. That's based on outbreaks of two similar mosquito-borne diseases, [dengue fever](#) and chikungunya.



The reason is largely because of living conditions, including mosquito-control efforts and regular use of air-conditioning.

Frieden said Florida has taken aggressive mosquito-control measures in the affected area, which should also limit further transmission. He said there is no cause for concern unless additional cases are identified after those measures had begun.

As of Thursday, the CDC reported 1,658 cases of the virus in the continental United States and Hawaii. None of those cases is a result of local mosquito transmission. Fifteen of those individuals were infected by sexual transmission, and there is one case of a laboratory-acquired infection. (The CDC's numbers do not always include the most current cases reported by states.)

Nearly every state is reporting cases of the virus. Only Idaho, South Dakota, Wyoming and Alaska have not reported it.

Risks for pregnant women

Pregnant women are at greatest risk because the virus can have devastating consequences for an unborn baby, including the birth defect microcephaly and other neurological deficits, as well as miscarriage and stillbirth among women who were infected while pregnant.

The exact risk that an infected woman will have an affected baby remains unknown, but [some studies have shown](#) that it is between 1% and 13%.

[Frieden called this unprecedented](#), saying, "never before in history has there been a situation when a bite from a mosquito can result in such a devastating scenario."

Local transmission "is the news we've been dreading," said Dr. Edward McCabe, chief medical officer and senior vice president of the March of Dimes. "It's only a matter of time before babies are born with microcephaly, a severe brain defect, due to local transmission of Zika in the continental U.S. Our nation must accelerate education and prevention efforts to save babies from this terrible virus."

Frieden restated that it's important for pregnant women in any area where the Zika-carrying *Aedes aegypti* mosquito is found to protect herself against bites with the use of repellent and by wearing long pants and long-sleeve shirts.

Join the conversation

See the latest news and share your comments with CNN Health on [Facebook](#) and [Twitter](#).

At least 13 infants have been born with Zika-related birth defects in the continental U.S. and Hawaii, and there have been six sudden or voluntary Zika-related pregnancy losses reported. There are more than 400 pregnant women with the virus in the United States.

[In February, the World Health Organization declared](#) a "public health emergency of international concern" because of an alarming increase in cases of microcephaly linked to the virus.

- Paid Content

◦



Agenda: September 12, 2016

Memo: Item # 13

Town of Ocean Ridge, Florida

Agenda Memorandum

Office of the Town Manager

Subject: Iguana Trapping Pilot Project Proposal

Mayor and Town Commissioners:

Earlier this year we received inquiries from residents concerned about proliferation of invasive exotic Iguanas in Sabal Island area of town. Iguanas eat local flowering habitat, leave their waste on seawalls and pool decks, can inflict a painful bite and apply a substantial slap of their tails. A problem with individual trapping is that Iguanas take over another's habitat when one animal is removed and it is believe more efficient to treat an area than individual properties. We believe the iguana population may have been taking advantage of the Inlet Park area with its open greenspaces and proximity to water. From there colonization seems to have moved south to Sabal Island with its natural ridge topography. More recently siting have occurred in other parts of town including the Woolbright Detention area. Residents have requested the Town consider an eradication program for catching and riding our area of these problematic pests.

We searched and found a local trapping mitigation company and surveyed the situation around Sabal and the north end at the time with them. The company principal wrote:

I believe the best bang for the dollar is to target specific areas with many traps, pairing traps on individual lots, and noting the productivity. The more traps the better but without a concentrated location, like one section of the sea wall, we need to spread the traps.

As example in the attached "ala carte" proposal provided at the time, prices for this specialized service are a metric of the number of traps set, the frequency they are serviced and the number of areas treated. There is not a quote of total cost other than the determining the level of investment the Town may wish to commit. The trapper confirmed the bid and indicated baited traps need to be cleared daily, or 2 days at most.

Staff recommends setting a level of cost for a pilot project. We can focus on Sabal and Woolbright areas and report on results for additional trapping consideration if needed.

Wildlife Removal Services, Inc.

PROPOSAL

Wildlife Removal Services
 231 NE 8th St.
 Boca Raton, FL 33432

DATE: 3/18/2016

Bill To: Town of Ocean Ridge

Address: 6450 N. Ocean Blvd.
 City : Ocean Ridge
 Phone: 561-732-2635

For:

Set 6 to 8 traps, two per lot, and remove iguanas as they are trapped. The personnel from the town should contact us when we have trapped iguanas for pick up. As iguanas are picked up, traps are replaced with fresh bait for the next iguanas. Once an area is cleared of iguanas, we should move traps to other areas with iguanas.

Qty.	Description	Unit Price	TOTAL
	Trapping of iguanas is based on 4 traps and priced per trip to property, including set up of traps.	4 traps @ \$189/trip	
		6 traps @ \$229/trip	
		8 traps @ \$269/trip	
		Total	\$.00

Remit payment to: Wildlife Removal Services

If mailing, send to:
Wildlife Removal Services, Inc.
 231 NE 8th St.
 Boca Raton, FL 33432



Approved by: _____

Thank you for selecting Wildlife Removal Services

Operating 24 hours a day, 7 days a week Phone: (561)-212-9255 Fully licensed & insured

[Home](#)[Iguanas and Lizards](#)[Exotic Snakes](#)[Exotic Birds](#)[Other Exotic Animals](#)[Laws](#)[The Book](#)[Services](#)[Students & Teachers](#)[FAQ](#)[Blog](#)

Iguana Invasion

Exotic Pets Gone Wild in Florida

and what to do about them



IGUANAS AND LIZARDS

IGUANAS ARE LIZARDS

Iguanas are large lizards that look like miniature dinosaurs. They can be green, orange, black, brown, blue, and other colors. There are 350 species of iguanas living around the world today. Only 3 of these species are living and breeding here in Florida:

- Common Green Iguana
- Mexican Spinytail Iguana
- Black Spinytail Iguana

The 3 species found in the wild in Florida were imported as pets from South America and Central America, where they live mostly along the coastlines or on islands close to the mainland. Iguanas are also sold by breeders in the U.S.

Lizards are reptiles. Like snakes, iguanas have scales, lay eggs, and are cold-blooded. So iguanas shed their skin, lay their eggs in large nests, and bask in the sun to boost their body temperature. Iguanas require year-round warm weather to survive in the wild. If the temperature drops below 40 degrees, iguanas become sluggish. Their metabolism slows and their skin turns dark from the stress. Too many cold days in a row and they will die.

Iguanas dig holes in which they lay one to six dozen eggs. Animals that eat the eggs include crows and snakes. Iguana babies are only seven inches long. The babies are eaten by a variety of predators. Herons, owls and other birds prey on them. So do raccoons, opossums, and rats. Dogs and cats will chase little iguanas and sometimes kill them. Once the babies are full grown, however, they may be four to seven feet in length. There are no native predators in Florida to bother adult iguanas--except for us.

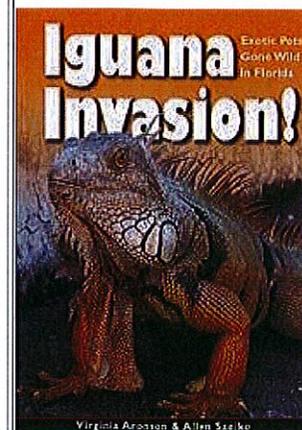
COMMON GREEN IGUANAS

New book:

Iguana Invasion! Exotic Pets Gone Wild in Florida

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Despite its name, the Green Iguana may be brown, gray, black or dark green. The males turn orange when they are mating. Babies and juveniles are bright green, and adults have black bands on their sides and tails.

Green Iguanas have a dorsal crest and a large rounded scale on each jaw. The crest is larger on the males. They have a baggy dewlap hanging from the neck which they wag when mating or defending their territory. Their tails are long.

The Common Green Iguana lives in trees, usually near water. You can spot them on the branches that hang above a pond, lake, canal or river. They will sun themselves on grassy slopes, tree trunks and limbs. They are excellent climbers and swimmers. They build burrows which can weaken waterside structures like embankments, cement seawalls and docks.

Green Iguanas are herbivores and live on vegetation. They like to eat brightly colored flowers like hibiscus, orchids, and bougainvillea. Their poop is generous and they leave it on our pool decks, docks, sidewalks, and rooftops. Because they eat our plantings and poop in our yards, South Florida



neighborhoods are waging war with the Green Iguana.

If you leave iguanas alone, they will not approach you or threaten you or your pets. However, if you corner them, they may bite, scratch, or whip you with their tail in self-defense. Both males and females are territorial and will defend the trees they live in and the area around them--including your entire backyard. If you dispose of an iguana in your backyard, another will come to take its place. If you prefer not to share your yard with iguanas, it is best to iguana-proof your home rather than trying to kill off the animals one at a time.

Until the abnormally cold month of January 2010, the population of Green Iguanas was exploding across South Florida. Wildlife experts estimated that hundreds of thousands of these reptiles were living south of Lake Okeechobee. This was due to a combination of newly released pets with a life expectancy of up to 20 years, multiple breeding periods with nests of up to 50 eggs, and years of extra mild winters south of Orlando. The recent record-breaking stretch of cold weather, however, has reduced the Green Iguana population significantly.

During abnormally cold weather, iguanas are known to modify their behavior. They will burrow underground or hide in caverns and hollows in the heat reservoirs found there. They may enter a state of partial hibernation zoologists call "brumation," sleeping for the duration of the cold weather to conserve energy and body fluids. During this state, iguanas will appear rigid, their skin color darkened in a natural attempt to increase heat absorption. If disturbed, the reptile will not rouse. Their skin will feel cold to the touch and they will be unresponsive to pain. It can be difficult to determine if they are dead or alive!

Periods of hibernation are not normal for neo-tropical and tropical animals. If hypothermia sets in, iguanas usually die. Of those that survive, recovery may be slow and some will fall ill due to reduced immunity and organ failure. The iguanas that do make it will return to breeding soon enough, repopulating those areas suddenly devoid of exotic invaders. In time, the Green Iguana population in South Florida will be booming again.

U.S. Fish and
Wildlife
Service
Nuisance
Species
Hotline:
nas.er.usgs.gov

MEXICAN SPINYTAIL IGUANA

These iguanas were brought to Florida as pets from their native habitat in the western and southern areas of Mexico. Pet

owners let them loose in the Miami suburbs and they have reproduced steadily.

The male Mexican Spinytail is mostly black with white and yellowish blotches. Breeding causes an orange coloration. Females have a green tint. Babies are bright green with black markings. Adults have a black head and the tail is spiked with spines, which are actually scales. Mexican Spinytails can grow up to four feet in length.



The Mexican Spinytail looks a lot like the Black Spinytail Iguana. Wildlife specialists can tell them apart by the markings on their tails. Most of the Mexican Spinytails loose in Florida live in the Miami area and in the Everglades National Park, while the Black Spinytails are populating some islands off the southwest coast of the state.

Wary and alert, the Mexican Spinytail is not a common sight in the wild. They are secretive, shy, and hide in burrows they dig under sidewalks, cement seawalls, or rock piles. As babies they have many predators, but as adults they do not. They are unfriendly and will bite. This may explain why they do not make good pets.

BLACK SPINYTAIL IGUANA

Despite the name, the Black Spinytail Iguana is not always

A recipe for garlic spray: check out our blog

Send letters to the Florida Fish and Wildlife Conservation Commission: Commissioners@myfwc.com

black. They can be brown, tan, yellow-gray or blue-gray in color. When breeding, the males are orange. Babies are bright green and juveniles have a green tint until adulthood. Adults have spiky tails. They usually grow no longer than three feet.

Native to southern Mexico and Central America, the Black Spinytail Iguana was brought to this country as a pet. In southwest Florida, some unwanted pets were released into the wild. Since the female can lay a dozen or more eggs in each breeding period, over time this species of iguana evolved into an invasive pest of concern.



An unfriendly animal, the Black Spinytail will scratch or bite if trapped. They live in burrows under the concrete foundations of homes and seawalls, which can be problematic. They also burrow into sand dunes, contributing to the erosion of beaches. Carnivores, they will eat other lizards, sea turtle eggs and hatchlings, bird eggs and nestlings. They also take over the burrows of other animals including Gopher Tortoises. The Black Spinytail will hunt through your garbage cans for food, then hiss at you if you attempt to stop them.

On islands off the west coast of Florida, the Black Spinytail population has exploded over the past 10 years. A few pets were released on Gasparilla Island in the 1970s, for

example, and now there are thousands of Black Spinytails living there. Residents complain that the iguanas ruin the landscaping, spark power outages, dig up seawalls, nest in attics and appear inside homes. Environmentalists are concerned because the iguanas are competing with the native animals for food and territory, and weakening the sand dunes required for hurricane protection. And there is iguana guano everywhere, which is not good for the tourist industry.

These iguanas have been sighted on neighboring islands and the mainland. The local government has teamed up with state university biologists and wildlife trappers to address the problem. So far, the issue has not been resolved.

WHAT TO DO

You don't have to be scared of iguanas if they move into your neighborhood. They won't attack you if you don't bother them. If you are having problems with hostile or burrowing iguanas, you might contact a wildlife trapper in your area. Remember, once you remove an iguana from your yard, another will probably take its place.

If you live in central or northern Florida in an area where feral iguanas are still uncommon, you can report exotic iguana sightings to the U.S. Fish and Wildlife Service on their Nuisance Species Hotline. This federal organization is keeping track of the breeding habits and territories of exotic species in Florida and around the U.S.

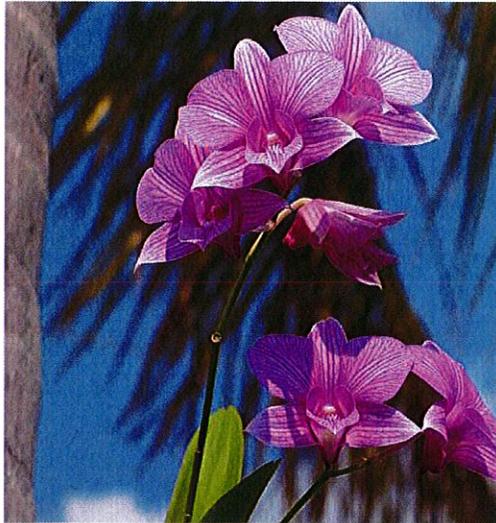
However, if you live in the South Florida area where the Common Green Iguana is as plentiful as the snowbird, local wildlife trappers will not be able to resolve what has become an insurmountable problem. You may choose to hire a trapper to remove the iguanas from your property, but the solution will only be temporary.

Wherever you live, you can iguana-proof your home. Here are the simple steps you can take in order to keep iguanas out of your yard and away from your house:

- remove colorful flowering plants from your yard (e.g., hibiscus, impatiens, and orchids)
- remove fruit trees from your yard (except citrus,

which they won't eat)

- do not plant a vegetable garden in your yard
- cut back tree canopy
- keep trees thinned out
- keep your entire yard free of brush and debris, landscape timber and rock piles
- trim tree branches away from your roof and the sides of your house
- trim tree branches so they don't hang over your dock and pool
- attach sheet metal guards to tree trunks (to keep iguanas from climbing)
- tie plastic bottles on your boat line (so the iguanas can't use it to climb onto your boat)
- install a childproof fence around your



- swimming pool
- install electric fencing around seawalls and docks
- spray garlic oil (they don't like the scent)
- spray neem oil (they don't like this bitter Indian tree seed oil)
- let your dog roam the yard to scare off wildlife
- spray them with a garden hose until they leave (and maybe decide to live elsewhere)

Sometimes a tall fence or screening around a property will discourage iguanas. But if you live on a body of fresh water in South Florida, you should expect to see these exotic animals--if you have not already made their acquaintance.

Going to war with these animals is pointless, dangerous, and inhumane. It is unwise to attempt to shoot, burn, poison, freeze, or drown an iguana, all inhumane acts. You might hurt others unintentionally, or annoy an iguana into attacking you or your family. Even exotic animals are protected by anticruelty laws in the state of Florida. In some Florida neighborhoods, the iguana issue has caused disagreements between neighbors and police have been summoned. Shooting firearms and pellet guns is illegal within city limits. Authorities frown on inhumane treatment of animals, including exotics that some see as pests and others as vulnerable visitors in need of our protection. It is not the animals' fault that they are imported as pets and then dumped in suburban yards when they behave naturally, like the wild animals they are meant to be.

If you want to protest the ongoing sales of iguanas and other problematic species in the state of Florida, register your opinion with the Florida Fish and Wildlife Conservation Commission.

OTHER LIZARDS ON THE LOOSE

In the state of Florida, there are more than 30 exotic lizard species living and breeding in the wild. Most of these are geckos and anoles, the small lizards you can see running across sidewalks and up the walls of buildings. Most of these species are expanding their populations, and most can be found in the urban areas of South Florida. Some were brought here by the pet trade, others arrived hidden in cargo on boats from other countries.

Most of the exotic lizard species on the loose in Florida are small, usually measured in inches. Unlike the iguanas, they are not regarded as invasive and problematic by the general public. However, biologists warn that the presence of so many non-native lizard species is significantly reducing the populations of our native lizards. For example, the exotic Brown Anole is now more abundant than the native Green Anole.

Since they are so widespread, it would be impossible to remove all the exotic lizards living in our state. Fortunately, most of these species are harmless. However, several species of non-native lizards found in Florida are of concern for safety reasons:

- Tokay Gecko
- Knight Anole
- Nile Monitor

THE BITING GECKO

Unlike the little brown geckos you see crawling up your walls and across your ceiling, Tokay Geckos are brightly colored and fierce. Originally imported from Southeast Asia by the pet trade, these feisty lizards have adapted to living in the

wild in Florida, Texas and Hawaii, where they make their homes in trees and dine on local lizards, frogs, and insects.

The Tokay Gecko is unmistakable. Adults are 12 inches long with blue-gray coloring, spotted with bright red-orange dots. A nocturnal animal, the males make a loud call at night that sounds like *to-kay*.

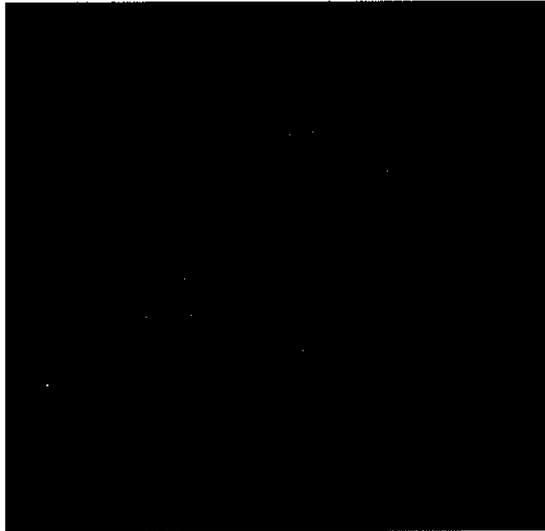


Photo courtesy of Adam G. Stern

This lizard will bite and not let go. If one grabs onto your hand, you may have to dunk it underwater to make the lizard stop biting you. This may be why pet owners have dumped these lizards into parks and suburban neighborhoods around the state. These geckos are known to be breeding in a number of counties, especially along the southwest coast.

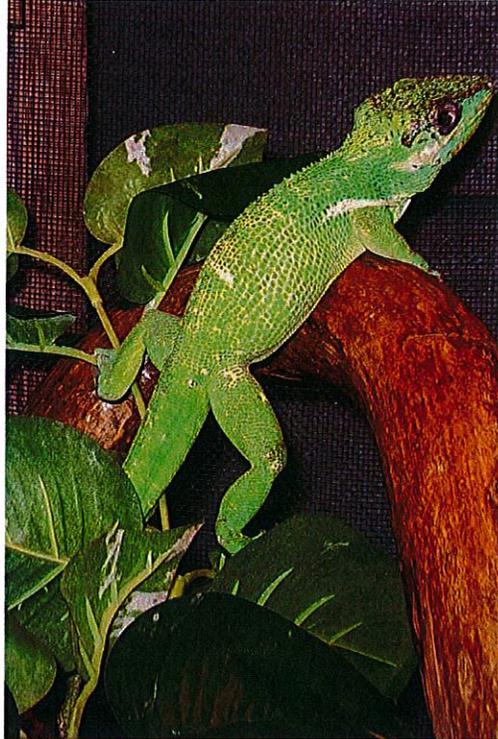
If you see one of these lizards in the wild, do not try to capture it. The bite can be painful. Unless you live in an area where these lizards are plentiful, you might report your sighting to the U.S. Fish and Wildlife Service on their Nuisance Hotline. The government is tracking the spread of exotic species throughout the country.

THE BITING ANOLE

The Cuban Knight Anole is often confused with the juvenile Common Green Iguana because they are the same shade of green. However, on close inspection, these lizards are

quite dissimilar. The Knight Anole has a triangular head, and the tail is extra long. There are yellow slash markings on the body and the dewlap is pale pink. Adults do not grow any larger than 18 inches.

In Miami, the Knight Anole is called *iguanito*, or little iguana. Most of the Knight Anoles living and breeding in the wild are in the Miami area, but they have been reported around the state and as far south as Key West. They were imported by the pet trade, but these lizards do not make good pets.



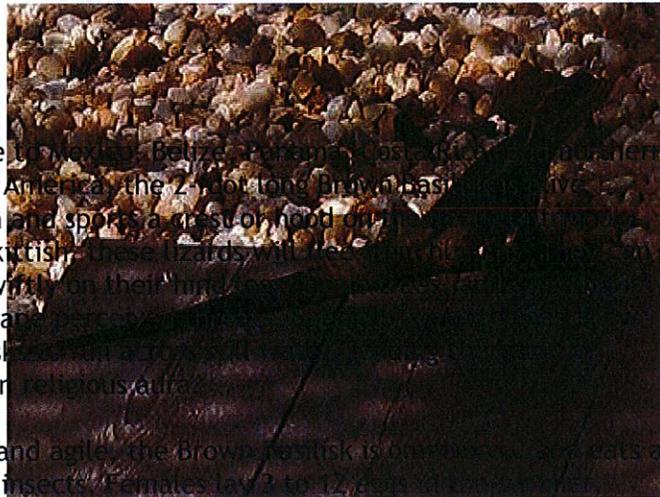
Knight Anoles are carnivores. They eat mostly large insects and fruit, but will prey on frogs, small anoles and geckos, small birds, bird eggs and hatchlings. When cornered, these lizards stand their ground, inflicting a heartfelt bite in order to protect themselves. They have sharp teeth.

It is not easy to spot a Knight Anole because they live high up in the tops of trees, hidden in leafy canopy. You may see them sunning on tree trunks, clinging to the bark while facing the ground, or sneaking across phone lines from tree

top to tree top. If you see one, do not approach or attempt to capture this lizard. Outside of the Miami area, you can report your sighting to the U.S. Fish and Wildlife Service on their Nuisance Species Hotline.

Many Knight Anoles died during an atypical stretch of cold weather in January 2010. They dropped out of trees in a frozen state similar to that experienced by Green Iguanas. Florida residents unfamiliar with these shy reptiles mistakenly identified the blackened lizards as iguanas. The overall impact of the abnormal weather on the Knight Anole population in South Florida is unknown.

THE JESUS LIZARD



Native to Mexico, the Brown Basilisk is found in Central and northern South America. The 2-foot-long Brown Basilisk is a dark brown and sports a crest of hood on its back. These lizards will usually run swiftly on their hind legs to escape predators. In some areas, basilisks are considered to have a certain religious aura.

Alert and agile, the Brown Basilisk is omnivorous and eats a lot of insects. Females lay 2 to 12 eggs usually in a hole in a canal bank. Arboreal in nature, the basilisk lives in low trees and spends time on the ground. Camouflage coloring and native shyness make these lizards difficult to spot.

Known to be breeding in Florida since the 1970s, Brown Basilisks live in Miami Dade county. Breeding populations exist in Palm Beach County as well as on the west coast of Florida.

GIANT AFRICAN LIZARDS

There are more than 30 species of Monitor lizards living around the

world, including the 10-foot-long Komodo Dragon of Indonesia. The largest lizard living on the African continent, Nile Monitors may grow to 7 feet in length. The Nile Monitor is the largest lizard living and breeding in the U.S., and it is only found in the wild here in Florida.

The carnivorous Nile Monitor eats crabs and other seafood, frogs and lizards, turtles, snakes, birds, eggs, and small mammals. They will eat from garbage cans, and are known to eat house cats. They are gray or brown with dark bands and gold bands. They have a long tongue that is forked like a snake's. Nile Monitors warn off predators by hissing and flicking their split tongue.

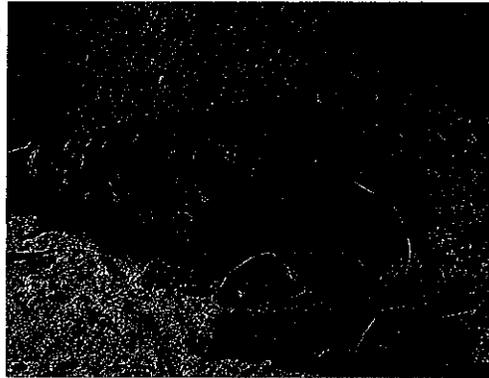


Photo courtesy of Adam G. Stern

Nile Monitors have been living in the wild in Florida since the early 1990s. These giant lizards are escaped pets and their offspring. They like to live near water, in Florida marshes and swamps or on the banks of rivers, lakes and canals. They dig burrows or steal them from other animals. The female lays up to 60 eggs in these burrows.

Not surprisingly, the Nile Monitor is regarded as an invasive species by the state of Florida. They are a threat to the native species we are trying to protect like the Burrowing Owl, Gopher Tortoise, and sea turtles. Nile Monitors dig up the eggs of our native alligators and crocodiles. And they freak out the humans who are coming across them in increasing numbers.

In southwest Florida, a breeding population of these large

lizards has become a serious problem for the residents of Cape Coral. Hundreds of Nile Monitors travel around the city through the many man-made canals. Strong swimmers, fast runners, and good climbers, the Nile Monitors are all over the yards and roofs, gardens and parks of the city. The lizards have been reported on neighboring islands, and in other areas of the mainland. Scientists from the University of Florida are attempting to come up with a solution for the invasion before the species spreads itself around the state.

Monitor lizards are not good pets. They are nervous, bite easily, and require plenty of room to move around. This may be why so many of these huge lizards have been “liberated” into the Florida landscape. If you spot one, call a wildlife trapper in your area.

Make sure your family and pets stay away from Nile Monitors on the loose. Never approach these aggressive lizards on your own.

NEW FADS MEAN NEW INVASIVES

The South American Tegu is a four foot long lizard with sharp teeth and claws and a forked tongue. Various species of these large lizards are popular with the pet industry right now. The babies are six to eight inches long and colorful. Buyers are unaware of what life with an adult tegu will be like. Unruly and sometimes aggressive, these reptiles are not always the best pets. Their care is expensive, they grow rapidly and may bite.



A tropical animal, the tegu will not survive in the wild if the weather is cold. Tegus have been spotted on the loose in South Florida. Tegus have been reported living in the Everglades. It is not yet known whether they are breeding here. It is likely they will be able to adapt to our winterless environment, reproducing and spreading around the southern part of the state before scientists and the government can halt an invasion. In fact, the smart money is on the tegus. If you see a big red or black and white striped lizard, call in a local wildlife trapper. It is best not to approach these lizards because they are fast runners, good climbers, excellent swimmers--and they can inflict a powerful bite.

It is abusive to purchase a large lizard and keep it in a small cage. It is unfair to the animal to lock it in a bathroom when it becomes too big for your home. It is against the law to release an unwanted exotic pet in your local park or in an undeveloped area of town.

If you want to own an exotic reptile as a pet **do the research first**. Find out how big the animal gets, what kind of habits it will have as an adult, how many years it may live, and if it is dangerous or aggressive. Think of the animal's needs. Does the exotic lizard you think looks so cool really want to live in a cage in your bedroom for the rest of its life? Are you willing to take on the years of expense and responsibility that ownership of exotic reptiles entails?

Since the 1970s, Florida has maintained licensing laws for the ownership of large, potentially dangerous, exotic animals. More recently, The Florida Fish and Wildlife Conservation Commission enacted new regulations for the ownership of certain exotic reptiles. Owners of Nile Monitors (as well as pythons and anacondas) must file for special permits. Microchips implanted in the registered animals help identify owners if the pets are ever found loose.

If you've made a mistake and are no longer able to care for your exotic lizard, **do not let it loose**. Check out the details about Exotic Pet Amnesty Days hosted by the Florida Fish and Wildlife Conservation Commission: www.myfwc.com. Or bring the animal back to the pet store where you purchased it. Find a home for your pet. Do not turn your pet fad into yet another exotic pet invasion.

Next time your children ask for a new and exciting pet, you can buy them a book instead. *Iguana Invasion! Exotic Pets Gone Wild in Florida* explains in simple words and photos what your children need to learn about the consequences of exotic pet ownership in our state. The book also serves as an excellent reference for identifying the most common non-native species.

You can protest the ongoing sales of exotic lizards and other problematic species in the state of Florida by sharing your opinion with the Florida Fish and Wildlife Conservation Commission.

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Dealing with Iguanas in the South Florida Landscape¹

67

W. H. Kern, Jr.²

Introduction

Due to Florida's prominence in the exotic pet trade, iguanas imported as pets have escaped or been released, and are now established in South Florida. This has created unique problems for Florida's homeowners and businesses. South and Central Florida's subtropical climate allows these large herbivorous (plant-eating) lizards to survive, reproduce, and become part of the Florida environment. Three large members of the iguana family (Iguanidae) have become established in south Florida. These are the common green iguana (*Iguana iguana*), the Mexican spiny-tailed iguanas (*Ctenosaura pectinata*) and black spiny-tailed iguana (*C. similis*). Large male spiny-tailed iguanas are often misidentified as alligators by startled homeowners because of reduced dorsal spines and dark color. There are many other large lizards established in Florida that some people misidentify as iguanas. The brown basilisk (*Basiliscus vittatus*) is a large (up to 18 inches) lizard that is often mistaken for an iguana and occurs in the same areas as introduced iguanas. Knight anoles (*Anolis equestris*) commonly reach between 12–18 inches. Jamaican giant anole (*Anolis garmani*) males can reach 12 inches. People in South Florida often call these large green anoles "iguana" or "iguanitos." Occasionally other escaped pets have established breeding populations and are seen by surprised neighbors. These include large lizards like the Nile monitor lizards (*Varanus niloticus*), the Giant Whiptail (*Cnemidophorus motaguae*), and the Tegu (*Tupinambis* sp.).

Identification

See Figures 1 through 9.



Figure 1. Adult green iguanas (*Iguana iguana*) with male on the left.

Credit: Thomas Wright, University of Florida

[Click thumbnail to enlarge.]



Figure 2. Adult green iguana (*Iguana iguana*) on a seawall.

Credit: Thomas Wright, University of Florida

[Click thumbnail to enlarge.]



Figure 3. Juvenile green iguana. This hatchling is an attractive size for a pet or to sell to a pet store.

Credit: W. H. Kern, Jr., University of Florida, Ft. Lauderdale

[Click thumbnail to enlarge.]



Figure 4. Adult male black spiny-tailed iguana (*Ctenosaura similis*).

Credit: W. H. Kern, Jr., University of Florida, Ft. Lauderdale

[Click thumbnail to enlarge.]



Figure 5. Female black spiny-tailed iguana (*Ctenosaura similis*).

Credit: W. H. Kern, Jr., University of Florida, Ft. Lauderdale

[Click thumbnail to enlarge.]



Figure 6. Adult female (top) and male (bottom) Mexican spiny-tailed iguana (*Ctenosaura pectinata*).

Credit: Vinda B. Maharajh, University of Florida, Ft. Lauderdale REC

[Click thumbnail to enlarge.]

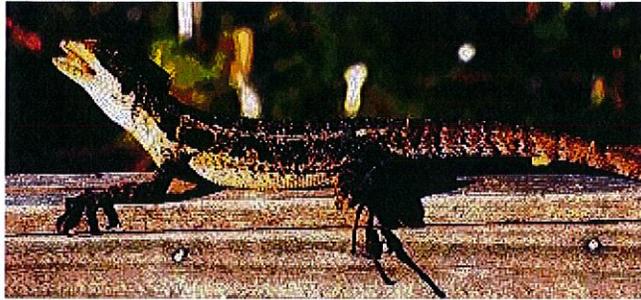


Figure 7. Female brown basilisk (*Basiliscus vittatus*). Males are larger, brighter, with a much larger crest on the back of the head.

Credit: W. H. Kern, Jr., University of Florida, Ft. Lauderdale

[Click thumbnail to enlarge.]



Figure 8. Juvenile brown basilisk (*Basiliscus vittatus*).

Credit: W. H. Kern, Jr., University of Florida, Ft. Lauderdale

[Click thumbnail to enlarge.]



Figure 9. Adult knight anole (*Anolis equestris*).

Credit: W. H. Kern, Jr., University of Florida, Ft. Lauderdale

[Click thumbnail to enlarge.]

Adult iguanas are herbivores feeding on foliage, flowers, and fruit. They will occasionally eat animal material such as insects, lizards, and other small animals, nestling birds and eggs. Juveniles eat more animal material, especially insects, and hatchling green iguanas eat the droppings of adult iguanas to acquire the gut bacteria that help them digest plant material. Males are territorial against other males, but are not territorial against females and juveniles. These large lizards like to bask in open areas, sidewalks, docks, seawalls, landscape timbers or open mowed areas. If frightened, they dive into water (green iguanas and basilisks) or retreat into their burrows (spiny tailed iguanas). This habit of diving into the water to escape makes green iguanas very difficult to capture. Basilisks and anoles generally eat insects and small vertebrate prey, but Knight anoles occasionally eat small fruits and flowers as well.

Damage

Damage caused by iguanas includes eating valuable landscape plants, shrubs, and trees, eating orchids and many other flowers, eating dooryard fruit like berries, figs, mangos, tomatoes, bananas, lychees, etc. Iguanas do not eat citrus. Burrows that they dig undermine sidewalks, seawalls, and foundations. Burrows of iguanas next to seawalls allow erosion and eventual collapse of those seawalls. Droppings of iguanas litter areas where they bask. This is unsightly, causes odor complaints, and is a possible source of salmonella bacteria, a common cause of food poisoning. Adult iguanas are large powerful animals that can bite, cause severe scratch wounds with their extremely sharp claws, and deliver a painful slap with their powerful tail. Iguanas normally avoid people but will defend themselves against pets and people that try to catch them or corner them.

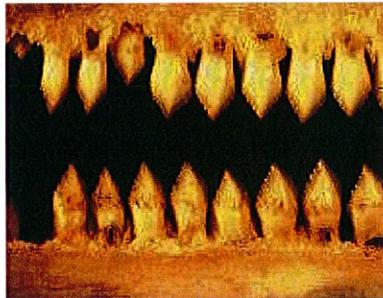


Figure 10. The teeth of a green iguana are designed to shear plant material, but can deliver a painful bite to people and pets.

Credit: Karen Wheeler, University of Florida, Ft. Lauderdale

[Click thumbnail to enlarge.]



Figure 11. The nesting burrow of a green iguana.

[Click thumbnail to enlarge.]

Control Options

Tolerance

Many people enjoy sharing their living space with a few iguanas. Learn to appreciate these exotic creatures. Do not feed iguanas in your yard. This will attract more iguanas and can create problems for both you and your neighbors by creating unnatural concentrations. Do not become a nuisance to your neighbors by feeding iguanas. Pans of cut fruit will attract rats and raccoons as well as iguanas. Be a considerate neighbor and good environmental steward.

Exclusion

Protect valuable plants with cages or screen enclosures. There are currently repellents registered for preventing feeding damage from iguanas. Install sheet metal around trees to prevent them from climbing, about 18 in. from tree base, or create an "L-shaped wire barrier to prevent digging.

Habitat Modification

Avoid planting species that are preferred food for iguanas (See Table 1).

Remove protective cover such as dense thickets and piles of landscape timbers or rocks. Sheet metal guards of trees, palms, and dock pilings will prevent them from climbing. Fill vacant burrows with concrete and sand during the day when the animals are likely to be away from the burrow. Electric fences on seawalls and docks may deter or stop iguanas from climbing up on to them. Persistent harassment will also encourage iguanas to move to safer pastures. Never feed iguanas.

Table 1.

Preferred Iguana Food Plants	Iguana Resistant Plants
<p>Hibiscus, including rosellia</p> <p>Orchids</p> <p>Impatiens</p> <p>Pink Pentas</p> <p>Roses</p> <p>Bougainvilleas</p> <p>Nasturtiums</p> <p>Garden greens—Kale, broccoli, mustard, collards, sorrel, beets, lettuces</p> <p>Squashes and melons</p> <p>Hong Kong Orchid Tree</p> <p>Purple Queen (<i>Setcreasea</i> sp.)</p> <p>Turf Grasses</p> <p>Weeds (Spanish needles, frog fruit, weed, etc.)</p> <p>Most fruits and flowers</p> <p>Most tender new growth</p>	<p>Milkweed</p> <p>Some Pentas</p> <p>Oleanders</p> <p>Citrus</p> <p>Some Crotons</p> <p>Other toxic plants</p> <p>Tough, thick leaved plants</p>

Harassment or Interference with reproduction

Spraying with a water hose, and loud, startling noises are effective in creating an unwelcome atmosphere for basking iguanas. Install CD-ROM discs near sea walls or dangle on trees or other prize plants; change position of CDs often enough so iguanas do not become accustomed to their light reflections.

Build mulch piles or sand piles near sea walls to encourage iguanas to nest in them rather than digging nesting burrows that undermine the sea wall. Open nest, remove eggs, and dispose of them in a sealed plastic bag.

Natural Enemies

Raccoons, fish, crows, vultures, feral pigs, and other predators dig up iguana nests and eat the eggs. Raccoons, snakes, hawks, owls, egrets, herons, cats, and dogs kill the majority of hatchling and juvenile iguanas. After young iguanas reach about two feet in length, they have fewer natural enemies. Automobiles and people are the main cause of mortality of adult iguanas. Alligators may occasionally take adults in the water. In tropical America, large predators like ocelots, pumas, jaguars, anacondas, boa constrictors, and people eat adult iguanas. Dogs occasionally catch iguanas in the open and can overtake them before they escape into the water or down their burrows to safety. Freezes keep iguanas limited to the southern half of peninsular Florida. Chain link fences are another common hazard to larger iguanas. If they get their head and front legs through the openings in the fence but can't squeeze their belly through, they are stuck, unable to back out of the fence.

Capture and Removal

Iguanas can be captured and removed from private property at any time without special permits. They are considered exotic unprotected wildlife. They may be caught by hand, noose pole, net, or traps. Only live traps and snares are legal in the State of Florida. Check with local authorities for any local ordinances that may limit control options.

Do not use poisons or steel traps (leg-hold or body-gripping types) to capture or control nuisance iguanas. No poisons are registered or legal for use on iguanas or any reptiles in Florida.

Babies can be caught by hand or with a thread or monofilament noose on a long bamboo pole. These can be sold or given to pet stores or exotic pet wholesalers. See Figure 3.

It is illegal to release iguanas in Florida (39–4.005 Florida Administrative Code). Iguanas are not native to Florida and so are not protected in Florida, except by anticruelty laws. Green iguanas are listed in the Convention on International Trade in Endangered Species II because of their economic importance and over-harvest for the international pet trade in their native range. In Florida, all captured iguanas must be kept in captivity as pets or captive breeding stock, or must be destroyed. Feral adult iguanas rarely make acceptable pets. They never tame sufficiently and are dangerous. Remember, they can deliver severe bites, scratches and blows with their muscular tails.

Trapping, either with live traps or snares, should be considered a last resort. Traditional live animal traps baited with grapes, pieces of ripe melon, papaya, or mango can be very effective, especially if the traps are prebaited for some time prior to setting the trap. Prebaiting simply means securing the door open and placing food in the trap so the animals get used to entering the trap for food. Once they are regularly entering the trap, release the door and set the trap normally. Florida law requires that animal traps be checked at least once every 24 hours. When trapping iguanas, or any animal, check the trap as often as possible. Iguanas will often get cuts and abrasions when trying to escape from traps. Covering the trap with a burlap bag or old blanket when setting it may reduce this behavior by making the animal feel less exposed or vulnerable. There are many other types of live traps that may catch iguanas, such as funnel entrance traps, etc.

Iguanas and many lizards hold their heads up as they walk or run, to better watch for predators. This behavior makes them ideal candidates for snares. The 24-inch locking snares normally sold for trapping muskrats, mink, or rabbits are large enough for any iguana. Set snares at burrow entrances, holes under fences, along seawalls, or any place that iguanas regularly congregate or move. See Figure 13 on how to set a snare. Snares can kill by strangulation if they are set to do so or the animal struggles too long. Snares cannot discriminate and kill pets or wildlife if not carefully set and monitored. Snares set for iguanas should only be set during the day because that is when iguanas are active, while cats, raccoons, and opossums are generally nocturnal.

During winter cold fronts, cold-stunned iguanas can sometimes be simply picked from branches or picked off the ground after they fall from the trees. Using boats along canals and in the mangroves when the temperatures are in the 40s°F has been very successful. This is a very effective method to reduce local iguana populations.

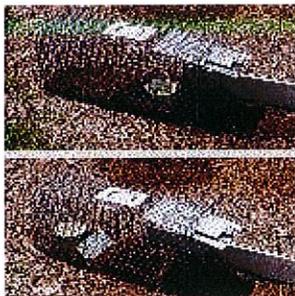


Figure 12. Live traps prebaited and wired open (top) and set (bottom) for iguanas. When prebaiting a trap, move the food farther into the cage each day the food is eaten. Cover the wire on the bottom with leaf litter, mulch, or soil so the lizard can't feel the wire under its feet.

Use a drift fence (board) to help guide the animal in the trap.

Credit: W. H. Kern, Jr., University of Florida, Ft. Lauderdale

[Click thumbnail to enlarge.]

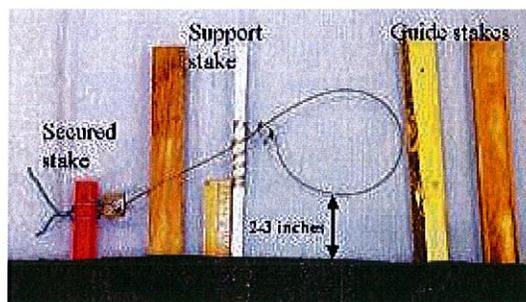


Figure 13. Self-locking snare set for iguanas. End of the snare is firmly attached to a stake or structure and the snare is wired into position with a support stake. The bottom of the snare loop should be 2 to 3 inches above the ground, depending on the size of the target animal.

Credit: W. H. Kern, Jr., University of Florida, Ft. Lauderdale

[Click thumbnail to enlarge.]

Euthanasia

After a nuisance iguana is captured, the question is “what to do with it?” Because of the large numbers of nuisance iguanas being captured there are limited live donation options available to homeowners. Many wildlife care centers and wildlife rehabilitators don't have the room or resources to care for them. This means that euthanasia is the most humane method of disposal.

These recommendations are from the “Guidelines for Euthanasia of Nondomestic Animals” produced by the American Association of Zoo Veterinarians. The Florida Fish & Wildlife Conservation Commission allows euthanasia of nuisance vertebrates provided any euthanasia will be humane as defined by the American Association of Zoo Veterinarians.

Euthanasia is not recommended for use by homeowners or the general public. These recommendations are for pest management professionals and can be used by homeowners that choose to euthanize and need to do so legally and humanely.

Recommended method of Euthanasia for Iguanas

Sodium Pentobarbital IV or IC followed by decapitation or deep freezing. This method requires training and certification in lethal injection and this compound is a controlled substance.

Conditionally Acceptable methods of Euthanasia for Iguanas

- Carbon dioxide chamber, if meat is to be consumed.
- Halothane, Isoflurane, Sevoflurane administered by a veterinarian.
- Stunning followed by decapitation.
- Shooting or stunning with a captive bolt gun followed by decapitation.
- Cervical dislocation on small juveniles only (<100g).

Unacceptable (Inhumane) forms of Euthanasia for Iguanas

- Drowning
- Freezing without prior deep anesthesia
- Decapitation alone is inhumane because a reptile's brain may remain active for up to a minute following decapitation.

We recommend the hiring of a Nuisance Wildlife Management Professional to trap and dispose of nuisance iguanas, because the public usually has difficulty performing humane euthanasia.

Shooting

Hunting with firearms is a very effective way to harvest iguanas for food in Central and South America. It is not legal or safe to discharge firearms (or pellet rifles) in suburban environments of South Florida where iguanas are commonly causing problems. Shooting is not

recommended. Using a bow with tethered fishing arrows may be legal, but the humaneness is debatable. Check with local Florida Fish and Wildlife Conservation Commission officers or local law enforcement before using any projectile weapon. Slingshots with small pebbles or palm fruits may be a useful harassment tool, but should only be used under adult supervision and when you are very sure of your backstop. Rubber band guns have been used by scientists to collect small lizards and may stun juvenile iguanas long enough to capture them by hand.

Eating

The meat of adult iguanas and the eggs are eaten and considered a delicacy throughout their native range, especially during Easter week. As of 2004, the price of iguana meat was \$14/pound in Maryland. Large adults, too dangerous to be kept as pets, may have value as meat in ethnic markets that cater to immigrants from Central and South America. However, make arrangements with the market manager before showing up with a sack of iguanas.

Selected References

Ashton, R. E., Jr. and P. S. Ashton. 1985. Handbook of Reptiles and Amphibians of Florida, Part II; Lizards, Turtles & Crocodylians. Windward Publishing Inc., Miami, FL. 191 pp.

Bartlett R. D. and P. P. Bartlett. 1999. A Field Guide to Florida Reptiles and Amphibians. Gulf Publishing Co., Houston, TX. 278 pp.

Stafford, P. J. and J. R. Meyer. 2000. A guide to the reptiles of Belize. Academic Press, San Diego, CA. 356 pp.

Wilson, L. D. and L. Porras. 1983. The Ecological Impact of Man on the South Florida Herpetofauna. Museum of Natural History, University of Kansas, Lawrence, KS, Special Publication No. 9. 89 pp.

Footnotes

1. This document is ENY-714, one of a series of the Entomology and Nematology Department, UF/IFAS Extension. Original publication date August 2004. Revised August 2009. Reviewed August 2015. Visit the EDIS website at <http://edis.ifas.ufl.edu>.

2. W. H. Kern, Jr., associate professor, Entomology and Nematology Department, Ft. Lauderdale Research and Education Center; UF/IFAS Extension, Gainesville, FL 32611.

The Institute of Food and Agricultural Sciences (IFAS) is an Equal Opportunity Institution authorized to provide research, educational information and other services only to individuals and institutions that function with non-discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, marital status, national origin, political opinions or affiliations. For more information on obtaining other UF/IFAS Extension publications, contact your county's UF/IFAS Extension office.

U.S. Department of Agriculture, UF/IFAS Extension Service, University of Florida, IFAS, Florida A & M University Cooperative Extension Program, and Boards of County Commissioners Cooperating. Nick T. Place, dean for UF/IFAS Extension.

Agenda: September 12, 2016

Memo: Item # 14

Town of Ocean Ridge, Florida

Agenda Memorandum

Office of the Town Manager

Subject: Building Permit Fees Revised Rate Schedule

Mayor and Town Commissioners:

In an attached Resolution pursuant to Section 67-58(a) of the Code of Ordinances for the Town of Ocean Ridge, we are proposing adopting an updated building permit fee schedule to provide adequate revenues and performing building department functions, cover town costs allowable for reimbursement, and align the fees to local surrounding communities. The current and proposed building permit fee schedules and the resolution are attached.

Staff has determined that the building permit fees presently published are insufficient to cover the actual costs of reviewing permit applications and processing them, along with the extra level of service, pre-meetings, invoiced charge backs from contract vendors and other allowable cost associated with processing new building and development applications.

Staff recommends adopting the resolution and revised building permit rate schedule.

RESOLUTION NO. 2016-09

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, REVISING THE BUILDING PERMIT FEE SCHEDULE.

WHEREAS, it is the express intent of the Town Commission to provide pursuant to Section 67-58(a) of the Code of Ordinances for the Town of Ocean Ridge, a building permit fee schedule, which is attached hereto as Exhibit "A"; and

WHEREAS, the Town Commission has determined that the building permit fees presently being charged are insufficient to cover the actual costs of reviewing permit applications and processing them; and

WHEREAS, the Town Commission resolves that the adoption of the new building permit fee schedule is in the best interests of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA THAT:

Section 1. The Town of Ocean Ridge, Florida hereby revises the Building Permit Fee Schedule, which is attached hereto as Exhibit "A", is adopted by reference, and made a part hereof, as if set forth below, and the Mayor and Town Clerk are authorized and directed to execute the same.

Section 2. This Resolution shall take effect October 1, 2016.

Commissioner _____ moved the adoption of Resolution No. 2016-09. The motion was seconded by Commissioner _____.

The Mayor thereupon declared the resolution duly passed and adopted this 12th day of September, 2016.

Geoffrey Pugh, Mayor

Attest:

Tracey L. Stevens, Town Clerk



TOWN OF OCEAN RIDGE

6450 North Ocean Boulevard, Ocean Ridge, Florida 33435
 (561) 732-2635 Main ♦ (561) 737-8359 Fax
 oceanridgeflorida.com ♦ info@oceanridgeflorida.com

EXHIBIT "A"

Building Permit Fee Schedule

Effective October 1, 2008, Revised October 1, 2010, Revised October 1, 2016

Building Permit Fees are based on the estimated cost of the work rounded up (ex. \$7,200 = \$8,000) **plus** the BIF/DCA Building Surcharge, as follows.

Building Permit Fee Schedule	
Estimated cost of job less than \$1,000	\$50.00
Estimated cost of job between \$1,000 and up to \$3,000.00	\$125.00
Estimated cost of job over \$3,000.00 up to \$100,000.00	\$125.00 plus 1.5% of the amount exceeding \$3,000.00
Estimated cost of job over \$100,000.00	\$125.00 plus 1.5% of the amount exceeding \$3,000.00 up to \$100,000.00 plus 1.0% of the amount exceeding \$100,000.00
plus BIF/DCA Building Permit Surcharge	
BIF/DCA Building Permit Surcharge as per HB663.	3% of the permit fee with a minimum of \$4.00 per permit.
Other Charges	
Preliminary Plan Review by any Town Official before a Building Permit is submitted	\$100 per hour, and \$25 per ¼ hour after the first hour, with a minimum charge of \$100
Revisions	\$50.00
Revisions Requiring Re-Review by the Town Engineer	Charged at the current hourly rate of the Town Engineer
Re-inspection performed by the Building Official or Inspector	\$50.00
Re-inspection performed by the Town Engineer	\$150.00
Penalty Fees	See the Town Code Section 67-58(c)



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Building Permit Fee Schedule

Effective October 1, 2008 and Revised October 1, 2010

The Town of Ocean Ridge still contracts for zoning/building review with Hy-Byrd Inspections, Inc. It includes all aspects of the process including building permit application submittal, issuance, scheduling of inspections, final inspection, and issuance of certificate of occupancy when necessary.

The Permit Fee Schedule Will Be As Follows Reflecting the BIF/DCA Building Permit Surcharge:

Building Permit Fee Schedule	
<i>The fee is based on the estimated cost of the work rounded up (ex. \$7200 = \$8000) plus the BIF/DCA Building Surcharge. We accept cash or check only. Payment is due during permit submittal.</i>	
Estimated cost of job less than \$1,000	\$45.00
Estimated cost of job between \$1,000 and up to \$3,000.00	\$100.00
Estimated cost of job over \$3,000.00 up to \$100,000.00	\$100.00 plus 1.5% of the amount exceeding \$3,000.00
Estimated cost of job over \$100,000.00	\$100.00 plus 1.5% of the amount exceeding \$3,000.00 up to \$100,000.00 plus 1.0% of the amount exceeding \$100,000.00
plus BIF/DCA Building Permit Surcharge	
BIF/DCA Building Permit Surcharge as per HB663.	3% of the permit fee with a minimum of \$4.00 per permit.

Re-inspection/Revision Fees: A \$50.00 re-inspection fee will be charged for each discipline/trade re-inspection after two (2) failed inspections. Engineering inspections will be charged \$150.00 each inspection after the first initial inspection. Major revisions, as determined by the Building & Zoning Official, will be charged an additional \$45.00 hourly rate for review or more. Major revisions requiring re-review by the Town Engineer will be charged at the current hourly Town rate for engineering services.

Penalty Fees: Ordinance 585 states that work commencing on any building or structure prior to obtaining the necessary permits will be subjected to penalty fees as follows:

AMENDING CHAPTER 67, ARTICLE III, SECTION 67-58(c) Permit Fees.

(c) If any person commences any work on a building or structure before obtaining the necessary permit under this article, the fee for the permit, when obtained, shall be double the total amount of the permit fee otherwise required plus \$200.00 if the total cost of the work on a building or structure is equal to or less than \$5,000, and four times the total amount of the permit fee otherwise required if the total cost of the work on a building or structure exceeds \$5,000.

MEMORANDUM

TO: MAYOR AND COMMISSIONERS
FROM: R. BRIAN SHUTT, TOWN ATTORNEY
RE: OCCUPANCY LIMITATION/REASONABLE ACCOMMODATION
ORDINANCE
DATE: SEPTEMBER 6, 2016

Reasonable accommodation is a statutorily established method by which an individual who is disabled and/or handicapped or a provider of services to the disabled qualifying for reasonable accommodations can request a modification or alteration in the application of a specific Town Code provision, rule, policy, or practice, to them. The proposed accommodation sought by the disabled individual must be reasonable and necessary to afford such person an equal opportunity to use and enjoy housing.

The proposed ordinance clarifies the existing occupancy limitations and will establish reasonable accommodation procedures that would permit disabled individuals, or qualified entities, to request reasonable accommodation and, where appropriate based on the facts and law, to receive reasonable accommodation.

Reasonable accommodation requests would be made to and decided on by the Town's Special Magistrate. These reasonable accommodation procedures are applicable to the Town's ordinances, rules, policies, practices and services so as to afford a disabled person the opportunity to use and enjoy a dwelling.

Please let me know if you need anything further in this regard.

ORDINANCE NO. 615

AN ORDINANCE OF THE TOWN OF OCEAN RIDGE, FLORIDA, AMENDING ITS CODE OF ORDINANCES BY AMENDING CHAPTER 1, “GENERAL PROVISIONS”, SECTION 1-3, “DEFINITIONS” TO CLARIFY THE DEFINITION OF “FAMILY”; CHAPTER 67, “BUILDINGS AND BUILDING REGULATIONS”, ARTICLE VII, “BUILDING STANDARDS”, BY CREATING DIVISION 3, “OCCUPANCY LIMITATIONS” TO CLARIFY SUCH LIMITATIONS AND TO PROVIDE FOR A REASONABLE ACCOMMODATION PROCESS FOR PERSONS WITH DISABILITIES AND/OR A HANDICAP; PROVIDING FOR CODIFICATION, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the Town of Ocean Ridge, Florida (the “Town”) is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Commission wishes to clarify the existing definition of “family” and its application; and

WHEREAS, pursuant to 42 U.S.C. Section 3604(f)(3)(b) the Town is required to provide a reasonable accommodation process for people with disabilities and/or a handicap to afford such persons equal opportunity to use and enjoy a dwelling; and

WHEREAS, the Town Commission has determined that the enactment of this ordinance is for a proper municipal purpose and in the best interests of the residents of the Town.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, AS FOLLOWS:

SECTION 1 – Findings of Fact: The **WHEREAS** clauses set forth above are adopted herein as findings of fact.

SECTION 2 – Amendment: Chapter 1 “General Provisions”, Section 1-3, “Definitions”, is hereby amended as follows:

....

Family means one or more persons occupying a single dwelling unit; provided that, unless all members are related by blood, legal adoption or marriage, no such family shall contain over five persons; but further provided that domestic servants employed on the premises may be housed on the premises without being counted as a family. Any person under the age of 18 years whose legal custody has been awarded to the State Department of Health and Rehabilitative Services or to a child-placing agency licensed by the Department, or who is otherwise considered to be a foster

child under the laws of the state, and who is placed in foster care with a family, shall be deemed to be related to and a member of the family for the purposes of this definition.

....

SECTION 3 – Amendment: Chapter 67 “Buildings and Building Regulations”, Article VII “Building Standards”, is hereby amended by creating Division 3, “Occupancy limitations”, as follows:

DIVISION 3. – OCCUPANCY LIMITATIONS

Sec. 67-205. – Occupancy limitations.

That no more than five (5) unrelated persons shall reside in any dwelling unit as further defined in the definition of “family” as provided in Section 1-3 of this Code.

Sec. 67-206. - Reasonable accommodation procedures.

(a) This section implements the policy of the Town for processing requests for reasonable accommodation from the Town's ordinances, rules, policies, practices, and procedures for persons with disabilities as provided by the Federal Fair Housing Amendments Act (42 U.S.C. 3601 et. seq.) ("FHA") and Title II of the Americans with Disabilities Act (42 U.S.C. 12131 et. seq.) ("ADA"), as amended from time to time. For purposes of this section, a "disabled individual" or a "disabled person" means an individual that qualifies as disabled and/or handicapped under the FHA and/or ADA. Any person who is disabled (or a qualifying entity) may apply for a reasonable accommodation with respect to the Town's land development code, laws, rules, land use policies, or other relevant practices and/or procedures as provided by the FHA and the ADA by submitting an application for a reasonable accommodation pursuant to the procedures set forth in this section. Applications for a reasonable accommodation must provide proof that a person requires a reasonable accommodation because he/she is disabled and/or handicapped under the FHA and/or ADA.

(b) A request by a disabled person or individual ("applicant") for a reasonable accommodation under this section may be either oral or written. If in writing it shall be made by completing a form which is available in the Town clerk's office. The form shall contain questions and requests for information, which are necessary for the Town to process the reasonable accommodation request.

(c) If the information required to be provided by the applicant to the Town, includes medical information and/or records, including records relating to the medical condition, diagnosis or medical history of the applicant, the applicant at the time of the submission of the medical information, may request that the Town treat the medical information as confidential information of the applicant. In such case, the Town shall endeavor to keep the applicant's medical information confidential to the extent permitted by law. The Town shall thereafter use its best efforts to provide written notice to the applicant and/or the applicant's authorized agent, attorney or representative, of any request received by the town for disclosure of the medical

information or documentation which the applicant has previously requested be treated as confidential by the Town. The Town will cooperate with the applicant to the extent allowed by law, in actions initiated by persons or entities that challenge or oppose the Town's nondisclosure of medical information or records of the applicant. However, the Town shall have no obligation to defend against any other action seeking to compel the production of public records or to incur any legal or other expenses in connection therewith, and may produce the records to the extent the Town determines the records are not exempt from the Public Records Act, or to comply with any judicial or administrative order without prior notice to the applicant.

(d) When a reasonable accommodation request has been submitted to the Town clerk's office, it will be scheduled for a quasi-judicial hearing before the special magistrate appointed by the Town Commission, which shall be the same special magistrate appointed to hear code enforcement cases, unless the Town Commission specifically appoints a special magistrate to hear the reasonable accommodation requests. The special magistrate may: (1) grant the reasonable accommodation request in full; (2) grant a portion of the reasonable accommodation request and deny a portion of the reasonable accommodation request, and may impose conditions upon the portion of the reasonable accommodation request that was granted; or (3) deny the reasonable accommodation request. Any denial of a reasonable accommodation request shall be in writing, and shall state the grounds for the denial. All decisions of the special magistrate on a request for reasonable accommodation shall be in writing and shall give the applicant notice of the applicant's right to appeal. The written decision of the special magistrate shall be sent to the applicant (i.e., the disabled individual or his/her authorized agent, attorney, or representative) by regular mail at the address specified for notice by the applicant on the application form.

(e) In determining whether a reasonable accommodation request should be granted or denied, the applicant, or, if applicable, the qualifying entity, must establish that the applicant is protected under the provisions of the FHA and/or ADA by demonstrating that the applicant is handicapped or disabled, as defined in the FHA and/or ADA. Although the definition of disability is subject to judicial interpretation, for purposes of this section, the disabled individual who is the subject of the request for a reasonable accommodation must show: (1) a physical or mental impairment which substantially limits one or more major life activities; (2) a record of having such impairment; and (3) that the disabled individual is regarded as having such impairment. After satisfying the foregoing three criteria, the applicant must demonstrate that the proposed accommodations being sought are reasonable and necessary to afford him/her an equal opportunity to use and enjoy housing.

(f) If denied an applicant may appeal, by writ of certiorari the special magistrate's written decision on a reasonable accommodation request within 30 days after the date on which the written decision is rendered.

(g) No fee shall be imposed by the Town clerk's office in connection with a request for reasonable accommodation under this section, or for an appeal of a decision of the special magistrate. The Town shall have no liability for or legal obligation to pay an applicant's

attorney's fees or costs, including the attorney's fees and costs incurred in any appeal at any appellate level.

(h) During the time when an application for reasonable accommodation is pending, the Town shall not enforce the land development code, ordinance, rules, policies, and procedures which are the subject of the request for a reasonable accommodation against the applicant.

(i) The following general provisions shall be applicable:

(1) The Town shall display a notice in the Town's public notice bulletin board (and shall maintain copies available for review in the Town clerk's office), advising the public that disabled individuals (and qualifying entities, if applicable) may request a reasonable accommodation as provided in this section.

(2) A disabled individual, or if applicable a qualifying entity who has applied for a reasonable accommodation, may be represented at all stages of the reasonable accommodation process by a person designated by the disabled individual as their authorized agent, attorney, or representative.

(3) The Town shall provide assistance and accommodation as is required pursuant to the FHA and ADA in connection with a disabled person's request for reasonable accommodation, including without limitation, assistance with interpreting the reasonable accommodation application form and responding to the questions contained therein, assistance with completing the form, assistance with filing an appeal, and assistance in appearing at hearings to ensure the process is accessible.

(j) Approvals of requests for reasonable accommodation shall expire within one hundred eighty (180) days if not implemented.

SECTION 4 - Codification: The ordinance shall be codified in the Code of Ordinances of the Town of Ocean Ridge, Florida.

SECTION 5 - Repeal of Conflicting Ordinances: All Ordinances, Resolutions or parts of Ordinances and Resolutions in conflict herewith are hereby repealed.

SECTION 6 - Severability: If any word, clause, sentence, paragraph, section or part thereof contained in this Ordinance is declared to be unconstitutional, unenforceable, void or inoperative by a court of competent jurisdiction, such declaration shall not affect the validity of the remainder of this Ordinance.

SECTION 7 - Effective Date: This Ordinance shall become effective immediately upon adoption.

FIRST READING this ____ day of _____, 2016.

SECOND AND FINAL READING this ____ day of _____, 2016.

Commissioner _____ offered the foregoing Ordinance, and moved its adoption. The motion was seconded by Commissioner _____ and upon

being put to a vote, the vote was as follows:

GEOFFREY A. PUGH, Mayor _____

RICHARD LUCIBELLA, Vice Mayor _____

GAIL ADAMS AASKOV, Commissioner _____

JAMES BONFIGLIO, Commissioner _____

STEVE COZ, Commissioner _____

The Mayor thereupon declared this Ordinance approved and adopted by the Town Commission of the Town of Ocean Ridge, Florida, on second reading, this ____ day of _____, 2016.

TOWN OF OCEAN RIDGE, FLORIDA

BY: _____
GEOFFREY A. PUGH, MAYOR

ATTEST: _____
TRACEY L. STEVENS, TOWN CLERK

MEMORANDUM

TO: MAYOR AND COMMISSIONERS
FROM: R. BRIAN SHUTT, TOWN ATTORNEY
RE: MODIFICATION OF THE CONSTRUCTION BOARD OF ADJUSTMENTS
AND APPEALS ORDINANCE
DATE: SEPTEMBER 6, 2016

The proposed ordinance allows the Board of Adjustment to hear appeals that would normally be heard by the Construction Board of Adjustments and Appeals in the event that members are not appointed to the Construction Board of Adjustments and Appeals.

Please let me know if you need anything further in this regard.

ORDINANCE NO. 616

AN ORDINANCE OF THE TOWN OF OCEAN RIDGE, FLORIDA, AMENDING ITS CODE OF ORDINANCES BY AMENDING CHAPTER 67, “BUILDINGS AND BUILDING REGULATIONS”, ARTICLE III, “TECHNICAL CODES AND OTHER CONSTRUCTION STANDARDS”, DIVISION 2, “ADMINISTRATION AND ENFORCEMENT”, SECTION 67-55, “CONSTRUCTION BOARD OF ADJUSTMENTS AND APPEALS” TO PROVIDE THAT CERTAIN APPEALS MAY BE MADE TO THE BOARD OF ADJUSTMENT; PROVIDING FOR CODIFICATION, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the Town of Ocean Ridge, Florida (the “Town”) is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Commission wishes to provide that appeals from the decision of the building official may be made to the Board of Adjustment rather than the Construction Board of Adjustments and Appeals; and

WHEREAS, the Town Commission has determined that the enactment of this ordinance is for a proper municipal purpose and in the best interests of the residents of the Town.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, AS FOLLOWS:

SECTION 1 – Findings of Fact: The **WHEREAS** clauses set forth above are adopted herein as findings of fact.

SECTION 2 – Amendment: Chapter 67 “Buildings and Building Regulations”, Article III “Technical Codes and other Construciton Standards”, Division 2, “Administration and Enforcement”, Section 67-55, “Construction board of adjustments and appeals”, is hereby amended as follows:

Sec. 67-55. - Construction board of adjustments and appeals.

There is hereby established a board, to be called the construction board of adjustments and appeals, which shall consist of five members. Such board, whenever possible, shall be composed of an architect, a general contractor or engineer, an electrical contractor, a plumbing contractor and a member at large from the building industry. Such board shall be appointed by the town commission to hold such appointment at its pleasure. The board shall have the power and duty prescribed in the standards and countywide amendments adopted in section 67-31. In

lieu of the board established herein, during the term of any agreement between the town and the county wherein the county reviews and issues building permits in the town, the town commission may forward an appeal to be heard before the county construction board of adjustments and appeals, or similar duly authorized appellate body. Application fees and costs shall be as approved by the town commission by resolution. In the event the Town Commission has not appointed members to the Construction Board of Adjustments and Appeals, the Town's Board of Adjustment shall hear all appeals that would normally be heard by the Construction Board of Adjustments and Appeals.

SECTION 3 - Codification: The ordinance shall be codified in the Code of Ordinances of the Town of Ocean Ridge, Florida.

SECTION 4 - Repeal of Conflicting Ordinances: All Ordinances, Resolutions or parts of Ordinances and Resolutions in conflict herewith are hereby repealed.

SECTION 5 - Severability: If any word, clause, sentence, paragraph, section or part thereof contained in this Ordinance is declared to be unconstitutional, unenforceable, void or inoperative by a court of competent jurisdiction, such declaration shall not affect the validity of the remainder of this Ordinance.

SECTION 6 - Effective Date: This Ordinance shall become effective immediately upon adoption.

FIRST READING this ____ day of _____, 2016.

SECOND AND FINAL READING this ____ day of _____, 2016.

Commissioner _____ offered the foregoing Ordinance, and moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

GEOFFREY A. PUGH, Mayor _____

RICHARD LUCIBELLA, Vice Mayor _____

GAIL ADAMS AASKOV, Commissioner _____

JAMES BONFIGLIO, Commissioner _____

STEVE COZ, Commissioner _____

The Mayor thereupon declared this Ordinance approved and adopted by the Town Commission of the Town of Ocean Ridge, Florida, on second reading, this ____ day of _____, 2016.

TOWN OF OCEAN RIDGE, FLORIDA

BY: _____
GEOFFREY A. PUGH, MAYOR

ATTEST: _____
TRACEY L. STEVENS, TOWN CLERK