

**TOWN OF OCEAN RIDGE  
TOWN COMMISSION SPECIAL MEETING  
AGENDA**



**September 21, 2016  
5:01 P.M.  
TOWN HALL – MEETING CHAMBERS**

**TOWN COMMISSION**

Mayor Geoffrey A. Pugh

Commissioner Gail Adams Aaskov  
Commissioner Steve Coz

Commissioner James A. Bonfiglio  
Vice Mayor Richard J. Lucibella

**ADMINISTRATION**

Town Manager James S. Titcomb  
Town Clerk Tracey L. Stevens

Town Attorney Glen Torcivia  
Police Chief Hal C. Hutchins

**RULES FOR PUBLIC PARTICIPATION**

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
  - A. Public Hearings: Any citizen is entitled to speak on items under this section.
  - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
  - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
  
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

**APPELLATE PROCEDURES**

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 2 days prior to the meeting in order to request such assistance.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARING & ACTION ITEMS**

1. Presentation/Discussion of the Budget & Proposed Millage Rate for FY 2016/17
2. Announce that the Town of Ocean Ridge Computed Millage Rate of 5.3500 is higher than the Rolled Back Rate of 4.9891 by 7.23%.
3. Comment from Commissioners & Public
4. Resolution No. 2016-10: Adoption of Final Millage Rate for Fiscal Year 2016/2017
5. Resolution No. 2016-11: Adoption of Final Budget for Fiscal Year 2016/2017
6. Resolution No. 2016-12: Updating and Re-appropriating Funds for the Capital Projects Fund for FY2016/2017

**ADJOURNMENT**

**NEXT SCHEDULED TOWN MEETING(S):  
REGULAR TOWN COMMISSION MEETING OCTOBER 3, 2016 AT 6:00 PM**

**Town of Ocean Ridge, Florida**

**Town Commission Agenda Memorandum  
September 21, 2016 Special Meeting**

**Office of the Town Clerk**

**Subject: Final Budget Adoption**

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Mayor & Commissioners:

Due to Department of Revenue TRIM guidelines, please make sure to follow the agenda in the exact order.

Suggested motions for the meeting are as follows:

Item #4 on the agenda:

I move to adopt Resolution No. 2016-10, adopting the final levying of ad valorem taxes for the Town of Ocean Ridge of Palm Beach County, Florida, for Fiscal Year 2016-2017.

Item #5 on the agenda:

I move to adopt Resolution No. 2016-11, adopting the final budget for the Town of Ocean Ridge of Palm Beach County, Florida for Fiscal Year 2016-2017.

Item #6 on the agenda:

I move to adopt Resolution No. 2016-12, updating and re-appropriating funds for the Capital Projects Fund for FY2016/2017.

RESOLUTION NO. 2016-10

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, OF PALM BEACH COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE TOWN OF OCEAN RIDGE, OF PALM BEACH COUNTY, FLORIDA, FOR FISCAL YEAR 2016/2017, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Ocean Ridge of Palm Beach County, Florida, on September 21, 2016, adopted Fiscal Year 2016/2017 Final Millage Rates following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Town of Ocean Ridge of Palm Beach County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Palm Beach County has been certified by the County Property Appraiser to the Town of Ocean Ridge as \$889,520,621.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE OF PALM BEACH COUNTY, FLORIDA THAT:

Section 1. The Fiscal Year 2016/2017 Operating Millage Rate is 5.3500 mills, which is greater than the rolled-back rate of 4.9891 mills by 7.23%.

Section 2. The voted debt service millage is \$0.

Section 3. This Resolution shall take effect immediately upon its adoption.

Commissioner \_\_\_\_\_ moved the adoption of Resolution No. 2016-10. The motion was seconded by Commissioner \_\_\_\_\_.

**PASSED AND ADOPTED** by an affirmative vote of the Town Commission of the Town of Ocean Ridge of Palm Beach County, Florida, at its Special Meeting/Public Hearing this 21<sup>st</sup> day of September, 2016.

Time Adopted: \_\_\_\_\_

\_\_\_\_\_  
Geoffrey Pugh, Mayor

Attest:

\_\_\_\_\_  
Tracey L. Stevens, Town Clerk

RESOLUTION NO. 2016-11

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, OF PALM BEACH COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2016/2017, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Ocean Ridge of Palm Beach County, Florida, on September 21, 2016, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Town of Ocean Ridge of Palm Beach County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2016/2017 in the amount of \$6,413,611.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE OF PALM BEACH COUNTY, FLORIDA THAT:

Section 1. The Fiscal Year 2016/2017 Final Budget be adopted.

Section 2. This Resolution shall take effect immediately upon its adoption.

Commissioner \_\_\_\_\_ moved the adoption of Resolution No. 2016-11. The motion was seconded by Commissioner \_\_\_\_\_.

**PASSED AND ADOPTED** by an affirmative vote of the Town Commission of the Town of Ocean Ridge of Palm Beach County, Florida, at its Special Meeting/Public Hearing this 21<sup>st</sup> day of September, 2016.

Time Adopted: \_\_\_\_\_

\_\_\_\_\_  
Geoffrey Pugh, Mayor

Attest:

\_\_\_\_\_  
Tracey L. Stevens, Town Clerk

RESOLUTION NO. 2016-12

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA UPDATING AND RE-APPROPRIATING FUNDS FOR THE CAPITAL PROJECTS FUND; FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the fund balance of the Capital Projects Fund on September 30, 2016 is as follows:

\$286,650.00 along with additional interest revenue anticipated in the amount of \$100.00, and a \$194,900.00 transfer from the General Fund for a total revenue of \$481,650.00.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, THAT:

Section 1. 2016-2017 Fiscal Year Appropriations. The objects and purposes for appropriation and the amount of each are hereby fixed and appropriated as follows:

- a. Rotational Town-wide Paving Program \$200,000.00
  - b. Phase Two Radio Equipment Purchase \$80,000.00
- Anticipated Fund Balance on 10-01-17 \$201,650.00

Section 2. Effective Date. This resolution shall take effect immediately upon adoption.

Commissioner \_\_\_\_\_ moved the adoption of Resolution No. 2016-12. The motion was seconded by Commissioner \_\_\_\_\_.

**PASSED AND ADOPTED** by an affirmative vote of the Town Commission of the Town of Ocean Ridge of Palm Beach County, Florida, at its Special Meeting this 21<sup>st</sup> day of September, 2016.

Time Adopted: \_\_\_\_\_

\_\_\_\_\_  
Geoffrey Pugh, Mayor

Attest:

\_\_\_\_\_  
Tracey L. Stevens, Town Clerk



# BUDGET

Fiscal Year 2016 - 2017





**Town of Ocean Ridge, Florida**

## **Proposed Budget**

**Fiscal Year (FY17) 2016/'17**

**October 1, 2016 through September 30, 2017**

### **WORKBOOK v5.0**

*Replaces all earlier versions. Printed for  
Budget Public Hearing, September 21, 2016*

*Maximum Millage Rate of 5.35 Mills adopted by TC (07-13-16) cannot be raised;  
it may be adjusted lower during the final Public Budget Hearing.*

**Town of Ocean Ridge, Florida**

**Proposed Budget**

**Fiscal Year (FY17) 2016/'17**

**October 1, 2016 through September 30, 2017**

**MAYOR**

**Geoffrey A. Pugh**

**VICE MAYOR**

**Richard J. Lucibella**

**COMMISSIONERS**

**Gail Adams Aaskov**

**James. A. Bonfiglio**

**Steve Coz**

**TOWN MANAGER**

**James S. Titcomb**

**TOWN CLERK/TREASURER**

**Tracey L. Stevens CMC**

**DEPUTY TOWN CLERK**

**Jean A. Hallahan**

**POLICE CHIEF**

**Hal C. Hutchins**

# Town of Ocean Ridge, Florida

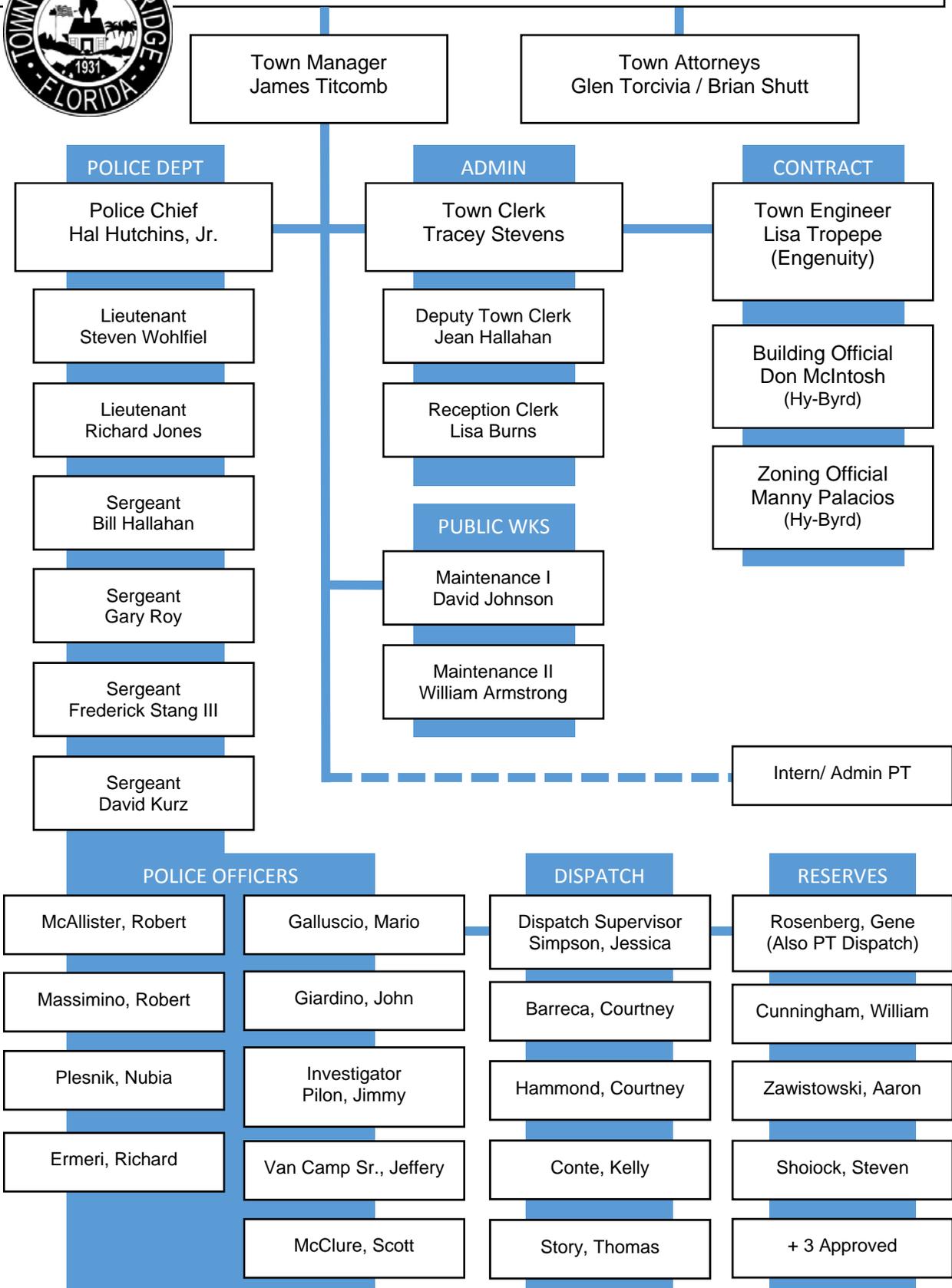
## 2016-17 Proposed Budget

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## Elected Body: Mayor & Town Commissioners (5)



# TOWN OF OCEAN RIDGE

6450 NORTH OCEAN BOULEVARD  
OCEAN RIDGE, FLORIDA 33435  
[www.oceanridgeflorida.com](http://www.oceanridgeflorida.com)

(561) 732-2635 ♦ FAX (561) 737-8359

GEOFFREY A. PUGH  
MAYOR, CHAIR OF COMMISSION

JAMES S. TITCOMB  
TOWN MANAGER



COMMISSIONERS  
GAIL ADAMS AASKOV  
JAMES A. BONFIGLIO  
STEVE COZ  
RICHARD J. LUCIBELLA

September 12, 2016

Dear Honorable Mayor and Members of the Town Commission:

In accordance with the requirements of State Statutes and Article IV, Section 4.04(e) of the Ocean Ridge Town Charter, the proposed budget for the fiscal year to begin on October 1, 2016 and ending September 30, 2017 is submitted for your consideration.

## **INTRODUCTION**

This document is the proposed fiscal plan for the operations and capital projects investment of the Town of Ocean Ridge during the coming defined fiscal year. The budget is presented to the Commission in a form that conforms to the standards of public financial presentations known as Generally Accepted Accounting Principles (GAAP) promoted by the National Council of Government Accounting. We are keeping the same basic format familiar with both staff and the Commission. It is intended that this budget presentation to the Commission and citizens presents clearly the operations of the Town and the use of tax dollars and other revenues.

The annual operating budget is a basic fiscal document. Once adopted, it becomes the fiscal appropriations plan, or "blueprint," we utilize for the work program for our community and provide the basis for carrying out the Commission's decisions on policies and programs for the improvement, growth, and orderly maintenance of the Town of Ocean Ridge.

## **BUDGET PREPARATION**

In assembling and formalizing this document, the Town Manager sought input from the entire Town Staff. The process of preparing the annual budget begins in May and involves the compilation and gathering of information. Ideas for new and improved services are received from residents, clients (i.e. contractors), elected officials, and staff throughout the year. Each department head assesses current and prior year levels of service and then calculates the costs of providing existing service levels as well as costs of providing improved levels of service. The department heads submit their budget requests to the Town Manager and priorities are set. These priorities are balanced with anticipated resources to result in the Town Manager's proposed budget. By law we present and the Commission adopts a balanced budget each year.

## **SUMMARY**

The primary objective of the manager and staff in the preparation of this proposed document is to present to the Commission a budget plan which is within the legal framework established by state law and Town charter and addresses the needs of the community for the next fiscal year.

The budget document is intended to provide the Commission, residents, and staff information about the Town's fiscal responsibilities necessary to provide quality services.

### **ACKNOWLEDGEMENTS**

A document of this scope is the result of many hours of preparation by many people. Special recognition goes out to Town Clerk/Treasurer Tracey Stevens, Deputy Town Clerk Jean Hallahan, Police Chief Hal Hutchins and all the rest of Town staff for their assistance in the preparation of this document.

Respectively submitted and prepared by,

  
James S. Titcomb  
Town Manager

*Note: The Maximum Millage Rate adopted at 5.35 mills cannot be raised, however it may be adjusted lower during the final Public Budget Hearings by majority Commission vote.*



# CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420  
R. 5/12  
Rule 12D-16.002  
Florida Administrative Code  
Effective 11/12

Year : 2016	County : PALM BEACH
Principal Authority : Ocean Ridge	Taxing Authority : Ocean Ridge

## SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	884,247,574	(1)
2.	Current year taxable value of personal property for operating purposes	\$	5,273,047	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	889,520,621	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	7,926,631	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	881,593,990	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	822,123,022	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)
<b>Property Appraiser Certification</b>		I certify the taxable values above are correct to the best of my knowledge.		
<b>SIGN HERE</b>	Signature of Property Appraiser:	Date :		
	Electronically Certified by Property Appraiser	6/29/2016 8:32 AM		

## SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	5.3500	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	4,398,358	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	4,398,358	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	881,593,990	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		4.9891 per \$1000	(16)
17.	Current year proposed operating millage rate		5.3500 per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	4,758,935	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

<b>DEPENDENT SPECIAL DISTRICTS AND MSTUs</b>		<b>STOP HERE - SIGN AND SUBMIT</b>
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22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	4,398,358	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		4.9891 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	4,437,907	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	4,758,935	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		5.3500 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, <b>minus 1</b>, multiplied by 100)</i>		7.23 %	(27)

<b>First public budget hearing</b>	Date :	Time :	Place :
------------------------------------	--------	--------	---------

<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title :		Contact Name and Contact Title :		
	James Titcomb, Town Manager		Tracey Stevens, TOWN CLERK		
	Mailing Address :		Physical Address :		
6450 N OCEAN BLVD		6450 NORTH OCEAN BLVD			
City, State, Zip :		Phone Number :		Fax Number :	
OCEAN RIDGE, FLORIDA 33435		5617322635		5617378359	

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: REV**  
**Millage Rate Comparisons from Rolled Back to Maximum**  
**2016-17 BUDGET WORKBOOK (FY17)**  
FY17 DRAFT BUDGET WORKSHEETS v5.0 PRINTED 09-13-16

Prior Year Ad Valorem Adjusted Gross Value:					\$822,123,022.00
FY17 Current Year Gross Taxable Value for Operational Purposes:					\$889,520,621.00
MILLAGE RATE		GENERATED	97% Budgeted	VALUE	Revenue Increases
4.9891	Rolled Back Rate	\$4,437,907	4,304,770	0.00%	-
5.1500		\$4,581,031	4,443,600	3.23%	138,830
5.2500		\$4,669,983	4,529,884	5.23%	225,114
5.3500	Recommended (flat)	\$4,758,935	4,616,167	7.23%	311,397
5.4500		\$4,847,887	4,702,451	9.23%	397,681

The Town has historically budgeted 97% of the Ad Valorem Revenue (95% is the lowest permitted)

Revenue/Expenses shown in balancing the budget do not include transfers to the Capital Projects Fund, which is an interfund transfer.

# **NOTICE OF PROPOSED TAX INCREASE**

The Town of Ocean Ridge has tentatively adopted a measure to increase its property tax levy.

**Last year's property tax levy:**

A. Initially proposed tax levy .....	<b>\$ 4,415,171</b>
B. Less tax reductions due to Value Adjustment Board and other assessment changes .....	<b>\$ 16,813</b>
C. Actual property tax levy .....	<b>\$ 4,398,358</b>
<b>This year's proposed tax levy .....</b>	<b>\$ 4,758,935</b>

**All concerned citizens are invited to attend a public hearing on the tax increase to be held on:**

**September 21, 2016**

**5:01 p.m.**

**at**

**Town Hall  
6450 N. Ocean Blvd**

**Ocean Ridge, FL 33435**

**A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.**

<b>BUDGET SUMMARY</b>			
<b>TOWN OF OCEAN RIDGE - Fiscal Year 2016 - 2017</b>			
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF OCEAN RIDGE, FLORIDA ARE 2.2% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES.			
General Fund: 5.350			
ESTIMATED REVENUES:	GENERAL FUND	CAPITAL FUND	TOTAL ALL FUNDS
<b>Taxes: Millage Per \$1,000</b>			
<b>Ad Valorem Taxes: 5.35 mils</b>	\$4,616,167		\$4,616,167
<b>Ad Valorem Tax (Voted Debt): 0</b>			
Other Sales & Use Taxes	\$608,500		\$608,500
Licenses & Permits	\$268,600		\$268,600
Intergovernmental Rev	\$233,100		\$233,100
Charges For Services	\$372,500		\$372,500
Fines & Forfeits	\$15,744		\$15,744
Miscellaneous Revenues	\$30,000		\$30,000
Non - Revenues	\$269,000	\$14,900	\$283,900
<b>TOTAL SOURCES</b>	<b>\$6,413,611</b>	<b>\$14,900</b>	<b>\$6,428,511</b>
Transfers In			
Fund Balances/Reserves/Net Assets	\$4,648,959	\$286,650	\$4,935,609
<b>TOTAL REVENUE, TRANSFERS &amp; BALANCES</b>	<b>\$11,062,570</b>	<b>\$301,550</b>	<b>\$11,364,120</b>
<b>EXPENDITURES</b>			
General Government Services	\$1,867,945		\$1,867,945
Law Enforcement & Fire Rescue	\$3,712,846		\$3,712,846
Inspection Services	\$157,500		\$157,500
Garbage & Solid Waste Services	\$250,000		\$250,000
Other Physical Environment	\$295,320		\$295,320
Contingency	\$50,000		\$50,000
Transfers to Capital Projects	\$80,000		\$80,000
<b>TOTAL EXPENDITURES</b>	<b>\$6,413,611</b>		<b>\$6,413,611</b>
Transfers Out			
Fund Balances/Reserves/Net Assets	\$4,648,959	\$301,550	\$4,950,509
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<b>\$11,062,570</b>	<b>\$301,550</b>	<b>\$11,364,120</b>
<b>TRANSFERS, RESERVES &amp; BALANCES</b>			
THE TENTATIVE,ADOPTED,AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD			

**BALANCE SHEET**

Page: 1

9/10/2016

10:13 am

Town of Ocean Ridge

As of: 9/30/2016

Balances

Fund: 001 - GENERAL FUND

Assets

101.261 BANK AMERICAN GEN OP (CHECK)	1,658,860.24
101.262 BANK OF AMERICA PAYROLL CHECK	-94,825.98
101.263 CASH LOAN DEBT SERVICE	0.18
101.264 BANK OF AMERICA HEALTH REIMB A	-2,912.55
102.000 PETTY CASH	150.00
115.200 GARBAGE FEES RECEIVABLE	4,534.00
115.500 ALARM MONITORING RECEIVABLE	600.00
115.900 MISC. RECEIVABLES	538.83
115.950 ACCRUED INTEREST-RECEIVABLES	3,695.21
135.100 INTEREST&DIVIDENDS RECEIVABLE	10,704.43
151.324 TREASURY NOTE 17/BANKAMERICA	498,125.00
151.327 TREASURY NOTE 18/BANKAMERICA	499,914.21
151.328 TREASURY NOTE 16/BANKAMERICA	50.93
151.330 TREASURY BILL 19/BANKAMERICA	500,195.31
151.334 CITY NATIONAL CD	-500,000.00
151.336 BANK OF AMERICA - CD	997,175.00
151.351 SUNTRUST (MM)	1,075,744.69
151.398 INVESTMENTS-MARK TO MARKET	19,035.91
155.100 PREPAID EXPENSES MISC.	2,899.50
155.500 PREPAID INSURANCE PREMIUMS	-25,526.00

Total Assets

4,648,958.91

Liabilities

208.100 DUE BLDG INSP CERT PROGRAM	1,130.24
216.100 ACCRUED WAGES PAYABLE	81,175.89
216.110 ACCRUED FICA PAYABLE	6,209.94
218.100 FICA TAXES (WITHHELD)	9,667.87
218.200 WITHHOLDING TAXES PAYABLE	8,320.00
218.300 GROUP HOSP. INSURANCE-WITHHELD	6,387.38
218.500 DEFERRED COMPENSATION	1,228.46
218.600 WAGE ASSIGNMENTS WITHHELD	-6,388.26
218.700 RETIREMENT	21.60
218.900 DIRECT DEPOSITS	-1,737.40

Total Liabilities

106,015.72

Reserves/Balances

247.100 RESERVE FOR TOWN HALL CAP PROJ	370,550.05
247.200 RESERVE FOR INSURANCE	160,000.00
247.400 BEAUTIFICATION RESERVE ACCT	115,267.48
271.100 FUND BALANCE	3,287,174.97
298.000 CHANGE IN FUND BALANCE	609,950.68

Total Reserves/Balances

4,542,943.18

Total Liabilities & Balances

4,648,958.90

**\*\* Fund out of Balance by \$0.01 \*\***

Fund: 302 - CAPITAL PROJECTS FUND

BALANCE SHEET

Town of Ocean Ridge

As of: 9/30/2016

Balances

Fund: 302 - CAPITAL PROJECTS FUND

Assets

151.335 WELLS FARGO MM	222,455.06
151.337 BB AND T MM	50,020.69
151.371 MCGINTY MMKT B OF AM	32,607.99

Total Assets 305,083.74

Liabilities

201.000 VOUCHERS PAYABLE	4,883.00
--------------------------	----------

Total Liabilities 4,883.00

Reserves/Balances

271.100 FUND BALANCE	120,897.90
298.000 CHANGE IN FUND BALANCE	179,302.84

Total Reserves/Balances 300,200.74

Total Liabilities & Balances 305,083.74



## TOWN OF OCEAN RIDGE

6450 NORTH OCEAN BOULEVARD  
OCEAN RIDGE, FLORIDA 33435

[www.oceanridgeflorida.com](http://www.oceanridgeflorida.com)  
(561) 732-2635 ♦ FAX (561) 737-8359

### FY17 BUDGET DETAILS & SUMMARY

This is the first budget presented since the Town undertook a pretty significant transformation of a majority of its top administrative officials (i.e. Town Manager, Town Clerk, Town Attorney, Police Chief, etc.). The FY16 Budget was created and implemented under a prior administration and mostly managed by the current administration in a transitional year. The FY17 proposed budget attempts to bridge management procedures and policies, under the legislative direction of the Town Commission, and move toward evolving our legacy systems and workforce forward.

Overview of the general fund shows revenues have grown faster than expenditures for the last five fiscal years and the fund balance increased as well, except at FY15 year end, where restated implementation of GASB 68 reduced the balance for Pension liability accounting requirements. The fund balance includes transfers to the Capital Project Fund as well.

The proposed FY17 General Fund Budget requires \$269,000 from unappropriated, transfers and non-revenue funds to balance. This includes a \$194,900 re-appropriation to the Capital Projects Account. The budget as presented has a flat tax millage rate of 5.350 is proposed. The revenue increase is a 7.23% increase over the rolled back rate for the previous fiscal year.

The fiscal year 2017 General Fund Budget has a proposed inflow of \$135,191 in revenues over FY16. As a service organization, personnel costs account for the largest portion of the budget followed by operating expenses, loan repayments and the Boynton Beach Fire/EMS Contract which raised 4% this year to \$1,058,855 and renewed for a new 12-year term.

This year's budget focuses on improving maintenance and updates to all our systems such as our stormwater improvements, road paving cycle and drainage pipe repairs. Bids have been obtained to seal and stripe the Town Hall parking lot; along with modernization of Town Hall HVAC systems components. Landscape maintenance contracts, Building, Zoning & Inspections contract and maintaining the Town's current level of visibility for public safety are all a priority as the needs increase in these areas. Funds have been added for the increase in the contract for Fire Rescue services with the City of Boynton Beach. Also included under General Government Services are loan payments for the drainage project \$468,000 and Town Hall loan \$311,175.

This year's proposed budget at voted maximum millage maintains last year's **flat millage rate of 5.350**. This is a 7.23% increase over the rolled back rate for FY15/16. However the current proposed FY16/17 Operating Budget of the Town calculates to a 2.2% increase as presented.

The following initiatives further expand our current levels of service and are included in this year's recommendation. All of these programs have a significant financial impact while improving the quality of life in our community.

#### **Beautification, Landscaping and No-see-um & Mosquito (Zika) Control Spraying**

The cost for landscaping maintenance is based on the contract currently held with Chris Wayne & Associates at same base price as last year, however I've increased the line item for additional



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various landscaping upgrade projects that occur throughout the year, including other contractors whom perform special assignment maintenance, and anticipate the introduction of targeted beautification design projects currently in contemplation. The Woolbright Detention Stormwater Area project, which services to collect and filtrate excess waters from the majority south end of the Town is being readied for a 10-year plus upgrade maintenance initiative just approved by the Commission, but will be paid out of the FY16/17 budget year.

The budget includes the cost for our Clarke Environmental No-see-um, Mosquito & Zika control spraying at a budgeted cost of \$68,000 to cover the anticipated increase in calls for resident service and treatment service area expansion, as well as additional treatment prescriptions such as truck spray and larvicide treatments to address expanding Mosquito concerns. The expansion is due to the increase in public awareness of the much publicized Zika Mosquito problems and additional homes and condos service to be added to the manpower, services and improved materials to be deployed.

There is an encumbered Beautification Reserve Account that has a balance of \$115,267. While not part of the general budget, it's available for future enhancement projects. In the past, the Commission approved various expenditures from these funds to place decorative signage throughout the Town; similar to those placed on Old Ocean Boulevard. The signage included replacing all street name signs, stop signs, speed limit signs, no parking signs, and other directional signage with decorative street signs. Many of these sign systems are reaching the end of their pristine shelf life, and although they are cleaned and periodically repainted, we anticipate seeking information on and recommending some replacement sign system components in the foreseeable future. Any proposal will be brought to the Town Commission.

### **Stormwater and Public Works**

Major Stormwater issues have been historically ongoing and addressed well by the Town Commission through necessary construction completed with millions of dollars invested. A drainage project proposed last year to connect the "Villas" to the Town system was earmarked to be funded in the Capital account, but was deferred until such time as the Town can identify a consolidated drainage solution for the adjacent *town center* area along A-1-A and identify the ability to accommodate the run off capacity under Stormwater permits. Town staff has recently met with FDOT engineers to seek drainage solutions in the area that partially fall under their jurisdictional Right of Way (ROW). Staff is also in conversation with Palm Beach County to obtain a TWO slivers of tax deed land along the FDOT ROW through intergovernmental title transfer, which may become instrumental in a future solution.

The Staff has again budgeted \$35,000 in funds for storm drainage maintenance services, road maintenance, and similar repairs in the General Fund for the FY17 budget.

The Town annually pays down a \$7,006,817 State Revolving Funds 20-Year loan in place for the various stormwater drainage improvements. The yearly payment amount is \$467,943.68 made in two (2) payments of \$233,971.84 every (6) months.



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### Town Engineer

Staff is recommending continuing our contract with our full-time Town Engineer who works on and oversees various civil engineering projects. The firm Engenuity Group and principle partner Lisa Tropepe, serves as our Town Engineer of record. Their costs are on a project basis. Their base contract hasn't increased in more than 5 years. With ongoing special projects and regular Town Engineering needs, as well as a significant increase in building (hence drainage plans review activities) staff has budgeted for a \$5,000 increase for the full year of Town Engineering services. Additional funding for the Town Engineer includes \$30,000 for building permit review, \$2,000 for GIS and \$8,000 for NPDES.

### Fire/EMS Contract Services

The City of Boynton Beach, originally in October 2004, took over Fire/Rescue services for the Town of Ocean Ridge. Boynton Beach also provides Emergency Medical Services (EMS) to the Town. The City Commission in Boynton and the Town Commission recently adopted the renewal for the Boynton Beach Fire/EMS Contract, which has raised 4% this year to a budgeted total of \$1,058,855 and renewed for a new 12-year term of service.

### Law Enforcement

We have negotiated the third-year Salary Reopener in Article 20 Wages, effective through September 30, 2017, we also requested and added consideration of a 1-year extension to the existing 3-year contract with the Police Union (PBA Collective Bargaining Members) that, when fully ratified, will now be in effect through September, 2018. The contract only includes the Officers and the Sergeants. The proposed budget includes salary projections approved in the contract negotiations, along with a tiered Merit Based Evaluation system to assess and assign future increases, which all members will be eligible to earn up to a 5% increase on their respective anniversary dates if top evaluations are obtained and awarded. Similar salary assessment methods and benefits are budgeted FY17 to be extended to all employees per Town traditions.

September 30<sup>th</sup> marks the conclusion of a three year agreement with the Town of Briny Breezes to provide Police Services at a fee of \$213,145, but budgeted for \$221,168 for FY17. That revenue has been removed from FY17, as the contract was awarded to the City of Boynton Beach by the Town Council of Briny Breezes, with their service beginning on October 1<sup>st</sup>, 2016.

The police budget has \$173,900 in request for Machinery & Equipment, some of which may be classified as Capital Fund items, the current requests are listed below. There are additional items contemplated and shown on the 5-year Capital Investment Plan later in the workbook but are not funded at this time.

PD Dept.: 001.521.107.506.400: Machinery & Equipment Details (requested)



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New/Equipped Police Vehicles (2 @ \$40,500) (Sherriff's Bid)	\$81000.00
Desktop Computers (2 @ \$1,900.00)	3,800.00
Laptop Computers (2 @ \$2,300.00)	4,600.00
Dispatch Chairs (2@ \$1000.00) (911 Reimbursable)	2000.00
Remainder of Police Radio Replacement 15 Radios / Repeater	80,000.00
Ice Machine for Replacement of Inoperable Unit	2,500.00
<b>Total</b>	<b>\$173,900.00</b>

### Highlight Expenditures in Budget

Highlights in this year's proposed budget are as follows:

Town Engineer General Services (base same, increased services below)	\$ 50,000
Town Engineering Project charges (NPDES, GIS, Drainage Plans Revue, etc.)	40,000
Building & Zoning, Inspection Services (+10% for expanding business)	154,000
Landscape and maintenance, (CWA base contract, increased projects)	80,000
Woolbright Detention Area Upgrade Project (TC approved to 20K)	19,000
Road and Storm drainage maintenance	35,000
Fire hydrant and Waterline maintenance	30,000
Fire/EMS contract with Boynton Beach	1,058,855
Mosquito (Zika) & No-see-um Treatment expansion	68,000
New Police Cars (rotational replacement plan)	117,000
Capital Expenditures (i.e. paving, radios etc.)	280,000
Contingency Account	50,000

Note: Revenues are trending / anticipated to increase significantly in Building Permits, Plans and Inspection Services, workload and expenses go up as well to service the Building department processing, many as pass-through expenses.

### Road Paving

The proposed annualized cycle for a road repaving program is proposed to increase to \$200,000 in the FY17 budget, as directed by the Town Commission. It takes roughly \$100,000 per mile Town Administration is developing a Town-wide rotational Paving program to go out to RFP. Specific streets and costs will be defined in the RFP proposals that make sense apportioning resources and expenditures moving forward on an annualized basis again. The Town got away from annualized replacement during lean economic years.

### Capital Projects Fund

There are capital projects anticipated each year. This FY17 proposed budget includes a Capital Investment Plan to be analyzed and funded at the Commission's discretion each year to meet the priorities of the Town. The \$180,000 in the current FY16 budget, included \$100,000 for street paving and \$80,000 for the first half of the new upgraded Police Department radio



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equipment to be able to work with Palm Beach County's system. Due to transitions this year and migration to new staff and systems, the paving project was not let in FY16. The first phase of Police Radios were purchased out of the General Fund and not yet charged against the Capital Fund, that assessment will take place in the year-end closing and accounting procedures. The remaining \$80,000 for phase two PD Radios are currently included in the Machinery & Equipment GL line item in next year's budget, but will be assessed to Capital as well. The Capital Fund budget shown in FY17 anticipates a re-appropriation of current unexpended funds.

### REVENUES

Anticipated General Fund revenues for the fiscal period are summarized on pages 1 and 2 of the budget data so one can see the various sources of general income for the Town. Total anticipated general fund revenues of \$6,413,611 are sufficient to balance the proposed general fund budget. The budget reflects proposed re-appropriation of \$195,000 in the Capital Projects Fund. This total amount of revenue will be sufficient to fund the proposed expenditures in the proposed fiscal period. Various revenues from State, taxing authorities and other sources are estimates that can alter as final intergovernmental agency numbers are updated.

The total amount of Ad Valorem revenues are an increase of \$135,191 from the prior year, with a 2.2% increase in operations proposed. This is based on a (flat from previous year) property tax levy of 5.350 per \$1,000 of assessed valuation.

### EXPENDITURES

The assessment of budgetary needs is an ongoing process that encompasses both long and short-term necessities. These needs are then evaluated in conjunction with desired service levels, long and short-term policy objectives and limitations of revenue sources. Balancing these competing needs makes up the bulk of the budget planning process. The Town Commission sets the direction, policies, priorities and appropriations each year by majority legislative action.

Necessities such as debt service requirements, insurance coverage and the delivery of basic services take priority over other needs, usually these are fixed amounts, intergovernmental or contractually. The Town strives to constantly address issues critical to improving the quality of life for our residents. As an organization, we seek the highest levels of service, the most qualified personnel, and the best equipment that we can afford. Budgetary needs are constantly prioritized and choices are made within the framework of established policies and resources.

The proposed General Fund budget calls for a total expenditures of **\$6,413,611**.

We haven't received the new rates for the liability insurance or health care. The proposed budget includes a 5% increase in liability and a 20% increase in health care premiums. We expect the liability rates by the end of July and health care by mid- August.

The expenditures also represent an increase \$135,191 from the prior fiscal year. The budget includes requests to expend \$280,000 in capital outlay items for paving program and Radios.



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### PERSONNEL

The personnel costs in the proposed FY17 budget include the salaries and benefits approved in the PBA contract negotiations for the police bargaining members, and the Town's switch to the new Health Insurance coverages from BlueCare HMO 14251 Plan (Blue Cross/Blue Shield) comprehensive insurance program and related coverages. The new plan generously adopted by the Town Commission provides enhanced and improved coverages for all employees over the previous more Spartan offerings. A merit raise system as defined in PBA negotiations is similar in approach as intended for the balance of the Town's workforce for merit evaluation and a tiered merit raise for performance. Hence, for budgeting purposes all employees in the Town have been budgeted for up to a maximum of 5% increase in their salary in the coming fiscal year (FY17) to be implemented on their anniversary date at the increase warranted from the evaluation results. Contract employees and any other employees in consideration for any position/duty/title change realignments may be also adjusted in additional remuneration based upon any reconfiguration proposed to and approved by the Town Commission.

The budgeted salaries include up to 5% this FY17 year for all employees (eligible on their anniversary date). Previous step plan rates, formulas and caps are not applied in this proposed fiscal year, as the methodology is intended to usher in a true pay for performance merit system.

Originally budgeting an anticipated 10% estimated cost increase for healthcare insurance in early draft versions, the new plan after census enrollment and wider participation represents about a 3% increase overall after full census data. The cost for long term disability which is broken out traditionally in our budget documents has gone up significantly based upon our specific job and census demographics, but combined with healthcare bundles has reduced the anticipated costs overall. I have retained the difference amounts in the department budgets to keep the advertised budget amounts the same. The recommendation is to assign any difference (surplus) to another line item in the department, transfer to Capital Fund, or reduce the budget by the aggregated saving.

The Florida Retirement System increased the rates for civilians this year from 7.26% to **7.52%**. However, it also increased the rates for special risk employees from 22.04% to **22.57%**. The new rates are factored in the budget presented.

Last year's budget included additional expenses for the Town Manager and Town Clerk due to retirement and overlaps. The pay period schedule which had 27 pay periods during the FY16 year returns to the normal 26 periods.

### SUMMARY

The primary objective of the manager and staff in the preparation of this proposed document is to present to the Commission a budget plan which is within the legal framework established by state law and Town Charter/Code and addresses the needs of the community for the coming fiscal year. The budget document is intended to provide the Commission, residents, and staff information about the Town's fiscal responsibilities necessary to provide quality services.

**Town of Ocean Ridge  
Financial Highlights  
For the Year Ended  
September 30, 2015**



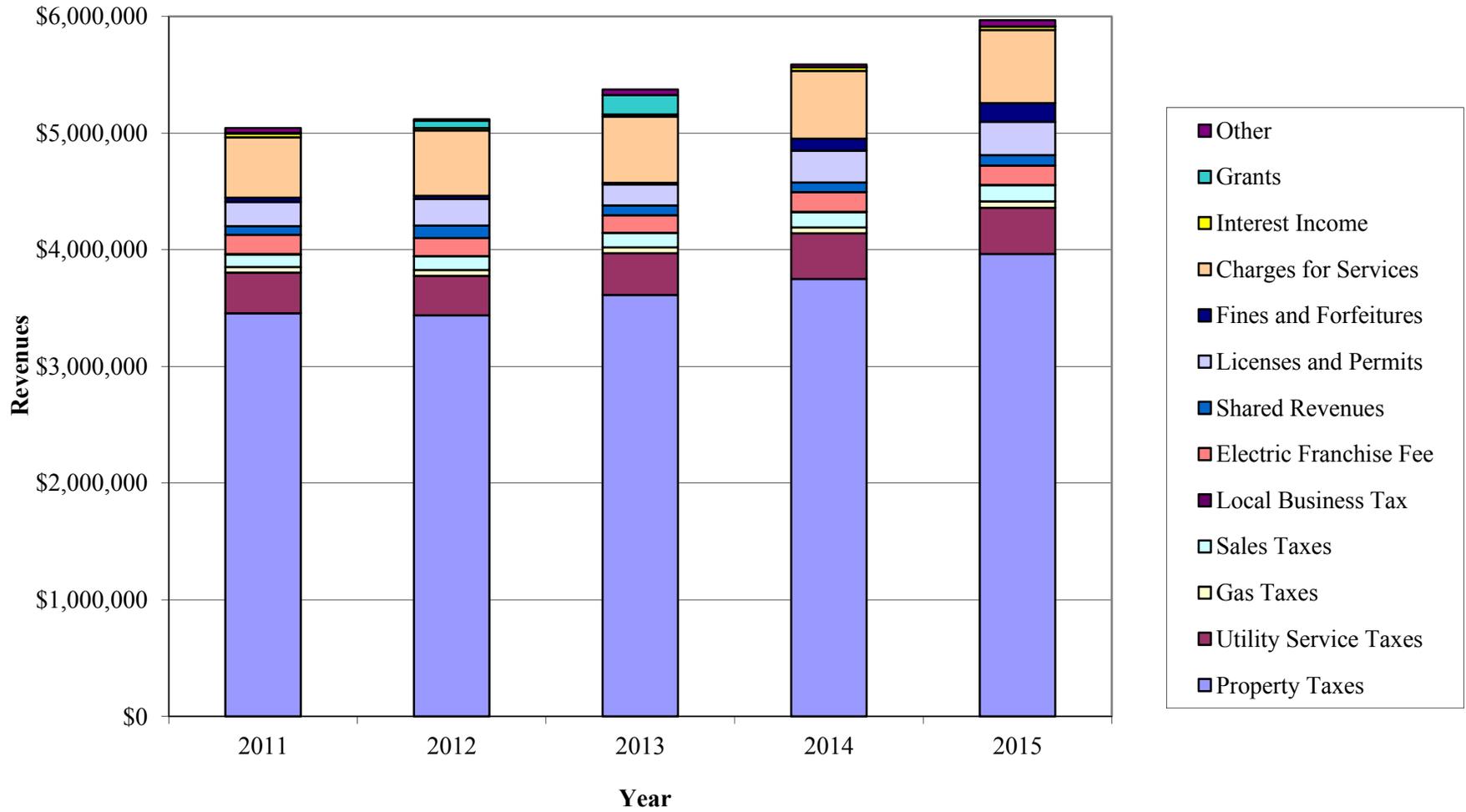
The information presented here has been derived from the Town's Basic Financial Statements and information provided by the Town. It is not intended to be a financial report under generally accepted accounting principles.

## Town of Ocean Ridge Governmental Revenues

Revenues	2011	2012	2013	2014	2015	Increase (Decrease)	Percent Change	Percent of Total
Property Taxes	\$ 3,454,649	\$ 3,437,863	\$ 3,611,937	\$ 3,749,922	\$ 3,963,078	\$ 213,156	5.7%	66.4%
Utility Service Taxes	348,120	338,386	358,224	390,145	396,012	5,867	1.5%	6.6%
Gas Taxes	47,982	49,943	49,504	50,972	54,120	3,148	6.2%	0.9%
Sales Taxes	108,661	116,801	122,640	132,075	139,017	6,942	5.3%	2.3%
Local Business Tax	4,685	1,337	2,489	2,509	2,666	157	6.3%	0.0%
Electric Franchise Fee	162,832	155,573	151,526	167,505	165,337	(2,168)	-1.3%	2.8%
Shared Revenues	74,754	106,204	83,445	81,466	89,678	8,212	10.1%	1.5%
Licenses and Permits	207,621	228,544	179,693	274,604	284,354	9,750	3.6%	4.8%
Fines and Forfeitures	37,129	28,009	14,201	101,094	163,233	62,139	61.5%	2.7%
Charges for Services	516,064	559,991	567,151	581,465	624,817	43,352	7.5%	10.5%
Interest Income	31,030	19,868	18,044	31,086	29,996	(1,090)	-3.5%	0.5%
Grants	6,915	64,085	166,880	1,000	1,000	-	0.0%	0.0%
Other	42,098	11,243	47,937	22,335	53,343	31,008	138.8%	0.9%
<b>TOTALS</b>	<b>\$ 5,042,540</b>	<b>\$ 5,117,847</b>	<b>\$ 5,373,671</b>	<b>\$ 5,586,178</b>	<b>\$ 5,966,651</b>	<b>\$ 380,473</b>	<b>6.8%</b>	<b>100.0%</b>

Increase (Decrease)	\$ (65,669)	\$ 75,307	\$ 255,824	\$ 212,507	\$ 380,473
Percent Change	-1.3%	1.5%	5.0%	4.0%	6.8%

## Town of Ocean Ridge Governmental Revenues

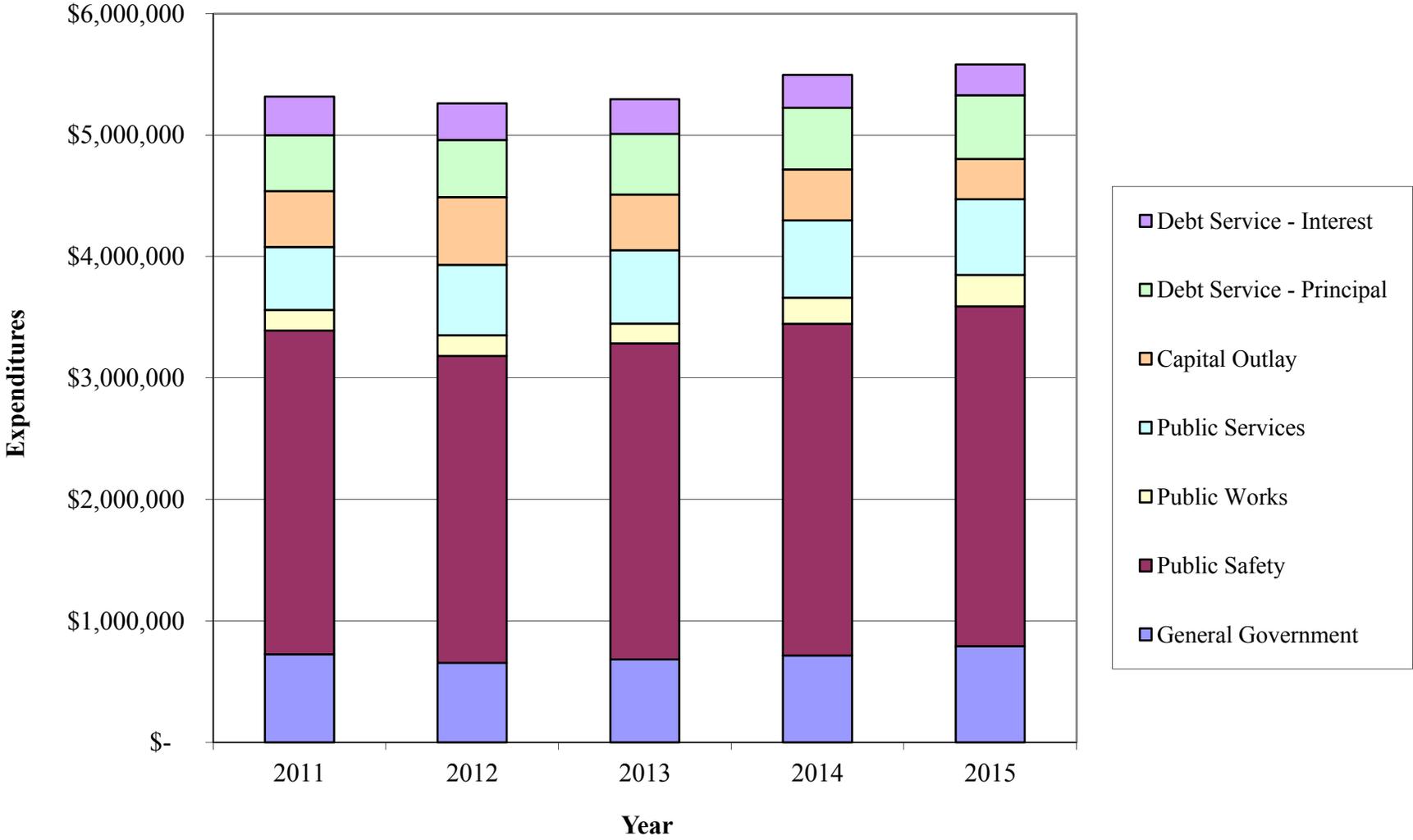


## Town of Ocean Ridge Governmental Expenditures

Expenditures	2011	2012	2013	2014	2015	Increase (Decrease)	Percent Change	Percent of Total
General Government	\$ 723,677	\$ 652,283	\$ 680,189	\$ 713,556	\$ 791,506	\$ 77,950	10.9%	14.2%
Public Safety	2,665,934	2,528,484	2,603,448	2,731,651	2,798,650	66,999	2.5%	50.1%
Public Works	169,410	169,720	163,167	216,227	257,666	41,439	19.2%	4.6%
Public Services	518,290	581,275	605,816	636,805	624,811	(11,994)	-1.9%	11.2%
Capital Outlay	461,577	556,713	458,629	418,291	329,628	(88,663)	-21.2%	5.9%
Debt Service - Principal	461,018	470,994	497,610	509,124	526,315	17,191	3.4%	9.4%
Debt Service - Interest	317,997	303,040	286,652	269,989	252,953	(17,036)	-6.3%	4.5%
<b>TOTALS</b>	<b>\$ 5,317,903</b>	<b>\$ 5,262,509</b>	<b>\$ 5,295,511</b>	<b>\$ 5,495,643</b>	<b>\$ 5,581,529</b>	<b>\$ 85,886</b>	<b>1.6%</b>	<b>100.0%</b>

Increase (Decrease)	\$ (127,877)	\$ (55,394)	\$ 33,002	\$ 200,132	\$ 85,886
Percent Change	-2.3%	-1.0%	0.6%	3.8%	1.6%

# Town of Ocean Ridge Governmental Expenditures



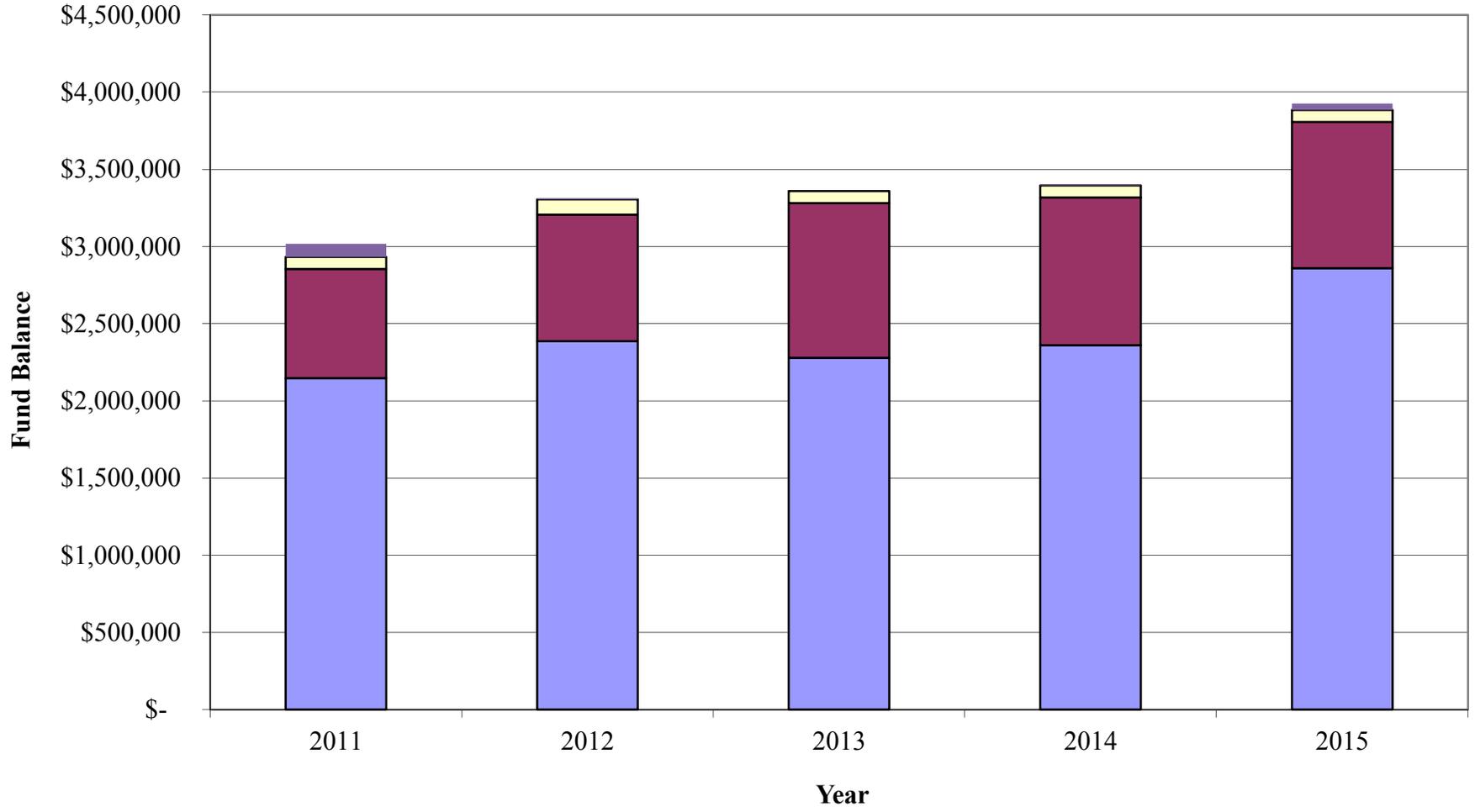
## Town of Ocean Ridge Fund Balance - General Fund

Fund Balance	2011	2012	2013	2014	2015	%	Increase (Decrease)
Unassigned	\$ 2,147,160	\$ 2,386,344	\$ 2,278,070	\$ 2,360,013	\$ 2,858,728	73%	\$ 498,715
Assigned	706,541	819,520	1,002,392	957,353	947,354	24%	(9,999)
Restricted	77,990	98,990	77,991	77,991	77,991	2%	-
Nonspendable	84,711	6,852	-	4,552	40,886	1%	36,334
<b>TOTALS</b>	<b>\$ 3,016,402</b>	<b>\$ 3,311,706</b>	<b>\$ 3,358,453</b>	<b>\$ 3,399,909</b>	<b>\$ 3,924,959</b>	<b>100%</b>	<b>\$ 525,050</b>

Change in Fund Balance           \$    99,018   \$   295,304   \$    46,747   \$    41,456   \$   525,050

Total General Fund Expenditures	\$ 4,928,894	\$ 4,761,787	\$ 4,882,432	\$ 5,244,684	\$ 5,281,963
Unassigned Percentage	43.6%	50.1%	46.7%	45.0%	54.1%

# Town of Ocean Ridge General Fund - Fund Balance



■ Unassigned      ■ Assigned      □ Restricted      ■ Nonspendable

## Town of Ocean Ridge Net Position

	2011	2012	2013	2014	2015	Increase (Decrease)
Current Assets	\$ 4,446,722	\$ 4,395,465	\$ 3,691,267	\$ 3,809,781	\$ 4,200,012	\$ 390,231
Capital Assets	18,868,497	18,679,394	18,458,185	18,224,257	17,836,215	(388,042)
Total Assets	<u>23,315,219</u>	<u>23,074,859</u>	<u>22,149,452</u>	<u>22,034,038</u>	<u>22,036,227</u>	<u>2,189</u>
Deferred Outflows of Resources	-	-	469,549	431,059	712,841	281,782
Current Liabilities	138,712	184,815	147,305	159,511	173,941	14,430
Non-current Liabilities	9,694,589	9,247,662	8,540,350	8,006,909	8,903,101	896,192
Total Liabilities	<u>9,833,301</u>	<u>9,432,477</u>	<u>8,687,655</u>	<u>8,166,420</u>	<u>9,077,042</u>	<u>910,622</u>
Deferred Inflows of Resources	-	-	8,883	8,456	390,956	382,500
Net Investment in Capital Assets	9,920,949	10,202,615	10,478,791	10,751,062	10,882,823	131,761
Restricted	62,293	83,968	63,941	64,940	65,968	1,028
Unrestricted	3,498,676	3,355,799	3,379,731	3,474,219	2,332,279	(1,141,940)
Total Net Position	<u>\$ 13,481,918</u>	<u>\$ 13,642,382</u>	<u>\$ 13,922,463</u>	<u>\$ 14,290,221</u>	<u>\$ 13,281,070</u>	<u>(1,009,151)</u>

## Town of Ocean Ridge Changes in Net Position

	2011	2012	2013	2014	2015	Increase (Decrease)
Program Revenues						
Charges for Services	\$ 715,641	\$ 778,606	\$ 763,534	\$ 959,672	\$ 1,075,070	\$ 115,398
Operating Grants and Contributions	41,434	67,083	30,500	9,953	17,524	7,571
Capital Grants and Contributions	46,042	64,773	119,415	-	3,443	3,443
General Revenues						-
Property Taxes	3,454,649	3,437,863	3,611,937	3,749,922	3,963,078	213,156
Other Taxes	558,934	543,902	559,254	608,622	615,469	6,847
Intergovernmental	183,415	223,005	196,838	220,632	225,345	4,713
Investment Earnings	31,030	19,868	18,044	26,691	29,996	3,305
Other	10,533	10,313	10,437	25,219	24,999	(220)
Total Revenues	<u>5,041,678</u>	<u>5,145,413</u>	<u>5,309,959</u>	<u>5,600,711</u>	<u>5,954,924</u>	<u>354,213</u>
Expenses						
General Government	1,037,881	1,050,189	1,032,675	978,302	1,049,994	71,692
Public Safety	2,724,150	2,594,891	2,650,350	2,761,480	2,745,264	(16,216)
Public Services	518,290	581,275	605,816	636,805	624,811	(11,994)
Public Works	437,168	457,612	453,448	588,635	649,250	60,615
Other	315,826	300,982	284,439	267,731	250,611	(17,120)
Total Expenses	<u>5,033,315</u>	<u>4,984,949</u>	<u>5,026,728</u>	<u>5,232,953</u>	<u>5,319,930</u>	<u>86,977</u>
Change in Net Position	8,363	160,464	283,231	367,758	634,994	267,236
Net Position - Beginning	<u>13,473,555</u>	<u>13,481,918</u>	<u>13,639,232</u>	<u>13,922,463</u>	<u>12,646,076</u> 	<u>(1,276,387)</u>
Net Position - Ending	<u>\$ 13,481,918</u>	<u>\$ 13,642,382</u>	<u>\$ 13,922,463</u>	<u>\$ 14,290,221</u>	<u>\$ 13,281,070</u>	<u>\$ (1,009,151)</u>

 Restated for implementaion of GASB 68

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT.: REV**  
**STATEMENT OF REVENUES**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
<b>Dept.: 310.000 Taxes</b>					<b>at 5.35 max millage</b>	
311.000 Ad Valorem Tax (at 97% net)	3,963,079	4,282,715	4,144,098	96.8%	4,616,167	7.8%
312.410 Local Option 6 Cent Gas Tax	36,814	35,760	21,973	61.4%	34,500	-3.5%
312.420 Second Local Option Fuel Tax	17,306	17,000	11,982	70.5%	17,000	0.0%
313.100 Electric Franchise Tax	165,337	168,000	106,643	63.5%	168,000	0.0%
314.100 Utility Service Tax (Electric)	241,251	240,000	176,049	73.4%	240,000	0.0%
314.800 Utility Service Tax (Propane)	17,712	16,000	14,874	93.0%	16,000	0.0%
314.900 Utility Service Tax (Water)	92,796	84,000	72,724	86.6%	84,000	0.0%
315.000 Communication Services Tax	42,031	48,000	29,253	60.9%	48,000	0.0%
319.100 Interest On Delinquent Taxes	317	5,000	4,254	85.1%	1,000	-80.0%
<b>Sub Totals</b>	<b>4,576,642</b>	<b>4,896,475</b>	<b>4,581,849</b>	<b>93.6%</b>	<b>5,224,667</b>	<b>6.7%</b>
<b>Dept.: 320.000 Licenses &amp; Permits</b>						
321.100 Prof. & Occupational Licenses**	2,666	2,000	2,790	139.5%	0	-100.0%
321.200 DPS Business Permit (Revs FL.ST.)**	14,500	14,000	10,979	78.4%	500	-96.4%
321.300 Occupational Vehicle IDs**	6,946	6,000	6,672	111.2%	0	-100.0%
322.100 Building Permits:						
<i>Note actuarials of building department revenues in new construction, permits and related revenue sources are tracking way up in the Town and continue to trend upwards. Though conservatively estimating revenue here, we are studying justification to bring a credentialed Building Official and more Permit processing activities "inhouse."</i>	259,731	200,000	344,154	172.1%	265,000	32.5%
329.100 Sign Permits	445	500	430	86.0%	500	0.0%
329.200 Alarm User Permits	562	600	488	81.3%	600	0.0%
329.500 Boats Permits**	0	50	0	0.0%	0	-100.0%
329.600 Rental Registrations	2,170	2,000	1,960	98.0%	2,000	0.0%
<b>Sub Totals</b>	<b>287,020</b>	<b>225,150</b>	<b>367,473</b>	<b>163.2%</b>	<b>268,600</b>	<b>19.3%</b>
<b>Dept.: 330.000 Intergovernmental Revenue</b>						
331.300 JAG Grant Monies	1,000	1,000	0	0.0%	1,000	0.0%
335.120 State Revenue Sharing Proceeds	47,086	43,700	32,036	73.3%	43,700	0.0%
335.150 Alcoholic Beverage Licenses	140	150	140	93.2%	150	0.0%
335.181 Local Gov. 1/2 Cent Sales Tax	139,017	145,000	96,904	66.8%	145,000	0.0%
335.490 Rebate On Municipal Vehicles	2,220	2,000	459	22.9%	2,000	0.0%
335.900 St Light Maintenance Reimburse	8,981	9,250	0	0.0%	9,250	0.0%
338.000 PB County & Co. Wide Occ. Lic.	8,085	7,000	3,512	50.2%	7,000	0.0%
338.100 Proportion 911 Call Taker Rev	18,944	10,000	0	0.0%	10,000	0.0%
338.300 PBC Solid Waste Recycle Program	2,578	3,000	1,399	46.6%	3,000	0.0%
338.400 911 DPS Related Reimbursements	13,822	12,000	-32	-0.3%	12,000	0.0%
338.500 PB County 1250 Monies	2,853	2,500	0	0.0%	0	-100.0%
<b>Sub Totals</b>	<b>244,725</b>	<b>235,600</b>	<b>134,418</b>	<b>57.1%</b>	<b>233,100</b>	<b>-1.1%</b>

Revenues departments continued next page...

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...Revenues departments continued from previous page

<b>Dept.: 340.000 Charges For Services</b>						
341.200 Zoning Fees	8,962	4,000	4,718	118.0%	4,000	0.0%
341.400 Cert-Copying-Record Search-Etc.	3,184	2,500	2,476	99.0%	2,500	0.0%
341.900 Other Gen. Gov. Charges & Fees	40,809	5,000	28,633	572.7%	5,000	0.0%
342.100 Law Enforcement/Fire Service:						
<i>Briny Breezes elected to go with Boynton Beach for their Law Enforcement Services Contract, eliminating this revenue item for FY17</i>						
	210,826	213,145	142,097	66.7%	0	-100.0%
342.300 Alarm Monitoring	55,367	57,000	48,500	85.1%	57,000	0.0%
342.800 Special Detail Services:						
<i>Less special detail duty assignments are anticipated being officially managed through the town, thus revenues are curbed.</i>						
	585	10,000	1,445	14.5%	1,500	-85.0%
342.900 Other Pub. Safety Charges-Fees	744	500	941	188.3%	500	0.0%
343.400 Garbage And Trash Revenue:						
<i>Note a 1.0102% CPI adjustment to the Solid Waste &amp; Recycling contract. The difference of between adjusted residential rate of \$13.14, vs current rate of \$13.01 is being absorbed for no raise in residential rates. There is no fuel surcharge this FY, balance of revenues cover TOR account service.</i>						
	304,341	302,000	295,487	97.8%	302,000	0.0%
343.900 Lot Mowing And Clearing	0	0	0		0	
<b>Sub Totals</b>	<b>624,817</b>	<b>594,145</b>	<b>524,296</b>	<b>88.2%</b>	<b>372,500</b>	<b>-37.3%</b>
<b>Dept.: 350.000 Fines &amp; Forfeits</b>						
351.100 Court Fines - Court Cases	3,619	5,000	4,819	96.4%	6,000	20.0%
351.200 Confiscated Prop. Court Cases	0	0	0		0	
351.300 Police Education \$2.00	440	400	534	133.4%	444	11.0%
354.000 Violations Of Local Ordinances	159,175	8,000	24,171	302.1%	9,300	16.3%
<b>Sub Totals</b>	<b>163,233</b>	<b>13,400</b>	<b>29,524</b>	<b>220.3%</b>	<b>15,744</b>	<b>17.5%</b>
<b>Dept.: 360.000 Miscellaneous Revenues</b>						
361.100 Interest Earned (Saving, Invstmnt, Etc.)	45,734	14,000	20,336	145.3%	17,500	25.0%
361.320 Interest Earned-PB Co Tax Collector	29	1,000	18	1.8%	0	-100.0%
361.390 Interest Other (Liens, Etc.)	7,223	2,000	1,671	83.6%	2,000	0.0%
364.410 Equipment-Sales & Compensation	1,000	9,000	7,997	88.9%	8,500	-5.6%
366.600 Art Proceeds	568	1,000	0	0.0%	600	-40.0%
366.900 Misc. Contrib.-Private Sources	7,543	0	2,924		1,400	
<b>Sub Totals</b>	<b>62,098</b>	<b>27,000</b>	<b>32,947</b>	<b>122.0%</b>	<b>30,000</b>	<b>11.1%</b>
<b>Dept.: 380.000 Non - Revenues</b>						
380.100 Fund Balance Unappropriated	0	286,650	0	0.0%	269,000	-6.2%
388.200 Insurance Proceeds	0	0	0		0	
389.100 Prior Year Carryover (Unexpended)	0	0	0		0	
<b>Sub Totals</b>	<b>0</b>	<b>286,650</b>	<b>0</b>	<b>0.0%</b>	<b>269,000</b>	<b>-6.2%</b>
<b>Budget Revenues Grand Totals</b>	<b>5,958,534</b>	<b>6,278,420</b>	<b>5,670,507</b>	<b>90.3%</b>	<b>6,413,611</b>	<b>2.2%</b>

**Notes and Change Details from previous FY:**

\*\*Business Tax Receipts (BTR) and Vehicle Registrations (ID Stickers) are essentially eliminated by state statute, except for businesses actually located within Ocean Ridge (with No Commercial Zoning). Revenues reduced are based upon acuerials showing lower collections than previous year projections and have been adjusted accordingly.

**TOWN OF OCEAN RIDGE  
CAPITAL FUND #302 - DEPT: REV  
STATEMENT OF REVENUES  
2016-2017 Budget Workbook (FY17)  
Version 5.0, Print 09-16-16**

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
<b>Dept.: 320.000 Licenses &amp; Permits</b>						
314.100 Utility Service Tax (Electric)	0	0	0	0.0%	0	
<b>Dept.: 330.000 Intergovernmental Revenue</b>						
331.900 Federal Grants	0	0	0	0.0%	0	
334.360 DOT JPA Revenue	0	0	0	0.0%	0	
<b>Dept.: 340.000 Charges For Services</b>						
338.000 PB County & Co. Wide Occ. Lic.	0	0	0	0.0%	0	
<b>Dept.: 360.000 Miscellaneous Revenues</b>						
360.000 Contribution Revenue	0	0	0	0.0%	0	
361.100 Interest Earned (Sav, Inv ,Etc.)	25	100	39	38.9%	100	0.0%
364.000 Sales And Compensation	0	0	0	0.0%	0	
364.410 Equipment-Sales & Compensation	0	0	0	0.0%	0	
<b>Dept.: 380.000 Non - Revenues</b>				0.0%		
380.100 Fund Balance Unappropriated	0	14,900	0	0.0%	14,900	
381.000 Interfund Transfer *	0	0	0	0.0%	0	
381.100 Interfund Transfer	180,000	180,000	180,000	100.0%	180,000	0.0%
384.000 Debt Proceeds	0	0	0	0.0%	0	
384.100 Debt Proceed For New TH	0	0	0	0.0%	0	
<b>Capital Revenues Sub Totals</b>	<b>180,025</b>	<b>195,000</b>	<b>180,039</b>	<b>92.3%</b>	<b>195,000</b>	<b>0.0%</b>

**Notes and Change Details from previous FY:**

The FY17 Capital Fund retains the \$195,000 (encumbered) in the current Capital Fund balance, and any additional inflows as appropriated by the TC for capital projects in the coming year. Items in the 5-Year Capital Investment Plan shown later in book may be appropriated from these funds as approved. Capital expenditures are often initially expended from the GL Fund of the Town (001) then reconciled to the Capital Fund with after event accounting and journal entries.

For the Period: 10/1/2015 to 7/31/2016	Budget16	YTD Actual	%FY16	FY17	% Bud
Fund: 302 - CAPITAL PROJECTS FUND					
<b>Revenues</b>					
Dept: 360.000 MISCELLANEOUS REVENUES					
361.100 INTEREST EARNED (SAV,INV,ETC.)	\$100	\$39	38.9%	\$100	0.0
Dept: 380.000 NON - REVENUES					
380.100 FUND BALANCE UNAPPROPRIATED	\$14,900	\$0	0.0%	\$14,900	0.0
381.100 INTERFUND TRANSFER	\$180,000	\$180,000	100.0%	\$180,000	0.0
<b>NON - REVENUES</b>	<b>\$194,900</b>	<b>\$180,000</b>	<b>92.4%</b>	<b>\$0</b>	<b>-1.0</b>
<b>Revenues</b>	<b>\$195,000</b>	<b>\$180,039</b>	<b>92.3%</b>	<b>\$195,000</b>	<b>0.0</b>
<b>Expenditures</b>					
Dept: 521.107 LAW ENFORCEMENT & FIRE CONTROL					
506.400 MACHINERY & EQUIP (1/2 Police Radios) encumbered	\$80,000	\$0	0.0%	\$80,000	0.0
Dept: 539.112 OTHER PHYSICAL ENVIRONMENT					
503.100 PROFESSIONAL SERVICES	\$15,000	\$0	0.0%	\$0	-1.0
506.300 IMPROVEMENTS NOT BUILDINGS (i.e Paving projects) unexpended FY16	\$100,000	\$0	0.0%	\$100,000	0.0
<b>OTHER PHYSICAL ENVIRONMENT</b>	<b>\$115,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$180,000</b>	<b>0.6</b>
<b>Expenditures</b>	<b>\$195,000</b>	<b>\$180,039</b>	<b>92.3%</b>	<b>\$180,000</b>	<b>-0.1</b>

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: REV & EXP**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Department Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
FY Millage Rate Applied	at 5.35 ml	at 5.35 ml			at 5.35 ml	
<b>Revenue</b>						
Dept.: 310.000 Taxes	4,576,642	4,896,475	4,581,849	93.6%	5,224,667	6.7%
Dept.: 320.000 Licenses & Permits	287,020	225,150	367,473	163.2%	268,600	19.3%
Dept.: 330.000 Intergovernmental Rev	244,725	235,600	134,418	57.1%	233,100	-1.1%
Dept.: 340.000 Charges For Services	624,817	594,145	524,296	88.2%	372,500	-37.3%
Dept.: 350.000 Fines & Forfeits	163,233	13,400	29,524	220.3%	15,744	17.5%
Dept.: 360.000 Miscellaneous Revenues	62,098	27,000	32,947	122.0%	30,000	11.1%
Dept.: 380.000 Non - Revenues	0	286,650	0	0.0%	269,000	-6.2%
<b>Total Revenue</b>	<b>5,958,534</b>	<b>6,278,420</b>	<b>5,670,507</b>	<b>90.3%</b>	<b>6,413,611</b>	<b>2.2%</b>
<b>Expenditures</b>						
<b>General Government</b>						
511.101 Commission	22,080	25,509	21,677	85.0%	27,849	9.2%
512.102 Town Manager	135,433	174,241	146,855	84.3%	148,347	-14.9%
513.103 Town Clerk & Treasurer	279,293	342,469	272,016	79.4%	316,914	-7.5%
514.104 Legal Services	209,836	129,918	78,066	60.1%	128,000	-1.5%
514.105 Appointed Boards	2,575	6,100	1,885	30.9%	6,265	2.7%
519.106 General Government Services	938,427	966,155	827,162	85.6%	982,705	1.7%
521.107 Law Enforcement & Fire Rescue	2,821,501	3,486,279	2,855,418	81.9%	3,712,846	6.5%
524.108 Inspection Services	154,145	143,500	111,964	78.0%	157,500	9.8%
534.111 Garbage & Solid Waste Services	243,635	250,000	162,849	65.1%	250,000	0.0%
539.112 Other Physical Environment	227,032	268,300	211,854	79.0%	295,320	10.1%
541.113 Public Works	248,006	255,949	169,047	66.0%	257,865	0.7%
580.900 Contingency	-6,512	50,000	21,762	43.5%	50,000	0.0%
590.100 Contingency & Interfund Transfers	143,488	0	0	0.0%	0	0.0%
590.110 Transfers to Capital Projects	150,000	180,000	180,000	100.0%	80,000	0.0%
<b>Total Expenses</b>	<b>5,568,939</b>	<b>6,278,420</b>	<b>5,060,556</b>	<b>80.6%</b>	<b>6,413,611</b>	<b>2.2%</b>
Revenue Over Expenditure (Audit Adjusts FYE)	389,595	0	609,951		0	
<b>Transfer To/(From) Reserves</b>						

**NOTES**

This budget document includes requests at time of publication and applies a Maximum Millage rate of 5.35 to the TRIM Revenue figures, which are budgeted at 97% for calculation.

340.000 Charges For Services - This line is reduced \$221K from Briny Breezes Police Contract going to Boynton Beach FY17

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 511.101**  
**TOWN COMMISSION (LEGISLATIVE) EXPENSE**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

<b>Departments, Funds &amp; Descriptions</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Budget</b>	<b>FY16 @ 10 Mo.</b>	<b>FY16 YTD %</b>	<b>FY17 Budget</b>	<b>+ - chng % to F16</b>
<b>Town Commission</b>						
501.100 Executive Salaries	6,000	6,000	5,000	83.3%	<b>6,000</b>	0.0%
502.100 FICA Taxes	459	459	383	83.3%	<b>459</b>	0.0%
502.200 Retirement Contributions	400	436	335	76.8%	<b>436</b>	0.0%
502.400 Workers Compensation	11	14	10	72.4%	<b>14</b>	0.0%
504.000 Travel & Per Diem	0	1,000	67	6.7%	<b>1,000</b>	0.0%
504.500 Insurance-Liab.,Hazard, Damage	13,608	15,600	14,178	90.9%	<b>17,940</b>	15.0%
504.900 Other Current Charges	202	500	305	61.0%	<b>500</b>	0.0%
505.400 Subsc., Memberships, Education	1,400	1,500	1,400	93.3%	<b>1,500</b>	0.0%
<b>Sub Totals</b>	<b>22,080</b>	<b>25,509</b>	<b>21,677</b>	<b>85.0%</b>	<b>27,849</b>	<b>9.2%</b>

**Supplemental Information**

<b>Positions Budgeted</b>	<b>No. FTE</b>
Mayor	1
Commissioners	4
<b>Total</b>	<b>5</b>

**Notes and Change Details from previous FY:**

The only change in this department is to 504.900 Insurance, which has risen in premiums due to claims coverages.

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 512.102**  
**TOWN MANAGER - ADMINISTRATION EXPENSE**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
<b>Town Manager</b> (contractual employment)						
501.100 Executive Salaries	102,655	108,044	83,055	76.9%	<b>108,044</b>	0.0%
501.110 One Time Lump Sum Increase	0	23,550	24,025	102.0%	<b>0</b>	-100.0%
501.200 Regular Salaries And Wages	0	0	0	0.0%	<b>0</b>	
501.400 Overtime	0	0	0	0.0%	<b>0</b>	
501.410 Vacation Pay	1,827	1,901	4,372	230.0%	<b>1,972</b>	3.7%
502.100 FICA Taxes	7,958	10,212	8,526	83.5%	<b>10,212</b>	0.0%
502.200 Retirement Contributions (FRS other)	0	0	0	0.0%	<b>0</b>	
502.210 ICMA Contributions	11,727	14,691	7,654	52.1%	<b>9,724</b>	-33.8%
502.300 Life & Health Insurance	7,709	8,476	5,369	63.3%	<b>8,544</b>	0.8%
502.310 Long Term Disability	420	420	210	50.0%	<b>900</b>	114.3%
Benefit Cost Reduction from averaged Oct 1 Rates / previous budget projection					283	
502.400 Workers Compensation	187	247	183	74.2%	<b>268</b>	8.5%
503.400 Other Contractual Serv (Previous TM)	0	0	8,076	0.0%	<b>0</b>	
504.000 Travel & Per Diem	179	1,300	3,019	232.3%	<b>3,200</b>	146.2%
504.100 Communications Serv.(Ph.,Etc.)	1,097	1,200	927	77.2%	<b>1,200</b>	0.0%
504.500 Insurance-Liab.,Hazard, Damage	46	200	45	22.7%	<b>200</b>	0.0%
504.620 Repair & Maintenance-Vehicle	38	0	0	0.0%	<b>0</b>	
505.210 Operating Supplies-Gas & Oil	1,253	3,500	129	3.7%	<b>2,500</b>	-28.6%
505.400 Subsc., Memberships, Education	340	500	1,265	252.9%	<b>1,300</b>	160.0%
<b>Sub Totals</b>	<b>135,433</b>	<b>174,241</b>	<b>146,855</b>	<b>84.3%</b>	<b>148,347</b>	<b>-14.9%</b>

<b>Supplemental Information</b>	
<b>Positions Budgeted</b>	<b>No. FTE</b>
Town Manager	1
Assistant	0
<b>Total</b>	<b>1</b>

**Notes and Change Details from previous FY:**

501.110 One Time Lump Sum Increase	0	23550
One time payout for previous Town Manager is removed in this budget.		

501.410 Vacation Pay changes as a calculation of salary. Current budget actual is payout of former TM

502.210 ICMA Contributions reduces as it covered two TMs overlap in FY16.

502.300 Health Insurance Premiums and related coverages are adjusted in every department to reflect 2017 rate quotes for BCBS & Reliance coverage plans.

504.000 Travel & Per Diem FY16 budget based on previous TM. Current TM is active in League of Cities, Managers Assoc and FLC policy committees. Budget reflects costs for conference, training and committee meetings on behalf of the Town.			
FCCMA Annual Conf	0	1,000	750
FLC Annual Conf	0	0	750
FLC Policy Committee meetings (2)	0	0	350
FLC Legislative Conf	0	0	350
FLC FAST Federal Legislative Comm	0	0	700
PBCCM Conf	100	100	100
Misc, Travel, Parking, Meals, Etc.	100	200	200
		<b>1,300</b>	<b>3,200</b>

*TM continued next page*

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505.210 Operating Supplies-Gas & Oil

This is reduced as current TM doesn't receive Auto Allowance. It's used for reimburseable mileage/expense to authorized meetings.

505.400 Subsc., Memberships, Education

FCCMA	300	331		331
PBCCMA	100	40		40
ICMA	0	894		894
Misc Publications	100	0		35
	340	500	1,265	252.9%
				1,300

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 513.103**  
**TOWN CLERK & TREASURER EXPENSE**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
<b>Town Clerk &amp; Finance</b>						
501.100 Executive Salaries	80,473	91,721	79,388	86.6%	<b>68,100</b>	-25.8%
501.110 One Time Lump Sum Increase	0	12,929	16,218	125.4%	<b>0</b>	-100.0%
501.200 Regular Salaries And Wages	103,338	108,549	87,747	80.8%	<b>108,300</b>	-0.2%
501.400 Overtime	777	3,002	1,650	54.9%	<b>2,725</b>	-9.2%
501.410 Vacation Pay	2,624	4,724	1,179	24.9%	<b>3,700</b>	-21.7%
502.100 FICA Taxes	14,243	16,901	14,243	84.3%	<b>13,986</b>	-17.2%
502.200 Retirement Contributions	17,749	26,318	15,429	58.6%	<b>13,748</b>	-47.8%
502.300 Life & Health Insurance	21,234	27,724	20,322	73.3%	<b>28,080</b>	1.3%
502.310 Long Term Disability	1,575	1,400	700	50.0%	<b>1,602</b>	14.4%
Benefit Cost Reduction from averaged Oct 1 Rates / previous budget projection					2,364	
502.400 Workers Compensation	335	451	362	80.2%	<b>441</b>	-2.2%
502.500 Unemployment Compensation	0	0	0	0.0%	<b>0</b>	
503.100 Professional Services	0	0	0	0.0%	<b>0</b>	
503.200 Accounting & Auditing	22,140	30,000	23,100	77.0%	<b>30,900</b>	3.0%
503.400 Other Contractual Services	0	0	0	0.0%	<b>9,600</b>	
504.000 Travel & Per Diem	341	2,500	499	20.0%	<b>2,800</b>	12.0%
504.500 Insurance-Liab., Hazard, Damage	152	350	152	43.3%	<b>403</b>	15.0%
504.610 Repair & Maintenance	7,773	8,750	8,053	92.0%	<b>8,750</b>	0.0%
504.900 Other Current Charges	5,709	6,500	2,355	36.2%	<b>6,000</b>	-7.7%
505.400 Subsc., Memberships, Education	245	400	620	155.0%	<b>1,335</b>	233.8%
506.400 Machinery & Equipment	585	250	0	0.0%	<b>4,200</b>	1580.0%
<b>Sub Totals</b>	<b>279,293</b>	<b>342,469</b>	<b>272,016</b>	<b>79.4%</b>	<b>307,034</b>	<b>89.7%</b>

<b>Supplemental Information</b>	
<b>Positions Budgeted</b>	<b>No. FTE</b>
Town Clerk	1
Deputy Town Clerk	1
Building Clerk/Reception	1
Temp/Intern	1
<b>Total</b>	<b>4</b>

**Notes and Change Details from previous FY:**

501.100 Executive Salaries line was reduced with new Town Clerk hire.						
501.110 One Time Lump Sum Increase	0	12,929				
Note \$12,929 retirement payout was shown in adopted 15/16 budget; an additional \$13,000 was awarded by TC from Contingency (which has been removed from this page as previously displayed in the Executive Salary line item 501.100).						
501.200 Regular Salaries And Wages has increased for annualized staff adjustments.						
502.300 Health Insurance Premiums and related coverages are adjusted in every department to reflect 2017 rate quotes for BCBS & Reliance coverage plans.						
503.200 Accounting & Auditing [Single Stream Grant Audit not anticipated in coming year]*						
Nowlen, Holt & Miner, PA* (Current provider/to go to bid)		30,000			26,400	
Nowlen, Holt & Miner, PA* (Single Stream if needed)		0			4,500	
	22,140	30,000	20,700	69.0%	30,900	103.0%
503.400 Other Contractual Services						
Building Permits Scanning		0			4,000	
Website Communications Software Upgrades		0			5,600	
					9,600	

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504.000 Travel & Per Diem for FY16 budget was based on previous TC. Current TC is active in Clerks Assoc, state and local. The budget reflects attendance costs for periodic conference, training and committee meetings on behalf of the Town.

Computer & Misc. Govt Courses	300	500		500
Seminars	500	500		500
FACC Conference or IACC	1,000	1,500		1,800
	1,800	2,500		2,800

504.500 Insurance-Liab.,Hazard, Damage + Anticipated Insurance Rate Adjustments

505.400 Subsc., Memberships, Education				
Florida Association of City Clerks	75	75	331	331
Palm Beach County Municipal Clerks Assoc	80	100	40	40
International Institute of Municipal Clerks	160	195	894	894
Florida Govt Finance	35	35	0	35
Misc. Publications	35	35	0	35
	385	440	1,265	252.9%
				1,335

506.400 Machinery & Equipment	585	250	0	0	3,900
Chair(s) Accessories		600			350
Work Station (Front office reconfiguration)					2,200
Filing Cabinets (Center Island Plans table)					1,650
					4,200

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 514.104**  
**LEGAL SERVICES EXPENSE**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
<b>Legal Services</b>						
501.100 Executive Salaries	53,254	41,538	43,615	105.0%	0	-100.0%
501.410 Vacation Pay	0	1,732	2,304	133.0%	0	-100.0%
502.100 FICA Taxes	3,730	3,310	3,513	106.1%	0	-100.0%
502.200 Retirement Contributions	3,570	3,141	3,334	106.1%	0	-100.0%
502.300 Life & Health Insurance	118	100	118	117.6%	0	-100.0%
502.400 Workers Compensation	0	97	0	0.0%	0	-100.0%
503.100 Professional Services	38,780	50,000	17,233	34.5%	<b>98,000</b>	96.0%
503.110 Legal Special Counsel	28,305	25,000	5,147	20.6%	<b>25,000</b>	0.0%
504.700 Printing	0	5,000	2,803	56.1%	<b>5,000</b>	0.0%
504.900 Other Current Charges	82,080	0	0	0.0%	<b>0</b>	
506.400 Machinery & Equipment	0	0	0	0.0%	<b>0</b>	
<b>Sub Totals</b>	<b>209,836</b>	<b>129,918</b>	<b>78,066</b>	<b>60.1%</b>	<b>128,000</b>	-1.5%

**Notes and Change Details from previous FY:**

503.100 Professional Services - Increases due to contract Attorney Firm vs Inhouse previous year	<b>98,000</b>
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**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 515.105**  
**APPOINTED BOARDS EXPENSE**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
<b>Appointed Boards</b>						
503.100 Professional Services	0	2,000	0	0.0%	<b>2,000</b>	0.0%
504.200 Postage, Freight	0	0	0	0.0%	<b>0</b>	
504.500 Insurance-Liab.,Hazard, Damage	972	1,100	970	44.1%	<b>1,265</b>	15.0%
504.900 Other Current Charges	1,603	3,000	915	30.5%	<b>3,000</b>	0.0%
<b>Sub Totals</b>	<b>2,575</b>	<b>6,100</b>	<b>1,885</b>	<b>30.9%</b>	<b>6,265</b>	2.7%

**Notes and Change Details from previous FY:**

503.100 Professional Services - No Increases expected, but duties discussed to add Zoning Review process to P&Z meetings that may add additional support needs in the coming year, yet to be vetted and determined.

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 519.106**  
**GENERAL GOVERNMENT SERVICES EXPENSE**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
<b>Other Government Services (General)</b>						
503.100 Professional Services	4,525	9,000	5,850	65.0%	<b>9,000</b>	0.0%
503.400 Other Contractual Services	6,030	6,300	3,263	51.8%	<b>7,300</b>	15.9%
504.100 Communications Serv.(Ph.,Etc.)	6,437	6,350	4,920	77.5%	<b>6,350</b>	0.0%
504.200 Postage, Freight	3,385	3,700	1,874	50.7%	<b>3,700</b>	0.0%
504.300 Utility Services - Electric	11,582	15,000	7,430	49.5%	<b>15,000</b>	0.0%
504.400 Rentals & Leases	3,180	3,200	2,289	71.5%	<b>3,200</b>	0.0%
504.500 Insurance-Liab.,Hazard, Damage	60,987	64,800	60,472	93.3%	<b>64,800</b>	0.0%
504.610 Repair & Maintenance	41,919	39,450	25,811	65.4%	<b>55,000</b>	39.4%
504.700 Printing	1,480	1,500	838	55.9%	<b>1,500</b>	0.0%
504.900 Other Current Charges	5,131	10,000	5,790	57.9%	<b>10,000</b>	0.0%
504.910 Election Expenses	6,157	6,875	1,048	15.2%	<b>6,875</b>	0.0%
504.920 Art Show Expenses	0	1,000	0	0.0%	<b>1,000</b>	0.0%
505.100 Office Supplies	2,951	2,950	2,277	77.2%	<b>2,950</b>	0.0%
505.200 Operating Supplies	2,122	2,300	1,303	56.6%	<b>2,300</b>	0.0%
505.400 Subsc., Memberships, Education	3,274	13,355	2,764	20.7%	<b>13,355</b>	0.0%
506.400 Machinery & Equipment	0	1,200	0	0.0%	<b>1,200</b>	0.0%
507.000 Covenant From Drainage Loan	346,626	468,000	467,944	100.0%	<b>468,000</b>	0.0%
507.010 Covenants From TH Loan	179,680	311,175	233,290	75.0%	<b>311,175</b>	0.0%
507.200 Debt Service - Interest	252,962	0	0	0.0%	<b>0</b>	
<b>Sub Totals</b>	<b>938,427</b>	<b>966,155</b>	<b>827,162</b>	<b>85.6%</b>	<b>982,705</b>	<b>1.7%</b>

**Notes and Change Details from previous FY:**

504.610 Repair & Maintenance	
Material & Labor for Hydrant and Water Line Replacement	30,000
Material & Labor for Dune Structures & Vegetation	5,000
Fuel Tank Dispensers & Repairs	1,000
Detention Area Maintenance Upgrade Projects	19,000
	<b>55,000</b>

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 521.107**  
**LAW ENFORCEMENT & FIRE CONTROL EXPENSE**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
<b>Law Enforcement &amp; Fire Control</b>						
501.100 Executive Salaries	118,892	95,630	76,560	65.5%	<b>97,000</b>	1.4%
501.110 One Time Lump Sum Increase	0	1,000	1,000	100.0%	<b>0</b>	-100.0%
501.200 Regular Salaries And Wages	921,047	1,159,506	878,716	61.5%	<b>1,192,743</b>	2.9%
501.210 One Time Lump Sum Increase (retirement)	0	0	0	0.0%	<b>2,700</b>	
501.400 Overtime	74,470	65,000	57,628	79.6%	<b>65,000</b>	0.0%
501.410 Vacation Pay	12,246	22,143	4,579	7.1%	<b>25,299</b>	14.3%
501.500 Special Pay-No Retire. Contribution	10,030	17,220	9,924	43.3%	<b>17,220</b>	0.0%
501.510 Special Detail Pay	420	7,000	1,610	16.0%	<b>7,000</b>	0.0%
501.600 Holiday Pay	31,852	49,056	26,465	46.4%	<b>49,056</b>	0.0%
502.100 FICA Taxes	89,909	108,367	80,863	60.8%	<b>113,239</b>	4.5%
502.200 Retirement Contributions	188,579	279,655	188,838	55.0%	<b>330,207</b>	18.1%
502.300 Life & Health Insurance: <i>100% Participation originally budgeted (currently 3 Employees opted out of full enrollment) reducing line. Changes in enrollment status, group census demographics and other variables can change total.</i>	113,511	177,471	113,653	51.3%	<b>187,200</b>	5.5%
502.310 Long Term Disability Benefit Cost Reduction from averaged Oct 1 Rates/previous projection/offset by Workers Comp increase	7,665	8,820	4,410	50.0%	<b>11,748</b>	33.2%
502.400 Workers Compensation	22,437	41,123	22,475	27.3%	<b>47,039</b>	14.4%
502.500 Unemployment Compensation	203	12,561	0	0.0%	<b>12,561</b>	0.0%
503.100 Professional Services	56,884	25,660	13,742	46.2%	<b>25,660</b>	0.0%
503.400 Other Contractual Services	978,969	1,018,129	1,018,127	100.0%	<b>1,058,855</b>	4.0%
504.000 Travel & Per Diem	6,061	16,100	9,978	42.7%	<b>17,350</b>	7.8%
504.100 Communications Serv. (Ph.,Etc.)	17,754	20,850	15,654	51.7%	<b>22,080</b>	5.9%
504.200 Postage, Freight	1,160	1,400	709	50.6%	<b>1,600</b>	14.3%
504.300 Utility Services - Electric	11,582	15,000	7,430	38.9%	<b>15,000</b>	0.0%
504.400 Rentals & Leases	1,404	2,000	1,149	44.7%	<b>2,568</b>	28.4%
504.500 Insurance-Liab.,Hazard, Damage	21,417	25,500	21,110	45.0%	<b>29,325</b>	15.0%
504.610 Repair & Maintenance	26,456	34,695	21,813	61.5%	<b>42,386</b>	22.2%
504.620 Repair & Maintenance-Vehicle	16,702	16,500	10,647	40.9%	<b>16,500</b>	0.0%
504.630 Repair & Maintenance-Dispatch	11,520	22,775	13,352	58.6%	<b>22,775</b>	0.0%
504.700 Printing	1,178	1,950	562	24.3%	<b>1,950</b>	0.0%
504.900 Other Current Charges	2,024	1,500	0	0.0%	<b>2,000</b>	33.3%
505.100 Office Supplies	3,707	7,500	4,678	44.6%	<b>7,500</b>	0.0%
505.200 Operating Supplies	3,448	9,900	3,682	33.1%	<b>10,200</b>	3.0%
505.210 Operating Supplies-Gas & Oil	28,611	58,000	23,525	28.9%	<b>50,750</b>	-12.5%
505.220 Operating Supplies-Uniform/Emb	11,929	19,112	8,831	42.5%	<b>20,225</b>	5.8%
505.400 Subsc., Memberships, Education	6,583	8,164	6,690	42.6%	<b>9,179</b>	12.4%
506.400 Machinery & Equipment	22,850	136,992	207,019	149.9%	<b>173,900</b>	26.9%
506.200 Buildings (Capital) <i>See options list on Capital Investment page</i>					<b>25,857</b>	
<b>Sub Totals</b>	<b>2,821,501</b>	<b>3,486,279</b>	<b>2,855,418</b>	<b>81.9%</b>	<b>3,712,846</b>	<b>6.5%</b>
<b>Positions Budgeted</b>	<b>No. FTE</b>					
Chief	1					
Lieutenants	2					
Sergeants	4					
Officers	9					
Dispatchers (5 FT, 1 PT)	6					
Reserves (unpaid but outfitted, 7 allocated)	4					
Total	26					

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 521.107**  
**LAW ENFORCEMENT SERVICES EXPENSE - DETAILS SHEET**  
**2016-2017 Budget Workbook (FY17)**  
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<b>Code No.</b>	<b>Classification/Description</b>	<b>FY 14-15 Amount</b>	<b>FY 15-16 Amount</b>	<b>FY 16-17 Amount</b>	<b>+ - chng % to F16</b>
503.100	Professional Services				
	Physicals & Psychologist	1,650	2,500	2,500	0.0%
	Computer Consultant	15,000	20,000	20,000	0.0%
	Commission for FLA Accreditation	800	800	800	0.0%
	Promotional Exams (Lt and Sgt)	2,000	2,000	2,000	0.0%
	Credit, FDLE App. Check (New Employee)	270	360	360	0.0%
		19,720	25,660	25,660	0.0%
504.000	Travel & Per Diem				
	IACP	1,500	2,000	2,500	25.0%
	FPCA	2,000	2,000	2,500	25.0%
	Misc School for Officers	3,000	5,000	5,000	0.0%
	Misc School & Certs (Commo)	1,250	2,000	2,000	0.0%
	FLA-PAC (Accreditation)	1,000	1,000	1,000	0.0%
	Fl State 911 Telecommunicator Certs	500	250	500	100.0%
	Voice-Stress Analysis Re-Cert Bi-Annual	0	1,000	1,000	0.0%
	Fl Assoc of Code Enforcement Cert	1,500	1,500	1,500	0.0%
	APCO	0	700	700	0.0%
	CJIS Training Seminar	650	650	650	0.0%
		11,400	16,100	17,350	7.8%
504.100	Communications (Not Radio)				
	Local & Long Distance Service	5,500	9,325	9,305	-0.2%
	Cellular Phone Service	1,000	2,550	3,000	17.6%
	PBSO (Palms)	3,240	0	0	
	Internet Access	600	600	600	0.0%
	UPS Maintenance for 911	2,280	2,975	3,250	9.2%
	Air Cards, Verizon Wireless(\$50/monthx7)	4,200	4,200	4,725	12.5%
	VPN Client Access	1,200	1,200	1,200	0.0%
		18,020	20,850	22,080	5.9%
504.200	Postage, Freight				
	Code Enforcement Notification	200	400	400	0.0%
	Normal Postage/Freight	1,000	1,000	1,200	20.0%
		1,200	1,400	1,600	14.3%
504.300	Utilities				
	FP&L	14,000	12,000	12,500	4.2%
	City of Boynton Beach Water	2,500	3,000	2,500	-16.7%
		16,500	15,000	15,000	0.0%
504.400	Rentals and Leases	1,600	2,000	2,568	28.4%
504.610	Repair & Maintenance (Ofc & Non Auto)				
	Telephone Equipment	1,500	1,500	1,500	0.0%
	Computer Equip, Hardware, Software	7,500	7,500	7,500	0.0%

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Team-Up	1,000	0	0	
Radar Cert & Repair; Generator Maint	1,000	1,000	1,000	0.0%
Inspect/Replace Fire Extinguishers	500	700	700	0.0%
FCIC Computer Maintenance	600	600	600	0.0%
Security Camera/Door Key Systems	1,000	2,000	3,000	50.0%
Computer Server Security & Backup	0	2,950	3,494	18.4%
Spectracom (Net Clock)	500	780	780	0.0%
Generator Maintenance	1,000	1,000	1,000	0.0%
DSS Equature Recorder Maint	0	0	3,450	
Smarsh Text Archive	0	0	2,700	
USA Software	13,662	13,665	13,662	0.0%
Laptop Comp. Service Warranty Ext. (10)	0	0	0	
Range Cleaning/Maint	3,000	3,000	3,000	0.0%
	31,262	34,695	42,386	22.2%
504.620 Repair & Maintenance (Vehicle Incl Serv Cont)				
New Vehicle Prep (Its,stripes,radios)	0	0	0	
Labor, Parts, Service - Patrol Cars	12,000	8,000	7,500	-6.3%
Tires/Rims - Patrol Cars	7,500	8,000	8,000	0.0%
Labor, Parts, Service - ATV	1,300	500	1,000	100.0%
	20,800	16,500	16,500	0.0%
504.630 Repair & Maintenance (Radio)				
Contract Services	1,200	1,200	1,200	0.0%
Cell Phones	200	200	200	0.0%
Palm Bch Co Radio System User Fees	11,972	14,875	14,872	0.0%
Misc Parts	6,500	6,500	6,500	0.0%
	19,872	22,775	22,772	0.0%
504.700 Printing and Binding				
Forms	1,200	1,200	1,200	0.0%
ID Cards	150	150	150	0.0%
Evacuation Forms	100	100	100	0.0%
Parking Tickets	0	0	0	
SOP & Rules & Regs Manuals	500	500	500	0.0%
Resident Stickers	0	0	0	
	1,950	1,950	1,950	0.0%
504.900 Other Current Charges	1,500	1,500	2,000	33.3%
505.100 Office Supplies				
2 - Dual Computer Stands	0	500	0	-100.0%
Printer Ink, Pens,Envel,Disks,Tape,Misc	7,000	7,000	7,500	7.1%
	7,000	7,500	7,500	0.0%
505.200 Operating Supplies				
Spare Parts - guns	300	300	300	0.0%
Training Service Ammo	4,500	4,500	4,500	0.0%
5.56 x 45 Cal. Service Ammo	0	0	0	
Crime Scene/Evidence Supplies	1,000	1,250	1,250	0.0%
Gun Cleaning Supplies	150	150	150	0.0%
Drug Test Kits	200	200	200	0.0%
First Aid & Replace Boxes	1,000	1,000	1,000	0.0%

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Photo Processing	200	200	<b>200</b>	0.0%
Recharge Fire Extinguisher	300	300	<b>300</b>	0.0%
General Use Batteries	300	300	<b>300</b>	0.0%
Recorder Tapes	100	100	<b>100</b>	0.0%
AED Pads/Batteries	1,200	1,200	<b>1,500</b>	25.0%
Flashlights	250	250	<b>250</b>	0.0%
Range Safety Equipment	150	150	<b>150</b>	0.0%
	9,650	9,900	<b>10,200</b>	3.0%
505.210 Operating Supplies - Gas & Oil				
Gas & Oil - Police	58,000	58,000	<b>50,750</b>	-12.5%
Cleaning Supplies	0	0	<b>0</b>	
505.220 Operating Supplies - Uniforms				
Dispatch				
Shirts 25@38.50 15/16 25@\$38.50	963	963	<b>963</b>	0.0%
Pants 25@38.00 15/16 25@\$42.88	950	950	<b>1,072</b>	12.8%
Jackets 3 @ \$39.95	0	114	<b>120</b>	5.3%
Officers				
Shirts 80@38.50 15/16 80@\$40.00	3,080	3,080	<b>3,200</b>	3.9%
BDU Pants 80@39.50 15/16 80@\$50.31	3,160	3,160	<b>4,025</b>	27.4%
Footwear 15@125 15/16 15@125.00	2,000	2,000	<b>2,000</b>	0.0%
Body Armor 5@600 15/16 5@600.00	3,000	3,000	<b>3,000</b>	0.0%
Body Armor Carr Repl 32 TAC Cvrs @\$70	2,240	2,240	<b>2,240</b>	0.0%
Civilian	600	600	<b>600</b>	0.0%
Shields 3 @ 65.00	195	195	<b>195</b>	0.0%
Winter Jackets 3@100 15/16 3@100.00	300	300	<b>300</b>	0.0%
Duty Gear	1,000	2,000	<b>2,000</b>	0.0%
Raincoats 3@\$170 15/16 3@\$170.00	510	510	<b>510</b>	0.0%
	17,998	19,112	<b>20,225</b>	5.8%
505.400 Subscriptions & Memberships				0.0%
Disp Cert & Registration	0	250	<b>400</b>	60.0%
Newspapers (Sun Sentinel)	235	300	<b>425</b>	41.7%
PBSO Handbks 5@18.00	90	90	<b>90</b>	0.0%
IACP	740	740	<b>740</b>	0.0%
FPCA/PBACOP	300	700	<b>1,080</b>	54.3%
NABI	60	60	<b>60</b>	0.0%
PLI Computer Training(\$148x23 Ofcrs)	3,404	3,404	<b>3,404</b>	0.0%
FLA-PAC	50	50	<b>50</b>	0.0%
Accurint (\$50/monthlyx12)	600	600	<b>600</b>	0.0%
PB Cty Law Enf Exchange (LEX)	1,000	1,200	<b>1,260</b>	5.0%
NRA	100	100	<b>100</b>	0.0%
Notary	0	205	<b>205</b>	0.0%
APCO	0	335	<b>335</b>	0.0%
Gold Coast Code Enforcement	0	30	<b>30</b>	0.0%
TLO Investigations	0	0	<b>300</b>	0.0%
FIU	0	100	<b>100</b>	0.0%
	6,579	8,164	<b>9,179</b>	12.4%
<b>Total Law Enforcement Operating Expenses</b>	<b>243,051</b>	<b>261,106</b>	<b>267,720</b>	<b>2.5%</b>

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 524.108**  
**INSPECTIONS SERVICES EXPENSE**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
<b>Inspections</b>						
501.100 Executive Salaries	0	0	0	0.0%	0	
501.400 Overtime	0	0	0	0.0%	0	
502.100 FICA Taxes	0	0	0	0.0%	0	
502.200 Retirement Contributions	0	0	0	0.0%	0	
502.300 Life & Health Insurance	0	0	0	0.0%	0	
502.400 Workers Compensation	0	0	0	0.0%	0	
502.500 Unemployment Compensation	0	0	0	0.0%	0	
503.100 Professional Services	129,410	140,000	110,923	57.2%	154,000	10.0%
503.400 Other Contractual Services	0	0	0	0.0%	0	
504.000 Travel & Per Diem	0	0	0	0.0%	0	
504.500 Insurance-Liab., Hazard, Damage	0	0	0	0.0%	0	
504.610 Repair & Maintenance	1,055	1,200	995	82.9%	1,200	0.0%
504.700 Printing	0	200	0	0.0%	200	0.0%
504.900 Other Current Charges	23,629	2,000	0	0.0%	2,000	0.0%
505.100 Office Supplies	51	100	46	32.0%	100	0.0%
505.400 Subsc., Memberships, Education	0	0	0	0.0%	0	
506.400 Machinery & Equipment	0	0	0	0.0%	0	
<b>Sub Totals</b>	<b>154,145</b>	<b>143,500</b>	<b>111,964</b>	<b>78.0%</b>	<b>157,500</b>	<b>9.8%</b>

**Notes and Change Details from previous FY:**

503.100 Professional Services - Increasing volume of activity over previous year, with increased activities pass through contract costs recouped via permit fees. Discussion of increasing inhouse capabilities will require identifying personnel with appropriate licensing and credentials (i.e. Inhouse Building Official).

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 534.111**  
**GARBAGE & SOLID WASTE SERVICES**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
<b>Garbage &amp; Solid Waste</b>						
503.400 Other Contractual Services (Republic)	243,635	250,000	162,849	65.1%	<b>250,000</b>	0.0%
<b>Sub Totals</b>	<b>243,635</b>	<b>250,000</b>	<b>162,849</b>	<b>65.1%</b>	<b>250,000</b>	<b>0.0%</b>

**Notes and Change Details from previous FY:**

Republic Services is our current multi year contract with CPI adjustment plus contingency buffer. This year the contract cost will raise by CPI adjustment 1.0102%, with a residential rate going from \$13.01 to \$13.14 calculated. There is no adjustment for Fuel Surcharges this year. We have opted to absorb the slight increase versus raise residential rates for service at this time.

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 539.112**  
**OTHER PHYSICAL ENVIRONMENT & SERVICES EXPENSE**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
<b>Other Physical Environment</b>						
503.100 Professional Services	5,943	8,000	5,163	64.5%	<b>8,000</b>	0.0%
503.120 Town Engineer	82,441	77,000	82,662	107.4%	<b>82,000</b>	6.5%
503.400 Other Contractual Services	124,269	146,800	109,552	74.6%	<b>168,820</b>	15.0%
504.000 Travel & Per Diem	0	0	0	0.0%	<b>0</b>	0.0%
504.610 Repair & Maintenance	14,292	36,000	14,477	40.2%	<b>36,000</b>	0.0%
505.230 Operating Supplies-Small Tools	86	500	0	0.0%	<b>500</b>	0.0%
<b>Sub Totals</b>	<b>227,032</b>	<b>268,300</b>	<b>211,854</b>	<b>79.0%</b>	<b>295,320</b>	10.1%

**Notes and Change Details from previous FY:**

503.1 Professional Services						
NPDES Engineering		7,000			7,000	
Landscape Arch - Beautification		1,000			1,000	
		8,000	5,163	65%	8,000	100%

503.12 Town Engineering Services						
General Engineering Services		50,000			50,000	
GIS Consulting		2,000			2,000	
Building Permit Review		25,000			30,000	
		77,000	82,662	107%	82,000	100%

503.4 Other Contractual Services						
Pest Control (Orkin Contract)		600			720	
Landscape Maintenance		75,000			80,000	
Landscape Projects and Beautification		5,000			18,900	
White Fly Treatment & Special Tree Trim		1,200			1,200	
Clark Mosquito Control		65,000			68,000	
		146,800	109,552	74.6%	168,820	115.0%

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 541.113**  
**PUBLIC WORKS EXPENSE**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
<b>Public Works</b>						
501.110 One Time Lump Sum Increase	0	0	0	0.0%	0	0.0%
501.200 Regular Salaries And Wages	92,807	98,352	80,282	81.6%	99,646	1.3%
501.210 One Time Lump Sum Increase	0	2,000	2,000	100.0%	0	-100.0%
501.400 Overtime	1,453	5,000	2,600	52.0%	5,000	0.0%
501.410 Vacation Pay	1,048	1,834	797	43.5%	1,917	4.5%
502.100 FICA Taxes	7,251	8,059	6,554	81.3%	8,152	1.2%
502.200 Retirement Contributions	6,960	7,637	6,097	79.8%	8,014	4.9%
502.300 Life & Health Insurance	12,859	16,952	12,479	73.6%	17,577	3.7%
502.310 Long Term Disability	840	840	420	50.0%	864	2.9%
Benefit Cost Reduction from averaged Oct 1 Rates/previous projection/offset by Workers Comp increase					309	
502.400 Workers Compensation	4,631	6,324	3,477	55.0%	7,061	11.7%
502.500 Unemployment Compensation	0	2,951	0	0.0%	2,951	0.0%
503.100 Professional Services (CWA project >)	0	0	3,716	0.0%	0	0.0%
504.300 Utility Services - Electric	44,149	45,000	32,695	72.7%	45,000	0.0%
504.500 Insurance-Liab.,Hazard, Damage (annualized rate increase)	1,307	2,500	1,304	52.1%	2,875	15.0%
504.610 Repair & Maintenance	7,123	8,000	4,019	50.2%	8,000	0.0%
504.620 Repair & Maintenance-Vehicle	1,180	2,500	1,587	63.5%	2,500	0.0%
505.200 Operating Supplies	5,828	3,500	2,851	81.5%	3,500	0.0%
505.210 Operating Supplies-Gas & Oil	2,251	5,000	1,475	29.5%	5,000	0.0%
505.220 Operating Supplies-Uniform/Emb	562	500	401	80.1%	500	0.0%
505.230 Operating Supplies-Small Tools	177	500	204	40.8%	500	0.0%
505.300 Road Materials & Supplies	29,413	35,000	6,090	17.4%	35,000	0.0%
506.400 Machinery & Equipment	28,167	3,500	0	0.0%	3,500	0.0%
<b>Sub Totals</b>	<b>248,006</b>	<b>255,949</b>	<b>169,047</b>	<b>66.0%</b>	<b>257,865</b>	<b>0.7%</b>

**Supplemental Information**

Positions Budgeted	No. FTE
Maintenance I	1
Maintenance II	1
<b>Total</b>	<b>2</b>

**Notes and Change Details from previous FY: Department GL detail descriptions next page**

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 541.113**  
**PUBLIC WORKS EXPENSE DETAIL**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Code No.	Classification/Description	FY 15-16 Line Items	FY 15-16 Totals	FY16 YTD Amount	FY17 Amount	+ - chng % to F16
503.100	Professional Services					
	Legal, Medical, Engineering, et cetera	\$0		\$3,716		0.0%
504.300	Utility Services					
	FP&L - Street Lights	\$26,000				
	Sprinklers-Irrigation Town Properties	\$7,000				
	FP&L Monthly Woolbright/Tropical Pump Fee	\$12,000	\$45,000	\$32,695	\$45,000	0.0%
504.500	Insurance					
	Auto Liability, PIP, Public Officials	\$2,500	\$2,500	\$1,304	\$2,875	15.0%
504.610	Repair & Maintenance (Office and Non Auto)					
	Mowers, Edgers, Pumps et cetera, mower hood	\$8,000	\$8,000	\$4,019	\$8,000	0.0%
504.620	Repair & Maintenance (Vehicle Incl Service Cont)					
	Pick-Up Truck - Tires, Batteries, etc	\$2,500	\$2,500	\$1,587	\$2,500	0.0%
505.200	Operating Supplies - All Others					
	Signs, Weed Killer, G Bags, Bulbs, Cross Signs	\$3,500	\$3,500	\$2,851	\$3,500	0.0%
505.210	Operating Supplies					
	Gas & Oil	\$3,500				
	Diesel - Generators	\$1,500	\$5,000	\$1,475	\$5,000	0.0%
505.220	Operating Supplies					
	Uniforms & Accessories	\$500	\$500	\$401	\$500	0.0%
	Uniforms - Shirts, Pants, Jackets, et cetera					
	Safety Equipment - Belts, Shoes, Hard Hats, Eye Protectors, Sun Block, et cetera					
505.230	Operating Supplies					
	Assorted Hand Tools	\$500	\$500	\$204	\$500	0.0%
505.300	Road Materials & Supplies					
	Storm Drain Maintenance	\$30,000				
	Sand, Shellrock, Asphalt, Grates, Block, etc.	\$5,000				
	Street Repaving: <i>To be budgeted under Capital Fund (Commission indicates desired \$200K per year).</i>	\$0	\$35,000	\$6,090	\$35,000	0.0%

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 590.100**  
**CONTINGENCY EXPENSE**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	FY16 YTD %	FY17 Budget	+ - chng % to F16
<b>Contingency</b>						
509.110 Transfer To Capital Projects	150,000	180,000	180,000	100.0%	<b>180,000</b>	0.0%
509.900 Contingency	-6,512	50,000	21,762	43.5%	<b>50,000</b>	0.0%
<b>Sub Totals</b>	<b>143,488</b>	<b>230,000</b>	<b>201,762</b>	<b>87.7%</b>	<b>230,000</b>	<b>0.0%</b>

**TOWN OF OCEAN RIDGE**  
**CAPITAL FUND**  
**5 YEAR CAPITAL INVESTMENT PLAN WORKSHEET**  
**2016-2017 Budget Workbook (FY17)**  
**Version 5.0, Print 09-16-16**

<b>Police Department Five Year Capital Outlay Plan</b>					
	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Reconyx Covert Cameras for Investigations. (2)	2,500	0	0	0	0
Redundant SIS Alarm Receiver.	2,550	0	0	0	0
Taser EC Weapons / Less than Lethal	26,500	0	0	0	0
New Telephone and Voicemail for Town Services	23,000	0	0	0	0
New Video and Audio security for Town Hall	13,000	0	0	0	0
Automated License Plate Recognition System.	225,000	0	0	0	0
<b>Totals</b>	<b>292,550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Public Works Five Year Capital Outlay Plan</b>					
	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Annualized Road Repair & Paving*	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
HVAC Repair & Replacement	7,500	7,500	7,500	7,500	7,500
Building & Grounds	5,000	5,000	5,000	5,000	5,000
Bridges, Landscaping and ROWs	5,000	5,000	5,000	5,000	5,000
<b>Totals</b>	<b>217,500</b>	<b>217,500</b>	<b>217,500</b>	<b>217,500</b>	<b>217,500</b>

<b>General Government Five Year Capital Outlay Plan</b>					
	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Media Audio Upgrade for Commission Chambers	0	0	0	0	0
Machinery & Equipment	3,900	3,900	3,900	3,900	3,900
Contingency Fund	3,000	3,000	3,000	3,000	3,000
<b>Totals</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>

<b>IT Communications Five Year Capital Outlay Plan</b>					
	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Computers & Software IT Licenses	2,900	2,900	2,900	2,900	2,900
Network & Communications Equipment	5,000	5,000	5,000	5,000	5,000
<b>Totals</b>	<b>7,900</b>	<b>7,900</b>	<b>7,900</b>	<b>7,900</b>	<b>7,900</b>

\*Commission requested \$200,000 average annual paving be assigned, pending RFP for Townwide Paving Bid . \$100,000 per lane mile estimated cost of milling/overlay (1"). Mobilization, maintenance of traffic, etc. are not included. Estimate 20% per mile for related expenses, engineering, MOTs and peripherals.

This 5-Year Capital Investment Plan Sheet is to focus attention and appropriations on long term big ticket replacement expenses and legacy systems usable "shelf-life." When set aside a little each fiscal year, funds add up to expend for projects periodically in need of replacement.

HR Census 2016 Worksheet v3 w clacs

HR - TOWN OF OCEAN RIDGE EMPLOYEES 2016 SALARY MERIT REMUNERATION CHART (updated 09-17-16)												
LAST NAME	FIRST	DEPT	TITLE	DOH	15 Base	FYE15**	FYE16	No.Mo.Elg.	FY17 ELG	Dept TOT	WkCpCd	WCPrem
HALLAHAN	JEAN	AD	DEP TWN CLK / DEP TREAS	07/28/05	48,750	58,290	56,668	2.0	57,140		CLER 8810	\$143
BURNS	LISA	AD	RECEPTIONIST ADMIN	12/09/02	41,327	46,283	48,963	10.5	51,105	108,246	CLER 8810	\$128
STEVENS	TRACEY	AD	TOWN CLERK / TREAS	01/04/16	0	0	65,500	9.5	68,093	68,093	CLER 8810	\$170
TITCOMB	JAMES	AD	TOWN MANAGER	10/26/15	0	0	102,500	11.0	107,198	107,198	CLER 8810	\$268
BARRECA	COURTNEY	PD	DISPATCHER	10/01/13	32,987	41,357	37,586	12.0	39,465		CLER 8810	\$99
CONTE	KELLY	PD	DISPATCHER	01/05/16	0	0	34,112	9.5	35,462		CLER 8810	\$89
HAMMOND	COURTNEY	PD	DISPATCHER	08/12/14	31,989	38,252	37,608	1.5	37,844		CLER 8810	\$95
SIMPSON	JESSICA	PD	DISPATCH SUPERVISOR	02/15/05	47,388	64,249	55,058	8.5	57,008		CLER 8810	\$143
STORY	THOMAS	PD	DISPATCHER	02/01/16	0	0	34,112	9.0	35,391	205,169	CLER 8810	\$88
ROSENBERG	GENE	PD	DISPATCHER (PT)	06/09/11	3,853	3,853	14,328	3.5	14,537		PD&D 7720	\$625
PILON	JIMMY	PD	INVESTIGATOR	07/27/15	6,650	7,551	53,179	2.0	53,622		PD&D 7720	\$2,306
JONES	RICHARD	PD	PD LIEUTENANT	09/09/14	8,377	58,432	72,781	1.0	73,084		PD&D 7720	\$3,143
WOHLFIEL	STEVEN	PD	PD LIEUTENANT	02/01/93	64,929	77,433	79,747	9.0	82,738		PD&D 7720	\$3,558
ERMER JR.	RICHARD	PD	PD OFFICER	07/27/15	6,662	6,956	51,872	2.0	52,304		PD&D 7720	\$2,249
GALLUSCIO	MARIO	PD	PD OFFICER	12/13/04	59,300	73,626	68,883	10.5	71,897		PD&D 7720	\$3,092
GIARDINO	JOHN	PD	PD OFFICER	10/13/09	50,776	64,129	66,197	11.5	69,369		PD&D 7720	\$2,983
MASSIMINO	ROBERT	PD	PD OFFICER	07/06/09	48,926	63,546	66,205	2.5	66,895		PD&D 7720	\$2,876
MCALLISTER	ROBERT	PD	PD OFFICER	10/01/02	57,650	81,606	67,529	12.0	70,906		PD&D 7720	\$3,049
MCCLURE	MICHAEL S.	PD	PD OFFICER	07/12/16	0	0	49,402	2.5	49,917		PD&D 7720	\$2,146
PLESNIK	NUBIA	PD	PD OFFICER	03/05/13	46,576	55,096	57,199	7.0	58,867		PD&D 7720	\$2,531
VAN CAMP SR	JEFFERY	PD	PD OFFICER	09/28/15	0	0	54,466	1.0	54,693		PD&D 7720	\$2,352
HALLAHAN	WILLIAM	PD	PD SERGEANT	06/13/88	61,798	77,016	75,919	3.5	77,026		PD&D 7720	\$3,312
KURZ	DAVID	PD	PD SERGEANT	10/18/10	49,642	61,645	66,197	11.5	69,369		PD&D 7720	\$2,983
ROY	GARY	PD	PD SERGEANT	11/07/11	46,182	58,694	60,038	11.0	62,790		PD&D 7720	\$2,700
STANG III	FREDERICK	PD	PD SERGEANT	12/10/13	44,750	54,441	57,177	10.0	59,560	987,574	PD&D 7720	\$2,561
HUTCHINS JR.	HAL	PD	POLICE CHIEF	11/15/05	79,994	86,966	90,480	10.5	94,439	94,439	PD&D 7720	\$4,061
JOHNSON	DAVID	PW	MAINTENANCE I	10/17/95	50,575	56,438	55,078	11.5	57,718		BLDS 9015	\$2,927
ARMSTRONG	WILLIAM	PW	MAINTENANCE II	07/12/10	35,574	38,345	41,496	2.5	41,928	99,646	STRM 5509	\$4,134
<b>Totals</b>					<b>924,652</b>	<b>1,174,205</b>	<b>1,620,283</b>		<b>1,670,364</b>	1,670,364		<b>\$54,809</b>

TABLE: Reflects 15 Base and Fiscal Year End 15 & 16 (FYE); Months Eligible in FY17 and increase on budget if employee receives top evaluation up to 5% on their anniversary date (Individual rates may vary upon final evaluation). \*\*Year End FYE15 figures shown may include combined payouts for Reg, Sick, Vacay, OT, Anniversary Adjustments and Special payouts. PBA members are "whole" per contract at the close of FY16 reflected.

Note: Workers Comp Rates are estimated on rates quoted by PGIT Sept 2016 for FY17, they are being requested/rate adjusted for correct Salary and correct number of employees to date. Premiums should adjust slightly after quote reissue.