

**TOWN OF OCEAN RIDGE
TOWN COMMISSION SPECIAL MEETING
AGENDA**



August 22, 2017

4:00 P.M.

TOWN HALL – MEETING CHAMBERS

TOWN COMMISSION

Mayor Geoffrey A. Pugh

Commissioner Gail Adams Aaskov

Vice Mayor James A. Bonfiglio

Commissioner Steve Coz

Commissioner Don MaGruder

ADMINISTRATION

Town Manager James S. Titcomb

Town Attorney R. Brian Shutt

Town Clerk Tracey L. Stevens

Police Chief Hal C. Hutchins

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, Public Comments, Commission discussion and official action. Town Commission meetings are business meetings of the Commission and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible, individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record. (F.S. Section 286.0105)

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ACTION ITEMS

1. **Consideration of the FY17/18 Proposed Budget** (By: Jamie Titcomb, Town Manager)

ADJOURNMENT



Town of Ocean Ridge, Florida

Special Town Commission Meeting

Follow-Up Workshop Presentation of

Proposed Budget

August 22, 2017

FY18 Budget Workbook

for 2017-2018 Fiscal Year

October 1, 2017 thru September 30, 2018

(Draft Ver.1.6)

**Town Commission Special Meeting
Follow-Up Workshop TM Proposed Budget**

Fiscal Year (FY18) for
October 1, 2017 - September 30, 2018

Town of Ocean Ridge, Florida

MAYOR

Geoffrey A. Pugh

VICE MAYOR

James. A. Bonfiglio

COMMISSIONERS

Gail Adams Aaskov

Steve Coz

Don MaGruder

TOWN MANAGER

James S. Titcomb

TOWN CLERK/TREASURER

Tracey L. Stevens, CMC

DEPUTY TOWN CLERK

Jean A. Hallahan

POLICE CHIEF

Hal C. Hutchins



Agenda: August 22, 2017

**Town of Ocean Ridge, Florida
TM Budget Presentation Memorandum
Office of the Town Manager**

Subject: FY18 Budget Workshop For Revisions to 08-15-17 Draft

This meeting is to review the overall FY18 Budget Draft as prepared and presented by the Town Manager. Maximum millage was set at 5.35, which sets the ceiling for ad valorem revenues based upon valuation certified by the PBC Property Appraiser and the Florida Department of Revenue (DOR). We cannot exceed the maximum millage amount, though it can be reduced by majority vote of the Commission. We follow the DOR TRIM process and timelines through this process.

Any budget line Item can be changed in value, moved, or eliminated if not contractually or legally obligated for appropriation, however the total document has to balance accordingly for final adoption at public hearings.

Important to Note:

- Ad Valorem Property Tax values are certified by the Property Appraiser and state.
- Our current assessed millage rate for resident tax payers is at 5.35 mils, and remains our proposed rate to assess for the next fiscal year FY18.
- Most of the town budget has semi-fixed values for personnel, employment multipliers, multi-year contracts, intergovernmental obligations and ongoing priority programs, therefore are treated as a continuation from existing obligations and previous commission direction.
- In column notes are provided where simple explanation is sufficient for highlighted changes. Additional detail sheets may be provided as exhibit attachments where more narrative or detail is needed to explain a shifts or transfer in the structure or funding levels.

Staff recommends:

Commission reviews the budget presented to determine consensus priorities for production of the final FY18 Town Budget, to be presented for adoption at the September Public Hearings.

TOWN OF OCEAN RIDGE
GENERAL FUND #001 - DEPT: REV
Millage Rate Comparisons from Rolled-Back Rate
2017-18 BUDGET WORKBOOK (FY18)

FY16 Prior Year Ad Valorem Final Gross Taxable Value:				\$890,954,178
FY17 Current Year Ad Valorem Gross Taxable Value for Operating Purposes (CTV line 4):				\$939,968,066
MILLAGE RATE		Gross Generated	97% Budgeted	REV over Roll-back
5.0847	Rolled-Back Rate	\$4,778,083	\$4,634,741	\$0
5.1500		\$4,840,836	\$4,695,610	\$60,870
5.2500		\$4,934,832	\$4,786,787	\$152,047
5.2600		\$4,944,232	\$4,795,905	\$161,165
5.2700		\$4,953,632	\$4,805,023	\$170,282
5.2800		\$4,963,031	\$4,814,140	\$179,400
5.2900		\$4,972,431	\$4,823,258	\$188,518
5.3000		\$4,981,831	\$4,832,376	\$197,635
5.3100		\$4,991,230	\$4,841,494	\$206,753
5.3200		\$5,000,630	\$4,850,611	\$215,871
5.3300		\$5,010,030	\$4,859,729	\$224,988
5.3400		\$5,019,429	\$4,868,847	\$234,106
5.3500	Max Millage Voted	\$5,027,385	\$4,876,563	\$241,823

The Town budgets at 97% of the Ad Valorem Revenue (95% is lowest allowed)

Line 4 eTRIM/ Gross	Current Voted Max Mills	DOR/PBC Calculation	Yield at 97% Budget Calc
\$939,968,066	at 5.35 mils	\$5,027,385	\$4,876,563



CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2017	County : PALM BEACH
Principal Authority : Ocean Ridge	Taxing Authority : Ocean Ridge

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	935,045,530	(1)
2.	Current year taxable value of personal property for operating purposes	\$	4,652,536	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	939,698,066	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	2,260,102	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	937,437,964	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	890,954,178	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)
Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser:	Date :		
	Electronically Certified by Property Appraiser	6/28/2017 8:26 AM		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	5.3500	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	4,766,605	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	4,766,605	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	937,437,964	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	5.0847	per \$1000	(16)
17.	Current year proposed operating millage rate	5.3500	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	5,027,385	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT
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22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	4,766,605	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		5.0847 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	4,778,083	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	5,027,385	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		5.3500 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		5.22 %	(27)

First public budget hearing	Date : 9/11/2017	Time : 6:00 PM EST	Place : Ocean Ridge Town Hall
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S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer : Electronically Certified by Taxing Authority			Date : 7/13/2017 8:19 AM	
	Title : James Titcomb, Town Manager		Contact Name and Contact Title : Tracey Stevens, TOWN CLERK		
	Mailing Address : 6450 N OCEAN BLVD		Physical Address : 6450 NORTH OCEAN BLVD		
	City, State, Zip : OCEAN RIDGE, FLORIDA 33435		Phone Number : 5617322635		Fax Number : 5617378359



Funds & Departments Financial Data Tables

Draft Budget (FY18) 2017/'18

Oct. 1, 2017 thru Sept. 30, 2018

Print Ver. 1.6

Maximum Millage set at 5.35 mils

Meeting Date 08-22-17

TOWN OF OCEAN RIDGE
 Draft for 2018 Fiscal Year Budget (FY18)
 Budget Workbook: August 2017: Draft Ver: 1.6 (Update 08/16/17)
GENERAL FUND #001 - DEPT.: REVENUES
STATEMENT OF REVENUES

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 at 6-Mos	FY 2018 Proposed	+ - chg. % to F17
Dept.: 310.000 Taxes*			5.35 mils		5.35 mils	Max Mills
311.000 Ad Valorem Tax (budgeted at 97% net)	3,963,079	4,264,363	4,616,167	4,122,781	4,876,563	5.64%
312.410 Local Option 6 Cent Gas Tax	36,814	37,749	34,500	15,461	34,500	0.00%
312.420 Second Local Option Fuel Tax	17,306	17,630	17,000	7,334	17,000	0.00%
313.100 Electric Franchise Tax	165,337	160,962	168,000	59,676	166,000	-1.19%
314.100 Utility Service Tax (Electric)	241,251	248,102	240,000	97,054	240,000	0.00%
314.800 Utility Service Tax (Propane)	17,712	20,001	16,000	10,220	16,000	0.00%
314.900 Utility Service Tax (Water)	92,796	100,667	84,000	40,037	89,000	5.95%
315.000 Communication Services Tax	42,031	42,400	48,000	20,099	48,000	0.00%
319.100 Interest On Delinquent Taxes	317	1,882	1,000	0	1,000	0.00%
Sub Totals	4,576,642	4,893,756	5,224,667	4,372,663	5,488,063	5.04%
Dept.: 320.000 Licenses & Permits						
321.100 Prof. & Occupational Licenses**	2,666	2,194	0	31	0	
321.200 DPS Business Permit (Revs FL.ST.)**	14,500	11,454	500	50	500	0.00%
321.300 Occupational Vehicle IDs**	6,946	6,762	0	50	0	
322.100 Building Permits: Par+Valu	259,731	408,325	265,000	138,248	280,025	5.67%
325.200 Special Assessments	0	22,733	0	0	0	
329.100 Sign Permits	445	485	500	275	500	0.00%
329.200 Alarm User Permits	562	508	600	472	600	0.00%
329.500 Boats Permits**	0	0	0	0	0	
329.600 Rental Registrations	2,170	2,065	2,000	1,995	2,000	0.00%
Sub Totals	287,020	454,526	268,600	141,121	283,625	5.59%
Dept.: 330.000 Intergovernmental Revenue*						
331.300 JAG Grant Monies	1,000	0	1,000	0	1,000	0.00%
335.120 State Revenue Sharing Proceeds	47,086	44,096	43,700	21,334	43,700	0.00%
335.150 Alcoholic Beverage Licenses	140	140	150	0	150	0.00%
335.181 Local Gov. 1/2 Cent Sales Tax	139,017	141,383	145,000	71,981	145,000	0.00%
335.200 Local PBC Gov Penny Sales Tax	0	0	0	20,821	108,000	New
335.490 Rebate On Municipal Vehicles	2,220	1,863	2,000	452	2,000	0.00%
335.900 St Light Maintenance Reimburse	8,981	9,250	9,250	9,250	9,250	0.00%
338.000 PB County & Co. Wide Occ. Lic.	8,085	7,489	7,000	3,027	7,000	0.00%
338.100 Proportion 911 Call Taker Rev	18,944	10,881	10,000	445	10,000	0.00%
338.300 PBC Solid Waste Recycle Program	2,578	2,030	3,000	731	3,000	0.00%
338.400 911 DPS Related Reimbursements	13,822	1,521	12,000	0	12,000	0.00%
338.500 PB County 1250 Monies	2,853	0	0	2,898	0	
Sub Totals	244,725	218,653	233,100	130,939	341,100	46.33%
Dept.: 340.000 Charges For Services						
341.200 Zoning Fees	8,962	7,418	4,000	6,850	7,500	87.50%
341.400 Cert-Copying-Record Search-Etc.	3,184	3,248	2,500	1,196	2,500	0.00%
341.900 Other Gen. Gov. Charges & Fees	40,809	7,340	5,000	5,417	6,000	20.00%
342.100 Law Enforcement/Fire Service: (Briny)	210,826	213,145	0	0	0	

FY18 Budget Workbook v1.6 081617

342.300 Alarm Monitoring	55,367	51,125	57,000	47,900	50,000	-12.28%
342.800 Special Detail Services:	585	2,720	1,500	2,625	3,000	100.00%
342.900 Other Pub. Safety Charges-Fees	744	1,691	500	668	750	50.00%
343.400 Garbage And Trash Revenue:	304,341	303,814	302,000	284,872	302,000	0.00%
343.900 Lot Mowing And Clearing	0	0	0	0	0	
Sub Totals	624,817	590,501	372,500	349,528	371,750	-0.20%

Departments, Funds & Descriptions <i>continued</i>	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	FY17 6-Mo YTD	FY 2018 TM Prop	+ - chg. % to F17
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Dept.: 350.000 Fines & Forfeits

351.100 Court Fines - Court Cases	3,619	9,392	6,000	3,630	6,000	0.00%
351.200 Confiscated Prop. Court Cases	0	0	0	0	0	
351.300 Police Education \$2.00	440	1,035	444	398	444	0.00%
354.000 Violations Of Local Ordinances	159,175	29,959	9,300	4,628	9,300	0.00%
Sub Totals	163,233	40,386	15,744	8,656	15,744	0.00%

Dept.: 360.000 Miscellaneous Revenues

361.100 Interest Earned (Saving, Investmnt, etc.)	45,734	25,397	17,500	10,314	17,500	0.00%
361.300 Net Increase Fair Market Value	0	-1,469	0	0	0	
361.320 Interest Earned-PB Co Tax Collector	29	18	0	0	0	
361.390 Interest Other (Liens, Etc.)	7,223	1,671	2,000	0	2,000	0.00%
364.410 Equipment-Sales & Compensation	1,000	8,574	8,500	6,497	8,500	0.00%
366.600 Art Proceeds	568	0	600	0	0	-100.00%
366.900 Misc. Contrib.-Private Sources	7,543	27,230	1,400	439	1,400	0.00%
Sub Totals	62,098	61,421	30,000	17,250	29,400	-2.00%

Dept.: 380.000 Non - Revenues

380.100 Fund Balance Unappropriated	0	0	266,581	0	188,675	-29.22%
388.200 Insurance Proceeds	0	0	0	5,000	0	
389.100 Prior Year Carryover (Unexpended)	0	0	0	0	0	
Sub Totals	0	0	266,581	5,000	188,675	-29.22%
Budget Revenues Grand Totals	5,958,534	6,259,243	6,411,192	5,025,157	6,718,357	4.79%

Note: eTRIM Ad Valorem FY18 REV 100% value: \$5,027,385 / Revenues @ 5.35 Mills at 97% Budgeted Collection: **\$4,876,563**

TOWN OF OCEAN RIDGE
 Draft for 2018 Fiscal Year Budget (FY18)
 Budget Workbook: August 2017: Draft Ver: 1.6 (Update 08/16/17)
GENERAL FUND #001 - DEPT: REV & EXP
STATEMENT OF REVENUES & EXPENDITURES

Department Funds & Descriptions	FY 2015	FY 2016	FY 2017	FY17	FY 2018	+ - chng
	Actual	Actual	Budget	at 6-Mos	Proposed	% to F17
FY Millage Rate Applied	at 5.35 ml	at 5.35 ml	at 5.35 ml		at 5.35 ml	
Revenue						
Dept.: 310.000 Taxes	4,576,642	4,896,475	5,224,667	4,372,663	5,488,063	5.04%
Dept.: 320.000 Licenses & Permits	287,020	225,150	268,600	141,121	283,625	5.59%
Dept.: 330.000 Intergovernmental Rev	244,725	235,600	233,100	110,119	341,100	46.33%
Dept.: 340.000 Charges For Services	624,817	594,145	372,500	349,527	371,750	-0.20%
Dept.: 350.000 Fines & Forfeits	163,233	13,400	15,744	8,656	15,744	0.00%
Dept.: 360.000 Miscellaneous Revenues	62,098	27,000	30,000	17,249	29,400	-2.00%
Dept.: 380.000 Non - Revenues	0	286,650	266,581	5,000	188,675	-29.22%
Total Revenue	5,958,534	6,278,420	6,411,192	5,004,335	6,718,357	4.79%
Expenditures						
General Government						
511.101 Commission	22,080	22,742	27,849	5,137	11,187	-59.83%
512.102 Town Manager	135,433	169,430	146,439	65,210	146,554	0.08%
513.103 Town Clerk & Treasurer (+1 Emp)	279,293	316,710	297,348	126,370	353,932	19.03%
514.104 Legal Services	209,836	100,187	178,000	44,452	140,000	-21.35%
514.105 Appointed Boards	2,575	1,885	6,265	1,919	4,865	-22.35%
519.106 General Government Services	938,427	942,898	963,705	512,009	1,049,431	8.90%
521.107 Law Enforcement & Fire Resc (+3 Emp)	2,821,501	3,150,988	3,527,816	1,542,171	3,741,974	6.07%
524.108 Inspection Services	154,145	180,957	154,000	63,364	137,739	-10.56%
534.111 Garbage & Solid Waste Services	243,635	243,147	250,000	102,884	255,000	2.00%
539.112 Other Physical Environment	227,032	280,014	295,320	123,345	308,500	4.46%
541.113 Public Works	248,006	231,395	274,902	121,332	264,649	-3.73%
580.114 Contingency	-6,512	7,249	156,048	2,617	115,852	-25.76%
590.100 Transfers to Capital Projects.	150,000	180,000	180,000	218,500	188,675	4.82%
590.110 Interfund Transfers	143,488	0	0	0	0	
Total Expenses	5,568,939	5,827,602	6,457,692	2,929,310	6,718,357	4.04%
Revenue Over Expenditure	389,595	450,818			0	
Transfer To/(From) Reserves						

TOWN OF OCEAN RIDGE
 Draft for 2018 Fiscal Year Budget (FY18)
 Budget Workbook: August 2017: Draft Ver: 1.6 (Update 08/16/17)
CAPITAL FUND #302 - DEPT: CAPITAL INVESTMENT
STATEMENT OF REVENUES & EXPENDITURES

Departments, Funds & Descriptions	FY 2016 Actual	FY 2017 Budget	FY17 at 6-Mos	FY 2018 Proposed	+ - chng % to F17
Capital Fund Revenues					
Dept.: 380.000 Non - Revenues					
380.100 Fund Balance Unappropriated (see below)	14,900	115,000	0	27,325	-76.24%
381.000 Interfund Transfer (Interest)	100	0	29	100	
381.100 Interfund Transfer	180,000	218,500	218,500	188,675	-13.65%
<i>Revenues transfer anticipates TC approval to include LPR @ \$225K</i>					
384.000 Debt Proceeds	0	0	0	0	
384.100 Debt Proceed For New TH	0	0	0	0	
Capital Revenue Totals	195,000	333,500	218,529	216,100	-35.20%
Capital Fund Expenditures					
Dept: 521.107 Law Enforcement & Fire Control					
506.400 Machinery & Equipment:					
Second half of two-year commitment for county compatible Police Radios system (encumbered)	80,000	80,000	79,351	0	
TC (11-7-16) Reconyx Cameras; Telephony-Voicemail; Video/Audio Security Systems	0	38,500	2,732	0	
Automated License Plate Recognition System Installation: Removed \$225,000 for future consideration and cost savings	0	0	0	0	
Dept.: 539.112 Other Physical Environment					
503.100 Professional Services (Roads, Civil Eng & Testing)	15,000	15,000	15,095	15,000	0.00%
504.900 Other Current Charges (Bank Fees)	0	0	485	1,000	
506.300 Improvements Not Buildings					
Phased Paving: Comm directed addl \$100K per year added to fund \$200K annual appropriations on paving projects.	100,000	200,000	0	200,000	0.00%
Capital Expense Sub Totals	195,000	333,500	97,663	216,000	-35.23%
Fund Balance, Reserves, Net Assets	0	0		0	
Capital Expense Totals	195,000	333,500		216,000	-35.23%

<i>Fund Balance Unappropriated: Town Commission authorized the Phone System & Security Systems Upgrade 08-15-17, which will come out of the current FY17 Capital Fund Balance before FY18.</i>	
Phone System Equipment	13,388
Security System Upgrades	23,076

TOWN OF OCEAN RIDGE
 Draft for 2018 Fiscal Year Budget (FY18)
 Budget Workbook: August 2017: Draft Ver: 1.6 (Update 08/16/17)
GENERAL FUND #001 - DEPT: 511.101
TOWN COMMISSION (LEGISLATIVE) EXPENSE

Departments, Funds & Descriptions	FY 2015	FY 2016	FY 2017	FY17	FY 2018	+ - chng
	Actual	Actual	Budget	at 6-Mos	Proposed	% to F17
Town Commission						
501.100 Executive Salaries	6,000	5,850	6,000	2,650	6,000	0.00%
502.100 FICA Taxes	459	448	459	203	459	0.00%
502.200 Retirement Contributions	400	404	436	181	436	0.00%
502.400 Workers Compensation	11	10	14	8	12	-14.29%
<i>(Town Quoted Premium \$29,059 X .000383 Dept Rate)</i>						
504.000 Travel & Per Diem (Add FLC Annual)	0	67	1,000	233	2,000	100.00%
504.500 Insurance-Liab.,Hazard, Damage	13,608	14,178	17,940	267	280	-98.44%
<i>(Town Quoted Premium \$82,263 x 0.0034 Dept Rate) Dept changes moved to match Accounting.</i>						
504.900 Other Current Charges	202	385	500	198	500	0.00%
505.400 Subsc., Memberships, Education	1,400	1,400	1,500	1,400	1,500	0.00%
Sub Totals	22,080	22,742	27,849	5,140	11,187	-59.83%

Note Redistribution Chart of Insurance Rates by Depts.

Workers Comp Premium Quoted Rate	FY18	\$30,531
Dept.	Dept Rate	
Commission	0.000383	\$12
Manager	0.006912	\$211
Clerk	0.013642	\$417
Police	0.847888	\$25,887
Public Works	0.131175	\$4,005
		\$30,531
General Liability Premium Quoted Rate	FY18	\$82,263
Dept.	Dept Rate	
Commission	0.003400	\$280
Manager	0.000600	\$49
Clerk	0.002000	\$165
Boards	0.012800	\$1,053
General Gov	0.710700	\$58,464
Police	0.253400	\$20,845
Public Works	0.017100	\$1,407
		\$82,263

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GENERAL FUND #001 - DEPT: 512.102
TOWN MANAGER - ADMINISTRATION EXPENSE

Departments, Funds & Descriptions	FY 2015	FY 2016	FY 2017	FY17	FY 2018	+ - chng
	Actual	Actual	Budget	at 6-Mos	Proposed	% to F17
Town Manager						
501.100 Executive Salaries (contract employee)	102,655	99,145	107,198	49,279	107,198	0.00%
501.110 One Time Lump Sum Increase	0	24,025	0	0	0	
501.200 Regular Salaries And Wages	0	0	0	0	0	
501.400 Overtime	0	0	0	0	0	
501.410 Vacation Pay	1,827	5,873	2,061	0	2,061	0.02%
502.100 FICA Taxes	7,958	9,872	8,358	3,770	8,201	-1.88%
502.200 Retirement Contributions (FRS)	0	0	0	0	0	
502.210 ICMA Retirement Contributions	11,727	9,783	9,648	4,613	9,648	0.00%
502.300 Life & Health Insurance	7,709	6,369	8,544	4,040	9,024	5.62%
502.310 Long Term Disability	420	420	890	445	890	0.00%
502.400 Workers Compensation	187	189	268	146	211	-21.27%
<i>(Town Quoted Premium \$29,059 X .006912 Dept Rate)</i>						
502.500 Unemployment	0	0	1,072	0	1,072	0.00%
503.400 Other Contractual Serv (Overlap TM)	0	8,076	0	0	0	
504.000 Travel & Per Diem	179	3,019	3,200	1,046	3,200	0.00%
504.100 Communications Serv.(Ph.,Etc.)	1,097	1,221	1,200	683	1,200	0.00%
504.500 Insurance-Liab.,Hazard, Damage	46	45	200	47	49	-75.50%
<i>(Town Quoted Premium \$82,263 x 0.0034 Dept Assess Rate) Changes moved between to match Accounting.</i>						
504.620 Repair & Maintenance-Vehicle	38	0	0	0	0	
505.210 Operating Supplies-Gas & Oil	1,253	129	2,500	0	2,500	0.00%
505.400 Subsc., Memberships, Education	340	1,264	1,300	1,191	1,300	0.00%
Sub Totals	135,433	169,430	146,439	65,260	146,554	0.08%

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GENERAL FUND #001 - DEPT: 513.103
TOWN CLERK & TREASURER EXPENSE

Departments, Funds & Descriptions	FY 2015	FY 2016	FY 2017	FY17	FY 2018	+ - chng
	Actual	Actual	Budget	at 6-Mos	Proposed	% to F17
Town Clerk & Finance						
501.100 Executive Salaries	80,473	93,244	68,093	31,490	71,465	4.95%
501.110 One Time Lump Sum Increase	0	16,218	0	0	0	
501.200 Regular Salaries And Wages (+1 Emp)	103,338	100,724	108,246	50,775	148,737	37.41%
501.400 Overtime	777	2,531	2,725	1,241	2,732	0.26%
501.410 Vacation Pay	2,624	1,179	2,082	0	4,235	103.39%
502.100 FICA Taxes	14,243	16,363	13,858	6,388	16,845	21.56%
502.200 Retirement Contributions	17,749	17,946	13,417	6,541	17,440	29.98%
502.300 Life & Health Insurance	21,234	24,053	25,212	12,839	36,096	43.17%
502.310 Long Term Disability	1,575	1,400	1,524	762	1,824	19.69%
502.400 Workers Compensation	335	380	441	191	396	-10.20%
<i>(Town Quoted Premium \$29,059 X .013642 Dept Rate)</i>						
502.500 Unemployment Compensation	0	0	1,763	0	2,202	24.90%
503.100 Professional Services	0	0	0	0	0	
503.200 Accounting & Auditing	22,140	25,900	30,900	3,840	31,000	0.32%
503.400 Other Contractual Services:	0	0	9,600	2,000	7,600	-20.83%
<i>Misc Software moved to Gen Gov IT; Clerk Software & Scanning Svcs</i>						
504.000 Travel & Per Diem	341	987	2,800	1,501	2,725	-2.68%
504.500 Insurance-Liab., Hazard, Damage	152	152	403	157	165	-59.01%
<i>(Town Quoted Premium \$82,263 x .0020 Dept Rate) Changes between Depts match Accounting.</i>						
504.610 Repair & Maint.	7,773	8,053	8,750	6,739	400	-95.43%
<i>(\$7K TylerTech Software Lic maintenance moved to GenGovSvs for IT consolidation purposes)</i>						
504.900 Other Current Charges	5,709	6,885	6,000	1,871	6,500	8.33%
505.400 Subsc., Memberships, Education	245	695	1,335	35	2,870	114.98%
506.400 Machinery & Equipment	585	0	200	0	700	250.00%
Sub Totals	279,293	316,710	297,348	126,370	353,932	19.03%

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GENERAL FUND #001 - DEPT: 514.104
LEGAL SERVICES EXPENSE

Departments, Funds & Descriptions	FY 2015	FY 2016	FY 2017	FY17	FY 2018	+ - chng
	Actual	Actual	Budget	at 6-Mos	Proposed	% to F17
Legal Services						
501.100 Executive Salaries	53,254	39,351	0	0	0	
501.410 Vacation Pay	0	2,304	0	0	0	
502.100 FICA Taxes	3,730	3,187	0	0	0	
502.200 Retirement Contributions	3,570	3,334	0	0	0	
502.300 Life & Health Insurance	118	118	0	0	0	
502.400 Workers Compensation	0	0	0	0	0	
503.100 Professional Services**	38,780	43,606	168,000	70,307	120,000	-28.57%
503.110 Legal Special Counsel**	28,305	5,484	5,000	113	15,000	200.00%
504.700 Printing	0	2,803	5,000	0	5,000	0.00%
504.900 Other Current Charges	82,080	0	0	0	0	
506.400 Machinery & Equipment	0	0	0	0	0	
Sub Totals	209,836	100,187	178,000	70,420	140,000	-21.35%

** May 2017 RTCM Amendment to \$168,000 from \$98K

** May 2017 RTCM Amendment to \$5,000 from \$25K

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GENERAL FUND #001 - DEPT: 515.105
APPOINTED BOARDS EXPENSE

Departments, Funds & Descriptions	FY 2015	FY 2016	FY 2017	FY17	FY 2018	+ - chng
	Actual	Actual	Budget	at 6-Mos	Proposed	% to F17
Appointed Boards						
503.100 Professional Services	0	0	2,000	0	1,000	-50.00%
504.200 Postage, Freight	0	0	0	0	0	
504.500 Insurance-Liab., Hazard, Damage	972	970	1,265	1,004	1,465	15.81%
504.900 Other Current Charges	1,603	915	3,000	915	2,400	-20.00%
Sub Totals	2,575	1,885	6,265	1,919	4,865	-22.35%

Budget impacts reduced here based on actuarials/ impact experience.

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GENERAL FUND #001 - DEPT: 519.106
GENERAL GOVERNMENT SERVICES EXPENSE

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 at 6-Mos	FY 2018 Proposed	+ - chng % to F17
Other Government Services (General/All)						
503.100 Professional Services (IT Net Support)	4,525	7,800	9,000	4,031	9,000	0.00%
Add Phase One IT Upgrades to Computer Hardware & System Software (see below)					30,915	
503.400 Other Contractual Services	6,030	6,245	7,300	3,073	38,397	425.99%
Townwide Accounting Software Suite moved here. Comparative Proposal for new Financial Software: TylerTech Incode Quote of \$19,737 new software license purchase fees, after 50% Legacy customer discount. Plus reoccurring annual license maintenance charges quoted \$10,760 [currently pay \$6,739 annual for TylerTech Fund Balance Software.] Replacement Software under TOR Policies may require RFP, or attach Local Government vetted Bid. Software training services not included in licensing. Expanded Shredding Srvs \$1,400. Holiday Lights Contract \$6,500.						
Add Accounting Software Migration, Implementation, Staff Trainings (New Product Conversion)					25,000	
504.100 Communications (Tel, Modem, Rev 911)	6,437	6,067	6,350	4,322	6,400	0.79%
504.200 Postage, Freight	3,385	1,847	3,700	2,842	3,700	0.00%
504.300 Utility Services - Electric	11,582	9,735	15,000	3,976	15,000	0.00%
504.400 Rentals & Leases (Town Hall Copier)	3,180	3,052	3,200	1,526	3,200	0.00%
504.500 Insurance-Liab., Hazard, Damage	60,987	61,234	64,800	57,110	58,464	-9.78%
(Town Quoted Premium \$82,263 x 0.0034 Dept Rate) Changes moved between Depts to match Accounting.						
504.610 Repair & Maintenance (+6K for projects)	41,919	39,178	36,000	32,316	42,000	16.67%
504.700 Printing	1,480	838	1,500	495	1,500	0.00%
504.900 Other Current Charges	5,131	5,363	10,000	7,419	10,000	0.00%
504.910 Election Expenses	6,157	2,239	6,875	3,773	6,875	0.00%
504.920 Art Show Expenses	0	0	1,000	0	0	-100.00%
505.100 Office Supplies	2,951	3,190	2,950	1,850	2,950	0.00%
505.200 Operating Supplies	2,122	2,005	2,300	1,886	2,300	0.00%
505.400 Subsc., Memberships, Education	3,274	2,764	13,355	3,185	13,355	0.00%
506.400 Machinery & Equipment	0	12,370	1,200	323	1,200	0.00%
507.000 Covenant From Drainage Loan	346,626	356,445	468,000	233,972	468,000	0.00%
507.010 Covenants From TH Loan	179,680	187,332	311,175	155,571	311,175	0.00%
507.200 Debt Service - Interest	252,962	235,167	0	0	0	
Sub Totals	938,427	942,871	963,705	517,670	1,049,431	8.90%

IT Upgrades - Phase One 2017-2018 Budget cycle	
New Server Dell PowerEdge T630 Tower Installation and configuration	\$13,850
PD Dispatch Precision T3620 (2) Imaging and Installation	\$3,680
Town Hall Admin Workstations OptiPlex 5040 (6) Imaging and Installation	\$6,900
MS Office Standard (\$297 each) (8) Microsoft Excel, Microsoft PowerPoint, Microsoft Publisher, Microsoft Word, Microsoft Outlook with Business Contact Manager, Microsoft OneNote	\$2,376
Adobe Acrobat Upgrade to Pro (4)(Town Mgr. PC, Town Mgr. LT, Clerk PC, Chief PC)	\$900
Trend Micro 1 year renewal (35)	\$469
48 port Ubiquiti 10 GB 750W SFP+ Switches w/Twin Ax (2)	\$2,050
Monitors	\$2,300
Travel expenses (mileage and lodging) TBD based on actual cost	\$3,000
Misc. software upgrades for current office suites (Adobe)	\$1,500
Total	\$30,915

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GENERAL FUND #001 - DEPT: 521.107
LAW ENFORCEMENT & FIRE CONTROL EXPENSE

Departments, Funds & Descriptions	FY 2015	FY 2016	FY 2017	FY17	FY 2018	+ - chng
	Actual	Actual	Budget	at 6-Mos	Proposed	% to F17
Law Enforcement & Fire Control						
501.100 Executive Salaries (contract employee)	118,892	95,700	97,000	43,500	98,939	2.00%
501.110 One Time Lump Sum Increase	0	1,000	0	0	0	
501.200 Regular Salaries and Wages:	921,047	1,046,584	1,190,139	503,647	1,312,408	10.27%
Includes Adding 2 Full Time Officers & 1 Full Time Dispatcher (plus Salary, Insurance and tax multipliers). 1 SGT & 1 LT. positions remain pending for internal promotion and may remain budget neutral dependant upon final promotions.						
501.210 One Time Lump Sum (retirement)	0	0	2,700	0	0	-100.00%
501.400 Overtime	74,470	68,265	65,000	54,733	75,000	15.38%
501.410 Vacation Pay	12,246	8,379	24,703	2,679	26,357	6.70%
501.500 Special Pay	10,030	12,064	17,220	6,240	19,803	15.00%
501.510 Special Detail Pay	420	2,345	7,000	1,505	8,500	21.43%
501.600 Holiday Pay	31,852	39,079	49,056	24,825	49,056	0.00%
502.100 FICA Taxes	89,909	97,418	111,141	49,021	121,640	9.45%
502.200 Retirement Contributions	188,579	235,501	290,842	119,684	290,842	0.00%
502.300 Life & Health Insurance: (Incl new emps)	113,511	137,856	152,523	70,526	199,608	30.87%
502.310 Long Term Disability	7,665	8,820	10,916	5,458	11,461	4.99%
502.400 Workers Compensation	22,437	24,262	46,927	17,931	25,887	-44.84%
(Town Gross Quoted Premium \$29,059 x 0.847888 Dept Assessment)						
502.500 Unemployment Compensation	203	0	12,846	0	13,705	6.69%
503.100 Professional Services	56,884	17,726	25,660	9,133	25,860	0.78%
503.400 Other Contractual Services (Fire EMS)	978,969	1,018,127	1,058,855	529,426	1,101,209	4.00%
504.000 Travel & Per Diem	6,061	13,578	17,350	6,708	17,250	-0.58%
504.100 Communications Serv. (Ph.,Etc.)	17,754	19,444	22,080	10,107	32,980	49.37%
504.200 Postage, Freight	1,160	1,264	1,600	545	1,800	12.50%
504.300 Utility Services - Electric	11,582	9,735	15,000	3,958	15,000	0.00%
504.400 Rentals & Leases	1,404	1,532	2,568	961	2,500	-2.65%
504.500 Insurance-Liab.,Hazard, Damage	21,417	21,110	29,325	20,368	20,845	-28.92%
(Town Gross Quoted Premium \$82,263 x 0.2534 Dept Assessment)						
504.610 Repair & Maintenance	26,456	33,365	42,386	19,282	45,896	8.28%
504.620 Repair & Maintenance-Vehicle	16,702	14,842	16,500	3,356	16,500	0.00%
504.630 Repair & Maintenance-Dispatch	11,520	13,352	22,775	13,127	22,772	-0.01%
504.700 Printing	1,178	1,365	1,950	0	1,950	0.00%
504.900 Other Current Charges	2,024	307	2,000	1,815	2,500	25.00%
505.100 Office Supplies	3,707	6,183	7,500	1,957	7,500	0.00%
505.200 Operating Supplies	3,448	9,348	10,200	6,315	12,400	21.57%
505.210 Operating Supplies-Gas & Oil	28,611	28,095	50,750	14,610	50,750	0.00%
505.220 Operating Supplies-Uniform/Emb.	11,929	11,239	20,225	1,785	24,372	20.50%
Note manufacturers price increase averages +15%						
505.400 Subsc., Memberships, Education	6,583	7,602	9,179	3,618	9,284	1.14%
506.400 Machinery & Equipment (see adj. below)	22,850	145,501	93,900	2,897	77,400	-17.57%
Sub Totals	2,821,501	3,150,988	3,527,816	1,549,717	3,741,974	6.07%

506.400* MACHINERY/EQUIPMENT - Chngd/Rmvd Items (SMTC-081517)	
New/Equipped Police Vehicle (1 @ \$41,500) (Sherriff's Bid)	\$41,500
Desktop Computers (2 @ \$1,900.00)	\$3,800
Laptop Computers (2 @ \$2,300.00)	\$4,600
Dispatch Chairs(2@ \$1000.00) (911 Reimbursable)	\$2,000
Computer Monitors/ Layering Stand	\$1,000
Replacement ATV	\$9,000
T3 or LSV Patroller	\$15,500
TASER ECW (16)	\$27,500
Body Worn Camera System	\$33,000
New Total--	\$77,400

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GENERAL FUND #001 - DEPT: 524.108
INSPECTIONS SERVICES EXPENSE

Departments, Funds & Descriptions	FY 2015	FY 2016	FY 2017	FY17	FY 2018	+ - chng
	Actual	Actual	Budget	at 6-Mos	Proposed	% to F17
Inspections						
501.100 Executive Salaries (CBO)	0	0	0	0	72,000	
In-house staff model using market data for projected hire of full time CBO, salary & multipliers. Position to be advertised in the \$60-70K range, negotiated for successful candidate. Other department set up fees may be incurred initially. Third party contracts charges will be reduced once CBO is hired in place. Vehicle use (PD) and other support systems shared in existing Town Departments (Sample Range & Ad for Hire attached).						
501.400 Overtime	0	0	0	0	0	
501.410 Vacation Pay	0	0	0	0	1,385	
502.100 FICA Taxes	0	0	0	0	5,508	
502.200 Retirement Contributions	0	0	0	0	5,702	
502.300 Life & Health Insurance	0	0	0	0	9,024	
502.310 Long Term Disability	0	0	0	0	600	
502.400 Workers Compensation (TBD)	0	0	0	0	3,400	
502.500 Unemployment Compensation	0	0	0	0	720	
503.100 Professional Services	129,410	179,901	154,000	73,010	25,000	-83.77%
Prof. Services Reduced for anticipated FT Hire, balance Inspection services & Emp leave						
503.400 Other Contractual Services	0	0	0	0	1,500	
504.000 Travel & Per Diem	0	0	0	0	700	
504.500 Insurance-Liab., Hazard, Damage	0	0	0	0	500	
504.610 Repair & Maintenance	1,055	995	1,200	995	2,400	100.00%
504.700 Printing	0	0	200	0	200	0.00%
504.900 Other Current Charges	23,629	0	2,000	0	3,000	50.00%
505.100 Office Supplies	51	61	100	11	100	0.00%
505.400 Subsc., Memberships, Education	0	0	0	0	3,500	
506.400 Machinery & Equipment	0	0	0	0	2,500	
Sub Totals	154,145	180,957	157,500	74,016	137,739	-12.55%

TOWN OF OCEAN RIDGE

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GENERAL FUND #001 - DEPT: 534.111

GARBAGE & SOLID WASTE SERVICES

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 at 6-Mos	FY 2018 Proposed	+ - chng % to F17
Garbage & Solid Waste						
503.400 Other Contractual Services (Republic)	243,635	243,147	250,000	102,884	255,000	2.00%
Sub Totals	243,635	243,147	250,000	102,884	255,000	2.00%

FY 17-18 - 1.0187 CPI Residential Rate Adjusted \$13.31
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Current plan absorbs any increase to Resident Invoicing

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GENERAL FUND #001 - DEPT: 539.112
OTHER PHYSICAL ENVIRONMENT & SERVICES EXPENSE

Departments, Funds & Descriptions	FY 2015	FY 2016	FY 2017	FY17	FY 2018	+ - chng
	Actual	Actual	Budget	at 6-Mos	Proposed	% to F17
Other Physical Environment						
503.100 Professional Services	5,943	5,955	8,000	5,616	8,000	0.00%
503.120 Town Engineer of Record & Plans Review	82,441	121,224	82,000	51,399	97,000	18.29%
<i>Engineering GL includes Civil Eng \$50K for FY18; Drainage & Plans Reviews was \$32K plus added \$15K.</i>						
503.400 Other Contractual Services	124,269	136,908	168,820	79,141	167,500	-0.78%
504.000 Travel & Per Diem	0	0	0	0	0	
504.610 Repair & Maintenance	14,292	15,927	36,000	4,484	36,000	0.00%
505.230 Operating Sup-Small Tools (>PubWrks)	86	0	500	0	0	-100.00%
Sub Totals	227,032	280,014	295,320	140,640	308,500	4.46%

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GENERAL FUND #001 - DEPT: 541.113
PUBLIC WORKS EXPENSE

Departments, Funds & Descriptions	FY 2015	FY 2016	FY 2017	FY17	FY 2018	+ - chng
	Actual	Actual	Budget	at 6-Mos	Proposed	% to F17
Public Works						
501.200 Regular Salaries And Wages	92,807	96,000	99,646	47,395	103,986	4.36%
501.210 One Time Lump Sum Increase	0	2,000	0	0	0	
501.400 Overtime	1,453	3,475	5,000	4,087	5,000	0.00%
501.410 Vacation Pay	1,048	1,856	1,916	0	2,000	4.37%
502.100 FICA Taxes	7,251	7,905	7,769	3,938	7,955	2.39%
502.200 Retirement Contributions	6,960	7,629	7,493	4,021	8,236	9.91%
502.300 Life & Health Insurance	12,859	14,985	16,727	8,540	18,048	7.90%
502.310 Long Term Disability	840	840	860	430	864	0.47%
502.400 Workers Compensation <i>(Town Gross Premium x .131175 Dept Assessment)</i>	4,631	3,758	7,127	2,775	4,005	-43.81%
502.500 Unemployment Compensation	0	0	2,989	0	1,040	-65.21%
503.100 Professional Services	0	3,716	0	0	0	
504.300 Utility Services - Electric	44,149	46,039	45,000	19,905	45,000	0.00%
504.500 Insurance-Liab.,Hazard, Damage <i>(Town Gross Quoted Premium \$82,263 x 0.01710 Dept Assessment)</i>	1,307	1,304	2,875	2,842	1,407	-51.06%
504.610 Repair & Maintenance	7,123	5,382	8,000	2,657	7,500	-6.25%
504.620 Repair & Maintenance-Vehicle	1,180	1,587	2,500	294	2,500	0.00%
505.200 Operating Supplies	5,828	3,043	3,500	548	3,608	3.09%
505.210 Operating Supplies-Gas & Oil	2,251	2,010	5,000	1,057	4,000	-20.00%
505.220 Operating Supplies-Uniform/Emb	562	513	500	351	500	0.00%
505.230 Operating Supplies-Small Tools	177	270	500	235	500	0.00%
505.300 Road Materials & Supplies <i>Removed 1-time (FY17) 20K Woolbright Det Project & added 12K for Gen Projects</i>	29,413	27,472	54,000	28,887	46,000	-14.81%
506.400 Machinery & Equipment	28,167	1,611	3,500	0	2,500	-28.57%
Sub Totals	248,006	231,395	274,902	127,962	264,649	-3.73%

FY18 Budget Workbook v1.6 081617

TOWN OF OCEAN RIDGE

Draft for 2018 Fiscal Year Budget (FY18)

Budget Workbook: August 2017: Draft Ver: 1.6 (Update 08/16/17)

GENERAL FUND #001 - DEPT: 590.100

CONTINGENCY EXPENSE

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 at 6-Mos	FY 2018 Proposed	+ - chng % to F17
Contingency						
590.110 Transfer To Capital Projects - <i>Additional projects funded in 2017 by TC; 2018 incl Phased Paving & LPR pend TC approvals, etc.</i>	150,000	180,000	180,000	218,500	188,675	4.82%
590.900 Contingency - <i>Fund includes contract additions, increases or other options as approved by TC.</i>	-6,512	7,249	156,048	2,617	115,852	-25.76%
<i>PLUS: Emergency Operations Diaster Recovery Fund Proposed:</i>					50,000	
Sub Totals	143,488	187,249	336,048	221,117	304,527	-9.38%

-1452.089

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GENERAL FUND #001 - DEPT: ALL

HR Salary Calculations & Multipliers Worksheet Estimator

Title	DOH	AnvMo	17CalcRate	FY18 Bud	18SubTot	18 Hth Ins	LTDMo	FICA	18Ret%	18-Ret\$	FUTA	VacPay
Admin Asst	05/23/17	4.5	34,112	34,112		752	25	2,610	7.92	2,702	341	656
Building Clerk	12/09/02	10.5	53,981	56,343		752	36	4,310	7.92	4,462	563	1,084
Dep Twn Clk Treas	07/28/05	2.0	57,801	58,283	\$148,737	752	42	4,459	7.92	4,616	583	1,121
Town Clerk Treas	01/04/16	9.5	68,744	71,465		752	49	5,467	7.92	5,660	715	1,374
Twn Clerk Dpt Tot					\$220,202			16,845		17,440	2,202	4,235
Town Mngr (Cntrct Em)	10/26/15	11.0	102,500	107,198	\$107,198	752	74	8,201	9.00	9,648	1,072	2,061
Dispatch Supervis	02/15/05	8.5	60,545	62,689		40	41	4,796	7.92	4,965	627	1,206
Dispatcher (+3K)	12/26/16	9.5	34,112	38,462		752	25	2,942	7.92	3,046	385	740
Dispatcher (+3K)	10/01/13	12.0	39,478	44,452		752	28	3,401	7.92	3,521	445	855
Dispatcher (+3K)	07/17/17	2.5	34,112	37,467		752	28	2,866	7.92	2,967	375	721
Dispatcher (+3K)	10/01/17	0.0	0	37,112		752	28	2,839	7.92	2,939	371	714
Dispatcher (+3K)	08/12/14	1.5	37,606	40,841		752	28	3,124	7.92	3,235	408	785
Dispatcher (Pt)	06/09/11	3.5	14,327	14,536		0	0	1,112	7.92	1,151	145	280
Dspch Dpt Sub Tot					\$275,559			21,080		21,824	2,756	5,299
Investigator	07/27/15	2.0	53,179	53,622		752	39	4,102	23.27	12,478	536	1,031
Pd Lieutenant	10/01/17	0.0	74,700	74,700		752	51	5,715	23.27	17,383	747	1,437
Pd Lieutenant	09/09/14	1.0	72,779	73,082		752	49	5,591	10.78	7,878	731	1,405
Pd Officer	07/27/15	2.0	51,872	52,304		752	38	4,001	23.27	12,171	523	1,006
Pd Officer	12/13/04	10.5	71,613	74,746		752	51	5,718	23.27	17,393	747	1,437
Pd Officer	04/24/17	5.5	49,402	50,534		752	37	3,866	23.27	11,759	505	972
Pd Officer	07/06/09	2.5	68,852	69,569		752	49	5,322	23.27	16,189	696	1,338
Pd Officer	10/01/02	12.0	70,906	74,451		752	50	5,696	23.27	17,325	745	1,432
Pd Officer	07/12/16	2.5	49,402	49,917		752	37	3,819	23.27	11,616	499	960
Pd Officer	03/05/13	7.0	59,470	61,205		752	42	4,682	23.27	14,242	612	1,177
Pd Officer	09/28/15	1.0	51,870	52,086		752	38	3,985	10.71	5,578	521	1,002
Pd Officer	04/18/17	5.5	49,402	50,534		752	37	3,866	23.27	11,759	505	972
Pd Officer	10/01/17	0.0	0	49,402		752	37	3,779	23.27	11,496	494	950
Pd Officer	10/01/17	0.0	0	49,402		752	37	3,779	23.27	11,496	494	950
Pd Sergeant	10/01/17	0.0	0	0		0	0	0	23.27	0	0	0
Pd Sergeant	10/18/10	11.5	69,495	72,825		752	49	5,571	23.27	16,946	728	1,400
Pd Sergeant	11/07/11	11.0	63,040	65,929		752	45	5,044	23.27	15,342	659	1,268
Pd Sergeant	12/10/13	10.0	60,038	62,540	\$1,312,408	752	42	4,784	23.27	14,553	625	1,203
PD Chief (+4.5K) Cntrct	11/15/05	10.5	90,480	98,939	\$98,939	50	67	7,569	23.27	23,023	989	1,903
Police Dpt Tot					\$1,411,347			86,888		248,628	11,358	21,842
Maintenance I (Sup)	10/17/95	11.5	57,262	60,006		752	41	4,590	7.92	4,752	600	1,154
Maintenance II	07/12/10	2.5	43,527	43,980		752	31	3,365	7.92	3,483	440	846
Pub Wks Dpt Sub Tot					\$103,986			7,955		8,236	1,040	2,000
Building Official	10/01/17	0.0	0	72,000	\$72,000	752	50	5,508	7.92	5,702	720	1,385
Totals			1,644,607	1,914,734	\$1,914,734	22,650	1,321	146,477		311,478	19,147	36,822

Lt Green FY18 Calcs
In-house staff model
Pending or New Positions



Budget Workbook

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