

Town of Ocean Ridge

Budget for



**Fiscal Year
2010-2011**

**Town Manager Kenneth Schenck
Police Chief Chris Yannuzzi
Town Clerk Karen Hancsak
Deputy Town Clerk Jean Hallahan**

Town of Ocean Ridge, Florida

Proposed Budget

Fiscal Year

October 1, 2010 through September 30, 2011

Mayor

Kenneth M. Kaleel

Vice Mayor

Dr. Lynn L. Allison

Commissioners

Elisabeth P. B. Bingham

Terry Brown

Geoffrey A. Pugh

Town Manager

Kenneth N. Schenck

Town Clerk/Treasurer

Karen E. Hancsak

Deputy Town Clerk/Treasurer

Jean A. Hallahan

Town of Ocean Ridge, Florida

2010-11 Proposed Budget

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TOWN OF OCEAN RIDGE
6450 NORTH OCEAN BOULEVARD
OCEAN RIDGE, FLORIDA 33435

TELEPHONE (561) 732-2635
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KENNETH M. KALEEL
MAYOR, CHAIRMAN OF COMMISSION

KENNETH N. SCHENCK, JR.
TOWN MANAGER



COMMISSIONERS
DR. LYNN L. ALLISON
BETTY P. B. BINGHAM
TERRY BROWN
GEOFFREY A. PUGH

July 16, 2010

The Honorable Mayor and Members of the
Town Commission of the Town of Ocean Ridge, Florida

Commissioners:

In accordance with the requirements of State Statutes and Article IV, Section 4.04(e) of the Ocean Ridge Town Charter, the proposed budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 is submitted for your review, consideration, and action.

INTRODUCTION

This document is the proposed fiscal plan for the operation of the Town of Ocean Ridge during the next fiscal period. This is the ninth year that the budget is presented to the Commission in a form that substantially conforms to the standards of public financial presentations known as Generally Accepted Accounting Principles (GAAP) promoted by the National Council of Government Accounting. We are keeping the same format that was familiar with both the Staff and the Commission. It is intended that this presentation for review of the budget by the Commission presents clearly the operations of the Town and the use of tax dollars and other revenues.

The annual operating budget is a basic fiscal document. Once adopted, it will become the fiscal work program for our community and provide the basis for carrying out the Commission's decisions on policies and programs for the improvement, growth, and orderly maintenance of the Town of Ocean Ridge.

BUDGET PREPARATION

In assembling and formalizing this document, the Town Manager sought input from the entire Town Staff. The process of preparing the annual budget begins in May and involves the compilation and gathering of information. Ideas for new and improved services are received from residents, clients (i.e.: contractors), elected officials, and

staff throughout the year. Each department head assesses current and prior year levels of service and then calculates the costs of providing existing service levels as well as costs of providing improved levels of service. The department heads then submit their budget requests to the Town Manager and priorities are set. These priorities are balanced with anticipated resources to result in the Town Manager's proposed budget.

BUDGET SUMMARY

An overview of the general fund shows that over most of the prior years revenues have grown faster than expenditures, and the fund balance has increased. The following chart shows this happening for the past four years. In recent years major changes to the fund balance include transfers to the Capital Project Fund.

Year	Proposed Surplus to Balance Budget	Actual Surplus at Year End	Fund Balance at Year End
2007-2008	\$ 263,614	\$ (104,117)	\$ 3,380,592
2008-2009	\$ 3,146	\$ (501,502)	\$ 2,879,090
2009-2010	\$ 145,349(+160,000 transfer)	Unavailable	
2010-2011	\$ 97,010		

The two negatives in the surplus column occurred because of monies in both years that were budgeted to be transferred to the Capital Projects Fund. The FY 2007/08 actually had a \$345,883 excess of revenues over expenditures and the FY 2008/09 had an \$830,319 excess of revenues over expenditures (\$420,257 was Town Hall grant monies received).

The proposed 2010/2011 General Fund Budget will require \$97,010 from unappropriated funds to balance the GF budget. As you can see the impact on the reserves the last two years has been minimal due to the Commissions willingness to fund the budget each year rather than deplete the reserves.

The fiscal year 2010/2011 General Fund Budget has an increase of about \$68,429 from last year. The increase is mainly due to budgeting \$70,000 for two hybrid vehicles that will be purchased with grant monies but still effect the overall total expenditures. If the \$70,000 for the two vehicles was removed the budget would be \$1,571 less than the FY 2009/10 budgeted GF expenditures. The reduction comes from reducing some of the expenses but also from personnel changes in the police dept. and the employees paying the insurance deductible. There are no cost of living raises figured into the budget or any step plan increases. By the very nature of being a service organization, personnel costs account for 45% of the budget and operating expenses (majority being the 2 loans and the fire/ems contract) account for 55%. Increases in these costs are therefore the main adjustments from last year's budget with the addition of increased expenses for the new Town Hall/Police Complex. The upcoming year's budget also focuses on continuing on-going projects including stormwater improvements, road and drainage pipe repairs, Town landscape maintenance, building & zoning contract and maintaining the Town's current level of visibility for public safety. Major funds have also been added to this budget for the increase in the contract for Fire Rescue services with the City of Boynton Beach. The loan payment for the drainage project is \$468,000 and a loan to finance the new Town Hall is \$311,175.

This year's recommendation maintains last year's millage rate of **5.400**. Even though the general fund budget is \$68,429 more than last year the reduction in property values of more than \$150,000,000 over the last two years, the reduction in state revenues, and reduced construction necessitate the proposed millage. This reduction in property values has resulted in a loss of revenue of over \$600,000. The following proposed initiatives further expand our current levels of service and are included in this year's recommendation. All of these programs have a significant financial impact while improving the quality of life in our community. In order not to further deplete our Fund Balance it is necessary to recommend this millage rate.

Beautification, Landscaping and Noseeum Spraying

The Commission elected to bid the landscaping this year. The budget reflects the same cost as this year as we know it won't be any higher.

The budget includes the cost for noseeum spraying based on this year's cost. The spraying would be for 9 months. If the spraying is left in the budget we will advertise for next year's service.

There is currently a Beautification Reserve Account that has an approximate balance of \$115,000. The funds in this account are not part of the general budget; however, staff wanted to make the Commission aware of its availability for future projects. The Commission approved various expenditures from these funds to place decorative signage throughout the Town; similar to those placed on Old Ocean Boulevard. The signage included replacing all street name signs, stop signs, speed limit signs, no parking signs, and other directional signage with decorative street signs. Staff believes the decorative street signage program demonstrated a highly visible enhancement in Town and how the funds were utilized.

Stormwater Drainage

The major stormwater issues have been addressed and the necessary construction completed. There are three areas that still need to be addressed. The Commission has approved advertising for construction on the Oceanview/Douglas Drive and Inlet Cay Island improvements. The funding of \$160,000 has already been set aside in the Capital Projects Fund for these improvements. \$500,000 has already been set aside for the Coconut Lane improvements; however, bidding of this project hasn't been approved to date. We anticipate a State grant for this project of \$119,000.

The Staff has budgeted \$20,000 in funds for storm drainage maintenance and repairs in the General Fund for the 2010/2011 budget.

The Town had previously applied for and received approval for a total amount of **\$7,006,817** in State Revolving Fund Loan monies for the various stormwater drainage improvements. The term of the loan is for 20-years with semi-annual payments. The yearly payment amount of the loan is finalized and will be **\$467,943.68** made in two (2) payments of **\$233,971.84 every (6) months**.

Capital Projects Fund

Approved expenditures for FY 2010/2011 included the remaining portion of the Island Drive Bridge Replacement and associated engineering costs estimated at \$50,000. Other potential projects include the Coconut Lane drainage improvements (estimated at \$500,000, which includes \$50,000 for professional services), additional valley gutter replacement on Spanish River Drive (estimated at \$80,000) and drainage improvements at Douglas and Oceanview (estimated at \$80,000) and the related professional services costs (\$20,000).

There is still approximately \$32,000 remaining from the McGinty bequest that can be utilized for a special enhancement project.

Town Engineer

A full-time Town Engineer was hired seven years ago and staff is recommending continuing this contract to help oversee various civil engineering projects. The firm of Engenuity Group (formerly SFRN, Inc.) was selected and one of their partners, Lisa Tropepe, serves as our Town Engineer of record. With the ongoing special projects and regular Town Engineering needs, staff is recommending \$45,000 budgeted for a full year of Town Engineering services. Additional funding for the Town Engineer includes \$10,000 for building permit review, \$1,000 for GIS and \$4,600 for NPDES.

Their rates will remain the same.

Fire/EMS Contract Services

In October 2004 the Boynton Beach Fire Department took over the Fire services for the Town of Ocean Ridge. In addition Boynton Beach also provides Emergency Medical Services (EMS) to the Town. The first year fee was \$655,296, and is increased annually by the CPI or 4 whichever is greater. The past year was \$804,642 and for 2010/2011 the cost will be \$836,828 based on a 4.0% minimum increase per the contract.

Law Enforcement

With the retirement of Chief Ed Hillery, Lt. Chris Yannuzzi has been appointed the Police Chief. There have been two vacancies in the Department which haven't been filled due to the uncertainty of this year's budget. Unfortunately the overtime budget last year was heavily utilized. In an effort to smooth out the schedule and reduce overtime we are proposing to go to a 12 hour schedule for the police officers. This proposal was submitted to the Commission and the concept was approved. The budget as presented includes a reduction in hourly salary but an increase in holiday pay from 8 hours per day to 12 hours per day. We will have to fill one of the open positions to make the 12 hour system workable. The open Lieutenant's position will not be filled due to budget constraints. The proposed schedule will include three people per shift. This will include

two officers and a supervisor. If one of the three is unavailable due to vacation or sickness we are proposing not to fill that slot with overtime personnel. Should a second individual be absent we will fill that position with overtime personnel. This will guarantee at least two officers each shift. In order to have three at all times we would have to hire additional officers or use considerable overtime. We believe we can cover the needs of the residents with this schedule.

We are very pleased to have renewed our agreement with the Town of Briny Breezes to provide police services for the next three years at \$185,000 a year.

Road Paving

Due to the reduction of the taxable property values there are no capital improvements proposed for this year.

Highlights of Budget

Highlights of this year's proposed budget are as follows:

- | | |
|--|------------|
| • Town Engineer | \$ 45,000 |
| • Town Engineer other charges | \$ 15,600 |
| Building & Zoning Professional Services | \$ 94,000 |
| Police Department capital outlay includes | |
| FCIC computer replacement and one police cruiser and | \$ 58,100 |
| one car from a county grant | |
| • Landscape and maintenance | \$ 70,000 |
| • Storm drainage maintenance (cleaning and repairs) | \$ 20,000 |
| • Fire hydrant and Waterline maintenance | \$ 20,000 |
| • Fire/EMS contract with Boynton Beach | \$ 836,828 |
| Noseeum spraying | \$ 36,000 |
| • Coconut Lane, Inlet Cay and Douglas storm drainage | |
| Improvements (in Capital Project budget) | \$ 660,000 |

Staff is recommending a fiscal year 2010/2011 millage rate of 5.4000. This rate represents no increase in millage from this year. The rollback millage would be 5.8 based on the reduced property values. Based on our final gross taxable value and adjusted year taxable value for 2009 the State calculation for a majority vote millage is \$6.3772.

REVENUES

The anticipated General Fund revenues for the fiscal period is summarized on pages 2 and 3 so that the Commission can readily see the various sources of general income for the Town. Total anticipated general fund revenues of \$5,194,283 are sufficient to balance the proposed general fund budget when coupled with a portion of the carryover balance from the current fiscal period and unappropriated monies totaling \$97,010. This total amount of revenue, \$5,291,293 will be sufficient to fund the proposed expenditures in the fiscal period and maintain a reasonable carryover in the general fund as a reserve against unexpected expenditure requirements.

Of the total amount of Ad Valorem revenues, \$3,572,483, a decrease of \$260,192 from the prior year is proposed to be generated from a property tax levy of 5.400 per \$1,000 of assessed valuation.

EXPENDITURES

The assessment of budgetary needs is an ongoing process that encompasses both long and short-term necessities. These needs are then evaluated in conjunction with desired service levels, long and short-term policy objectives and limitations of revenue sources. Balancing these competing needs makes up the bulk of the budget planning process.

Necessities such as debt service requirements, insurance coverage and the delivery of basic services take priority over other needs. Moreover, the Town is beginning to address issues critical to improve the quality of life for our residents. As an organization, we seek the highest levels of service, the most qualified personnel, and the best equipment that we can afford. Budgetary needs are constantly prioritized and choices are made within the framework of established policies and limited resources.

The proposed General Fund budget calls for a total expenditure of **\$5,291,293** during the fiscal period. This figure represents a increase in expenditures from the previous year of \$68,429. As explained earlier, \$70,000 was added to the budget this year for two hybrid vehicles that will be funded through grant monies. If these items were removed the budget would actually be \$1,571 less than the FY 2009/10 budget.

PERSONNEL

The budget proposes no salary increases at this time and no increases to the step plan for any of the eligible employees.

DESIRED UNFUNDED EXPENDITURES IN THE CAPITAL PROJECT FUND

Coconut Lane Drainage Construction & Professional Services *\$500,000*

The drainage project for Coconut Lane was completed a couple of years ago. However, there is a serious flooding problem at the western end of the road. Several meetings with the SFWMD has provided a solution to the problem by constructing a pumping system and discharge the water into the mangrove area over the berm. Final approval has not been granted at the time of this budget distribution. The options for funding are the reserve account and prior discussion involved utilizing 100% of the Fund Balance Reserves. A General Fund Transfer of \$500,000 was done in the FY 2008/09 budget even though the project has not yet been approved.

We have been told by FDEP that we are in line for a \$119,000 grant for this project. The money is expected to be available in September.

Douglas-Oceanview drainage improvements *\$80,000*

This project requires a new line to connect the catch basin at the end of the street to a catch basin farther west for discharge into the Tropical system. This is being funded from funds set aside last year.

Spanish River Drive valley gutter replacement *\$80,000*

There are several valley gutters that flood on Spanish River Drive that need to be replaced. This is being funded from funds set aside last year

SUMMARY

The primary objective of the manager and staff in the preparation of this proposed document is to present to the Commission a budget plan which is within the legal framework established by state law and Town charter and addresses the needs of the community for the next fiscal year. The budget document is intended to provide the Commission, residents, and staff information about the Town's fiscal responsibilities in providing quality services. Due to the reduction in income we did everything possible to reduce the expenditures. The general fund budget has an increase of \$68,429 over last year.

ACKNOWLEDGEMENTS

A document of this scope is the result of many hours of preparation by many people. Special recognition goes out to Town Clerk/Treasurer Karen Hancsak who each year shoulders most of the preparation of the budget. I also want to thank Deputy Town Clerk Jean Hallahan, and Police Chief Chris Yannuzzi for their assistance in the preparation of this document.

Respectively submitted and prepared by,

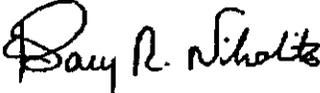
Kenneth N. Schenck, Jr.
Town Manager

w/5.4000
CERTIFICATION OF TAXABLE VALUE

Year 2010	County PALM BEACH
Principal Authority Ocean Ridge	Taxing Authority Ocean Ridge

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	677,955,631	(1)
2.	Current year taxable value of personal property for operating purposes	\$	4,076,434	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes (Line 1 plus Line 2 plus Line 3)	\$	682,032,065	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	3,285,141	(5)
6.	Current year adjusted taxable value (Line 4 minus Line 5)	\$	678,746,924	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	730,526,606	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. if none, enter 0.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Number 0	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? (If yes, enter the number of forms DR-420DEBT, Certification of Voted Debt Millage for each debt service levy.)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Number 0	(9)

SIGN HERE	Property Appraiser Certification	I certify the taxable values shown above are correct to the best of my knowledge.	
	Signature of Property Appraiser 	Date	06/29/2010

SECTION II: COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is inapplicable, enter N/A or -0-.

10.	Prior year operating millage levy (if prior year millage was adjusted then use adjusted millage from Form DR-422.)	\$	5.4000	per \$1,000 (10)
11.	Prior year ad valorem proceeds (Line 7 multiplied by Line 10 divided by 1,000)	\$	3,944,843	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value (Sum of either line Line 6c or Line 7a for all DR-420TIF forms)	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds (Line 11 minus Line 12)	\$	3,944,843	(13)
14.	Dedicated increment value, if any (Sum of either Line 6b or Line 7e for all DR-420TIF forms)	\$	0	(14)
15.	Adjusted current year taxable value (Line 6 minus Line 14)	\$	678,746,924	(15)
16.	Current year rolled-back rate (Line 13 divided by Line 15, multiplied by 1,000)	\$	5.8000	per \$1,000 (16)
17.	Current year proposed operating millage rate	\$	5.4000	per \$1,000 (17)
18.	Total taxes to be levied at proposed millage rate (Line 17 multiplied by Line 4, divided by 1,000)	\$	3,682,973	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Check applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs:  STOP HERE - SIGN AND SUBMIT

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. (The sum of Line 13 from all DR-420 forms.)	\$ 3,944,843	(22)
23.	Current year aggregate rolled-back rate (Line 22 divided by Line 15, multiplied by 1,000)	\$ 5.8000 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes (Line 4 multiplied by Line 23, divided by 1,000)	\$ 3,955,785	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. (Total of Line 18 from all DR-420 forms)	\$ 3,682,973	(25)
26.	Current year proposed aggregate millage rate (Line 25 divided by Line 4, multiplied by 1,000)	\$ 5.4000 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate (Line 26 divided by Line 23, minus 1 , multiplied by 100)	(6.90)	% (27)

First public budget hearing	Date 9/8/10	Time 5:01pm	Place Ocean Ridge Town Hall 6450 N Ocean Blvd Ocean Ridge, FL 33435
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Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
SIGN HERE	Signature of Chief Administrative Officer		Date
	Title Town Manager	Contact Name Karen E. Hancsak	
	Mailing Address 6450 N. Ocean Blvd.	Physical Address 6450 N. Ocean Blvd. Ocean Ridge, FL 33435	
	City, State, Zip Ocean Ridge, FL 33435	Phone Number 561-732-2635	Fax Number 561-737-8359



MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM-P
R. 6/10
Rule 12D-16.002
Florida Administrative Code

Year 2010	County Palm Beach
Principal Authority Town of Ocean Ridge	Taxing Authority Town of Ocean Ridge

1. Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	(1)
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IF YES, STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.

2. Current year rolled-back rate from Current Year Form DR-420, Line 16	5.8000	per \$1,000	(2)
3. Prior year maximum millage rate with a majority vote from 2009 Form DR-420MM, Line 13	6.0475	per \$1,000	(3)
4. Prior year operating millage rate from Current Year Form DR-420, Line 10	5.4000	per \$1,000	(4)

If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.

Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5. Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$730,526,606		(5)
6. Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$4,417,859		(6)
7. Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$0		(7)
8. Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$4,417,859		(8)
9. Adjusted current year taxable value from Current Year form DR-420 Line 15	\$678,746,924		(9)
10. Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>	6.5000	per \$1,000	(10)

Calculate maximum millage levy			
11. Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted or else enter Line 2)</i>	6.5000	per \$1,000	(11)
12. Change in per capita Florida personal income <i>(See Line 12 Instructions)</i>	.9811		(12)
13. Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>	6.3772	per \$1,000	(13)
14. Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>	7.0149	per \$1,000	(14)
15. Current year proposed millage rate	5.4000	per \$1,000	(15)
16. Minimum vote required to levy proposed millage: (Check one).			(16)

- a. Majority vote of the governing body: Check here, if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. *Enter Line 13 on Line 17.*
- b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. *Enter Line 15 on Line 17.*
- c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. *Enter Line 15 on Line 17.*
- d. Referendum: The maximum millage rate is equal to the proposed rate. *Enter Line 15 on Line 17.*

17. The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16)</i>	6.3772	per \$1,000	(17)
18. Current year gross taxable value from Current Year Form DR-420, Line 4	\$682,032,065		(18)

19.	Current year proposed taxes (Line 15 multiplied by Line 18, divided by 1,000)	\$ 3,682,973	0 (19)
20.	Total taxes levied at the maximum millage rate (Line 17 multiplied by Line 18, divided by 1,000)	\$ 4,349,454	0 (20)

DEPENDENT SPECIAL DISTRICTS AND MSTUs  **STOP HERE. SIGN AND SUBMIT.**

21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage (The sum of all Lines 19 from each district's Form DR-420 MM-P)	\$ 0	(21)
22.	Total current year proposed taxes (Line 19 plus Line 21)	\$ 3,682,973	0 (22)

Total Maximum Taxes

23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage (The sum of all Lines 20 from each district's Form DR-420 MM-P)	\$ 0	(23)
24.	Total taxes at maximum millage rate (Line 20 plus line 23)	\$ 4,349,454	0 (24)

Total Maximum Versus Total Taxes Levied

25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	(25)
-----	--	---	------

SIGN HERE	Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer		Date
	Title Town Manager	Contact Name Karen E. Hancsak	
	Mailing Address 6450 N. Ocean Blvd.	Physical Address 6450 N. Ocean Blvd. Ocean Ridge, FL 33435	
	City, State, Zip Ocean Ridge, FL 33435	Phone Number 561-732-2635	Fax Number 561-737-8359

Complete and submit this Form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the Form DR-420, Certification of Taxable Value.

BALANCE SHEET

JUNE 2010

Page: 1

7/16/2010

1:54 pm

Town of Ocean Ridge

As of: 6/30/2010

Balances

Fund: 001 - GENERAL FUND

Assets

101.254	SUN BANK-FRANCHISE TAX (CHECK)	0.00
101.261	BANK AMERICAN GEN OP (CHECK)	474,472.24
101.262	BANK OF AMERICA PAYROLL CHECK	45,221.45
101.263	CASH LOAN DEBT SERVICE	311,835.12
102.000	PETTY CASH	150.00
105.103	DELINQUENT TAXES-1983	0.00
105.104	DELINQUENT TAXES-1984	0.00
115.100	LOT CLEARING CHARGE RECEIVABLE	0.00
115.200	GARBAGE FEES RECEIVABLE	2,704.80
115.300	INLETCA Y WATER LINE RECEIVABLE	0.00
115.400	MISC. WATER LINE RECEIVABLE	0.00
115.500	ALARM MONITORING RECEIVABLE	540.00
115.700	HURRICANE WILMA RECEIVABLES	0.00
115.800	MISC HURRICANE RECEIVABLES	0.00
115.900	MISC. RECEIVABLES	62,558.25
115.950	ACCRUED INTEREST-RECEIVABLES	0.00
118.000	DEPOSITS(METERS,UTILITIES,ETC)	0.00
131.100	DUE FROM FRANCHISE TAX BONDS	0.00
131.200	DUE FROM CAPITAL PROJ FUND	0.00
131.300	DUE FROM LONGTERM NOTE SERVICE	0.00
133.200	DUE FROM FL DEPT. COMM. AFAIRS	0.00
135.100	INTEREST&DIVIDENDS RECEIVABLE	0.00
151.301	COLONIAL BANK	100,000.00
151.323	U.S. TREASURY BILLS/BANK AMERI	0.00
151.324	U.S. TREASURY BILLS 99/BARNETT	0.00
151.325	US TREASURY BILL 04/BANC OF AM	0.00
151.326	U.S. TREASURY BILLS 04/BANC AM	0.00
151.327	U.S. TREASURY BILLS 06/07	0.00
151.328	U.S. TREASURY BILLS 06/07	0.00
151.329	US TREASURY BILLS 06/07	0.00
151.330	U S TREASURY BILLS 97/98	0.00
151.331	GRAND BANK & TRUST OF FL - CD	250,000.00
151.334	WACHOVIA -CD	0.00
151.335	WACHOVIA BANK MMKT	0.00
151.336	BANK OF AMERICA - CD	800,000.00
151.337	BANKATLANTIC	0.00
151.341	FIRST FEDERAL S&L-CERTIFICATE	0.00
151.351	SUNTRUST (MM)	255,815.65
151.352	SUN BANK CD	500,914.38
151.353	SUN BANK CD II	700,000.00
151.391	MERCANTILE (CD)	300,000.00
151.397	TOWN OF OCEAN RIDGE II	0.00
155.100	PREPAID EXPENSES MISC.	0.00
155.300	PREPAID GROUP HOSPITAL INS.	0.00
155.500	PREPAID INSURANCE PREMIUMS	-2,342.00
156.100	HOLIDAY ACCOUNT	0.00
Total Assets		<u>3,801,869.89</u>

Liabilities

201.000	VOUCHERS PAYABLE	0.00
202.000	ACCOUNTS PAYABLE	0.00
203.000	NOTES PAYABLE-FINANCE VEH.ETC.	0.00
205.000	CONTRACTS PAYABLE (NOT PAID)	0.00
206.000	CONTRACTS PAYABLE (RETAINED %)	0.00
207.200	DUE OTHER FUNDS	0.00

BALANCE SHEET

JUNE 2010

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Town of Ocean Ridge

As of: 6/30/2010

Balances

Fund: 001 - GENERAL FUND

Liabilities

207.300	DUE GEN.OBLIG. DEBT SERV. 1991	0.00
208.100	DUE BLDG INSP CERT PROGRAM	1.86
208.200	DUE DEPT. HEALTH. REHAB.-RADON	1.95
208.300	DUE P.B.CO. ROAD IMPACT FEES	0.00
208.400	DUE FLORIDA ELECTIONS COMM.	0.00
208.500	DUE FDLE/CRIMINAL HISTORY CKS	0.00
216.100	ACCRUED WAGES PAYABLE	43,926.34
216.110	ACCRUED FICA PAYABLE	3,360.36
218.100	FICA TAXES (WITHHELD)	-0.09
218.200	WITHHOLDING TAXES PAYABLE	0.00
218.300	GROUP HOSP. INSURANCE-WITHHELD	0.00
218.400	CREDIT UNION CONTR. (WITHHELD)	0.00
218.500	DEFERRED COMPENSATION	-1,330.13
218.600	WAGE ASSIGNMENTS WITHHELD	0.00
218.700	RETIREMENT	0.00
218.800	DENTAL INS CONTR. (WITHHELD)	0.00
218.900	DIRECT DEPOSITS	0.00
220.000	DEPOSITS	0.00
223.000	DEFERRED REVENUE	49,858.00
223.100	PRO. & OCCUPATIONAL LICENSES	0.00
223.200	DPS REGULATORY REGISTRATION	0.00
223.300	OCCUPATIONAL VEHICLE ID.	0.00
223.400	OTHER REVENUE	0.00
230.730	NONEXISTING ENTERED CREC MSTK	0.00
Total Liabilities		95,818.29

Reserves/Balances

009.100	TRANSFER TO OTHER FUNDS	0.00
243.000	ENCUMBRANCES	76,431.28
245.000	RESERVE FOR ENCUMBRANCES	0.00
247.100	RESERVE FOR TOWN HALL CAP PROJ	370,550.05
247.200	RESERVE FOR INSURANCE	160,000.00
247.300	RESERVE-FEDERAL REVENUE	0.00
247.400	BEAUTIFICATION RESERVE ACCT	115,267.48
247.500	RESERVE FOR HURRICANE GIFT	0.00
247.600	RESERVE LOAN PAYMENT DRAINAGE	0.00
271.100	FUND BALANCE	2,156,840.84
298.000	CHANGE IN FUND BALANCE	826,961.95
Total Reserves/Balances		3,706,051.60

Total Liabilities & Balances

3,801,869.89

BALANCE SHEET

JUNE 2010

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Town of Ocean Ridge

As of: 6/30/2010

Balances

Fund: 302 - CAPITAL PROJECTS FUND

Assets

115.600	GRANTS RECEIVABLE	0.00
131.000	DUE FROM GENERAL FUND	0.00
151.311	WACHOVIA CD - MCGINTY PROC	0.00
151.313	CARNEY BANK CD - OC AVE PROC	0.00
151.335	WACHOVIA BANK MMKT	386,338.81
151.337	BANKATLANTIC	503,990.07
151.360	LOT PROCEEDS TREASURY BILL	0.00
151.361	CAPITAL BANK (MM)	0.00
151.362	COMM CAP ACCT/MISC CAP PROJECT	0.00
151.364	TOWN OF OCEAN RIDGE II	122,062.04
151.365	TREAS BILL COMM CAP II	0.00
151.372	BARNETT BANK (MM) WATER IMPROV	0.00
151.373	BANK OF AMERICA TH M MKT	0.00
151.374	BANK OF AMERICA CK ACCT TH	32,354.64
151.375	COMM CAP ACCT BRIDGE CONSTRUCT	0.00
151.392	U.S. TREASUREY BILLS/BARNETT	0.00
151.393	BRIDGE CONSTRUCT TREASURY BILL	0.00
151.394	BRIDGE CONSTRUCT QK TREAS BILL	0.00
151.395	BRIDGE CONST SURPL TREAS BILL	0.00
151.396	MISC CAP PROJECTS TBILL	0.00
151.397	TOWN OF OCEAN RIDGE II	0.00

Total Assets

1,044,745.56

Liabilities

201.000	VOUCHERS PAYABLE	1,780.00
202.000	ACCOUNTS PAYABLE	0.00
205.000	CONTRACTS PAYABLE (NOT PAID)	0.00
207.200	DUE OTHER FUNDS	0.00

Total Liabilities

1,780.00

Reserves/Balances

271.100	FUND BALANCE	1,346,958.52
298.000	CHANGE IN FUND BALANCE	-303,992.96

Total Reserves/Balances

1,042,965.56

Total Liabilities & Balances

1,044,745.56

**Town of Ocean Ridge, Florida
Annual Budget**

**General Fund
Consolidated Statement of Revenues and Disbursements
FY 10-11**

	08-09 Actual	09-10 Est Actual	10-11 Proposed	10-11 Adopted
Balance Forward	3,380,592	2,879,090	2,573,741	
Revenue	5,449,645	5,077,515	4,975,048	
Plane Crash Insurance	94,368	0		
State Energy Grant			70,000	
PBC Energy Grant			50,000	
TH FEMA Grant Reimb	420,257	0		
Total Available	9,344,862	7,956,605	7,668,789	0
Expenditures	5,039,583	5,222,864	5,301,852	
Transfer to Capital Proj for Island Dr Bridge, Coconut Lane Drainage, and misc Town Hall	1,338,189	0	0	
Drainage Improvements	0	160,000	0	
Balance Forward	2,879,090	2,573,741	2,366,937	0

Please keep in mind that of the \$2,366,937 proposed balance forward the following are major reserve accounts:

Self Insurance Contingency: \$160,000

Beautification: \$115,000

Drainage/TH Reserve Acct \$ 370,000

These figures represent 100% expenditures for 2009/10.

Town of Ocean Ridge, Florida
General Fund

Statement of Estimated Revenues
FY 2010-2011

New Rate
Per \$1,000 = 5.2500

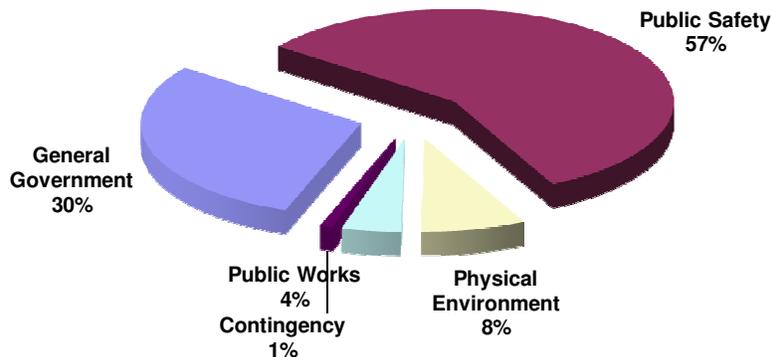
	2008-09 Actual	2009-10 Approp'd	Actual thru June	2010-11 Proposed
<u>Ad Valorem Taxes</u>				
Real & Personal Property NET	4,192,725	3,832,675	3,643,174	3,473,248
<u>Local Option 6 Cent Gas Tax</u>	32,846	31,760	22,085	33,900
<u>New 5 Cent Gas Tax</u>	15,589	14,860	10,409	16,000
<u>Transfer From Franchise Tax Fund</u>				
Florida Power & Light	179,977	150,000	98,435	185,000
Communications Service Tax	59,489	55,000	35,620	51,000
<u>Utility Service Tax</u>				
Electricity	178,664	199,000	131,482	200,000
Gas	7,999	9,000	7,803	10,000
Water	62,768	62,000	56,443	70,000
<u>Interest on Delinquent Taxes</u>	14,018	4,000	1,317	4,000
<i>TOTAL TAXES</i>	<u>4,744,075</u>	<u>4,358,295</u>	<u>4,006,768</u>	<u>4,043,148</u>
<u>Licenses & Permits</u>				
Boat Permits	4	50	0	50
Prof. and Occupational Licenses	3,932	4,000	3,721	3,500
DPS Business Permits	15,995	16,000	16,750	16,000
Occupational Vehicle Identification	5,662	5,000	5,722	5,000
Building Permits	99,435	100,000	89,215	110,000
Sign Permits	445	500	345	500
Alarm User Permits	600	600	568	600
<i>TOTAL LICENSES & PERMITS</i>	<u>126,073</u>	<u>126,150</u>	<u>116,321</u>	<u>135,650</u>
<u>State Shared Revenues</u>				
FEMA Grant Monies	420,257	0	0	70,000
PBCty Energy Efficient Grant Monies	0	0	0	50,000
Revenue Sharing (General)	34,997	34,600	22,833	35,500
Alcoholic Beverage License	141	150	140	150
Local Govt 1/2 Cent Sales Tax	100,500	96,560	68,661	111,300
Rebate on Municipal Vehicles	1,714	1,500	975	1,800

	2008-09 Actual	2009-10 Approp'd	Actual thru June	2010-11 Proposed
<u>Shared Revenue From Other Local Units</u>				
Street Light Maint. Reimbursement	7,532	7,500	0	7,500
Palm Beach County Occ. License	9,756	10,000	5,442	10,000
Proportion 911 Call Taker Revenue	26,060	22,000	0	22,000
Solid Waste Recycle Program	0	0	0	6,000
<i>TOTAL INTERGOVERNMENTAL REVENUE</i>	<u>600,957</u>	<u>172,310</u>	<u>98,051</u>	<u>314,250</u>
<u>Charges For Services</u>				
Zoning Fees	2,189	5,000	6,261	5,000
Sales of Maps & Publications	0	100	4	0
Certification, Copying, Record Search	1,171	600	306	600
Other Gen Govt Charges and Fees	6,080	2,000	5,495	3,000
Law Enforcement/Fire Service	0	0	0	185,000
Alarm Monitoring	54,939	55,000	50,990	55,000
Other Public Safety Charges and Fees	205	1,000	376	500
<u>Physical Environment</u>				
Garbage and Trash	<u>219,656</u>	<u>260,660</u>	<u>248,609</u>	<u>265,100</u>
<i>TOTAL SERVICE CHARGES</i>	<u>284,240</u>	<u>324,360</u>	<u>312,041</u>	<u>514,200</u>
<u>Fines and Forfeits</u>				
Court Fines	11,628	12,000	12,211	13,000
Police Education	1,011	900	1,413	1,300
Violation of Local Ordinances	<u>45,875</u>	<u>6,000</u>	<u>9,510</u>	<u>6,000</u>
<i>TOTAL FINES AND FORFEITS</i>	<u>58,514</u>	<u>18,900</u>	<u>23,134</u>	<u>20,300</u>
<u>Miscellaneous Revenue</u>				
Interest Earned (Savings, Investments)	45,670	60,000	15,076	45,000
Net Increase in Fair Market Value	0	0	0	0
Interest Earned (Tax Collect)	1,752	6,000	725	3,000
Interest Earned (Liens, et cetera)	3,478	500	505	500
Art Proceeds	0	0	0	4,000
Equipment-Sales & Compensation	794	8,000	10,360	12,000
Contributions	0	0	2,677	0
Miscellaneous Income	<u>4,350</u>	<u>3,000</u>	<u>3,682</u>	<u>3,000</u>
<i>TOTAL MISCELLANEOUS REVENUE</i>	<u>56,044</u>	<u>77,500</u>	<u>33,025</u>	<u>67,500</u>
SUB-TOTAL REVENUES	<u>5,869,903</u>	<u>5,077,515</u>	<u>4,589,340</u>	<u>5,095,048</u>
FUND BALANCE UNAPPROPRIATED	0	305,349	0	206,804
INSURANCE PROCEEDS	94,368			
<u>GRAND TOTAL</u>	<u>5,964,271</u>	<u>5,382,864</u>	<u>4,589,340</u>	<u>5,301,852</u>

**General Fund
Town of Ocean Ridge, Florida
Summary of Expenditures**

2010-11 Budget

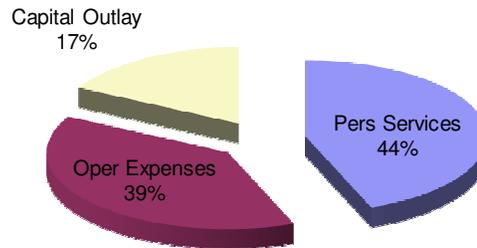
<u>Code</u>	<u>Department</u>	<u>08-09 Actual</u>	<u>09-10 Approp'd</u>	<u>Actual thru June '10</u>	<u>10-11 Proposed</u>
511.101	Town Commission	18,049	20,067	15,974	19,622
512.102	Town Manager	137,115	143,520	104,886	143,269
513.103	Town Clerk/Finance	261,323	273,290	199,491	284,683
514.104	Legal	112,159	102,000	52,788	102,000
515.105	Appointed Boards	2,073	7,100	3,152	6,700
519.106	General Government	940,310	955,680	610,319	1,014,780
521.107	Public Safety	2,669,048	2,896,333	2,256,920	2,946,153
524.108	Building & Zoning	95,325	90,500	54,446	96,500
525.109	Emergency Preparedness	0	20,000	2,189	0
534.111	Solid Waste	167,599	210,000	154,158	217,000
539.112	Environmental	225,424	178,750	117,130	190,800
541.113	Public Works	355,699	275,624	159,819	230,345
580.114	Contingency	55,463	50,000	0	50,000
	Total	<u>5,039,588</u>	<u>5,222,864</u>	<u>3,731,273</u>	<u>5,301,852</u>
590.100	Transfer to Cap Projects	0	160,000		



**General Fund
Summary of Expenditures
By Major Category**

2010-11 Budget

<u>Code</u>	<u>Department</u>	<u>Personal Services</u>	<u>Operating Expenses</u>	<u>Capital Outlay</u>	<u>Total</u>	<u>Percent</u>
511.101	Town Commission	7,122	12,500	0	19,622	0.37%
512.102	Town Manager	139,169	4,100	0	143,269	2.70%
513.103	Town Clerk/Finance	236,770	47,913	0	284,683	5.37%
514.104	Legal	0	102,000	0	102,000	1.92%
515.105	Appointed Boards	0	6,700	0	6,700	0.13%
519.106	General Government	0	179,305	835,475	1,014,780	19.14%
521.107	Public Safety	1,849,597	1,060,456	36,100	2,946,153	55.57%
524.108	Inspections	0	96,500	0	96,500	1.82%
525.109	Emergency Preparedness	0	0	0	0	0.00%
534.111	Solid Waste	0	217,000	0	217,000	4.09%
539.112	Environmental	0	190,800	0	190,800	3.60%
541.113	Public Works	105,045	85,800	39,500	230,345	4.34%
580.114	Contingency	0	50,000	0	50,000	0.94%
	Total	2,337,703	2,053,074	911,075	5,301,852	
	Percent	44.09%	38.72%	17.18%	100.00%	100.00%
590.100	Transfer to Cap Projects					



TOWN COMMISSION

The Town Commission consists of a Mayor and four Commissioners. The Commission is responsible for all legislative actions and policy making for the Town. The Commission is empowered with the authority to enact laws and policies to protect the rights of the citizens of the community, and adopt regulations on rates and fees for services provided by the Town.

The Charter provides that: the Mayor shall be elected annually from among incumbent Commission members who have completed at least one year as a Commissioner; Commissioners shall be elected for a term of three years; and, all elections are held on an at-large basis. There is an annual election on the second Tuesday in February each year.

* * * * *

There were no major changes to this department and it decreased slightly.

**Town of Ocean Ridge, Florida
Annual Budget**

**Fund:
General**

**Department:
Town Commission**

**Acct Number
511.101**

Summary of Expenditures

Code		FY 08-09	FY 09-10	Actual		FY 10-11	
No.	Item	Actual	Approp'd	thru June	Proposed	% +/- from 09-10	% of Dept. Expended
<u>PERSONAL SERVICES</u>							
501.100	Executive Salaries	6,000	6,000	4,500	6,000	0.00%	75.00%
501.200	FICA Taxes	459	459	344	459	0.00%	74.95%
502.200	FRS Retirement Contributions	591	591	443	646	9.34%	74.96%
502.400	Workers' Compensation	20	17	14	17	0.94%	82.35%
Total Personal Services		7,070	7,067	5,301	7,122	0.78%	75.01%
<u>OPERATING EXPENSES</u>							
504.000	Travel & Per Diem	0	1,000	150	1,000	0.00%	15.00%
504.500	Insurance	9,001	10,100	8,946	9,600	-4.95%	88.57%
504.900	Other Current Charges & Obligations	583	500	182	500	0.00%	36.40%
505.400	Subscriptions/Memberships	1,395	1,400	1,395	1,400	0.00%	99.64%
Total Operating Expenses		10,979	13,000	10,673	12,500	-3.85%	82.10%
TOTAL TOWN COMMISSION		<u>18,049</u>	<u>20,067</u>	<u>15,974</u>	<u>19,622</u>		

**Town of Ocean Ridge, Florida
Annual Budget**

Fund:	Department:	Acct Number
General	Town Commission	511.101

Detail of Personal Services & Capital Outlay

	Employees		FY 09-10	FY 10-11
Item	Present	Proposed	Approp'd	Proposed
<u>501.100 EXECUTIVE SALARIES</u>				
Mayor	1	1	1,200	1,200
Commissioners	4	4	4,800	4,800
<hr/>				
SUBTOTAL	5	5	6,000	6,000
<hr/>				
502.100	FICA Taxes		459	459
502.200	FRS Retirement Contributions		591	646
502.400	Workers' Compensation		17	17
<hr/>				
TOTAL PERSONAL SERVICES			7,067	7,122

TOWN MANAGER

The Town Manager provides general administrative services for the management of the Town to ensure that all Council policies and directives are carried out and to coordinate work of all Town departments and employees. Activities include: providing liaison between the Town Commission, advisory boards/commissions, and the Town staff; preparing regular and special management reports; preparing the Commission agenda and materials for Commission meetings; processing citizen inquiries and service requests; processing zoning and land development matters; and, working with other agencies of government and representing the Town at meetings and conferences.

* * * * *

This department reduced slightly. The Travel and Per Diem account was reduced as was the Subscription and Membership Account. The Health Insurance increased slightly and includes 100% of the premium and the 3 months remainder of the approved 2010 calendar year deductible.

ADDENDUM

The Commission voted to eliminate the \$1,200 Flex Account and place the \$1,200 in the Life & Health Insurance Account to apply towards the \$2,500 deductible.

**Town of Ocean Ridge, Florida
Annual Budget**

Fund: Department:
General Town Manager

Acct Number
512.102

Summary of Expenditures

Code		FY 08-09	FY 09-10	Actual		FY 10-11	
No.	Item	Actual	Approp'd	thru	Proposed	% +/- from	% of Dept.
				June		09/10	Expended
<u>PERSONAL SERVICES</u>							
501.100	Executive Salaries	98,300	99,427	73,297	99,427	0.00%	73.72%
501.200	Regular Salary and Wages	0	0	0	0	0.00%	0.00%
501.400	Overtime & Vacation Pay	1,774	1,912	1,774	1,774	-7.24%	92.76%
501.700	Cafeteria Plan	1,200	1,200	0	0	-100.00%	0.00%
502.100	FICA Taxes	8,067	7,752	5,743	7,742	-0.14%	74.08%
502.200	FRS Retirement Contributions	0	13,460	0	0	-100.00%	0.00%
502.210	ICMA Retirement Contributions	17,530	5,052	13,606	19,549	286.94%	269.31%
502.300	Life & Health Insurance	6,493	8,249	7,316	10,009	21.34%	88.69%
502.310	Long Term Disability	372	384	192	384	0.00%	50.00%
502.400	Worker's Compensation	325	284	233	284	0.00%	81.94%
Total Personal Services		134,061	137,721	102,161	139,169	1.05%	74.18%
<u>OPERATING EXPENSES</u>							
503.400	Other Contractual Services	0	0	0	0	0.00%	0.00%
504.000	Travel & Per Diem	70	600	56	100	-83.33%	9.33%
504.100	Communication Services	1,116	1,200	712	1,000	-16.67%	59.33%
504.500	Insurance	83	300	71	200	-33.33%	23.67%
504.600	Repair & Maintenance	0		0			
504.620	Repair & Maintenance-Vehicle	0	0	0	0	0.00%	0.00%
505.200	Operating Supplies	0		0			
505.210	Operating Supplies - Gas & Oil	1,385	2,400	1,627	2,400	0.00%	67.79%
505.400	Subscriptions/Memberships	400	1,300	260	400	-69.23%	20.00%
Total Operating Expenses		3,054	5,800	2,726	4,100	-29.31%	47.00%
<u>CAPITAL OUTLAY</u>							
506.400	Machinery & Equipment	0	0		0	NA	NA
Total Capital Outlay		0	0	0	0	NA	NA
TOTAL TOWN MANAGER		<u>137,115</u>	<u>143,520</u>	<u>104,887</u>	<u>143,269</u>		

**Town of Ocean Ridge, Florida
Annual Budget**

Fund:	Department:	Acct Number
General	Town Manager	512.102

Detail of Personal Services & Capital Outlay

	Item	Employees		FY 09-10	FY 10-11
		Present	Proposed	Approp'd	Proposed
<u>Executive and Regular Salaries</u>					
501.100	Town Manager	1	1	99,427	99,427
501.200	Project Coordinator	0	0	0	0
SUBTOTAL				99,427	99,427
501.400	Overtime & Vacation Pay			1,912	1,774
501.700	Cafeteria Plan			1,200	0
502.100	FICA Taxes			7,752	7,742
502.200	FRS Retirement Contributions			13,460	0
502.210	ICMA Retirement Contributions			5,052	19,549
502.300	Life & Health Insurance			8,249	10,009
502.310	Long Term Disability			384	384
502.400	Worker's Compensation			284	284
TOTAL PERSONAL SERVICES				137,721	139,169
<u>CAPITAL OUTLAY</u>					
506.400	Machinery & Equipment				0
	Lap Top			0	0
	Misc			0	0
	Vehicle			0	0
TOTAL CAPITAL OUTLAY				0	0

TOWN CLERK/TREASURER

The office serves as the official depository for all official records of the Town. All applications for regulatory licenses and permits are process by this office. The Clerk is responsible for the conduct of all municipal elections. The Clerk serves as secretary to the Town Commission.

The office provides the accounting, internal auditing, and control services for all Town government activities. All receipts, disbursements, and investments are processed by this office.

* * * * *

This department's main increases are personnel related with the increase in the Florida Retirement System and also covering 100% of the premium for Health Insurance and 3 months of the remaining 2010 calendar deductible. The Accounting and Auditing account also increased to include a new annual audit required for GASB 45 that is done from another independent auditing firm. The Repair and Maintenance account increased slightly to add software maintenance for the new accounts receivable (utility billing) program.

ADDENDUM

The Commission voted to eliminate the \$1,200 Flex Account and place the \$1,200 in the Life & Health Insurance Account to apply towards the \$2,500 deductible.

**Town of Ocean Ridge, Florida
Annual Budget**

Fund: Department:
General Town Clerk & Finance

Acct Number
513.103

Summary of Expenditures

Code		FY 08-09	FY 09-10	Actual		FY 10-11	
No.	Item	Actual	Approp'd	thru June	Proposed	% +/- from 09-10	% of Dept. Expended
<u>PERSONAL SERVICES</u>							
501.100	Executive Salaries	75,867	76,274	56,238	76,274	0.00%	73.73%
501.200	Regular Salary and Wages	85,630	89,462	65,715	91,187	1.93%	73.46%
501.400	Overtime & Vacation Pay	2,605	5,669	584	5,746	1.37%	10.30%
501.700	Cafeteria Plan	3,600	3,600	1,038	0	-100.00%	28.83%
502.100	FICA Taxes	12,644	13,112	9,374	13,250	1.05%	71.49%
502.200	FRS Retirement Contributions	16,280	16,883	11,922	18,654	10.49%	70.61%
502.300	Life & Health Insurance	22,171	24,363	16,777	30,027	23.25%	68.86%
502.310	Long Term Disability	1,116	1,152	576	1,152	0.00%	50.00%
502.400	Worker's Compensation	528	474	388	479	1.04%	81.86%
Total Personal Services		220,441	230,989	162,612	236,770	2.50%	70.40%
<u>OPERATING EXPENSES</u>							
503.200	Accounting & Auditing	25,400	26,265	26,200	32,053	22.04%	99.75%
503.400	Other Contractual Services	0	0	0	0	0.00%	0.00%
504.000	Travel & Per Diem	1,534	1,300	857	1,600	23.08%	65.92%
504.500	Insurance	353	500	214	500	0.00%	42.80%
504.610	Repair & Maintenance	6,532	6,900	5,257	7,425	7.61%	76.19%
504.900	Other Current Charges & Obligations	6,793	7,000	4,096	6,000	-14.29%	58.51%
505.400	Subscriptions/Memberships	270	335	255	335	0.00%	76.12%
Total Operating Expenses		40,882	42,300	36,879	47,913	13.27%	87.18%
<u>CAPITAL OUTLAY</u>							
506.400	Machinery & Equipment	0	0	0	0	NA	
Total Capital Outlay		0	0	0	0	NA	
TOTAL TOWN CLERK & FINANCE		<u>261,323</u>	<u>273,290</u>	<u>199,491</u>	<u>284,683</u>		

**Town of Ocean Ridge, Florida
Annual Budget**

Fund:	Department:	Acct Number
General	Town Clerk & Finance	513.103

Detail of Personal Services & Capital Outlay

		Employees		FY 09-10	FY 10-11
	Item	Present	Proposed	Approp'd	Proposed
<u>Executive and Regular Salaries</u>					
501.100	Town Clerk	1	1	76,274	76,274
501.200	Deputy Town Clerk	1	1	48,205	48,922
501.200	Clerk Typist	1	1	41,257	42,266
SUB TOTAL		3	3	165,735	167,461
501.400	Overtime & Vacation Pay			5,669	5,746
501.700	Cafeteria Plan			3,600	0
502.100	FICA Taxes			13,112	13,250
502.200	FRS Retirement Contributions			16,883	18,654
502.300	Life & Health Insurance			24,363	30,027
502.310	Long Term Disability			1,152	1,152
502.400	Worker's Compensation			474	479
				65,254	69,309
TOTAL PERSONAL SERVICES				230,989	236,770
<u>CAPITAL OUTLAY</u>					
506.400	Machinery & Equipment			0	0
TOTAL CAPITAL OUTLAY				0	0

TOWN ATTORNEY

The Town contracts with an attorney who is the chief legal advisor and attorney for the Town. The attorney is responsible for advising the Town Commission, appointed boards, and administrative staff on all questions of law. In addition, the attorney reviews and approves all ordinances, resolutions, contracts, and other legal documents of the Town.

It is also the responsibility of the Town Attorney to represent the Town in all court actions and other actions of law as needed.

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This activity remains the same in the Professional Services account keeping the monthly retainer invoice the same based on the prior year's actual service although the \$195.00 per hour blended rate is an increase from the last years' \$190.00 per hour. The Special Counsel Account remains the same. The professional services account also includes permit guidance or review (\$5,000). Some of these expenditures are offset by the building permit revenue. \$5,000 is included in printing/binding for code supplements.

**Town of Ocean Ridge, Florida
Annual Budget**

Fund: Department:
General Legal

Acct Number
514.104

Summary of Expenditures

Code		FY 08-09	FY 09-10	Actual		FY 10-11	
No.	Item	Actual	Approp'd	thru	Proposed	% +/- from	% of Dept
				June		09-10	Expended
<u>OPERATING EXPENSES</u>							
503.100	Professional Services	80,560	82,000	49,693	82,000	0.00%	60.60%
503.110	Special Counsel	25,658	15,000	2,596	15,000	0.00%	17.31%
504.700	Printing & Binding	5,941	5,000	499	5,000	0.00%	9.98%
504.900	Other Current Charges & Obligations	0	0	0	0	NA	
Total Operating Expenses		112,159	102,000	52,788	102,000	0.00%	51.75%
<u>CAPITAL OUTLAY</u>							
506.400	Machinery & Equipment	0	0	0	0	NA	0.00%
Total Capital Outlay		0	0	0	0	NA	0.00%
TOTAL LEGAL		<u>112,159</u>	<u>102,000</u>	<u>52,788</u>	<u>102,000</u>		

**Town of Ocean Ridge, Florida
Annual Budget**

Fund:	Department:	Acct Number
General	Legal	514.104

Detail of Capital Outlay

	FY 09-10 Approp'd	FY 10-11 Proposed
Item		
<u>CAPITAL OUTLAY</u>		
506.400 Machinery & Equipment	0	0
Total Capital Outlay	0	0

APPOINTED BOARDS

This account provides funds for the activities of Commission appointed citizens advisory boards/commissions for zoning and land development matters. These groups are also involved with the Comprehensive Plan process and the administration of the Town Land Development Code.

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This department basically remained the same and includes funding for professional services if requested by either board, liability insurance coverage, or an account that funds any required legal advertising for public hearings involving any of the boards. The Insurance account was reduced slightly.

**Town of Ocean Ridge, Florida
Annual Budget**

Fund: General Department: Appointed Boards Acct Number 515.105

Summary of Expenditures

Code		FY 08-09	FY 09-10	Actual		FY 10-11	
No.	Item	Actual	Approp'd	thru June	Proposed	% +/- from 09/10	% of Dept. Expended
<u>OPERATING EXPENSES</u>							
503.100	Professional Services	0	2,000	0	2,000	0.00%	0.00%
504.200	Postage, Freight	0	0	0	0	NA	0.00%
504.500	Insurance	1,578	2,100	1,357	1,700	-19.05%	64.62%
504.900	Other Current Charges & Obligations	495	3,000	1,796	3,000	0.00%	59.87%
Total Operating Expenses		2,073	7,100	3,153	6,700	-5.63%	44.41%
TOTAL APPOINTED BOARDS		<u>2,073</u>	<u>7,100</u>	<u>3,153</u>	<u>6,700</u>		

GENERAL GOVERNMENT

This account provides for the general operating costs for the Town Hall including utilities, insurance, general postage, and communications services. Also covered is building and equipment maintenance and election expenses.

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This activity reflects an increase primarily due to an increase in the Repair and Maintenance account to fund any Town Hall building repairs such as air conditioners, sound equipment, and also a required annual fire inspection by our fire alarm company. The insurance for the new Town Hall was reduced. The State Revolving Payment is \$468,000 and the Town Hall Loan Payment is \$311,175. The Utility Services Account decreased based on current billing. Capital Outlay includes \$5,000 for a new Air Conditioning Unit if necessary, \$1,100 to purchase a computer, and \$200 for a color scanner for the Town Hall. The Capital Outlay for Buildings account reflects \$50,000 to be used for lighting and appliance energy improvements to the Town Hall from revenues shown in the PBC Energy Efficient Grant Monies.

**Town of Ocean Ridge, Florida
Annual Budget**

Fund: Department:
General General Government

Acct Number
519.106

Summary of Expenditures

Code		FY 08-09	FY 09-10	Actual		FY 10-11	
No.	Item	Actual	Approp'd	thru	Proposed	% +/- from	% of Dept.
				June		09-10	Expended
<u>OPERATING EXPENSES</u>							
503.100	Professional Services	7,933	7,500	6,375	6,100	-18.67%	85.00%
503.400	Contractual Services	9,046	5,000	4,390	5,000	0.00%	87.80%
504.100	Communications Services	5,831	6,400	4,374	4,300	-32.81%	68.34%
504.200	Postage, Freight	3,694	3,350	1,505	3,350	0.00%	44.93%
504.300	Utility Services	15,420	18,000	9,429	16,500	-8.33%	52.38%
504.400	Rentals & Leases	2,935	3,000	2,201	3,000	0.00%	73.37%
504.500	Insurance	73,001	93,000	81,658	87,000	-6.45%	87.80%
504.610	Repair & Maintenance	16,094	19,550	15,908	23,790	21.69%	81.37%
504.700	Printing and Binding	2,977	1,800	83	1,850	2.78%	4.61%
504.900	Other Current Charges & Obligations	17,062	10,680	12,096	11,000	3.00%	113.26%
504.910	Election Related Expenses	0	0	0	5,375	N/A	N/A
504.920	Art Show Related Expenses	0	0	0	4,000	N/A	N/A
505.100	Office Supplies	2,664	2,700	1,247	2,750	1.85%	46.19%
505.200	Operating Supplies	1,945	2,650	1,394	2,450	-7.55%	52.60%
505.220	Town Logo Shirts	189	0	0	0	N/A	N/A
505.400	Subscriptions/Memberships	2,706	2,875	2,318	2,840	-1.22%	80.63%
Total Operating Expenses		161,497	176,505	142,978	179,305	1.59%	81.01%
<u>CAPITAL OUTLAY</u>							
506.200	Buildings	0	0	0	50,000		
506.300	Improvement Not Buildings	0	0	0	0		
506.400	Machinery & Equipment	500	0	0	6,300		
Total Capital Outlay		500	0	0	56,300		
507.000	Covenants from Loans	293,141	468,000	233,972	468,000		
507.100	Covenants from TH Loan	138,410	311,175	233,368	311,175		
507.200	Debt Service - Interest	346,762		0			
Total Covenants from Loans		778,313	779,175	467,340	779,175		
TOTAL GENERAL GOVERNMENT		<u>940,310</u>	<u>955,680</u>	<u>610,319</u>	<u>1,014,780</u>		

**Town of Ocean Ridge, Florida
Annual Budget**

Fund:	Department:	Acct Number
General	General Government	519.106

Detail of Personal Services & Capital Outlay

	FY 09-10 Approp'd	FY 10-11 Proposed
Item		
<u>CAPITAL OUTLAY</u>		
506.200 Buildings	0	50,000
506.300 Improvements Not Buildings	0	0
506.400 Machinery & Equipment	0	
A/C Compressor and Air Handlers	0	5,000
1 Computer	0	1,100
1 Color Scanner		200
TOTAL CAPITAL OUTLAY	0	56,300

POLICE DEPARTMENT

This department provides the Town with law enforcement services. The members of the department are certified to provide police enforcement services.

The department enforces the laws of the Town and State, investigates crimes and apprehends criminals, enforces traffic regulations, and patrols the Town. The department protects the property and citizens of the Town from the hazards of natural disasters. The paid members are supplemented by a volunteer force known as the Support Group.

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This department increased due to higher personnel costs in the Florida Retirement System and covering 100% of the health insurance premium along with 3 months of the 2010 calendar deductible. Also an increase incurred to equip 3 vehicles with police packages in the Repair and Maintenance account. The Operating Supplies – Gas and Oil account remains the same anticipating \$4.00 per gallon. The Fire/ALS Service contract with the City of Boynton Beach increased 4% per the existing contract for a total in FY 2010/11 of \$836,826 (\$32,193 more than last FY).

Capital outlay expenditures increased significantly. This year's expenditures include replacing one squad car (\$22,000), replacing the Ford Escape with a Hybrid Ford Escape reimbursed from a State Energy Grant, and one computer (\$1,100).

ADDENDUM

The Commission voted to eliminate the \$1,200 Flex Account and place the \$1,200 in the Life & Health Insurance Account to apply towards the \$2,500 deductible. The Commission also approved an internal Lieutenant position at a total additional cost of \$4,859 to the Personnel Services. The Commission also approved reducing the Repair and Maintenance by \$4,000 for vehicle preparation and the Capital Outlay by \$22,000 for the new 2011 Police Vehicle to be purchased from the 2009/10 Budget.

On Sept. 8, 2010 the Commission voted to increase the hourly wage for Police Officers back to the original rate prior to the implementation of the 12 hour shift schedules resulting in an increase to the Personnel Services by \$34,000, to be offset by reserve monies.

**Town of Ocean Ridge, Florida
Annual Budget**

Fund: Department:
General Law Enforcement & Fire Control

Acct Number
521.107

Summary of Expenditures

Code		FY 08-09	FY 09-10	Actual		FY 10-11	
No.	Item	Actual	Approp'd	thru	Proposed	% +/- from	% of Dept
				June		09-10	Expended
<u>PERSONAL SERVICES</u>							
501.100	Executive Salaries	79,477	75,984	0	72,279	-4.88%	0.00%
501.200	Regular Salary and Wages	959,519	1,046,101	0	1,029,278	-1.61%	0.00%
501.400	Overtime & Vacation Pay	139,126	120,000	0	100,000	-16.67%	0.00%
501.500	Special Pay (SI & CD)	9,567	9,500	0	9,516	0.17%	0.00%
501.600	Holiday Pay	31,494	44,258	0	43,546	-1.61%	0.00%
501.700	Cafeteria Plan	20,210	23,700	0	0	-100.00%	0.00%
502.100	FICA Taxes	96,146	98,405	0	95,250	-3.21%	0.00%
502.200	FRS Retirement Contributions	225,703	242,988	0	260,255	7.11%	0.00%
502.300	Life & Health Insurance	124,060	159,305	0	189,696	19.08%	0.00%
502.310	Long Term Disability	6,696	7,584	0	7,296	-3.80%	0.00%
502.400	Worker's Compensation	31,241	26,951	0	31,465	16.75%	0.00%
502.500	Unemployment Comp	0	11,221	0	11,016	-1.83%	0.00%
Total Personal Services		1,723,239	1,865,997	0	1,849,597	-0.88%	0.00%
<u>OPERATING EXPENSES</u>							
503.100	Professional Services	21,661	10,140	0	11,370	12.13%	0.00%
503.400	Other Contractual Services	773,693	804,642	0	836,828	4.00%	0.00%
504.000	Travel & Per Diem	4,651	7,700	0	8,625	12.01%	0.00%
504.100	Communications Services	19,815	18,640	0	16,140	-13.41%	0.00%
504.200	Postage, Freight	318	1,200	0	1,200	0.00%	0.00%
504.300	Utility Service	15,420	18,000	0	16,500	-8.33%	0.00%
504.500	Insurance	30,114	34,000	0	32,000	-5.88%	0.00%
504.610	Repair & Maintenance	5,464	14,920	0	14,970	0.34%	0.00%
504.620	Repair & Maint - Vehicle	11,966	18,500	0	20,350	10.00%	0.00%
504.630	Repair & Maint - Radio	10,829	13,585	0	13,572	-0.10%	0.00%
504.700	Printing & Binding	555	950	0	1,700	78.95%	0.00%
504.900	Other Current Charges & Obligations	6	500	0	500	0.00%	0.00%
505.100	Office Supplies	4,112	4,500	0	5,000	11.11%	0.00%
505.200	Operating Supplies	1,472	7,625	0	2,925	-61.64%	0.00%
505.210	Operating Supplies - Gas & Oil	27,408	58,000	0	58,000	0.00%	0.00%
505.220	Operating Supplies - Uniforms	12,798	10,751	0	14,555	35.38%	0.00%
505.400	Subscriptions/Memberships	5,527	4,683	0	6,221	32.84%	0.00%
Total Operating Supplies		945,809	1,028,336	0	1,060,456	3.12%	0.00%
<u>CAPITAL OUTLAY</u>							
506.200	Buildings		0	0	0		
506.400	Machinery & Equipment	0	2,000	0	36,100	1705.00%	0.00%
Total Capital Outlay		0	2,000	0	36,100	1705.00%	0.00%
TOTAL LAW ENFORCEMENT & FIRE CONTROL		2,669,048	2,896,333	0	2,946,153		

**Town of Ocean Ridge, Florida
Annual Budget**

Fund:	Department:	Acct Number
General	Law Enforcement & Fire Control	521.107

Detail of Personal Services & Capital Outlay

		Employees		FY 09-10	FY 10-11
Item		Present	Proposed	Approp'd	Proposed
<u>EXECUTIVE AND REGULAR SALARIES</u>					
501.100	Director	1	1	75,984	72,279
501.200	Lieutenant	1	0	63,419	64,243
	Sergeant	4	4	270,668	284,202
	Police Officers	8	8	438,872	408,156
	Dispatcher Supervisor	1	1	51,368	46,592
	Dispatchers	4	4	174,963	178,131
	1 Vacant Officer Positions	1	1	46,811	47,953
SUB TOTAL		20	19	1,122,084	1,101,557
501.400	Overtime & Vacation Pay			120,000	100,000
501.500	Special Pay			9,500	9,516
501.600	Holiday Pay			44,258	43,546
501.700	Cafeteria Plan			23,700	0
502.100	FICA Taxes			98,405	95,250
502.200	FRS Retirement Contributions			242,988	260,255
502.300	Life & Health Insurance			159,305	189,696
502.310	Long Term Disability			7,584	7,296
502.400	Worker's Compensation			26,951	31,465
502.500	Unemployment Compensation			11,221	11,016
TOTAL PERSONAL SERVICES				1,865,997	1,849,597
<u>CAPITAL OUTLAY</u>					
506.200	Buildings			0	0
506.400	Machinery & Equipment				
	1 Police Cruisers			0	0
	Replace Ford Escapew/Hybrid			0	35,000
	Replace FCIC Computer			2,000	1,100
	Police CAD Software			0	0
	800 MHZ Radio Set Up Charge			0	0
TOTAL CAPITAL OUTLAY				2,000	36,100

BUILDING & ZONING

The Building & Zoning Department was responsible for the Town's inspection services relating to building and zoning inspections. Activities now include: funds to microfilm plans and purchasing permit signs.

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This department increased based on the anticipated additional inspections associated with 3 new Single Family Home permits and a slight anticipated increase in building permit applications and its associated review. The contract with Hy-Byrd Inspections, Inc. was renewed and remains the same without an increase. This department is offset by the building permit revenue.

**Town of Ocean Ridge, Florida
Annual Budget**

Fund: Department:
General Building & Zoning

Acct Number
524.108

Summary of Expenditures

Code		FY 08-09	FY 09-10	Actual		FY 10-11	
No.	Item	Actual	Approp'd	thru	Proposed	% +/- from	% of Dept
				June		09-10	Total
<u>OPERATING EXPENSES</u>							
503.100	Professional Services	92,903	88,000	53,385	94,000	6.82%	60.66%
503.400	Other Contractual Services	0	0	0	0	NA	0.00%
504.000	Travel & Per Diem	0	0	0	0	NA	0.00%
504.500	Insurance	0	0	0	0	NA	0.00%
504.610	Repair & Maintenance	1,048	1,200	1,048	1,200	0.00%	87.33%
504.700	Printing & Binding	0	200	0	200	0.00%	0.00%
504.900	Other Current Charges	1,297	1,000	0	1,000	0.00%	0.00%
505.100	Office Supplies	77	100	13	100	0.00%	13.00%
505.400	Subscriptions/Memberships	0	0	0	0	NA	0.00%
Total Operating Supplies		95,325	90,500	54,446	96,500	6.63%	60.16%
<u>CAPITAL OUTLAY</u>							
506.400	Machinery & Equipment	0	0	0	0	NA	NA
Total Capital Outlay		0	0	0	0	NA	NA
TOTAL INSPECTIONS		<u>95,325</u>	<u>90,500</u>	<u>54,446</u>	<u>96,500</u>		

**Town of Ocean Ridge, Florida
Annual Budget**

Fund:	Department:	Acct Number
General	Building & Zoning	524.108

Detail of Capital Outlay

	FY 09-10 Approp'd	FY 10-11 Proposed
<u>Item</u>		
 <u>CAPITAL OUTLAY</u>		
506.400 Machinery & Equipment	0	0
TOTAL CAPITAL OUTLAY	0	0

EMERGENCY PREPAREDNESS

This account provides for the expenditure of funds in the event of a hurricane or other natural disaster. The Town maintains a written plan, which details activities for evacuation and post event actions for all Town personnel. All activities are coordinated with County, State, and Federal agencies.

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This department has been zeroed out, however, if a major storm occurs monies will need to be transferred from the Fund Balance.

**Town of Ocean Ridge, Florida
Annual Budget**

Fund: Department:
General Emergency Preparedness

Acct Number
525.109

Summary of Expenditures

Code		FY 08-09	FY 09-10	Actual		FY 10-11	
No.	Item	Actual	Approp'd	thru	Proposed	% +/- from	% of Dept
				June		09-10	Expended
<u>OPERATING EXPENSES</u>							
503.400	Other Contractual Services	0	5,000	0	0	-100.00%	0.00%
504.400	Rentals & Leases	0	5,000	0	0	-100.00%	0.00%
504.900	Other Current Charges	0	5,000	2,189	0	-100.00%	43.78%
505.200	Operating Supplies	0	5,000		0	-100.00%	0.00%
509.900	Contingency	0	0		0	0.00%	0.00%
Total Operating Expenses		0	20,000	2,189	0	-100.00%	10.95%

TOTAL EMERGENCY PREPAREDNESS 0 20,000 2,189 0

SOLID WASTE

Through a contractual agreement with a private company the Town provides garbage and refuse collection services including a special recycling pickup.

Residents are billed annually by the Town for the collection costs. Disposal and recycling handling are accomplished by the Palm Beach County Solid Waste Authority.

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This activity reflects an overall 3.3% increase which includes a 2% CPI increase and also a 1.3% fuel adjustment that is part of the contract with Republic Services. This expenditure funds the contract with the sanitation company and any special fees charged for Town services. The costs are offset with revenues received.

**Town of Ocean Ridge, Florida
Annual Budget**

Fund:	Department:	Acct Number
General	Garbage & Solid Waste	534.111

Summary of Expenditures

Code		FY 08-09	FY 09-10	Actual thru		FY 10-11	
No.	Item	Actual	Approp'd	June	Proposed	% +/- from 09-10	% of Dept. Expended
<u>OPERATING EXPENSES</u>							
503.400	Other Contractual Service	167,599	210,000	154,158	217,000	3.33%	73.41%
Total Operating Expenses		167,599	210,000	154,158	217,000	3.33%	73.41%
TOTAL SANITATION		<u>167,599</u>	<u>210,000</u>	<u>154,158</u>	<u>217,000</u>		

ENVIRONMENTAL

This account provides funds for the environmental activities of the Town including beautification projects, pest control, Town property maintenance, and similar activities.

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This department increased due to the NoSeeum Spraying at a cost of \$36,000. The Other Contractual Services account decreased \$10,000 for landscaping maintenance and projects. The Town Engineering budgeted amounts were reduced by \$4,000. The Repair and Maintenance Account decreased \$5,000.

**Town of Ocean Ridge, Florida
Annual Budget**

**Fund: Department:
General Environmental**

**Acct Number
539.112**

Summary of Expenditures

Code		FY 08-09	FY 09-10	Actual		FY 10-11	
No.	Item	Actual	Approp'd	thru June	Proposed	% +/- from 09-10	% of Dept. Expended
<u>OPERATING EXPENSES</u>							
503.100	Professional Services	33,559		12,602			
	NPDES Engineering		4,600		4,600	0.00%	0.00%
	Consultant Services for Inlet Cay		0		0	N/A	N/A
	Landscape Arch - Beautification		0		0	0.00%	0.00%
	Comprehensive Plan Consulting		5,000		0		
503.120	Town Engineering Services	81,137		38,322			
	General Engineering Services		45,000		45,000	0.00%	0.00%
	GASB Evaluation Consulting		0		0	N/A	N/A
	GIS Consulting		5,000		1,000	-80.00%	0.00%
	Building Permit Review		10,000		10,000	NA	0.00%
503.400	Other Contractual Services	86,189		60,853			
	Pest Control (Orkin Contract)		450		500	11.11%	0.00%
	Landscape Maintenance		80,000		70,000	-12.50%	0.00%
	Landscape Projects		0		0	N/A	N/A
	Street Sweeping per NPDES		1,200		1,200	0.00%	0.00%
	Right-of-Way Maintenance		0		0	0.00%	0.00%
	Australian Pine Tree Removal		0		0	0.00%	
	Clark Mosquito Control		0		36,000	0.00%	
504.000	Travel & Per Diem	0	0	0	0	NA	0.00%
504.300	Utility Connection & Impact Fees	0	0	0	0	0.00%	0.00%
504.610	Repair & Maintenance	24,539	27,000	5,353	22,000	-18.52%	19.83%
505.230	Operating Supplies - Small Tools	0	500	0	500	0.00%	0.00%
506.300	Improvements Not Buildings	0	0	0	0	0.00%	
Total Operating Expenses		225,424	178,750	117,130	190,800	6.74%	65.53%

TOTAL ENVIRONMENTAL	<u>225,424</u>	<u>178,750</u>	<u>117,130</u>	<u>190,800</u>
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PUBLIC WORKS

This department provides maintenance to all Town streets, property, buildings and grounds. Activities include: weed and grass cutting, traffic and street sign maintenance, water system maintenance, storm drainage maintenance, maintenance of all Town dune crossovers, and maintenance of the Town Hall complex.

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This department decreased primarily due to reducing one position from full-time to part-time (25 hours per week) and the related personnel costs. 100% of the health insurance premium is budgeted along with the 3 months of the 2010 calendar deductible. Funds for the storm drain maintenance were reduced from \$50,000 to \$20,000 in the Road and Material account. The Operating Supplies for Gas and Oil is based on an estimated \$4.00 per gallon for fuel.

Capital Outlay purchases include heavy equipment rental (\$2,000), 1 red valve (\$2,500), Trash Pump 9 HP (\$2,100), and replacing the smaller Pickup Truck with a Hybrid Pickup Truck (\$35,000) to be funded from the State Energy Grant monies.

ADDENDUM

The Commission voted to eliminate the \$1,200 Flex Account and place the \$1,200 in the Life & Health Insurance Account to apply towards the \$2,500 deductible. The Commission also approved reducing the Capital Outlay by \$2,300 for the new 9 HP Trash Pump and 50' Discharge Hose to be purchased from the 2009/10 Budget.

**Town of Ocean Ridge, Florida
Annual Budget**

**Fund: Department:
General Public Works**

541.113

Summary of Expenditures

Code		FY 08-09	FY 09-10	Actual		FY 10-11	
No.	Item	Actual	Approp'd	thru June	Proposed	% +/- from 09-10	% of Dept. Expended
<u>PERSONAL SERVICES</u>							
501.200	Regular Salary and Wages	99,475	100,289	75,154	73,104	-27.11%	74.94%
501.400	Overtime & Vacation Pay	1,519	1,100	3,819	1,412	28.36%	347.18%
501.700	Cafeteria Plan	2,400	2,400	0	0	-100.00%	0.00%
502.100	FICA Taxes	7,859	7,756	6,041	5,700	-26.51%	77.89%
502.200	FRS Retirement Contributions	10,328	9,987	7,903	8,025	-19.64%	79.13%
502.300	Life & Health Insurance	14,637	16,306	9,495	10,009	-38.62%	58.23%
502.310	Long Term Disability	744	768	384	384	-50.00%	50.00%
502.400	Worker's Compensation	5,676	6,009	4,256	4,218	-29.82%	70.82%
502.500	Unemployment Compensation	0	3,009	0	2,193	-27.11%	0.00%
Total Personal Services		142,638	147,624	107,052	105,045	-28.84%	72.52%
<u>OPERATING EXPENSES</u>							
503.100	Professional Services	0	0	0	0	NA	
504.300	Utility Service	39,982	41,000	31,934	37,700	-8.05%	77.89%
504.500	Insurance	1,936	2,500	1,817	2,100	-16.00%	72.68%
504.610	Repair & Maintenance	4,468	4,000	3,764	4,000	0.00%	94.10%
504.620	Repair & Maintenance - Vehicle	1,450	1,500	833	1,000	-33.33%	55.53%
505.200	Operating Supplies	999	3,000	833	2,000	-33.33%	27.77%
505.210	Operating Supplies - Gas/Oil	1,554	13,000	2,102	13,000	0.00%	16.17%
505.220	Operating Supplies - Uniforms	378	500	271	500	0.00%	54.20%
505.230	Operating Supplies - Sm Tools	350	500	174	500	0.00%	34.80%
505.300	Road Materials & Supplies	161,273	55,000	11,039	25,000	-54.55%	20.07%
509.900	Contingency-NPDES	0	0	0	0	NA	#DIV/0!
Total Operating Expenses		212,390	121,000	52,767	85,800	-29.09%	43.61%
<u>CAPITAL OUTLAY</u>							
506.300	Improvements Other Than Bldgs	0	0	0	0	NA	0.00%
506.400	Machinery & Equipment	671	7,000	0	39,500	464.29%	0.00%
Total Capital Outlay		671	7,000	0	39,500	464.29%	0.00%
TOTAL PUBLIC WORKS		<u>355,699</u>	<u>275,624</u>	<u>159,819</u>	<u>230,345</u>		

**Town of Ocean Ridge, Florida
Annual Budget**

Fund:	Department:	Acct Number
General	Public Works	541.113

Detail of Personal Services & Capital Outlay

Item	Employees		FY 09-10	FY 10-11
	Present	Proposed	Approp'd	Proposed
<u>501.200 REGULAR SALARIES</u>				
FT Maintenance Man	2	1	100,289	51,368
PT Maintenance Man	0	1		21,736
SUB TOTAL	2	2	100,289	73,104
<hr/>				
501.400 Overtime & Vacation Pay			1,100	1,412
501.700 Cafeteria Plan			2,400	0
502.100 FICA Taxes			7,756	5,700
502.200 FRS Retirement Contributions			9,987	8,025
502.300 Life & Health Insurance			16,306	10,009
502.310 Long Term Disability			768	384
502.400 Worker's Compensation			6,009	4,218
502.500 Unemployment Compensation			3,009	2,193
<hr/>				
TOTAL PERSONAL SERVICES			147,624	105,045
<hr/>				
<u>CAPITAL OUTLAY</u>				
506.300 Improvements Other Than Buildings			0	0
506.400 Machinery & Equipment				
Floor Cleaning, Rug, Rental Equip			0	0
Heavy Equipment Rental			2,000	2,000
Red Valves (2 @ \$2,000 each)			5,000	2,500
2010 Hybrid P/U Truck w/Grant \$			0	35,000
Trasn Pump 9 HP			0	0
50' Discharge Hose for Pump			0	0
TOTAL CAPITAL OUTLAY			7,000	39,500

CAPITAL PROJECTS FUND

This fund was established by the Commission to deal with capital project expenditures funded from land sales, donations, and bond proceeds. Monies allocated to this fund are earmarked for capital outlay purposes only.

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The revenues provide for \$120,000 in a proposed grant for the drainage improvements to Coconut Lane and \$3,000 in interest generated revenue.

The proposed projects include approximately \$50,000 remaining for the Island Drive Bridge Replacement, \$450,000 for the Coconut Lane Drainage Improvements, \$50,000 for professional services related to Coconut Lane, \$80,000 to add a new drainage line to connect the catch basin at the end of Douglas/Oceanview Dr. to a catch basin farther west for discharge into the Tropical system, \$80,000 to replace several valley gutters on Spanish River Drive, and \$20,000 in professional services for the two projects.

**Town of Ocean Ridge, Florida
Annual Budget**

**Capital Projects Fund
Consolidated Statement of Revenues and Disbursements
FY 10-11**

	08-09 Actual	09-10 Est Actual	10-11 Proposed	Adopted
Balance Forward	666,351	1,346,959	991,759	
Loan & Grant Proceeds	0	0	0	
Coconut Loans/Grants	0	0	120,000	
Town Hall Grants		0	0	
Gen Fun Trnsfr for TH	1,426,189	160,000	0	
Revenue	4,896	3,000	3,000	
Total Available	2,097,436	1,509,959	1,114,759	
Professional Serv.	570	10,000	20,000	
Town Hall Prof Serv.	26,503	0	0	
Town Hall/Police Building	516,955	0	0	
Coconut Prof Services	0	0	50,000	
Expenditures	101,902	0	0	
Drainage Improv	2,262	0	160,000	
Coconut Drainage Imp	0	0	450,000	
Bridge Design/Island Dr	0	0	0	
Bridge Construction	102,285	508,200	50,000	
Balance Forward	1,346,959	991,759	384,759	

Please keep in mind that transfers already made from the General Fund S is funding the bridge replacement, Coconut Lane drainage improvements and also any remainder of any of the new drainage expenses

**Town of Ocean Ridge, Florida
Annual Budget**

**Fund:
Capital
Projects**

**Department:
Capital Improvements**

**Acct Number
302**

Summary of Expenditures

Code No.	Item	FY 08-09 Actual	FY 09-10 Approp'd	FY 10-11 Proposed	FY 10-11 Adopted
<u>OPERATING EXPENSES</u>					
31.1	Coconut Professional Services	0	50,000	50,000	
31.	Professional Services	570	40,000	20,000	
31.2	Town Hall Professional Services	26,503	0	0	
31	Bridge Professional Services	0	50,000	5,000	
49.	Other Current Charges & Obligations	0	0	0	
Total Operating Expenses		27,073	140,000	75,000	0
<u>CAPITAL OUTLAY</u>					
62	Town Hall/Police Building	516,955	0	0	
63.	Improvements Other Than Bldgs	0	0	0	
63	Drainage Improvements	2,262	160,000	160,000	
63.2	Coconut Drainage Improvements	0	450,000	450,000	
64	Capital Outlay/Furniture, Computers	101,902	0	0	
63	Island Drive Bridge Replacement	102,285	500,000	45,000	
Total Capital Outlay		723,404	1,110,000	655,000	
TOTAL CAPITAL IMPROVEMENTS		<u>750,477</u>	<u>1,250,000</u>	<u>730,000</u>	<u>0</u>

**Town of Ocean Ridge, Florida
Annual Budget**

Fund:	Department:	Acct Number
Capital	Capital Improvements	302
Projects		

Detail of Capital Outlay

		FY 09-10	FY 10-11	
Item		Approp'd	Proposed	Adopted
<u>CAPITAL OUTLAY</u>				
62	Town Hall/Police Building	0	0	
63.1	Island Drive Bridge Replacement	500,000	45,000	
	Coconut Lane Drainage	450,000	450,000	
63	Drainage Improvements	160,000	160,000	
64	Capital Outlay/Furniture, Computers	0	0	
TOTAL CAPITAL OUTLAY		1,110,000	655,000	0