



# BUDGET

Fiscal Year 2016 - 2017





**Town of Ocean Ridge, Florida**

## **FY17 Budget**

**Fiscal Year 2016-2017**

**October 1, 2016 through September 30, 2017**

### **Budget Book v5.4**

Replaces all earlier versions.

Adopted on October 3, 2016 Budget Public Hearing.

Update Amendments Adopted on November 7, 2016

**Town of Ocean Ridge, Florida**

**Proposed Budget**

**Fiscal Year (FY17) 2016/'17**

**October 1, 2016 through September 30, 2017**

**MAYOR**

**Geoffrey A. Pugh**

**VICE MAYOR**

Vacant

**COMMISSIONERS**

**Gail Adams Aaskov**

**James. A. Bonfiglio**

**Steve Coz**

**TOWN MANAGER**

**James S. Titcomb**

**TOWN CLERK/TREASURER**

**Tracey L. Stevens CMC**

**DEPUTY TOWN CLERK**

**Jean A. Hallahan**

**POLICE CHIEF**

**Hal C. Hutchins**

# Town of Ocean Ridge, Florida

## 2016-17 Proposed Budget

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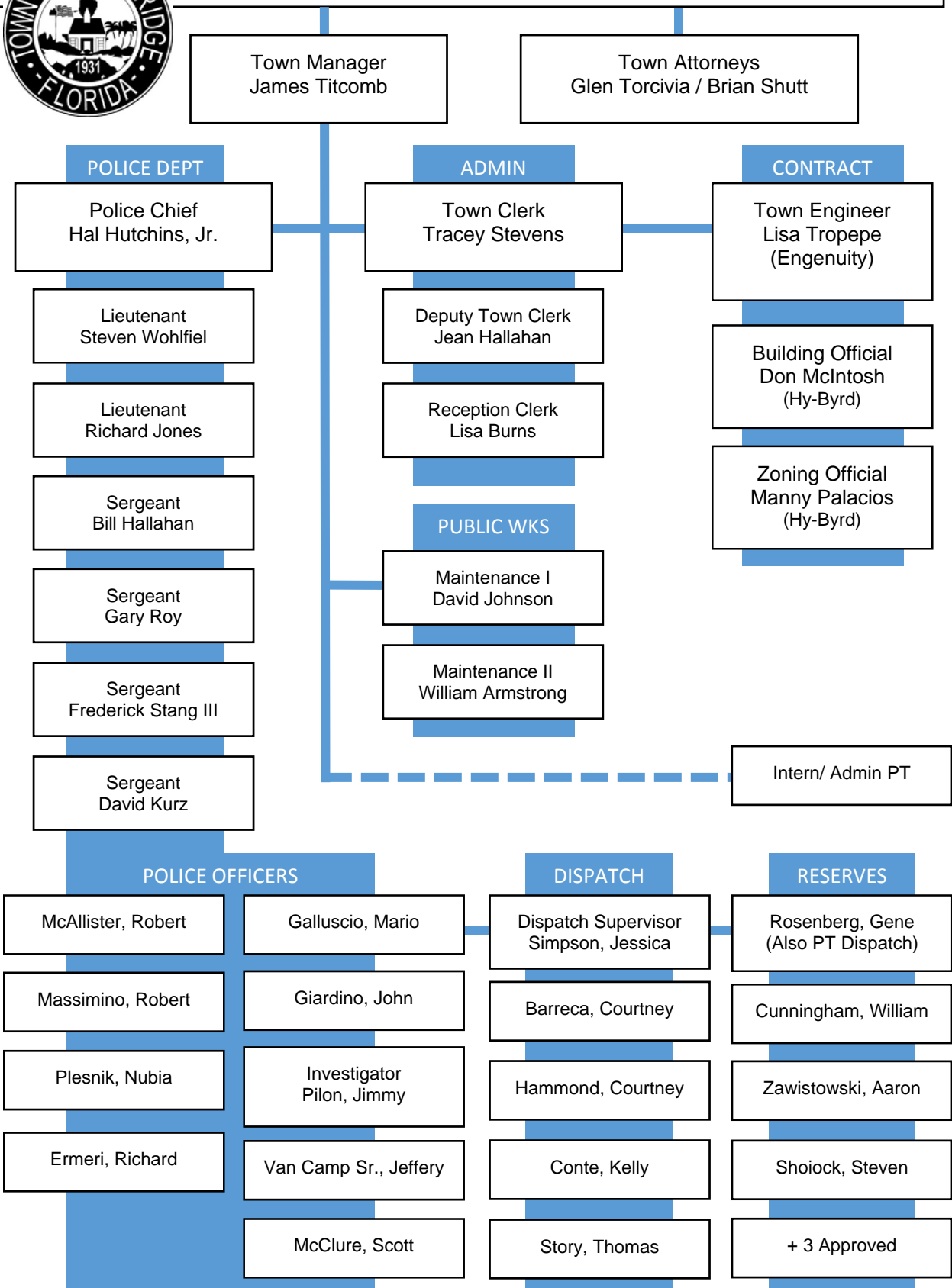
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## Elected Body: Mayor & Town Commissioners (5)



# TOWN OF OCEAN RIDGE

6450 NORTH OCEAN BOULEVARD  
OCEAN RIDGE, FLORIDA 33435  
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(561) 732-2635 ♦ FAX (561) 737-8359

GEOFFREY A. PUGH  
MAYOR, CHAIR OF COMMISSION

JAMES S. TITCOMB  
TOWN MANAGER



COMMISSIONERS  
GAIL ADAMS AASKOV  
JAMES A. BONFIGLIO  
STEVE COZ  
RICHARD J. LUCIBELLA

September 12, 2016

Dear Honorable Mayor and Members of the Town Commission:

In accordance with the requirements of State Statutes and Article IV, Section 4.04(e) of the Ocean Ridge Town Charter, the proposed budget for the fiscal year to begin on October 1, 2016 and ending September 30, 2017 is submitted for your consideration.

## **INTRODUCTION**

This document is the proposed fiscal plan for the operations and capital projects investment of the Town of Ocean Ridge during the coming defined fiscal year. The budget is presented to the Commission in a form that conforms to the standards of public financial presentations known as Generally Accepted Accounting Principles (GAAP) promoted by the National Council of Government Accounting. We are keeping the same basic format familiar with both staff and the Commission. It is intended that this budget presentation to the Commission and citizens presents clearly the operations of the Town and the use of tax dollars and other revenues.

The annual operating budget is a basic fiscal document. Once adopted, it becomes the fiscal appropriations plan, or "blueprint," we utilize for the work program for our community and provide the basis for carrying out the Commission's decisions on policies and programs for the improvement, growth, and orderly maintenance of the Town of Ocean Ridge.

## **BUDGET PREPARATION**

In assembling and formalizing this document, the Town Manager sought input from the entire Town Staff. The process of preparing the annual budget begins in May and involves the compilation and gathering of information. Ideas for new and improved services are received from residents, clients (i.e. contractors), elected officials, and staff throughout the year. Each department head assesses current and prior year levels of service and then calculates the costs of providing existing service levels as well as costs of providing improved levels of service. The department heads submit their budget requests to the Town Manager and priorities are set. These priorities are balanced with anticipated resources to result in the Town Manager's proposed budget. By law we present and the Commission adopts a balanced budget each year.

## **SUMMARY**

The primary objective of the manager and staff in the preparation of this proposed document is to present to the Commission a budget plan which is within the legal framework established by state law and Town charter and addresses the needs of the community for the next fiscal year.

The budget document is intended to provide the Commission, residents, and staff information about the Town's fiscal responsibilities necessary to provide quality services.

### **ACKNOWLEDGEMENTS**

A document of this scope is the result of many hours of preparation by many people. Special recognition goes out to Town Clerk/Treasurer Tracey Stevens, Deputy Town Clerk Jean Hallahan, Police Chief Hal Hutchins and all the rest of Town staff for their assistance in the preparation of this document.

Respectively submitted and prepared by,

  
James S. Titcomb  
Town Manager

*Note: The Maximum Millage Rate adopted at 5.35 mills cannot be raised, however it may be adjusted lower during the final Public Budget Hearings by majority Commission vote.*



# CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420  
R. 5/12  
Rule 12D-16.002  
Florida Administrative Code  
Effective 11/12

Year : 2016	County : PALM BEACH
Principal Authority : Ocean Ridge	Taxing Authority : Ocean Ridge

## SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	884,247,574	(1)
2.	Current year taxable value of personal property for operating purposes	\$	5,273,047	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	889,520,621	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	7,926,631	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	881,593,990	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	822,123,022	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)
<b>Property Appraiser Certification</b>		I certify the taxable values above are correct to the best of my knowledge.		
<b>SIGN HERE</b>	Signature of Property Appraiser:	Date :		
	Electronically Certified by Property Appraiser	6/29/2016 8:32 AM		

## SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	5.3500	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	4,398,358	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	4,398,358	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	881,593,990	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		4.9891 per \$1000	(16)
17.	Current year proposed operating millage rate		5.3500 per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	4,758,935	(18)



19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

<b>DEPENDENT SPECIAL DISTRICTS AND MSTUs</b>		<b>STOP HERE - SIGN AND SUBMIT</b>
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22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	4,398,358	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		4.9891 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	4,437,907	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	4,758,935	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		5.3500 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, <b>minus 1</b>, multiplied by 100)</i>		7.23 %	(27)

<b>First public budget hearing</b>	Date :	Time :	Place :
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<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title :		Contact Name and Contact Title :		
	James Titcomb, Town Manager		Tracey Stevens, TOWN CLERK		
	Mailing Address :		Physical Address :		
6450 N OCEAN BLVD		6450 NORTH OCEAN BLVD			
City, State, Zip :		Phone Number :		Fax Number :	
OCEAN RIDGE, FLORIDA 33435		5617322635		5617378359	



## TOWN OF OCEAN RIDGE

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### FY17 BUDGET DETAILS & SUMMARY (Update 12-13-16, v5.4)

FY17 is the first budget presented since the Town undertook a significant transformation of the majority of its top administrative officials (i.e. Town Manager, Town Clerk, Town Attorney, Police Chief, etc.). The FY16 Budget was created and implemented under the prior administration and mostly managed by the current administration in a transitional year. The FY17 proposed budget attempts to bridge management procedures and policies, under the legislative direction of the Town Commission, and move toward evolving our legacy systems and workforce forward.

Overview of the general fund shows revenues have grown faster than expenditures for the last five fiscal years and the fund balance increased as well, except at FY15 year end, where restated implementation of GASB 68 reduced the balance for Pension liability accounting requirements. The fund balance includes transfers to the Capital Project Fund as well.

The FY17 General Fund Budget shows \$266,581 from unappropriated, transfers and non-revenue funds to balance. The budget as adopted has the flat tax millage rate of 5.350 as proposed. The ad valorem revenue increase is a 7.23% increase over the rolled back rate for the previous fiscal year. However, the currently adopted budget is 2.1% increase over FY16.

The fiscal year 2017 General Fund Budget has an inflow of \$132,772 in revenues over FY16. As a service organization, personnel costs account for the largest portion of budget followed by operating expenses, loan repayments and the Boynton Beach Fire/EMS Contract which raised 4% this year to \$1,058,855, renewed for a new 12-year term.

This year's budget focuses on improving maintenance and updates to all our systems such as our stormwater improvements, road paving cycle and drainage pipe repairs. Bids have been obtained to seal and stripe the Town Hall parking lot; along with modernization of Town Hall HVAC systems components. Landscape maintenance contracts, Building, Zoning & Inspections contract and maintaining the Town's current level of visibility for public safety are all a priority as the needs increase in these areas. Funds have been added for the increase in the contract for Fire Rescue services with the City of Boynton Beach. Also included under General Government Services are loan payments for the drainage project \$468,000 and Town Hall loan \$311,175.

This year's adopted budget maintains last year's flat millage rate of 5.350. This is a 7.23% increase over the rolled back rate for FY15/16. However the current FY16/17 Operating Budget of the Town calculates to a 2.1% increase as adopted. Note any additional savings identified in the Town's favor will be added to the contingency line item per Town Commission.

The following initiatives further expand our current levels of service and are included in this year's adopted budget. All of these programs have a significant financial impact while improving the quality of life in our community.

*...continued*



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### **Beautification, Landscaping and No-see-um & Mosquito (Zika) Control Spraying**

The cost for landscaping maintenance is based on the contract currently held with Chris Wayne & Associates at same base price as last year, however I've increased the line item for additional various landscaping upgrade projects that occur throughout the year, including other contractors whom perform special assignment maintenance, and anticipate the introduction of targeted beautification design projects currently in contemplation.

The budget includes the cost for our Clarke Environmental No-see-um, Mosquito & Zika control spraying at a budgeted cost of \$68,000 to cover the anticipated increase in calls for resident service and treatment service area expansion, as well as additional treatment prescriptions such as truck spray and larvicide treatments to address expanding Mosquito concerns. The expansion is due to the increase in public awareness of the much publicized Zika Mosquito problems and additional homes and condos service to be added to the manpower, services and improved materials to be deployed.

There is an encumbered Beautification Reserve Account that has a balance of \$115,267. While not part of the general budget, it's available for future enhancement projects. In the past, the Commission approved various expenditures from these funds to place decorative signage throughout the Town; similar to those placed on Old Ocean Boulevard. The signage included replacing all street name signs, stop signs, speed limit signs, no parking signs, and other directional signage with decorative street signs. Many of these sign systems are reaching the end of their pristine shelf life, and although they are cleaned and periodically repainted, we anticipate seeking information on and recommending some replacement sign system components in the foreseeable future. Any proposal will be brought to the Town Commission.

### **Stormwater and Public Works**

Major Stormwater issues have been historically ongoing and addressed well by the Town Commission through necessary construction completed with millions of dollars invested. A central area drainage project was proposed in a previous year to connect the "Villas" to the Town system, but was deferred until such time as the Town can initiate a consolidated drainage solution for the area along A-1-A and identify the ability to accommodate the capacity under Stormwater permits. Town staff recently met with FDOT engineers to seek drainage solutions in the area that fall under their jurisdictional Right of Way (ROW). Staff is also in conversation with Palm Beach County to obtain a two small strips of tax deed land along the FDOT ROW through intergovernmental title transfer, which may become instrumental in a future solution.

The Staff has budgeted \$54,000 in funds for storm drainage maintenance services, road maintenance, and similar repairs in the General Fund for the FY17 budget. The Woolbright Detention Stormwater Area, which serves to collect and filtrate excess water from the majority south end of the Town is being readied for a 10-year plus facility maintenance upgrade initiative just approved by the Commission, but will be paid out of the FY16/17 budget year budgeted at \$19,000 under the Road Materials and Supplies line of the Public Works department as part of our stormwater drain treatment programs.



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The Town annually pays down a \$7,006,817 State Revolving Funds 20-Year loan in place for the various stormwater drainage improvements. The yearly payment amount is \$467,943.68 made in two (2) payments of \$233,971.84 every (6) months.

### **Town Engineer**

Staff is recommending continuing our contract with our full-time Town Engineer who works on and oversees various civil engineering projects. The firm Engenuity Group and principle partner Lisa Tropepe, serves as our Town Engineer of record. Their costs are on a project basis. Their base contract hasn't increased in more than 5 years. With ongoing special projects and regular Town Engineering needs, as well as a significant increase in building (hence drainage plans review activities) staff has budgeted for a \$5,000 increase for the full year of Town Engineering services. Additional funding for the Town Engineer includes \$30,000 for building permit review, \$2,000 for GIS and \$8,000 for NPDES.

### **Fire/EMS Contract Services**

The City of Boynton Beach, originally in October 2004, took over Fire/Rescue services for the Town of Ocean Ridge. Boynton Beach also provides Emergency Medical Services (EMS) to the Town. The City Commission in Boynton and the Town Commission recently adopted the renewal for the Boynton Beach Fire/EMS Contract, which has raised 4% this year to a budgeted total of \$1,058,855 and renewed for a new 12-year term of service.

### **Law Enforcement**

We negotiated the third-year Salary Reopener in Article 20 Wages, effective through September 30, 2017, we also added a 1-year extension to the existing 3-year contract with the Police Union (adopted unanimously by the PBA Collective Bargaining Members) that now is in effect through September, 2018. The contract bargaining unit members only include the Officers and the Sergeants. The proposed budget includes salary projections approved in the contract negotiations, along with a tiered Merit Based Evaluation system to assess and assign future increases, which all members will be eligible to earn up to a 5% increase on their respective anniversary dates if top evaluations are obtained and awarded. Similar salary assessment methods and benefits are budgeted FY17 to be extended to all employees per Town traditions.

September 30<sup>th</sup> marks the conclusion of a three year agreement with the Town of Briny Breezes to provide Police Services at a fee of \$213,145, but budgeted for \$221,168 for FY17. That revenue has been removed from FY17, as the contract was awarded to the City of Boynton Beach by the Town Council of Briny Breezes, with their service beginning on October 1<sup>st</sup>, 2016.

The police budget has \$93,900 for Machinery & Equipment, other requested equipment may be funded as Capital Fund items are approved. Those additional items contemplated are shown on the 5-year Capital Investment Plan later in the workbook but are not funded at this time.



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PD Dept.: 001.521.107.506.400: Machinery & Equipment Details List:

New/Equipped Police Vehicles (2 @ \$40,500) (Sheriff's Bid)	\$81,000.00
Desktop Computers (2 @ \$1,900.00)	3,800.00
Laptop Computers (2 @ \$2,300.00)	4,600.00
Dispatch Chairs (2@ \$1000.00) (911 Reimbursable)	2,000.00
Ice Machine for Replacement of Inoperable Unit	2,500.00
<b>Total</b>	<b>\$93,900.00</b>

\*Reconyx Investigation Cameras, Telephony & Voicemail equipment and Video/Audio Security upgrades were added to approved Capital Expenditures November 7, 2016 as well for \$38,500.

### Highlight Expenditures in Budget

Highlights in this year's proposed budget of notable government expenditures are as follows:

Town Engineer General Services (base same, increased services below)	\$ 50,000
Town Engineering Project charges (NPDES, GIS, Drainage Plans Revue, etc.)	40,000
Building & Zoning, Inspection Services (+10% for expanding business)	154,000
Landscape and maintenance, (CWA base contract, increased projects)	80,000
Woolbright Detention Area Upgrade Project (TC approved to 20K)	19,000
Road and Storm drainage maintenance (includes above line item)	54,000
Fire hydrant and Waterline maintenance	30,000
Fire/EMS contract with Boynton Beach	1,058,855
Mosquito (Zika) & No-see-um Treatment expansion	68,000
New Police Cars (rotational replacement plan)	117,000
Capital Expenditures (i.e. paving, radios etc.)	295,000

\*Contingency Account - This line has been increased through additionally identified HR anniversary and multiplier savings, added here per Town commission. 156,048

Note: Revenues are trending and anticipated to increase significantly in Building Permits, Plans and Inspection Services areas, workload and expenses go up as well to service the Building department processing, many as pass-through expenses.

### Road Paving

The proposed annualized cycle for a road repaving program will increase to \$200,000 in the FY17 budget, as directed by the Town Commission. It takes roughly \$100,000 per mile Town Administration is developing a Town-wide rotational Paving program to go out to RFP. Specific streets and costs will be defined as part of the RFP process proposals to maximize apportioning resources and expenditures moving forward on an annualized basis again. The Town got away from annualized replacement during recent leaner economic years. The Town has reallocated \$15,000 for engineering and professional services related to paving infrastructure under Capital.



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### Capital Projects Fund

There are capital projects anticipated and funded for each year. This FY17 proposed budget includes a Capital Investment Plan worksheet to be analyzed and funded at the Commission's discretion to meet priorities of the Town. The \$195,000 in the current FY16 budget, included \$100,000 for street paving (which was not expended in FY16), \$80,000 for phase one of new upgraded Police Department radio equipment compatible with Palm Beach County's system, and \$15,000 for Professional Services for engineering and related charges on roadway projects.

With major transitions this year in staff and systems, a paving renewal project was not initiated in FY16, except a small contract is committed for the Town Hall parking lot to be sealed and stripped scheduled to begin in October '16. First phase of Police Radios were purchased at a slight discount and are being charged to the Capital Fund reducing its balance accordingly. The Capital Fund for FY17 anticipates the re-appropriation of \$221,057 unexpended balance, plus an additional \$100,000 for paving, \$15,000 Professional services, and \$80,000 for the committed second phase PD replacement radios.

### Revenues

Anticipated General Fund revenues for the fiscal period are summarized on pages 1 and 2 of the budget book data section so one can see the various sources of general income for the Town. Total anticipated general fund revenues of \$6,411,192 are sufficient to balance the FY17 budget. Various revenues from State, taxing authorities and other sources are estimates that can alter as final intergovernmental agency numbers are updated.

The total amount of Ad Valorem revenues are an increase of \$132,772 over the prior fiscal year. The total operational expense budget represents a 2.1% increase over the previous fiscal year. This is based upon a "flat" property tax levy of 5.350 per \$1,000 assessed valuation.

### Expenditures

The assessment of budgetary needs is an ongoing process encompassing both long and short-term necessities. These needs are evaluated in conjunction with desired service levels, long and short-term policy objectives and limitations of revenue sources. Balancing these competing needs makes up the bulk of the budget planning process. The Town Commission sets the direction, policies, priorities and appropriations each year by majority legislative action.

Necessities such as debt service requirements, insurance coverage and the delivery of basic services take priority over other needs, usually these are fixed amounts, intergovernmental or contractually. The Town strives to constantly address issues critical to improving the quality of life for our residents. As an organization, we seek the highest levels of service, the most qualified personnel, and the best equipment that we can afford. Budgetary needs are constantly prioritized and choices are made within the framework of established policies and resources.

The proposed General Fund budget calls for a total expenditures of **\$6,411,192.**



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### Personnel

The personnel costs in the FY17 budget include salaries and benefits as approved in the PBA contract negotiations, newly adopted by the police bargaining members and the Commission; and the Town's switch to the new Health Insurance coverages from BlueCare HMO 14251 Plan (Blue Cross/Blue Shield) comprehensive insurance program and related coverages.

The new insurance plans generously adopted by the Town Commission provide enhanced and improved coverages for all employees over more Spartan previous offerings. A merit raise system as defined in the PBA negotiated contract is similar in approach as intended for all the Town's workforce for merit evaluation and tiered merit raises for performance. Hence, for budgeting purposes all employees in the Town have been budgeted for up to a maximum of 5% increase in their salary in the fiscal year (FY17), to be implemented on their anniversary date at the increase warranted from the evaluation results. Contract employees and employees in consideration for any position/duty/title change or realignment may be also adjusted for additional remuneration based upon any reconfiguration proposed to and approved by the Town Commission. Previous "step plan" rates, formulas and caps are not applied in this proposed fiscal year, as the methodology is intended to usher in a true pay for performance merit system.

Originally anticipating up to 10% increases in estimated healthcare insurance costs for FY17; the new BCBS Healthcare programs selected, with actual census enrollment and wider participation, represents about a 3% increase overall after full census data. The cost for long term disability which is broken out separately in our budget documents went up significantly based upon our specific job and census demographics, but combined with healthcare bundles has reduced the coverage costs overall. Any reductions in the department budget line items have already been calibrated to keep overall budget as advertised. Any additional HR calculation savings will be directed to the contingency GL line item per Commission adoption.

The Florida Retirement System increased the rates for civilians this year from 7.26% to **7.52%**. However, it also increased the rates for special risk employees from 22.04% to **22.57%**. The new rates are factored in the budget presented.

Last year's budget included additional expenses for the Town Manager and Town Clerk departments due to retirement overlaps. The pay period schedule which had 27 pay periods during the FY16 year returns to the normal 26 periods in FY17.

### Summary

The primary objective of the manager and staff in the preparation of this budget document is to present to the Commission a budget plan which is within the legal framework established by state law and Town Charter/Code and to address the general needs of the community for the coming fiscal year. The budget document is intended to provide the Commission, residents, and staff information about the Town's fiscal responsibilities necessary to provide quality services.

**Town of Ocean Ridge  
Financial Highlights  
For the Year Ended  
September 30, 2015**



The information presented here has been derived from the Town's Basic Financial Statements and information provided by the Town. It is not intended to be a financial report under generally accepted accounting principles.

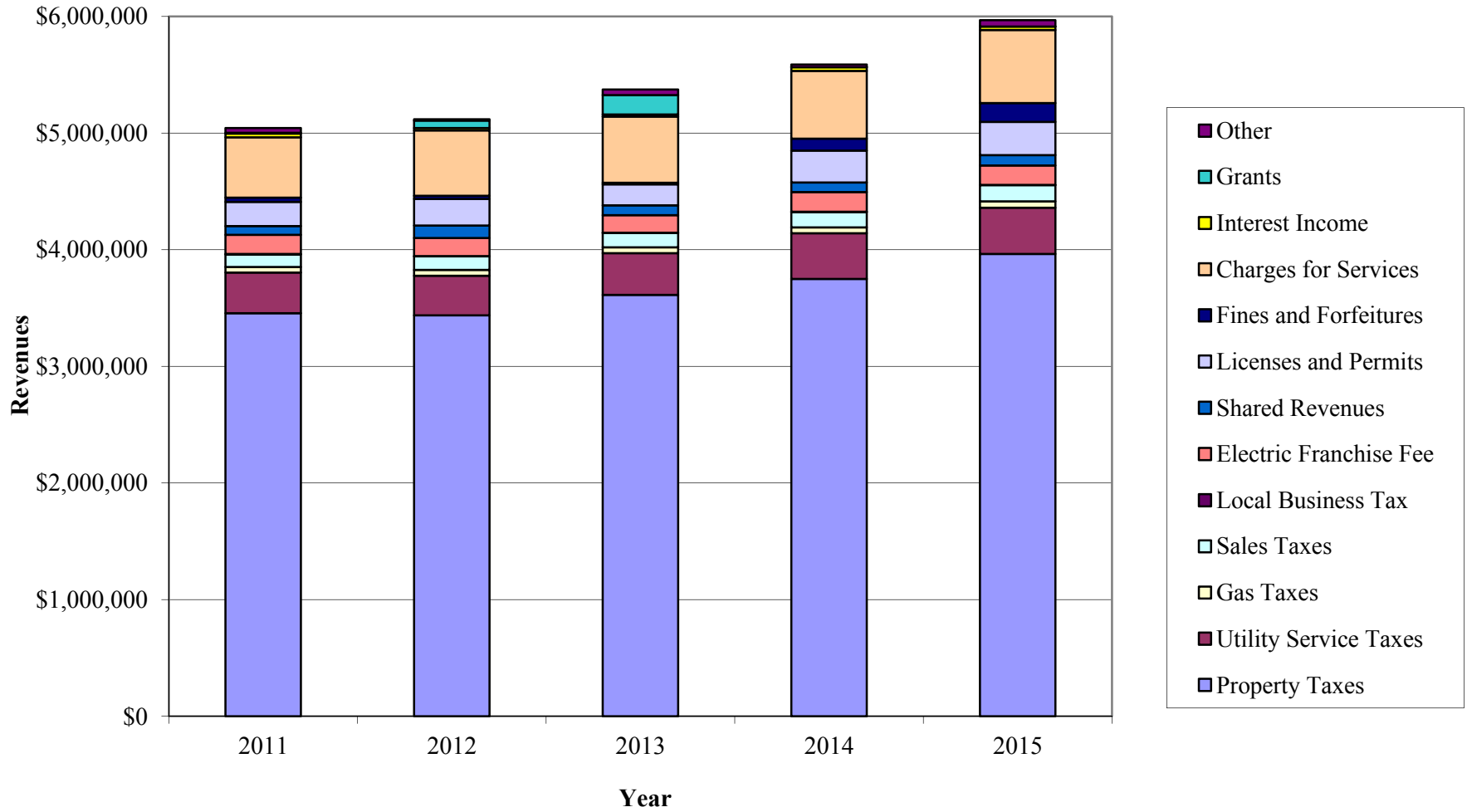


## Town of Ocean Ridge Governmental Revenues

Revenues	2011	2012	2013	2014	2015	Increase (Decrease)	Percent Change	Percent of Total
Property Taxes	\$ 3,454,649	\$ 3,437,863	\$ 3,611,937	\$ 3,749,922	\$ 3,963,078	\$ 213,156	5.7%	66.4%
Utility Service Taxes	348,120	338,386	358,224	390,145	396,012	5,867	1.5%	6.6%
Gas Taxes	47,982	49,943	49,504	50,972	54,120	3,148	6.2%	0.9%
Sales Taxes	108,661	116,801	122,640	132,075	139,017	6,942	5.3%	2.3%
Local Business Tax	4,685	1,337	2,489	2,509	2,666	157	6.3%	0.0%
Electric Franchise Fee	162,832	155,573	151,526	167,505	165,337	(2,168)	-1.3%	2.8%
Shared Revenues	74,754	106,204	83,445	81,466	89,678	8,212	10.1%	1.5%
Licenses and Permits	207,621	228,544	179,693	274,604	284,354	9,750	3.6%	4.8%
Fines and Forfeitures	37,129	28,009	14,201	101,094	163,233	62,139	61.5%	2.7%
Charges for Services	516,064	559,991	567,151	581,465	624,817	43,352	7.5%	10.5%
Interest Income	31,030	19,868	18,044	31,086	29,996	(1,090)	-3.5%	0.5%
Grants	6,915	64,085	166,880	1,000	1,000	-	0.0%	0.0%
Other	42,098	11,243	47,937	22,335	53,343	31,008	138.8%	0.9%
<b>TOTALS</b>	<b>\$ 5,042,540</b>	<b>\$ 5,117,847</b>	<b>\$ 5,373,671</b>	<b>\$ 5,586,178</b>	<b>\$ 5,966,651</b>	<b>\$ 380,473</b>	<b>6.8%</b>	<b>100.0%</b>

Increase (Decrease)	\$ (65,669)	\$ 75,307	\$ 255,824	\$ 212,507	\$ 380,473
Percent Change	-1.3%	1.5%	5.0%	4.0%	6.8%

## Town of Ocean Ridge Governmental Revenues

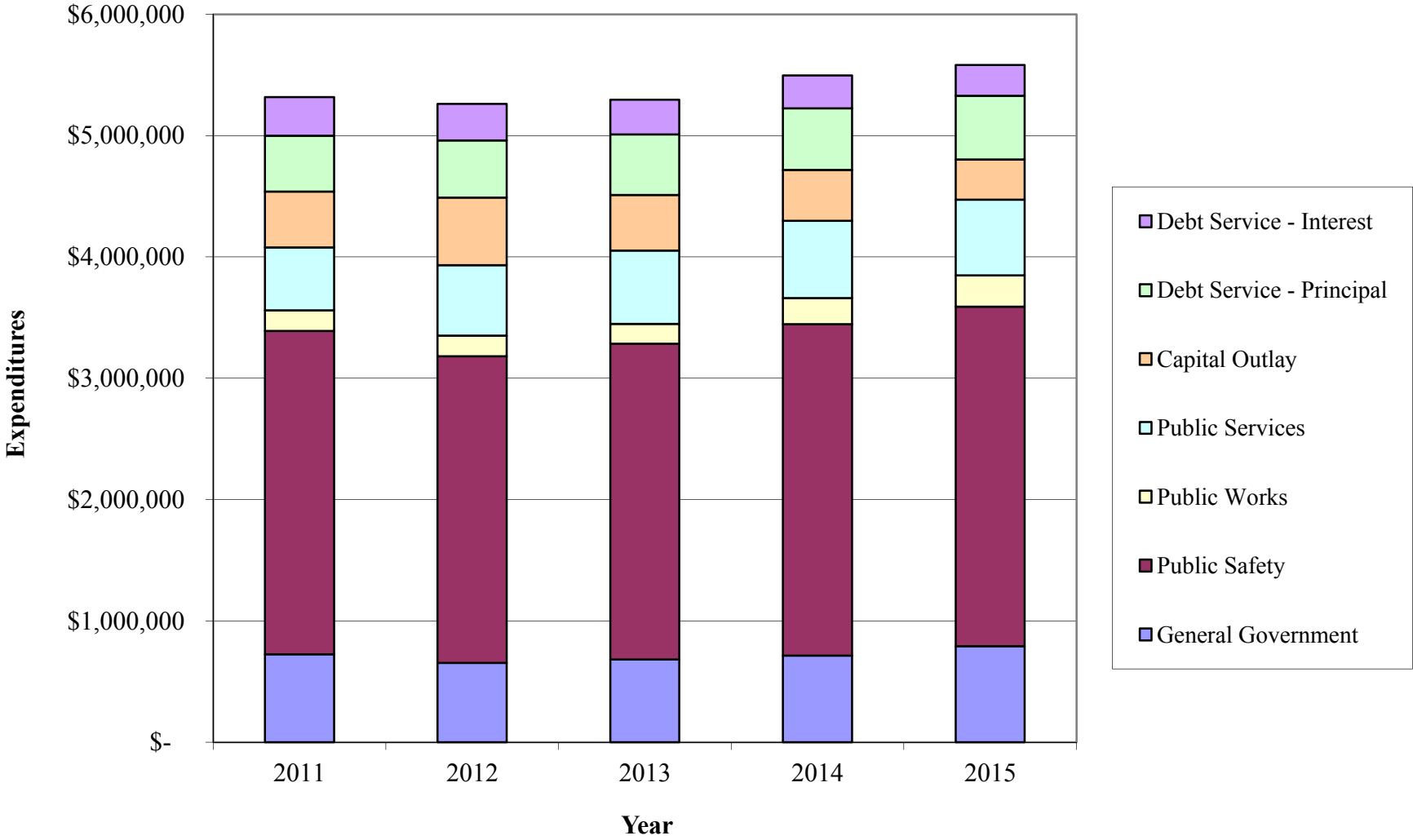


## Town of Ocean Ridge Governmental Expenditures

Expenditures	2011	2012	2013	2014	2015	Increase (Decrease)	Percent Change	Percent of Total
General Government	\$ 723,677	\$ 652,283	\$ 680,189	\$ 713,556	\$ 791,506	\$ 77,950	10.9%	14.2%
Public Safety	2,665,934	2,528,484	2,603,448	2,731,651	2,798,650	66,999	2.5%	50.1%
Public Works	169,410	169,720	163,167	216,227	257,666	41,439	19.2%	4.6%
Public Services	518,290	581,275	605,816	636,805	624,811	(11,994)	-1.9%	11.2%
Capital Outlay	461,577	556,713	458,629	418,291	329,628	(88,663)	-21.2%	5.9%
Debt Service - Principal	461,018	470,994	497,610	509,124	526,315	17,191	3.4%	9.4%
Debt Service - Interest	317,997	303,040	286,652	269,989	252,953	(17,036)	-6.3%	4.5%
<b>TOTALS</b>	<b>\$ 5,317,903</b>	<b>\$ 5,262,509</b>	<b>\$ 5,295,511</b>	<b>\$ 5,495,643</b>	<b>\$ 5,581,529</b>	<b>\$ 85,886</b>	<b>1.6%</b>	<b>100.0%</b>

Increase (Decrease)	\$ (127,877)	\$ (55,394)	\$ 33,002	\$ 200,132	\$ 85,886
Percent Change	-2.3%	-1.0%	0.6%	3.8%	1.6%

# Town of Ocean Ridge Governmental Expenditures



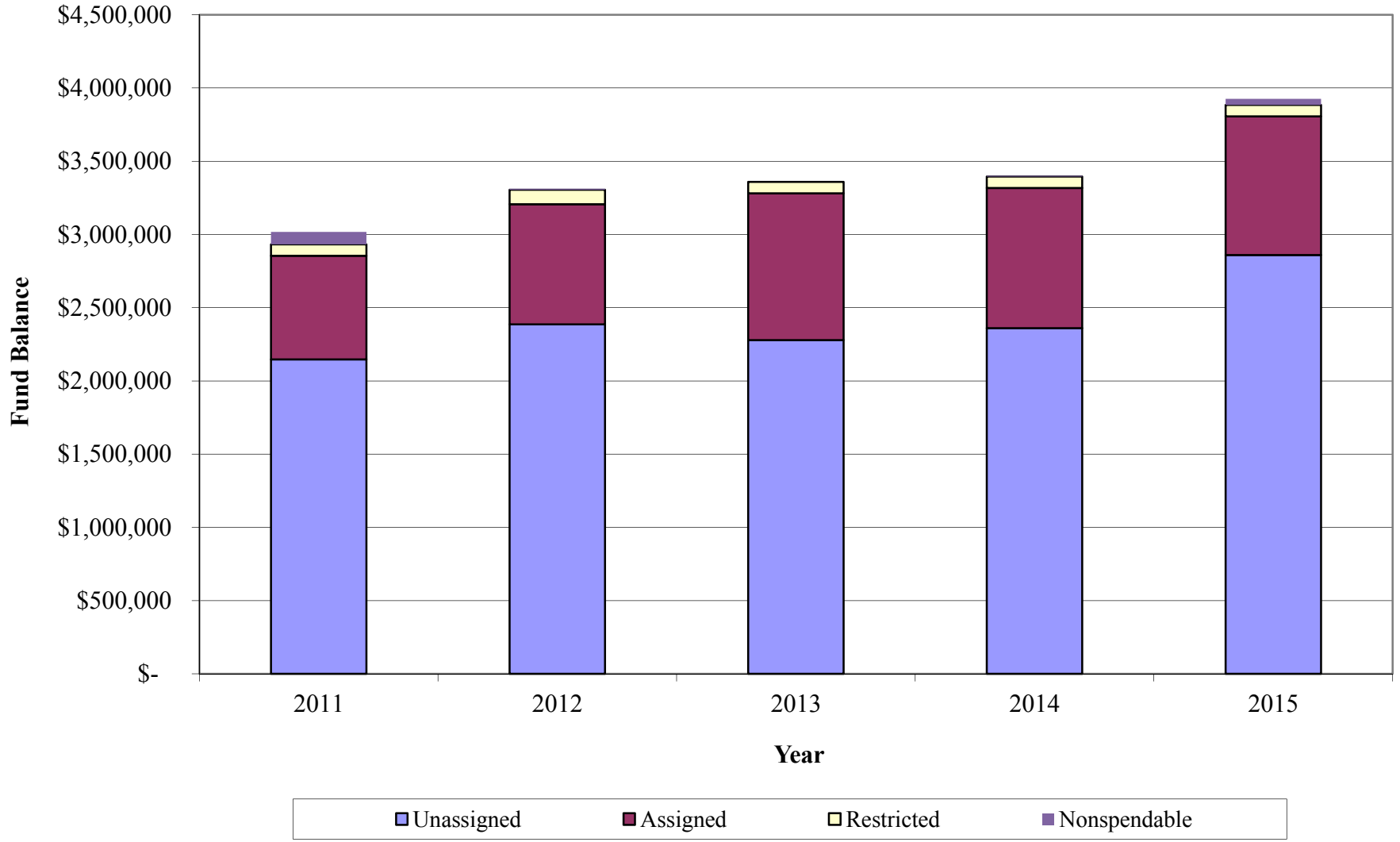
## Town of Ocean Ridge Fund Balance - General Fund

Fund Balance	2011	2012	2013	2014	2015	%	Increase (Decrease)
Unassigned	\$ 2,147,160	\$ 2,386,344	\$ 2,278,070	\$ 2,360,013	\$ 2,858,728	73%	\$ 498,715
Assigned	706,541	819,520	1,002,392	957,353	947,354	24%	(9,999)
Restricted	77,990	98,990	77,991	77,991	77,991	2%	-
Nonspendable	84,711	6,852	-	4,552	40,886	1%	36,334
<b>TOTALS</b>	<b>\$ 3,016,402</b>	<b>\$ 3,311,706</b>	<b>\$ 3,358,453</b>	<b>\$ 3,399,909</b>	<b>\$ 3,924,959</b>	<b>100%</b>	<b>\$ 525,050</b>

Change in Fund Balance           \$    99,018   \$   295,304   \$    46,747   \$    41,456   \$   525,050

Total General Fund Expenditures	\$ 4,928,894	\$ 4,761,787	\$ 4,882,432	\$ 5,244,684	\$ 5,281,963
Unassigned Percentage	43.6%	50.1%	46.7%	45.0%	54.1%


# Town of Ocean Ridge General Fund - Fund Balance



## Town of Ocean Ridge Net Position

	2011	2012	2013	2014	2015	Increase (Decrease)
Current Assets	\$ 4,446,722	\$ 4,395,465	\$ 3,691,267	\$ 3,809,781	\$ 4,200,012	\$ 390,231
Capital Assets	18,868,497	18,679,394	18,458,185	18,224,257	17,836,215	(388,042)
Total Assets	<u>23,315,219</u>	<u>23,074,859</u>	<u>22,149,452</u>	<u>22,034,038</u>	<u>22,036,227</u>	<u>2,189</u>
Deferred Outflows of Resources	-	-	469,549	431,059	712,841	281,782
Current Liabilities	138,712	184,815	147,305	159,511	173,941	14,430
Non-current Liabilities	9,694,589	9,247,662	8,540,350	8,006,909	8,903,101	896,192
Total Liabilities	<u>9,833,301</u>	<u>9,432,477</u>	<u>8,687,655</u>	<u>8,166,420</u>	<u>9,077,042</u>	<u>910,622</u>
Deferred Inflows of Resources	-	-	8,883	8,456	390,956	382,500
Net Investment in Capital Assets	9,920,949	10,202,615	10,478,791	10,751,062	10,882,823	131,761
Restricted	62,293	83,968	63,941	64,940	65,968	1,028
Unrestricted	3,498,676	3,355,799	3,379,731	3,474,219	2,332,279	(1,141,940)
Total Net Position	<u>\$ 13,481,918</u>	<u>\$ 13,642,382</u>	<u>\$ 13,922,463</u>	<u>\$ 14,290,221</u>	<u>\$ 13,281,070</u>	<u>(1,009,151)</u>

## Town of Ocean Ridge Changes in Net Position

	2011	2012	2013	2014	2015	Increase (Decrease)
Program Revenues						
Charges for Services	\$ 715,641	\$ 778,606	\$ 763,534	\$ 959,672	\$ 1,075,070	\$ 115,398
Operating Grants and Contributions	41,434	67,083	30,500	9,953	17,524	7,571
Capital Grants and Contributions	46,042	64,773	119,415	-	3,443	3,443
General Revenues						-
Property Taxes	3,454,649	3,437,863	3,611,937	3,749,922	3,963,078	213,156
Other Taxes	558,934	543,902	559,254	608,622	615,469	6,847
Intergovernmental	183,415	223,005	196,838	220,632	225,345	4,713
Investment Earnings	31,030	19,868	18,044	26,691	29,996	3,305
Other	10,533	10,313	10,437	25,219	24,999	(220)
Total Revenues	<u>5,041,678</u>	<u>5,145,413</u>	<u>5,309,959</u>	<u>5,600,711</u>	<u>5,954,924</u>	<u>354,213</u>
Expenses						
General Government	1,037,881	1,050,189	1,032,675	978,302	1,049,994	71,692
Public Safety	2,724,150	2,594,891	2,650,350	2,761,480	2,745,264	(16,216)
Public Services	518,290	581,275	605,816	636,805	624,811	(11,994)
Public Works	437,168	457,612	453,448	588,635	649,250	60,615
Other	315,826	300,982	284,439	267,731	250,611	(17,120)
Total Expenses	<u>5,033,315</u>	<u>4,984,949</u>	<u>5,026,728</u>	<u>5,232,953</u>	<u>5,319,930</u>	<u>86,977</u>
Change in Net Position	8,363	160,464	283,231	367,758	634,994	267,236
Net Position - Beginning	<u>13,473,555</u>	<u>13,481,918</u>	<u>13,639,232</u>	<u>13,922,463</u>	<u>12,646,076</u> 	<u>(1,276,387)</u>
Net Position - Ending	<u>\$ 13,481,918</u>	<u>\$ 13,642,382</u>	<u>\$ 13,922,463</u>	<u>\$ 14,290,221</u>	<u>\$ 13,281,070</u>	<u>\$ (1,009,151)</u>

 Restated for implementaion of GASB 68





# **Funds & Departments Financial Data Tables & Descriptions**

**Fiscal Year (FY17) 2016/'17  
Oct. 1, 2016 thru Sept. 30, 2017**

**FY17 Budget Workbook ~ Print Ver. 5.4**

Budget Adopted October 3, 2016

1<sup>st</sup> Amended November 7, 2016

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT.: REV**  
**STATEMENT OF REVENUES**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Amended 11-07-16

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	10 Mo. YTD %	FY17 Budget	+ - chng % to F16
<b>Dept.: 310.000 Taxes</b>					<b>at 5.35 max millage</b>	
311.000 Ad Valorem Tax (at 97% net)	3,963,079	4,282,715	4,144,098	96.8%	4,616,167	7.8%
312.410 Local Option 6 Cent Gas Tax	36,814	35,760	21,973	61.4%	34,500	-3.5%
312.420 Second Local Option Fuel Tax	17,306	17,000	11,982	70.5%	17,000	0.0%
313.100 Electric Franchise Tax	165,337	168,000	106,643	63.5%	168,000	0.0%
314.100 Utility Service Tax (Electric)	241,251	240,000	176,049	73.4%	240,000	0.0%
314.800 Utility Service Tax (Propane)	17,712	16,000	14,874	93.0%	16,000	0.0%
314.900 Utility Service Tax (Water)	92,796	84,000	72,724	86.6%	84,000	0.0%
315.000 Communication Services Tax	42,031	48,000	29,253	60.9%	48,000	0.0%
319.100 Interest On Delinquent Taxes	317	5,000	4,254	85.1%	1,000	-80.0%
<b>Sub Totals</b>	<b>4,576,642</b>	<b>4,896,475</b>	<b>4,581,849</b>	<b>93.6%</b>	<b>5,224,667</b>	<b>6.7%</b>
<b>Dept.: 320.000 Licenses &amp; Permits</b>						
321.100 Prof. & Occupational Licenses**	2,666	2,000	2,790	139.5%	0	-100.0%
321.200 DPS Business Permit (Revs FL.ST.)**	14,500	14,000	10,979	78.4%	500	-96.4%
321.300 Occupational Vehicle IDs**	6,946	6,000	6,672	111.2%	0	-100.0%
322.100 Building Permits:	259,731	200,000	344,154	172.1%	265,000	32.5%
329.100 Sign Permits	445	500	430	86.0%	500	0.0%
329.200 Alarm User Permits	562	600	488	81.3%	600	0.0%
329.500 Boats Permits**	0	50	0	0.0%	0	-100.0%
329.600 Rental Registrations	2,170	2,000	1,960	98.0%	2,000	0.0%
<b>Sub Totals</b>	<b>287,020</b>	<b>225,150</b>	<b>367,473</b>	<b>163.2%</b>	<b>268,600</b>	<b>19.3%</b>
<b>Dept.: 330.000 Intergovernmental Revenue</b>						
331.300 JAG Grant Monies	1,000	1,000	0	0.0%	1,000	0.0%
335.120 State Revenue Sharing Proceeds	47,086	43,700	32,036	73.3%	43,700	0.0%
335.150 Alcoholic Beverage Licenses	140	150	140	93.2%	150	0.0%
335.181 Local Gov. 1/2 Cent Sales Tax	139,017	145,000	96,904	66.8%	145,000	0.0%
335.490 Rebate On Municipal Vehicles	2,220	2,000	459	22.9%	2,000	0.0%
335.900 St Light Maintenance Reimburse	8,981	9,250	0	0.0%	9,250	0.0%
338.000 PB County & Co. Wide Occ. Lic.	8,085	7,000	3,512	50.2%	7,000	0.0%
338.100 Proportion 911 Call Taker Rev	18,944	10,000	0	0.0%	10,000	0.0%
338.300 PBC Solid Waste Recycle Program	2,578	3,000	1,399	46.6%	3,000	0.0%
338.400 911 DPS Related Reimbursements	13,822	12,000	-32	-0.3%	12,000	0.0%
338.500 PB County 1250 Monies	2,853	2,500	0	0.0%	0	-100.0%
<b>Sub Totals</b>	<b>244,725</b>	<b>235,600</b>	<b>134,418</b>	<b>57.1%</b>	<b>233,100</b>	<b>-1.1%</b>
<b>Dept.: 340.000 Charges For Services</b>						
341.200 Zoning Fees	8,962	4,000	4,718	118.0%	4,000	0.0%
341.400 Cert-Copying-Record Search-Etc.	3,184	2,500	2,476	99.0%	2,500	0.0%
341.900 Other Gen. Gov. Charges & Fees	40,809	5,000	28,633	572.7%	5,000	0.0%
342.100 Law Enforcement/Fire Service:	210,826	213,145	142,097	66.7%	0	-100.0%
342.300 Alarm Monitoring	55,367	57,000	48,500	85.1%	57,000	0.0%
342.800 Special Detail Services:	585	10,000	1,445	14.5%	1,500	-85.0%
342.900 Other Pub. Safety Charges-Fees	744	500	941	188.3%	500	0.0%
343.400 Garbage And Trash Revenue:	304,341	302,000	295,487	97.8%	302,000	0.0%
343.900 Lot Mowing And Clearing	0	0	0		0	
<b>Sub Totals</b>	<b>624,817</b>	<b>594,145</b>	<b>524,296</b>	<b>88.2%</b>	<b>372,500</b>	<b>-37.3%</b>

FY17 Budget Workbook FULL-v 5.4 Adopted\*

<b>Dept.: 350.000 Fines &amp; Forfeits</b>						
351.100 Court Fines - Court Cases	3,619	5,000	4,819	96.4%	6,000	20.0%
351.200 Confiscated Prop. Court Cases	0	0	0		0	
351.300 Police Education \$2.00	440	400	534	133.4%	444	11.0%
354.000 Violations Of Local Ordinances	159,175	8,000	24,171	302.1%	9,300	16.3%
<b>Sub Totals</b>	<b>163,233</b>	<b>13,400</b>	<b>29,524</b>	<b>220.3%</b>	<b>15,744</b>	<b>17.5%</b>
<b>Dept.: 360.000 Miscellaneous Revenues</b>						
361.100 Interest Earned (Saving, Invstmnt, Etc.)	45,734	14,000	20,336	145.3%	17,500	25.0%
361.320 Interest Earned-PB Co Tax Collector	29	1,000	18	1.8%	0	-100.0%
361.390 Interest Other (Liens, Etc.)	7,223	2,000	1,671	83.6%	2,000	0.0%
364.410 Equipment-Sales & Compensation	1,000	9,000	7,997	88.9%	8,500	-5.6%
366.600 Art Proceeds	568	1,000	0	0.0%	600	-40.0%
366.900 Misc. Contrib.-Private Sources	7,543	0	2,924		1,400	
<b>Sub Totals</b>	<b>62,098</b>	<b>27,000</b>	<b>32,947</b>	<b>122.0%</b>	<b>30,000</b>	<b>11.1%</b>
<b>Dept.: 380.000 Non - Revenues</b>						
380.100 Fund Balance Unappropriated	0	286,650	0	0.0%	266,581	-7.0%
388.200 Insurance Proceeds	0	0	0		0	
389.100 Prior Year Carryover (Unexpended)	0	0	0		0	
<b>Sub Totals</b>	<b>0</b>	<b>286,650</b>	<b>0</b>	<b>0.0%</b>	<b>266,581</b>	<b>-7.0%</b>
<b>Budget Revenues Grand Totals</b>	<b>5,958,534</b>	<b>6,278,420</b>	<b>5,670,507</b>	<b>90.3%</b>	<b>6,411,192</b>	<b>2.1%</b>

**Notes and Change Details from previous FY:**

**321.100 Prof. & Occupational Licenses / 321.200 DPS Business Permit (Revs FL.ST.) / 321.300 Occupational Vehicle IDs\*\***

\*\*Business Tax Receipts (BTR) and Vehicle Registrations (ID Stickers) are essentially eliminated by state statute, except for businesses actually located within Ocean Ridge (with No Commercial Zoning). Revenues reduced are based upon actuarials showing lower collections than previous year projections and have been adjusted accordingly.

**322.100 Building Permits:**

*Note actuarials of building department revenues in new construction, permits and related revenue sources are tracking way up in the Town and continue to trend upwards. Though conservatively estimating revenue here, we are studying justification to bring a credentialed Building Official and more Permit processing activities "in-house."*

**342.100 Law Enforcement/Fire Service:**

*Briny Breezes elected to go with Boynton Beach for their Law Enforcement Services Contract, eliminating this revenue item for FY17*

**342.800 Special Detail Services:**

*Less special detail duty assignments are anticipated being officially managed through the town, thus revenues are curbed.*

**343.400 Garbage And Trash Revenue:**

*Note a 1.0102% CPI adjustment to the Solid Waste & Recycling contract. The difference of between adjusted residential rate of \$13.14, vs current rate of \$13.01 is being absorbed for no raise in residential rates. There is no fuel surcharge this FY, balance of revenues cover TOR account service.*

**TOWN OF OCEAN RIDGE**  
**CAPITAL FUND #302 - DEPT: REVENUES**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

Departments, Funds & Descriptions	FY 2016 Budget	FY16 @ 10 Mo.	10 Mo. YTD %	FY17 Budget	+ - chng % to F16
<b>Revenues</b>					
<b>Dept.: 380.000 Non - Revenues</b>					
380.100 Fund Balance Unappropriated	\$14,900	\$0	0.0%	\$115,000	771.8%
381.000 Interfund Transfer (Interest)	\$100	\$0	0.0%	\$0	0.0%
381.100 Interfund Transfer	\$180,000	\$180,000	100.0%	\$218,500	121.4%
384.000 Debt Proceeds	\$0	\$0	0.0%	\$0	
384.100 Debt Proceed For New TH	\$0	\$0	0.0%	\$0	
<b>Capital Revenue Totals</b>	<b>\$195,000</b>	<b>\$180,000</b>		<b>\$333,500</b>	<b>171.0%</b>

<b>Expenditures</b>					
<b>Dept.: 521.107 Law Enforcement &amp; Fire Cntrl</b>					
506.400 Machinery & Equipment: Second half of two-year commitment for county compatible Police Radios system (encumbered)	\$80,000	\$76,830	96.0%	\$80,000	100.0%
TC (11-7-16) funded Reconyx Cameras; Telephony-Voicemail; Video/Audio Security Systems	\$0	\$0		\$38,500	
<b>Dept.: 539.112 Other Physical Environment</b>					
503.100 Professional Services	\$15,000	\$18,083	120.6%	\$15,000	100.0%
506.300 Improvements Not Buildings (Paving projects) Town Commission directed additional \$100,000 to be added for \$200,000 annual appropriation for paving projects.	\$100,000	\$0	0.0%	\$200,000	200.0%
<b>Capital Expense Sub Totals</b>	<b>\$195,000</b>	<b>\$94,913</b>		<b>\$333,500</b>	<b>171.0%</b>
<b>Fund Balance, Reserves, Net Assets</b>	<b>\$0</b>			<b>\$0</b>	
<b>Capital Expense Totals</b>	<b>\$195,000</b>	<b>\$94,913</b>		<b>\$333,500</b>	<b>171.0%</b>

**Notes and Change Details from previous FY:**

The FY17 Capital Fund retains the balances brought forward as shown in the 380.100 Fund Balance Unappropriated line. Any additional inflows as appropriated by the TC for capital projects are shown in the 381.100 Interfund Transfer line. Items in the 5-Year Capital Investment Plan shown later in book may be appropriated from these funds as approved.

3) Engineering Costs for \$200k in Paving Projects; added \$15,000 to Capital Budget

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: REV & EXP**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

Department Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	10 Mo. YTD %	FY17 Budget	+ - chng % to F16
FY Millage Rate Applied at 5.35 ml	at 5.35 ml	at 5.35 ml			at 5.35 ml	
<b>Revenue</b>						
Dept.: 310.000 Taxes	4,576,642	4,896,475	4,581,849	93.6%	5,224,667	6.7%
Dept.: 320.000 Licenses & Permits	287,020	225,150	367,473	163.2%	268,600	19.3%
Dept.: 330.000 Intergovernmental Rev	244,725	235,600	134,418	57.1%	233,100	-1.1%
Dept.: 340.000 Charges For Services	624,817	594,145	524,296	88.2%	372,500	-37.3%
Dept.: 350.000 Fines & Forfeits	163,233	13,400	29,524	220.3%	15,744	17.5%
Dept.: 360.000 Miscellaneous Revenues	62,098	27,000	32,947	122.0%	30,000	11.1%
Dept.: 380.000 Non - Revenues	0	286,650	0	0.0%	266,581	-7.0%
<b>Total Revenue</b>	<b>5,958,534</b>	<b>6,278,420</b>	<b>5,670,507</b>	<b>90.3%</b>	<b>6,411,192</b>	<b>2.1%</b>
<b>Expenditures</b>						
<b>General Government</b>						
511.101 Commission	22,080	25,509	21,677	85.0%	27,849	9.2%
512.102 Town Manager	135,433	174,241	146,855	84.3%	146,439	-16.0%
513.103 Town Clerk & Treasurer	279,293	342,469	272,016	79.4%	297,348	-13.2%
514.104 Legal Services	209,836	129,918	78,066	60.1%	128,000	-1.5%
514.105 Appointed Boards	2,575	6,100	1,885	30.9%	6,265	2.7%
519.106 General Government Services	938,427	966,155	827,162	85.6%	963,705	-0.3%
521.107 Law Enforcement & Fire Rescue	2,821,501	3,486,279	2,855,418	81.9%	3,527,816	1.2%
524.108 Inspection Services	154,145	143,500	111,964	78.0%	157,500	9.8%
534.111 Garbage & Solid Waste Services	243,635	250,000	162,849	65.1%	250,000	0.0%
539.112 Other Physical Environment	227,032	268,300	211,854	79.0%	295,320	10.1%
541.113 Public Works	248,006	255,949	169,047	66.0%	274,902	7.4%
580.114 Contingency	-6,512	50,000	21,762	43.5%	156,048	212.1%
590.100 Transfers to Capital Projects	150,000	180,000	180,000	100.0%	180,000	0.0%
590.110 Interfund Transfers	143,488	0	0	0.0%	0	0.0%
<b>Total Expenses</b>	<b>5,568,939</b>	<b>6,278,420</b>	<b>5,060,556</b>	<b>80.6%</b>	<b>6,411,192</b>	<b>2.1%</b>
Revenue Over Expenditure (Adj FYE)	389,595	0	609,951			
<b>Transfer To/(From) Reserves</b>						

**NOTES**

This budget document includes requests at time of publication and applies a Maximum Millage rate of 5.35 to the TRIM Revenue figures, which are budgeted at 97% for calculation.

340.000 Charges For Services - This line is reduced \$221K from Briny Breezes Police Contract going to Boynton Beach FY17

539.112 to 541.113 Reassign \$19,000 for Dentention area maintenance project from Other Pysical to Public Works. No Net Change. Affects line items on Public Works and PW Detail pages as well.

580.114 Resquested move from (590.110) Interfund Transfer of \$22,052 for a total of \$72,052. No Net Change. Affects line item Contingency page 23 as well.

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 511.101**  
**TOWN COMMISSION (LEGISLATIVE) EXPENSE**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

<b>Departments, Funds &amp; Descriptions</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Budget</b>	<b>FY16 @ 10 Mo.</b>	<b>10 Mo. YTD %</b>	<b>FY17 Budget</b>	<b>+ - chng % to F16</b>
<b>Town Commission</b>						
501.100 Executive Salaries	6,000	6,000	5,000	83.3%	<b>6,000</b>	0.0%
502.100 FICA Taxes	459	459	383	83.3%	<b>459</b>	0.0%
502.200 Retirement Contributions	400	436	335	76.8%	<b>436</b>	0.0%
502.400 Workers Compensation	11	14	10	72.4%	<b>14</b>	0.0%
504.000 Travel & Per Diem	0	1,000	67	6.7%	<b>1,000</b>	0.0%
504.500 Insurance-Liab., Hazard, Damage	13,608	15,600	14,178	90.9%	<b>17,940</b>	15.0%
504.900 Other Current Charges	202	500	305	61.0%	<b>500</b>	0.0%
505.400 Subsc., Memberships, Education	1,400	1,500	1,400	93.3%	<b>1,500</b>	0.0%
<b>Sub Totals</b>	<b>22,080</b>	<b>25,509</b>	<b>21,677</b>	<b>85.0%</b>	<b>27,849</b>	<b>9.2%</b>

**Supplemental Information**

<b>Positions Budgeted</b>	<b>No. FTE</b>
Mayor	1
Commissioners	4
<b>Total</b>	<b>5</b>

**Notes and Change Details from previous FY:**

The only change in this department is to 504.500 Insurance, which has risen in premiums due to claims coverages.

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 512.102**  
**TOWN MANAGER - ADMINISTRATION EXPENSE**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	10 Mo. YTD %	FY17 Budget	+ - chng % to F16
<b>Town Manager</b> (contractual employment)						
501.100 Executive Salaries	102,655	108,044	83,055	76.9%	<b>107,198</b>	-0.8%
501.110 One Time Lump Sum Increase	0	23,550	24,025	102.0%	<b>0</b>	-100.0%
501.200 Regular Salaries And Wages	0	0	0	0.0%	<b>0</b>	
501.400 Overtime	0	0	0	0.0%	<b>0</b>	
501.410 Vacation Pay	1,827	1,901	4,372	230.0%	<b>2,061</b>	8.4%
502.100 FICA Taxes	7,958	10,212	8,526	83.5%	<b>8,358</b>	-18.2%
502.200 Retirement Contributions (FRS other)	0	0	0	0.0%	<b>0</b>	
502.210 ICMA Contributions	11,727	14,691	7,654	52.1%	<b>9,648</b>	-34.3%
502.300 Life & Health Insurance	7,709	8,476	5,369	63.3%	<b>8,544</b>	0.8%
502.310 Long Term Disability	420	420	210	50.0%	<b>890</b>	111.9%
502.400 Workers Compensation	187	247	183	74.2%	<b>268</b>	8.5%
502.500 Unemployment	0	0	0		<b>1,072</b>	
503.400 Other Contractual Serv (Previous TM)	0	0	8,076	0.0%	<b>0</b>	
504.000 Travel & Per Diem	179	1,300	3,019	232.3%	<b>3,200</b>	146.2%
504.100 Communications Serv.(Ph.,Etc.)	1,097	1,200	927	77.2%	<b>1,200</b>	0.0%
504.500 Insurance-Liab.,Hazard, Damage	46	200	45	22.7%	<b>200</b>	0.0%
504.620 Repair & Maintenance-Vehicle	38	0	0	0.0%	<b>0</b>	
505.210 Operating Supplies-Gas & Oil	1,253	3,500	129	3.7%	<b>2,500</b>	-28.6%
505.400 Subsc., Memberships, Education	340	500	1,265	252.9%	<b>1,300</b>	160.0%
<b>Sub Totals</b>	<b>135,433</b>	<b>174,241</b>	<b>146,855</b>	<b>84.3%</b>	<b>146,439</b>	<b>-16.0%</b>

<b>Supplemental Information</b>	
<b>Positions Budgeted</b>	<b>No. FTE</b>
Town Manager	1
Assistant	0
<b>Total</b>	<b>1</b>

**Notes and Change Details from previous FY:**

501.110 One Time Lump Sum Increase	0	23550
One time payout for previous Town Manager is removed in this budget.		

501.410 Vacation Pay changes as a calculation of salary. Current budget actual is payout of former TM

502.210 ICMA Contributions reduces as it covered two TMs overlap in FY16.

502.300 Health Insurance Premiums and related coverages are adjusted in every department to reflect 2017 rate quotes for BCBS & Reliance coverage plans.

504.000 Travel & Per Diem FY16 budget based on previous TM. Current TM is active in League of Cities, Managers Assoc and FLC policy committees. Budget reflects costs for conference, training and committee meetings on behalf of the Town.			
FCCMA Annual Conf	0	1,000	750
FLC Annual Conf	0	0	750
FLC Policy Committee meetings (2)	0	0	350
FLC Legislative Conf	0	0	350
FLC FAST Federal Legislative Comm	0	0	700
PBCCM Conf	100	100	100
Misc, Travel, Parking, Meals, Etc.	100	200	200
		<b>1,300</b>	<b>3,200</b>

*TM continued next page*

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505.210 Operating Supplies-Gas & Oil

This is reduced as current TM doesn't receive Auto Allowance. It's used for reimburseable mileage/expense to authorized meetings.

505.400 Subsc., Memberships, Education

FCCMA	300	331		331
PBCCMA	100	40		40
ICMA	0	894		894
Misc Publications	100	0		35
	340	500	1,265	252.9%
				1,300



**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 513.103**  
**TOWN CLERK & TREASURER EXPENSE**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	10 Mo. YTD %	FY17 Budget	+ - chng % to F16
<b>Town Clerk &amp; Finance</b>						
501.100 Executive Salaries	80,473	91,721	79,388	86.6%	<b>68,093</b>	-25.8%
501.110 One Time Lump Sum Increase	0	12,929	16,218	125.4%	<b>0</b>	-100.0%
501.200 Regular Salaries And Wages	103,338	108,549	87,747	80.8%	<b>108,246</b>	-0.3%
501.400 Overtime	777	3,002	1,650	54.9%	<b>2,725</b>	-9.2%
501.410 Vacation Pay	2,624	4,724	1,179	24.9%	<b>2,082</b>	-55.9%
502.100 FICA Taxes	14,243	16,901	14,243	84.3%	<b>13,858</b>	-18.0%
502.200 Retirement Contributions	17,749	26,318	15,429	58.6%	<b>13,417</b>	-49.0%
502.300 Life & Health Insurance	21,234	27,724	20,322	73.3%	<b>25,212</b>	-9.1%
502.310 Long Term Disability	1,575	1,400	700	50.0%	<b>1,524</b>	8.9%
502.400 Workers Compensation	335	451	362	80.2%	<b>441</b>	-2.2%
502.500 Unemployment Compensation	0	0	0	0.0%	<b>0</b>	
503.100 Professional Services	0	0	0	0.0%	<b>1,763</b>	
503.200 Accounting & Auditing	22,140	30,000	23,100	77.0%	<b>30,900</b>	3.0%
503.400 Other Contractual Services	0	0	0	0.0%	<b>9,600</b>	
504.000 Travel & Per Diem	341	2,500	499	20.0%	<b>2,800</b>	12.0%
504.500 Insurance-Liab., Hazard, Damage	152	350	152	43.3%	<b>403</b>	15.0%
504.610 Repair & Maintenance	7,773	8,750	8,053	92.0%	<b>8,750</b>	0.0%
504.900 Other Current Charges	5,709	6,500	2,355	36.2%	<b>6,000</b>	-7.7%
505.400 Subsc., Memberships, Education	245	400	620	155.0%	<b>1,335</b>	233.8%
506.400 Machinery & Equipment	585	250	0	0.0%	<b>200</b>	-20.0%
<b>Sub Totals</b>	<b>279,293</b>	<b>342,469</b>	<b>272,016</b>	<b>79.4%</b>	<b>297,348</b>	<b>86.8%</b>

<b>Supplemental Information</b>	
<b>Positions Budgeted</b>	<b>No. FTE</b>
Town Clerk	1
Deputy Town Clerk	1
Building Clerk/Reception	1
Temp/Intern	1
<b>Total</b>	<b>4</b>

**Notes and Change Details from previous FY:**

501.100 Executive Salaries line was reduced with new Town Clerk hire.

501.110 One Time Lump Sum Increase 0 12,929

Note \$12,929 retirement payout was shown in adopted 15/16 budget; an additional \$13,000 was awarded by TC from Contingency (which has been removed from this page as previously displayed in the Executive Salary line item 501.100).

502.300 Health Insurance Premiums and related coverages are adjusted in every department to reflect 2017 rate quotes for BCBS & Reliance coverage plans.

503.200 Accounting & Auditing [Single Stream Grant Audit not anticipated in coming year]\*

Nowlen, Holt & Miner, PA\* (Current provider/to go to bid) 30,000 26,400

Nowlen, Holt & Miner, PA\* (Single Stream if needed) 0 4,500

22,140 30,000 20,700 69.0% 30,900 103.0%

503.400 Other Contractual Services

Building Permits Scanning 0 4,000

Website Communications Software Upgrades 0 5,600

9,600

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504.000 Travel & Per Diem for FY16 budget was based on previous TC. Current TC is active in Clerks Assoc, state and local. The budget reflects attendance costs for periodic conference, training and committee meetings on behalf of the Town.

Computer & Misc. Govt Courses	300	500	500
Seminars	500	500	500
FACC Conference or IIMC	1,000	1,500	1,800
	1,800	2,500	2,800

504.500 Insurance-Liab.,Hazard, Damage + Anticipated Insurance Rate Adjustments

504.610 Repair & Maintenance

Typewriters - Service & Repair; Computer Hardware & Network Software; Software Support (Fund Balance/GASB) 8,750

504.900 Other Current Charges & Obligations

Legal Advertising for bids, ordinances, public hearings, special mtgs, et cetera 6,000

505.400 Subsc., Memberships, Education

Florida Association of City Clerks	75	75	331	331
Palm Beach County Municipal Clerks Assoc	80	100	40	40
International Institute of Municipal Clerks	160	195	894	894
Florida Govt Finance	35	35	0	35
Misc. Publications	35	35	0	35
	385	440	1,265	252.9%
				1,335

Update benefits costs for anniversary calculations and add savings to Contingency.

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 514.104**  
**LEGAL SERVICES EXPENSE**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

<b>Departments, Funds &amp; Descriptions</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Budget</b>	<b>FY16 @ 10 Mo.</b>	<b>10 Mo. YTD %</b>	<b>FY17 Budget</b>	<b>+ - chng % to F16</b>
<b>Legal Services</b>						
501.100 Executive Salaries	53,254	41,538	43,615	105.0%	0	-100.0%
501.410 Vacation Pay	0	1,732	2,304	133.0%	0	-100.0%
502.100 FICA Taxes	3,730	3,310	3,513	106.1%	0	-100.0%
502.200 Retirement Contributions	3,570	3,141	3,334	106.1%	0	-100.0%
502.300 Life & Health Insurance	118	100	118	117.6%	0	-100.0%
502.400 Workers Compensation	0	97	0	0.0%	0	-100.0%
503.100 Professional Services	38,780	50,000	17,233	34.5%	98,000	96.0%
503.110 Legal Special Counsel	28,305	25,000	5,147	20.6%	25,000	0.0%
504.700 Printing	0	5,000	2,803	56.1%	5,000	0.0%
504.900 Other Current Charges	82,080	0	0	0.0%	0	
506.400 Machinery & Equipment	0	0	0	0.0%	0	
<b>Sub Totals</b>	<b>209,836</b>	<b>129,918</b>	<b>78,066</b>	<b>60.1%</b>	<b>128,000</b>	<b>-1.5%</b>

**Notes and Change Details from previous FY:**

503.100 Professional Services - Increases due to contract Attorney Firm vs Inhouse previous year	<b>98,000</b>
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**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 515.105**  
**APPOINTED BOARDS EXPENSE**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	10 Mo. YTD %	FY17 Budget	+ - chng % to F16
<b>Appointed Boards</b>						
503.100 Professional Services	0	2,000	0	0.0%	<b>2,000</b>	0.0%
504.200 Postage, Freight	0	0	0	0.0%	<b>0</b>	
504.500 Insurance-Liab.,Hazard, Damage	972	1,100	970	44.1%	<b>1,265</b>	15.0%
504.900 Other Current Charges	1,603	3,000	915	30.5%	<b>3,000</b>	0.0%
<b>Sub Totals</b>	<b>2,575</b>	<b>6,100</b>	<b>1,885</b>	<b>30.9%</b>	<b>6,265</b>	2.7%

**Notes and Change Details from previous FY:**

503.100 Professional Services - No Increases expected, but duties discussed to add Zoning Review process to P&Z meetings that may add additional support needs in the coming year, yet to be vetted and determined.

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 519.106**  
**GENERAL GOVERNMENT SERVICES EXPENSE**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	10 Mo. YTD %	FY17 Budget	+ - chng % to F16
<b>Other Government Services (General)</b>						
503.100 Professional Services (IT Net Support)	4,525	9,000	5,850	65.0%	<b>9,000</b>	0.0%
503.400 Other Contractual Srvs (Holiday Lights Contract & Shredding Services Expanded)	6,030	6,300	3,263	51.8%	<b>7,300</b>	15.9%
504.100 Communications (Phone, Modem, Rev 911)	6,437	6,350	4,920	77.5%	<b>6,350</b>	0.0%
504.200 Postage, Freight	3,385	3,700	1,874	50.7%	<b>3,700</b>	0.0%
504.300 Utility Services - Electric	11,582	15,000	7,430	49.5%	<b>15,000</b>	0.0%
504.400 Rentals & Leases (Town Hall Copier)	3,180	3,200	2,289	71.5%	<b>3,200</b>	0.0%
504.500 Insurance-Liab., Hazard, Damage	60,987	64,800	60,472	93.3%	<b>64,800</b>	0.0%
504.610 Repair & Maintenance	41,919	39,450	25,811	65.4%	<b>36,000</b>	-8.7%
504.700 Printing	1,480	1,500	838	55.9%	<b>1,500</b>	0.0%
504.900 Other Current Charges	5,131	10,000	5,790	57.9%	<b>10,000</b>	0.0%
504.910 Election Expenses	6,157	6,875	1,048	15.2%	<b>6,875</b>	0.0%
504.920 Art Show Expenses	0	1,000	0	0.0%	<b>1,000</b>	0.0%
505.100 Office Supplies	2,951	2,950	2,277	77.2%	<b>2,950</b>	0.0%
505.200 Operating Supplies	2,122	2,300	1,303	56.6%	<b>2,300</b>	0.0%
505.400 Subsc., Memberships, Education	3,274	13,355	2,764	20.7%	<b>13,355</b>	0.0%
506.400 Machinery & Equipment	0	1,200	0	0.0%	<b>1,200</b>	0.0%
507.000 Covenant From Drainage Loan	346,626	468,000	467,944	100.0%	<b>468,000</b>	0.0%
507.010 Covenants From TH Loan	179,680	311,175	233,290	75.0%	<b>311,175</b>	0.0%
507.200 Debt Service - Interest	252,962	0	0	0.0%	<b>0</b>	
<b>Sub Totals</b>	<b>938,427</b>	<b>966,155</b>	<b>827,162</b>	<b>85.6%</b>	<b>963,705</b>	<b>-0.3%</b>

**Notes and Change Details from previous FY:**

<b>504.500 Insurance</b>						
Flood Insurance		6,800			6,800	
General Liability (\$100/200,000)		57,000			57,000	
Storage Tank Insurance		1,000			1,000	
		<b>64,800</b>			<b>64,800</b>	
<b>504.610 Repair &amp; Maintenance</b>						
Misc Equipment repairs includes Mingace		1,800			1800	
Phone Equipment		400			0	
A/C Maintenance Agreement & Parts		20,000			18000	
Garage Door Repairs		1,000			1000	
Microsoft Office Software Upgrades		250			200	
Fire Alarm Monitoring & Serv Plan		2,000			2000	
Cleaning Service 1x weekly		8,000			7000	
Upgrade of Hardware or Software		2,000			2000	
Miscellaneous		1,000			1000	
Bldgs & Grounds		3,000			3000	
		<b>39,450</b>			<b>36,000</b>	
<b>504.700 Printing &amp; Binding</b>						
Letterheads		150			200	
Various Office Forms & Vehicle ID's		700			350	
Budget Printing		100			200	
Zoning Maps		50			100	
Misc. Forms/Sign Permits/Ask Me Signs		200			300	
Checks (AP/Payroll), PO's		300			350	
		<b>1,500</b>			<b>1,500</b>	

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<b>504.900 Other Current Charges &amp; Obligations</b>		
Town Functions & Promotional Events	6,000	6,000
Other Expenses (includes Bank Fees)	4,000	4,000
	<b>10,000</b>	<b>10,000</b>
<b>504.910 Election Related</b>		
Supervisor of Elections Charges	4,500	4,500
Advertisements	1,500	1,500
Service for Election Workers - \$200 each	800	800
Meals for Election Board	75	75
	<b>6,875</b>	<b>6,875</b>
<b>505.100 Office Supplies</b>		
Cassette Tapes	50	50
Copy Paper	600	600
Filing Supplies	50	50
Minute Books & Journals	500	500
Misc. Supplies (pens, pencils, tape, et cetera)	300	300
Computer Supplies	450	450
Copies	800	800
Laser Jet Cartridges	200	200
	<b>2,950</b>	<b>2,950</b>
<b>505.200 Operating Supplies</b>		
Custodial Supplies (paper goods, soap, et cetera)	2,000	2,000
Lawn Maintenance (Fertilizer, Pesticides)	300	300
	<b>2,300</b>	<b>2,300</b>
<b>505.400 Subscriptions &amp; Memberships</b>		
Florida Statutes	400	400
Florida League of Cities	425	425
Palm Beach County Municipal League	1,200	1,200
Misc. (Will also Cover Increases)	60	60
Sam's Wholesale Club and Cards	120	120
Newspaper Subscription	400	400
PBC Inspector General Annual Funding	10,000	10,000
Municipal Code Corp Internet Fee	750	750
	<b>13,355</b>	<b>13,355</b>

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 521.107**  
**LAW ENFORCEMENT & FIRE CONTROL EXPENSE**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	10 Mo. YTD %	FY17 Budget	+ - chng % to F16
<b>Law Enforcement &amp; Fire Control</b>						
501.100 Executive Salaries	118,892	95,630	76,560	65.5%	<b>97,000</b>	1.4%
501.110 One Time Lump Sum Increase	0	1,000	1,000	100.0%	<b>0</b>	-100.0%
501.200 Regular Salaries And Wages	921,047	1,159,506	878,716	61.5%	<b>1,190,139</b>	2.6%
501.210 One Time Lump Sum Increase (retirement)	0	0	0	0.0%	<b>2,700</b>	
501.400 Overtime	74,470	65,000	57,628	79.6%	<b>65,000</b>	0.0%
501.410 Vacation Pay	12,246	22,143	4,579	7.1%	<b>24,703</b>	11.6%
501.500 Special Pay-No Retire. Contribution	10,030	17,220	9,924	43.3%	<b>17,220</b>	0.0%
501.510 Special Detail Pay	420	7,000	1,610	16.0%	<b>7,000</b>	0.0%
501.600 Holiday Pay	31,852	49,056	26,465	46.4%	<b>49,056</b>	0.0%
502.100 FICA Taxes	89,909	108,367	80,863	60.8%	<b>111,141</b>	2.6%
502.200 Retirement Contributions	188,579	279,655	188,838	55.0%	<b>290,842</b>	4.0%
502.300 Life & Health Insurance:	113,511	177,471	113,653	51.3%	<b>152,523</b>	-14.1%
502.310 Long Term Disability	7,665	8,820	4,410	50.0%	<b>10,916</b>	23.8%
502.400 Workers Compensation	22,437	41,123	22,475	27.3%	<b>46,927</b>	14.1%
502.500 Unemployment Compensation	203	12,561	0	0.0%	<b>12,846</b>	2.3%
503.100 Professional Services	56,884	25,660	13,742	46.2%	<b>25,660</b>	0.0%
503.400 Other Contractual Services (Fire EMS)	978,969	1,018,129	1,018,127	100.0%	<b>1,058,855</b>	4.0%
504.000 Travel & Per Diem	6,061	16,100	9,978	42.7%	<b>17,350</b>	7.8%
504.100 Communications Serv. (Ph.,Etc.)	17,754	20,850	15,654	51.7%	<b>22,080</b>	5.9%
504.200 Postage, Freight	1,160	1,400	709	50.6%	<b>1,600</b>	14.3%
504.300 Utility Services - Electric	11,582	15,000	7,430	38.9%	<b>15,000</b>	0.0%
504.400 Rentals & Leases	1,404	2,000	1,149	44.7%	<b>2,568</b>	28.4%
504.500 Insurance-Liab.,Hazard, Damage	21,417	25,500	21,110	45.0%	<b>29,325</b>	15.0%
504.610 Repair & Maintenance	26,456	34,695	21,813	61.5%	<b>42,386</b>	22.2%
504.620 Repair & Maintenance-Vehicle	16,702	16,500	10,647	40.9%	<b>16,500</b>	0.0%
504.630 Repair & Maintenance-Dispatch	11,520	22,775	13,352	58.6%	<b>22,775</b>	0.0%
504.700 Printing	1,178	1,950	562	24.3%	<b>1,950</b>	0.0%
504.900 Other Current Charges	2,024	1,500	0	0.0%	<b>2,000</b>	33.3%
505.100 Office Supplies	3,707	7,500	4,678	44.6%	<b>7,500</b>	0.0%
505.200 Operating Supplies	3,448	9,900	3,682	33.1%	<b>10,200</b>	3.0%
505.210 Operating Supplies-Gas & Oil	28,611	58,000	23,525	28.9%	<b>50,750</b>	-12.5%
505.220 Operating Supplies-Uniform/Emb	11,929	19,112	8,831	42.5%	<b>20,225</b>	5.8%
505.400 Subsc., Memberships, Education	6,583	8,164	6,690	42.6%	<b>9,179</b>	12.4%
506.400 Machinery & Equipment**	22,850	136,992	130,189	149.9%	<b>93,900</b>	-31.5%
<b>Sub Totals</b>	<b>2,821,501</b>	<b>3,486,279</b>	<b>2,778,589</b>	<b>79.7%</b>	<b>3,527,816</b>	<b>1.2%</b>

Positions Budgeted	No. FTE
Chief	1
Lieutenants	2
Sergeants	4
Officers	9
Dispatchers (5 FT, 1 PT)	6
Reserves (unpaid but outfitted, 7 allocated)	4
<b>Total</b>	<b>26</b>

**502.300 Life & Health Insurance:**

*100% Participation originally budgeted (currently 3 Employees opted out of full enrollment) reducing line. Changes in enrollment status, group census demographics and other variables can change the insurance program totals.*

Update benefits costs for anniversary calculations and add savings to Contingency.

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 521.107**  
**LAW ENFORCEMENT SERVICES EXPENSE - DETAILS SHEET**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

<b>Code No.</b>	<b>Classification/Description</b>	<b>FY 14-15 Amount</b>	<b>FY 15-16 Amount</b>	<b>FY 16-17 Amount</b>	<b>+ - chng % to F16</b>
503.100	Professional Services				
	Physicals & Psychologist	1,650	2,500	<b>2,500</b>	0.0%
	Computer Consultant	15,000	20,000	<b>20,000</b>	0.0%
	Commission for FLA Accreditation	800	800	<b>800</b>	0.0%
	Promotional Exams (Lt and Sgt)	2,000	2,000	<b>2,000</b>	0.0%
	Credit, FDLE App. Check (New Employee)	270	360	<b>360</b>	0.0%
		19,720	25,660	<b>25,660</b>	0.0%
504.000	Travel & Per Diem				
	IACP	1,500	2,000	<b>2,500</b>	25.0%
	FPCA	2,000	2,000	<b>2,500</b>	25.0%
	Misc School for Officers	3,000	5,000	<b>5,000</b>	0.0%
	Misc School & Certs (Commo)	1,250	2,000	<b>2,000</b>	0.0%
	FLA-PAC (Accreditation)	1,000	1,000	<b>1,000</b>	0.0%
	Fl State 911 Telecommunicator Certs	500	250	<b>500</b>	100.0%
	Voice-Stress Analysis Re-Cert Bi-Annual	0	1,000	<b>1,000</b>	0.0%
	Fl Assoc of Code Enforcement Cert	1,500	1,500	<b>1,500</b>	0.0%
	APCO	0	700	<b>700</b>	0.0%
	CJIS Training Seminar	650	650	<b>650</b>	0.0%
		11,400	16,100	<b>17,350</b>	7.8%
504.100	Communications (Not Radio)				
	Local & Long Distance Service	5,500	9,325	<b>9,305</b>	-0.2%
	Cellular Phone Service	1,000	2,550	<b>3,000</b>	17.6%
	PBSO (Palms)	3,240	0	<b>0</b>	
	Internet Access	600	600	<b>600</b>	0.0%
	UPS Maintenance for 911	2,280	2,975	<b>3,250</b>	9.2%
	Air Cards, Verizon Wireless(\$50/monthx7)	4,200	4,200	<b>4,725</b>	12.5%
	VPN Client Access	1,200	1,200	<b>1,200</b>	0.0%
		18,020	20,850	<b>22,080</b>	5.9%
504.200	Postage, Freight				
	Code Enforcement Notification	200	400	<b>400</b>	0.0%
	Normal Postage/Freight	1,000	1,000	<b>1,200</b>	20.0%
		1,200	1,400	<b>1,600</b>	14.3%
504.300	Utilities				
	FP&L	14,000	12,000	<b>12,500</b>	4.2%
	City of Boynton Beach Water	2,500	3,000	<b>2,500</b>	-16.7%
		16,500	15,000	<b>15,000</b>	0.0%
504.400	Rentals and Leases (PD Photocopier)	1,600	2,000	<b>2,568</b>	28.4%
504.610	Repair & Maintenance (Ofc & Non Auto)				
	Telephone Equipment	1,500	1,500	<b>1,500</b>	0.0%
	Computer Equip, Hardware, Software	7,500	7,500	<b>7,500</b>	0.0%
	Team-Up	1,000	0	<b>0</b>	
	Radar Cert & Repair; Generator Maint	1,000	1,000	<b>1,000</b>	0.0%
	Inspect/Replace Fire Extinguishers	500	700	<b>700</b>	0.0%
	FCIC Computer Maintenance	600	600	<b>600</b>	0.0%
	Security Camera/Door Key Systems	1,000	2,000	<b>3,000</b>	50.0%



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Computer Server Security & Backup	0	2,950	<b>3,494</b>	18.4%
Spectracom (Net Clock)	500	780	<b>780</b>	0.0%
Generator Maintenance	1,000	1,000	<b>1,000</b>	0.0%
DSS Equature Recorder Maint	0	0	<b>3,450</b>	
Smarsh Text Archive	0	0	<b>2,700</b>	
USA Software	13,662	13,665	<b>13,662</b>	0.0%
Laptop Comp. Service Warranty Ext. (10)	0	0	<b>0</b>	
Range Cleaning/Maint	3,000	3,000	<b>3,000</b>	0.0%
<b>504.620 Repair &amp; Maintenance (Vehicle Incl Serv Cont)</b>	<b>31,262</b>	<b>34,695</b>	<b>42,386</b>	<b>22.2%</b>
New Vehicle Prep (Its,stripes,radios)	0	0	<b>0</b>	
Labor, Parts, Service - Patrol Cars	12,000	8,000	<b>7,500</b>	-6.3%
Tires/Rims - Patrol Cars	7,500	8,000	<b>8,000</b>	0.0%
Labor, Parts, Service - ATV	1,300	500	<b>1,000</b>	100.0%
<b>504.630 Repair &amp; Maintenance (Radio)</b>	<b>20,800</b>	<b>16,500</b>	<b>16,500</b>	<b>0.0%</b>
Contract Services	1,200	1,200	<b>1,200</b>	0.0%
Cell Phones	200	200	<b>200</b>	0.0%
Palm Bch Co Radio System User Fees	11,972	14,875	<b>14,872</b>	0.0%
Misc Parts	6,500	6,500	<b>6,500</b>	0.0%
<b>504.700 Printing and Binding</b>	<b>19,872</b>	<b>22,775</b>	<b>22,772</b>	<b>0.0%</b>
Forms	1,200	1,200	<b>1,200</b>	0.0%
ID Cards	150	150	<b>150</b>	0.0%
Evacuation Forms	100	100	<b>100</b>	0.0%
Parking Tickets	0	0	<b>0</b>	
SOP & Rules & Regs Manuals	500	500	<b>500</b>	0.0%
Resident Stickers	0	0	<b>0</b>	
	1,950	1,950	<b>1,950</b>	0.0%
<b>504.900 Other Current Charges</b>	<b>1,500</b>	<b>1,500</b>	<b>2,000</b>	<b>33.3%</b>
<b>505.100 Office Supplies</b>	<b>1,500</b>	<b>1,500</b>	<b>2,000</b>	<b>33.3%</b>
2 - Dual Computer Stands	0	500	<b>0</b>	-100.0%
Printer Ink, Pens,Envel,Disks,Tape,Misc	7,000	7,000	<b>7,500</b>	7.1%
<b>505.200 Operating Supplies</b>	<b>7,000</b>	<b>7,500</b>	<b>7,500</b>	<b>0.0%</b>
Spare Parts - guns	300	300	<b>300</b>	0.0%
Training Service Ammo	4,500	4,500	<b>4,500</b>	0.0%
5.56 x 45 Cal. Service Ammo	0	0	<b>0</b>	
Crime Scene/Evidence Supplies	1,000	1,250	<b>1,250</b>	0.0%
Gun Cleaning Supplies	150	150	<b>150</b>	0.0%
Drug Test Kits	200	200	<b>200</b>	0.0%
First Aid & Replace Boxes	1,000	1,000	<b>1,000</b>	0.0%
Photo Processing	200	200	<b>200</b>	0.0%
Recharge Fire Extinguisher	300	300	<b>300</b>	0.0%
General Use Batteries	300	300	<b>300</b>	0.0%
Recorder Tapes	100	100	<b>100</b>	0.0%
AED Pads/Batteries	1,200	1,200	<b>1,500</b>	25.0%
Flashlights	250	250	<b>250</b>	0.0%
Range Safety Equipment	150	150	<b>150</b>	0.0%
<b>505.210 Operating Supplies - Gas &amp; Oil</b>	<b>9,650</b>	<b>9,900</b>	<b>10,200</b>	<b>3.0%</b>
Gas & Oil - Police	58,000	58,000	<b>50,750</b>	-12.5%
Cleaning Supplies	0	0	<b>0</b>	
	58,000	58,000	<b>50,750</b>	-12.5%

FY17 Budget Workbook FULL-v 5.4 Adopted\*

505.220 Operating Supplies - Uniforms				
Dispatch				
Shirts 25@38.50 15/16 25@\$38.50	963	963	<b>963</b>	0.0%
Pants 25@38.00 15/16 25@\$42.88	950	950	<b>1,072</b>	12.8%
Jackets 3 @ \$39.95	0	114	<b>120</b>	5.3%
Officers				
Shirts 80@38.50 15/16 80@\$40.00	3,080	3,080	<b>3,200</b>	3.9%
BDU Pants 80@39.50 15/16 80@\$50.31	3,160	3,160	<b>4,025</b>	27.4%
Footwear 15@125 15/16 15@125.00	2,000	2,000	<b>2,000</b>	0.0%
Body Armor 5@600 15/16 5@600.00	3,000	3,000	<b>3,000</b>	0.0%
Body Armor Carr Repl 32 TAC Cvr @ \$70	2,240	2,240	<b>2,240</b>	0.0%
Civilian	600	600	<b>600</b>	0.0%
Shields 3 @ 65.00	195	195	<b>195</b>	0.0%
Winter Jackets 3@100 15/16 3@100.00	300	300	<b>300</b>	0.0%
Duty Gear	1,000	2,000	<b>2,000</b>	0.0%
Raincoats 3@\$170 15/16 3@\$170.00	510	510	<b>510</b>	0.0%
	17,998	19,112	<b>20,225</b>	5.8%
505.400 Subscriptions & Memberships				
Disp Cert & Registration	0	250	<b>400</b>	60.0%
Newspapers (Sun Sentinel)	235	300	<b>425</b>	41.7%
PBSO Handbks 5@18.00	90	90	<b>90</b>	0.0%
IACP	740	740	<b>740</b>	0.0%
FPCA/PBACOP	300	700	<b>1,080</b>	54.3%
NABI	60	60	<b>60</b>	0.0%
PLI Computer Training(\$148x23 Ofcrs)	3,404	3,404	<b>3,404</b>	0.0%
FLA-PAC	50	50	<b>50</b>	0.0%
Accurint (\$50/monthlyx12)	600	600	<b>600</b>	0.0%
PB Cty Law Enf Exchange (LEX)	1,000	1,200	<b>1,260</b>	5.0%
NRA	100	100	<b>100</b>	0.0%
Notary	0	205	<b>205</b>	0.0%
APCO	0	335	<b>335</b>	0.0%
Gold Coast Code Enforcement	0	30	<b>30</b>	0.0%
TLO Investigations	0	0	<b>300</b>	0.0%
FIU	0	100	<b>100</b>	0.0%
	6,579	8,164	<b>9,179</b>	12.4%
<b>Total Law Enforcement Operating Expenses</b>				
	243,051	261,106	<b>267,720</b>	2.5%

<b>PD Dept.: 506.400: Machinery &amp; Equipment Detail</b>	
New/Equipped Police Vehicles (2 @ \$40,500) (Sheriff's Bid)	81,000
Desktop Computers (2 @ \$1,900.00)	3,800
Laptop Computers (2 @ \$2,300.00)	4,600
Dispatch Chairs (2@ \$1000.00) (911 Reimbursable)	2,000
Ice Machine for Replacement of Inoperable Unit	2,500
<b>Total</b>	<b>93,900</b>

**TOWN OF OCEAN RIDGE  
GENERAL FUND #001 - DEPT: 524.108  
INSPECTIONS SERVICES EXPENSE  
2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	10 Mo. YTD %	FY17 Budget	+ - chng % to F16
<b>Inspections</b>						
501.100 Executive Salaries	0	0	0	0.0%	0	
501.400 Overtime	0	0	0	0.0%	0	
502.100 FICA Taxes	0	0	0	0.0%	0	
502.200 Retirement Contributions	0	0	0	0.0%	0	
502.300 Life & Health Insurance	0	0	0	0.0%	0	
502.400 Workers Compensation	0	0	0	0.0%	0	
502.500 Unemployment Compensation	0	0	0	0.0%	0	
503.100 Professional Services	129,410	140,000	110,923	57.2%	154,000	10.0%
503.400 Other Contractual Services	0	0	0	0.0%	0	
504.000 Travel & Per Diem	0	0	0	0.0%	0	
504.500 Insurance-Liab., Hazard, Damage	0	0	0	0.0%	0	
504.610 Repair & Maintenance	1,055	1,200	995	82.9%	1,200	0.0%
504.700 Printing	0	200	0	0.0%	200	0.0%
504.900 Other Current Charges	23,629	2,000	0	0.0%	2,000	0.0%
505.100 Office Supplies	51	100	46	32.0%	100	0.0%
505.400 Subsc., Memberships, Education	0	0	0	0.0%	0	
506.400 Machinery & Equipment	0	0	0	0.0%	0	
<b>Sub Totals</b>	<b>154,145</b>	<b>143,500</b>	<b>111,964</b>	<b>78.0%</b>	<b>157,500</b>	<b>9.8%</b>

**Notes and Change Details from previous FY:**

503.100 Professional Services - **Hy-Byrd Annual Contract** for Building Official, Zoning Official & Inspection Services. Increasing volume of activity over previous year, with increased activities pass through contract costs recouped via permit fees. Discussion of increasing inhouse capabilities will require identifying personnel with appropriate licensing and credentials (i.e. Inhouse Building Official).

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 534.111**  
**GARBAGE & SOLID WASTE SERVICES**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

<b>Departments, Funds &amp; Descriptions</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Budget</b>	<b>FY16 @ 10 Mo.</b>	<b>10 Mo. YTD %</b>	<b>FY17 Budget</b>	<b>+ - chng % to F16</b>
<b>Garbage &amp; Solid Waste</b>						
503.400 Other Contractual Services (Republic)	243,635	250,000	162,849	65.1%	<b>250,000</b>	0.0%
<b>Sub Totals</b>	<b>243,635</b>	<b>250,000</b>	<b>162,849</b>	<b>65.1%</b>	<b>250,000</b>	<b>0.0%</b>

**Notes and Change Details from previous FY:**

Republic Services is our current multi year contract with CPI adjustment plus contingency buffer. This year the contract cost will raise by CPI adjustment 1.0102%, with a residential rate going from \$13.01 to \$13.14 calculated. There is no adjustment for Fuel Surcharges this year. We have opted to absorb the slight increase versus raise residential rates for service at this time.

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 539.112**  
**OTHER PHYSICAL ENVIRONMENT & SERVICES EXPENSE**  
**2016-2017 Budget Workbook (FY17)**  
 Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	10 Mo. YTD %	FY17 Budget	+ - chng % to F16
<b>Other Physical Environment</b>						
503.100 Professional Services	5,943	8,000	5,163	64.5%	<b>8,000</b>	0.0%
503.120 Town Engineer	82,441	77,000	82,662	107.4%	<b>82,000</b>	6.5%
503.400 Other Contractual Services	124,269	146,800	109,552	74.6%	<b>168,820</b>	15.0%
504.000 Travel & Per Diem	0	0	0	0.0%	<b>0</b>	0.0%
504.610 Repair & Maintenance	14,292	36,000	14,477	40.2%	<b>36,000</b>	0.0%
505.230 Operating Supplies-Small Tools	86	500	0	0.0%	<b>500</b>	0.0%
<b>Sub Totals</b>	<b>227,032</b>	<b>268,300</b>	<b>211,854</b>	<b>79.0%</b>	<b>295,320</b>	<b>10.1%</b>

**Notes and Change Details from previous FY:**

<b>503.100 Professional Services</b>						
NPDES Engineering		7,000			7,000	
Landscape Arch - Beautification		1,000			1,000	
		8,000	5,163	65%	<b>8,000</b>	0%

<b>503.120 Town Engineering Services</b>						
General Engineering Services		50,000			50,000	
GIS Consulting		2,000			2,000	
Building Permit Review		25,000			30,000	
		77,000	82,662	107%	<b>82,000</b>	6%

<b>503.400 Other Contractual Services</b>						
Pest Control (Orkin Contract)		600			720	
Landscape Maintenance		75,000			80,000	
Landscape Projects and Beautification		5,000			18,900	
White Fly Treatment & Special Tree Trim		1,200			1,200	
Clark Mosquito Control		65,000			68,000	
		146,800	109,552	74.6%	<b>168,820</b>	15.0%

<b>504.610 Repair &amp; Maintenance</b>						
Material & Labor for Hydrant and Water Line Replacement		30000			30,000	
Material & Labor for Dune Structures & Vegetation		5000			5,000	
Fuel Tank Dispensers & Repairs		1000			1,000	
Detention Area Maintenance Upgrade Projects		0			0	
		36,000			<b>36,000</b>	0.0%

Recommended move of \$19,000 for Detention Pond repairs to Public Works.

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 541.113**  
**PUBLIC WORKS EXPENSE**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

Departments, Funds & Descriptions	FY 2015 Actual	FY 2016 Budget	FY16 @ 10 Mo.	10 Mo. YTD %	FY17 Budget	+ - chng % to F16
<b>Public Works</b>						
501.110 One Time Lump Sum Increase	0	0	0	0.0%	0	0.0%
501.200 Regular Salaries And Wages	92,807	98,352	80,282	81.6%	99,646	1.3%
501.210 One Time Lump Sum Increase	0	2,000	2,000	100.0%	0	-100.0%
501.400 Overtime	1,453	5,000	2,600	52.0%	5,000	0.0%
501.410 Vacation Pay	1,048	1,834	797	43.5%	1,916	4.5%
502.100 FICA Taxes	7,251	8,059	6,554	81.3%	7,769	-3.6%
502.200 Retirement Contributions	6,960	7,637	6,097	79.8%	7,493	-1.9%
502.300 Life & Health Insurance	12,859	16,952	12,479	73.6%	16,727	-1.3%
502.310 Long Term Disability	840	840	420	50.0%	860	2.4%
502.400 Workers Compensation	4,631	6,324	3,477	55.0%	7,127	12.7%
502.500 Unemployment Compensation	0	2,951	0	0.0%	2,989	1.3%
503.100 Professional Services (CWA project)	0	0	3,716	0.0%	0	0.0%
504.300 Utility Services - Electric	44,149	45,000	32,695	72.7%	45,000	0.0%
504.500 Insurance-Liab.,Hazard, Damage (annualized rate increase)	1,307	2,500	1,304	52.1%	2,875	15.0%
504.610 Repair & Maintenance	7,123	8,000	4,019	50.2%	8,000	0.0%
504.620 Repair & Maintenance-Vehicle	1,180	2,500	1,587	63.5%	2,500	0.0%
505.200 Operating Supplies	5,828	3,500	2,851	81.5%	3,500	0.0%
505.210 Operating Supplies-Gas & Oil	2,251	5,000	1,475	29.5%	5,000	0.0%
505.220 Operating Supplies-Uniform/Emb	562	500	401	80.1%	500	0.0%
505.230 Operating Supplies-Small Tools	177	500	204	40.8%	500	0.0%
505.300 Road Materials & Supplies	29,413	35,000	6,090	17.4%	54,000	54.3%
506.400 Machinery & Equipment	28,167	3,500	0	0.0%	3,500	0.0%
<b>Sub Totals</b>	<b>248,006</b>	<b>255,949</b>	<b>169,047</b>	<b>66.0%</b>	<b>274,902</b>	<b>7.4%</b>

**Supplemental Information**

Positions Budgeted	No. FTE
Maintenance I	1
Maintenance II	1
<b>Total</b>	<b>2</b>

Recommended move of \$19,000 of Detention Pond repairs from Other Physical Environment.

506.400 Machinery & Equipment This line was set for a rider mower replacement in FY16 that was not purchased, thus reassigned for the same purchase in FY17.

**Notes and Change Details for operation GL detail descriptions next page**

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 541.113**  
**PUBLIC WORKS EXPENSE DETAIL**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

Code No.	Classification/Description	FY 15-16 Line Items	FY 15-16 Totals	10 Mo. Amount	FY17 Amount	+ - chng % to F16
503.100	Professional Services					
	CWA Special Project	\$0	\$0	\$3,716	\$0	0.0%
504.300	Utility Services					
	FP&L - Street Lights	\$26,000				
	Sprinklers-Irrigation Town Properties	\$7,000				
	FP&L Monthly Woolbright/Tropical Pump Fee	\$12,000	\$45,000	\$32,695	\$45,000	0.0%
504.500	Insurance					
	Auto Liability, PIP, Public Officials	\$2,500	\$2,500	\$1,304	\$2,875	15.0%
504.610	Repair & Maintenance (Office and Non Auto)					
	Mowers, Edgers, Pumps et cetera, mower hood	\$8,000	\$8,000	\$4,019	\$8,000	0.0%
504.620	Repair & Maintenance (Vehicle Incl Service Cont)					
	Pick-Up Truck - Tires, Batteries, etc	\$2,500	\$2,500	\$1,587	\$2,500	0.0%
505.200	Operating Supplies - All Others					
	Signs, Weed Killer, G Bags, Bulbs, Cross Signs	\$3,500	\$3,500	\$2,851	\$3,500	0.0%
505.210	Operating Supplies					
	Gas & Oil	\$3,500				
	Diesel - Generators	\$1,500	\$5,000	\$1,475	\$5,000	0.0%
505.220	Operating Supplies					
	Uniforms & Accessories	\$500	\$500	\$401	\$500	0.0%
	Uniforms - Shirts, Pants, Jackets, et cetera					
	Safety Equipment - Belts, Shoes, Hard Hats,					
	Eye Protectors, Sun Block, et cetera					
505.230	Operating Supplies					
	Assorted Hand Tools	\$500	\$500	\$204	\$500	0.0%
505.300	Road Materials & Supplies					
	Storm Drain Maintenance	\$30,000				
	Sand, Shellrock, Asphalt, Grates, Block, etc.	\$5,000				
	Street Repaving: <i>To be budgeted under Capital Fund (Commission indicates desired \$200K per year). Detention Area Maintenance Projects Added here.</i>	\$19,000	\$35,000	\$6,090	\$54,000	54.3%

Recommended move of \$19,000 of Detention Pond repairs from Other Physical Environment.

506.400 Machinery & Equipment This line was set for a rider mower replacement in FY16 that was not purchased, thus reassigned for the same purchase in FY17.

**TOWN OF OCEAN RIDGE**  
**GENERAL FUND #001 - DEPT: 590.100**  
**CONTINGENCY EXPENSE**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Ammended 11-07-16

<b>Departments, Funds &amp; Descriptions</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Budget</b>	<b>FY16 @ 10 Mo.</b>	<b>10 Mo. YTD %</b>	<b>FY17 Budget</b>	<b>+ - chng % to F16</b>
<b>Contingency</b>						
590.110 Transfer To Capital Projects	150,000	180,000	180,000	100.0%	<b>180,000</b>	0.0%
590.900 Contingency	-6,512	50,000	21,762	43.5%	<b>156,048</b>	212.1%
<b>Sub Totals</b>	<b>143,488</b>	<b>230,000</b>	<b>201,762</b>	<b>87.7%</b>	<b>336,048</b>	<b>46.1%</b>

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Recalculations of HR cost mutlipliers for anniversay dates generated additional projected savings that have been added to the contingency line and, or appropriated for additional Capital project expenditure requests.

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**TOWN OF OCEAN RIDGE**  
**CAPITAL FUND**  
**5 YEAR CAPITAL INVESTMENT PLAN WORKSHEET**  
**2016-2017 Budget Workbook (FY17)**

Version 5.4, As Adopted 10-03-16 and Amended 11-07-16

<b>Police Department Five Year Capital Outlay Plan</b>					
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
<b>Police Radios Upgrade - Year Two (Funded)</b>	<b>80,000</b>	0	0	0	0
<b>Reconyx Covert Cameras Investigations. (2)</b>	<b>2,500</b>	0	0	0	0
Redundant SIS Alarm Receiver.	0	2,550	0	0	0
Taser EC Weapons / Less than Lethal	0	26,500	0	0	0
<b>New Telephone / Voicemail for Town Services</b>	<b>23,000</b>	0	0	0	0
<b>New Video and Audio security for Town Hall</b>	<b>13,000</b>	0	0	0	0
Automated License Plate Recognition System.	0	225,000	0	0	0
<b>Totals</b>	<b>118,500</b>	<b>254,050</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Public Works Five Year Capital Outlay Plan</b>					
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
<b>Annualized Road Repair &amp; Paving* (Funded)</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
HVAC Repair & Replacement	0	7,500	7,500	7,500	7,500
Building & Grounds	0	5,000	5,000	5,000	5,000
Bridges, Landscaping and ROWs	0	5,000	5,000	5,000	5,000
<b>Totals</b>	<b>200,000</b>	<b>217,500</b>	<b>217,500</b>	<b>217,500</b>	<b>217,500</b>

<b>General Government Five Year Capital Outlay Plan</b>					
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Media Audio Upgrade for Commission Chambers	0	0	0	0	0
Machinery & Equipment	0	3,900	3,900	3,900	3,900
Contingency Fund	0	3,000	3,000	3,000	3,000
<b>Totals</b>	<b>0</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>

<b>IT Communications Five Year Capital Outlay Plan</b>					
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Computers & Software IT Licenses	0	2,900	2,900	2,900	2,900
Network & Communications Equipment	0	5,000	5,000	5,000	5,000
<b>Totals</b>	<b>0</b>	<b>7,900</b>	<b>7,900</b>	<b>7,900</b>	<b>7,900</b>

**Commission funded \$200,000 average annual paving be assigned, pending RFP for Town wide Paving Bid.** \$100,000 per lane mile estimated cost of milling/overlay (1"). Mobilization, maintenance of traffic, etc. are not included. Estimate 20% per mile for related expenses, engineering, MOTs and peripherals.

**Commission approved second-year Radio upgrade purchase, which is currently funded.** Additional items shown under 2016-'17 Police Department Capital list above are currently funded.

The 5-Year Capital Investment Plan Sheet focuses attention on long term replacement expense and legacy systems' usable "shelf-life." When set aside each fiscal year, funds add up to expend for projects periodically in need of replacement.



*FY17 Budget Workbook*

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