



TOWN OF OCEAN RIDGE

6450 North Ocean Boulevard, Ocean Ridge, Florida 33435
 (561) 732-2635 Main ♦ (561) 737-8359 Fax
 oceanridgeflorida.com ♦ permit@oceanridgeflorida.com

Certificate of Occupancy/Completion Checklist

Permit #: _____ Date: _____

Permit Address: _____

Contractor/Co. Name: _____

Contractor/Co. Phone Number: _____

Contractor/Co. Email: _____

For Official Use Only		
Final Building Inspections	Permit #	Final Date
Building		
Drainage		
Driveway/Walkway		
Electrical		
Fence		
Gas		
Generator		
Landscape		
Mechanical		
Plumbing		
Roofing		
Wall		
Other:		
Other:		
Other:		
Other:		
Other		
Other		
Other:		
Other:		
Paperwork Required for C/O (Two copies of each)	Date Received	
As-Built Surveys		
DEP Final Order		
Final Drainage Certificate for Exfiltration Trench (if applicable)		
Elevation Certificate		
Palm Beach Co. Health Department Inspection		
ROW Permit Parking Returned		
Termite/Pest Control Inspection		

Prepared By _____, Building Clerk