



TOWN OF OCEAN RIDGE

6450 North Ocean Boulevard, Ocean Ridge, Florida 33435
 (561) 732-2635 Main ♦ (561) 737-8359 Fax
 oceanridgeflorida.com ♦ permit@oceanridgeflorida.com

Certificate of Occupancy/Completion Checklist

Permit Address: _____ Permit #: _____

Contractor/Co. Name: _____

Contractor/Co. Phone Number or Email: _____

| For Official Use Only | | |
|--|---------------|------------|
| Final Building Inspections | Permit # | Final Date |
| Building | | |
| Demolition | | |
| Drainage/Landscaping | | |
| Driveway/Walkway | | |
| Electrical | | |
| Fence | | |
| Fire Sprinkler (+Boynton Fire Dept) | | |
| Gas (+Boynton Fire Dept) | | |
| Generator | | |
| Irrigation | | |
| Low Voltage | | |
| Mechanical | | |
| Plumbing | | |
| Roofing | | |
| Seawall | | |
| Temp Pole | | |
| Temp Trailer | | |
| Wall | | |
| Outstanding Fees | | |
| Other: | | |
| Other: | | |
| Other: | | |
| Other: | | |
| Other: | | |
| Other: | | |
| Paperwork Required for C/O | Date Received | |
| As-Built Surveys (3 copies) | | |
| DEP Final Order (1 copy) | | |
| Elevation Certificate (1 copy) | | |
| Energy Performance Level (EPL) Display Card (1 copy) | | |
| Final Drainage Certificate for Exfiltration Trench (3 copies) | | |
| Final Drainage/Landscaping Approval Letter | | |
| Final Geotechnical Reports (soil test, pilings, etc.) (3 copies) | | |
| Insulation Certificate (1 copy) | | |
| Palm Beach Co. Health Department Inspection (1 copy) | | |
| ROW Permit Parking Returned | | |
| Termite/Pest Control Inspection (1 copy) | | |

Prepared By: _____

Date: _____