



TOWN OF OCEAN RIDGE

6450 North Ocean Boulevard, Ocean Ridge, Florida 33435

(561) 732-2635 Main ♦ (561) 737-8359 Fax

oceanridgeflorida.com ♦ permit@oceanridgeflorida.com

Certificate of Occupancy/Completion Checklist

Permit Address: _____ Permit #: _____

Contractor/Co. Name: _____

Contractor/Co. Phone Number or Email: _____

Prepared By: _____ Date: _____

For Official Use Only		
Final Building Inspections	Permit #	Final Date
Building		
Demolition		
Drainage/Landscaping		
Driveway/Walkway		
Electrical		
Fence		
Fire Sprinkler (+Boynton Fire Dept)		
Gas (+Boynton Fire Dept)		
Generator		
Irrigation		
Low Voltage		
Mechanical		
Plumbing		
Roofing		
Seawall		
Temp Pole		
Temp Trailer		
Wall		
Other:		
Other:		
Other:		
Other:		
Other:		
Paperwork Required for C/O		Date Received
As-Built Surveys (three copies)		
DEP Final Order		
Elevation Certificate		
Final Drainage Certificate for Exfiltration Trench		
Final Drainage/Landscaping Approval Letter		
Final Geotechnical Reports (soil test, pilings, etc.)		
Palm Beach Co. Health Department Inspection		
ROW Permit Parking Returned		
Termite/Pest Control Inspection		