



# TOWN OF OCEAN RIDGE

6450 North Ocean Boulevard, Ocean Ridge, Florida 33435  
(561) 732-2635 Main ♦ (561) 737-8359 Fax  
oceanridgeflorida.com ♦ info@oceanridgeflorida.com

## Hurricane Mitigation Supplement

This form must be filled out and included with all Single Family re-roofing applications

Address: \_\_\_\_\_ Permit \_\_\_\_\_

For the purpose of this document sections cited are from the manual "Hurricane Mitigation Retrofits for Existing Single Family Residential Structures".

### Water Barrier: Section 201.2

Note: All re-roofing permits for single-family residential structure applied for after October 1, 2007 requires a secondary water barrier as defined in section 201.2.

1. Method of secondary water barrier installation:

- Roof sheathing joints covered with 4" self-adhering polymer modified bitumen tape applied directly to sheathing. Tape must be covered with an underlayment system as required for the roofing system.
- Entire roof deck covered with a self-adhering polymer modified bitumen cap sheet. No additional underlayment is required for new construction unless required by the product approval or manufacturer.
- 30# Felt underlayment installed as required for the HVHZ. Covered with an approved self-adhering modified bitumen cap sheet or hot mop cap sheet.

2. Specify secondary water barrier:

\_\_\_\_\_  
Manufacturer

\_\_\_\_\_  
Product Approval Number

### Roof to wall connections: section 201.3

1. Was the building permit for construction applied for on or after March 1, 2002?

- Yes  No

If yes, then proceed to signature and permit submittal.

2. Applicant must provide documentation for the value of the building. Indicate type provided.

- Copy of current home insurance summary sheet.
- Copy of the latest Tax Bill or Property Appraiser Office webpage for the home.

3. Based on documentation provided, is the value of the Building \$300,000.00 or more?

- Yes  No



## TOWN OF OCEAN RIDGE

6450 North Ocean Boulevard, Ocean Ridge, Florida 33435  
(561) 732-2635 Main ♦ (561) 737-8359 Fax  
oceanridgeflorida.com ♦ info@oceanridgeflorida.com

4. If the answer to question 3 is no, proceed to signature and permit submittal.
5. If the answer to question 3 is yes, then roof to wall connections must be enhanced to comply with 201.3.

The priorities for upgrading are outlined in section 201.3.5. An additional 15% of the cost of the re-roofing must be spent on enhanced connections, but the mitigation is not required to exceed that. Please submit the following items:

- An additional permit application for Mitigation Retrofit by a residential, building or general contractor.
- A roof plan of the building that shows all spans and indicates gables and hip locations. Plan should indicate areas to be retrofitted, connectors used, and fastener requirements. Please include product approvals for all the connectors that are specified.

---

Qualifier/Owner Builder Name Printed

---

Qualifier/Owner Builder's Signature Date



## TOWN OF OCEAN RIDGE

6450 North Ocean Boulevard, Ocean Ridge, Florida 33435  
(561) 732-2635 Main ♦ (561) 737-8359 Fax  
oceanridgeflorida.com ♦ info@oceanridgeflorida.com

### Hurricane Mitigation Retrofit Q & A for Re-roofing

1. Q: Where can information be obtained for the of hurricane mitigation retrofit requirements?  
A: The information can be found in the Florida Building Commission's Hurricane Mitigation Manual Retrofit Techniques, titles: "Hurricane Mitigation retrofits For Existing Site-Built Single Family Residential Structures". This reference can be viewed on the Building Division's website at: <http://www.pbcgov.com/pzb/Building> under "News Releases".
2. Q: Are all single family re-roofing permits subject to the requirements for Hurricane Mitigation Retrofit?  
A: Yes. All single family site built homes that are permitted for re-roofing will be required to meet the requirement for a Secondary Water Barrier as required by Section 201.2 of the Manual. However, the requirement for enhanced roof to wall connections is only applicable to single family homes that were not built under the Florida Building Code (permit applied for prior to March 1, 2002) and with a value of \$300,000 or more, based on insured value or assessment for taxation purposes.
3. Q: What additional paperwork is required if the home value is less than \$300,000?  
A: The Hurricane Mitigation Retrofit Supplement needs to be completed, and proof of the home value presented. This can be a summary page from the insurance company or a print-out from the Palm Beach County Tax Appraiser's Office. This information is available on their website at:  
<http://pbcgov.com/papa.aspx/GeneralSearch/GeneralSearch.aspx?p=papa>
4. Q: If the value of the home is \$300,000 or more; how much must be expended for the enhanced roof to wall connections?  
A: An additional 15% of the roofing cost must be expended for roof to wall connections.
5. Q: Does the 15% include expenses such as investigation, plans, and mitigation permit fee?  
A: Yes
6. Q: If the home requires enhanced roof to wall connectors, can a roofing contractor do the work?  
A: No. A separate sub-permit application for the mitigation work will need to be provided, simultaneously with the roofing permit application. The qualifier for this permit should be licensed as a general, building, or residential contractor.
7. Q: Will plans need to be provided for the roof to wall connections?  
A: Yes. Mitigation plans should include a roof plan showing gable and hip locations, truss and/or rafter spans, the location of connectors to be added, and product approvals for the connectors.
8. Q: Will the connectors need to be inspected?  
A: Yes. Extraordinary conditions such as impending weather or unexpected delays may necessitate the need to cover exposed areas to protect the home. An Affidavit must be provided by the qualifier for the mitigation permit, with the provision of pictorial evidence.



## TOWN OF OCEAN RIDGE

6450 North Ocean Boulevard, Ocean Ridge, Florida 33435  
(561) 732-2635 Main ♦ (561) 737-8359 Fax  
oceanridgeflorida.com ♦ info@oceanridgeflorida.com

The inspector may conduct spot inspections at his or her discretion. Owner builders **may not** provide Affidavits in lieu of inspections for the connections.

9. Q: Is gable end bracing required in addition to roof to wall connector's?  
A: No, gable end bracing is optional. It is anticipated that some homeowners may elect to install this bracing. In these cases, the scope of work must be included with the permit and inspected. Details on gable end bracing are also provided as "Appendix A" in the Florida Building Commission's Manual.
- 10: Q: Can a shake roof be replaced over spaced sheathing?  
A: No. The secondary water barrier requirements must be met.
11. Q: Are flat decks exempted from the requirements for hurricane mitigation retrofits?  
A: No.
- 12: Q: Can a roofing contractor submit the mitigation plan?  
A: Yes. However, the roofing contractor's submittal must be accompanied by a permit application from a general, building or residential contractor to perform the mitigation work.



# TOWN OF OCEAN RIDGE

6450 North Ocean Boulevard, Ocean Ridge, Florida 33435  
(561) 732-2635 Main ♦ (561) 737-8359 Fax  
oceanridgeflorida.com ♦ info@oceanridgeflorida.com

## Inspection Affidavit

Permit # \_\_\_\_\_

I, \_\_\_\_\_, licensed as a(n)  
(Print Name)

- Contractor
- Engineer
- Architect
- FS 468 Building Inspector

License Number: \_\_\_\_\_

On or about \_\_\_\_\_ (Date/Time), I did personally inspect the roof deck nailing and/or secondary water barrier work at \_\_\_\_\_ (Property Address).

Based upon the examination I have determined the installation was done according to the Hurricane Mitigation Retrofit Manual (Based on 553.844 F.S.)

\_\_\_\_\_  
Signature

STATE OF FLORIDA

COUNTY OF \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Personally known \_\_\_\_\_ or Produced Identification \_\_\_\_\_  
(Type of ID/Number)

By: \_\_\_\_\_  
Notary Public, State of Florida

Notary Stamp/Seal

\_\_\_\_\_  
(Print Name)

Commission No: \_\_\_\_\_

Please note: General, Building, Residential, or Roofing Contractor or any individual certified under 468 F.S. to make such an inspection. Include photographs of each plane of the roof with the permit # or address # clearly shown marked on the deck for each inspection.