

**TOWN OF OCEAN RIDGE
AGENDA**



August 3, 2015

6:00 P.M.

TOWN HALL – MEETING CHAMBERS

TOWN COMMISSION

Mayor Geoffrey A. Pugh

Commissioner Gail Adams Aaskov Commissioner Lynn L. Allison
Commissioner James A. Bonfiglio Commissioner Richard J. Lucibella

ADMINISTRATION

Town Manager Kenneth N. Schenck, Jr. Town Attorney Kenneth G. Spillias
Town Clerk Karen E. Hancsak Police Chief Hal Hutchins

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. **Public Hearings:** Any citizen is entitled to speak on items under this section.
 - B. **Public Comments:** Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
 - C. **Regular Agenda and First Reading Items:** When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at 732-2635 at least 2 days prior to the meeting in order to request such assistance.

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

CONSENT AGENDA



1. Minutes of Regular Town Commission Meeting of July 6, 2015
2. Minutes of Public Hearing/Budget Proposed Millage Meeting of July 21, 2015
3. Approval of Annual Floodplain Management Report for FY 2014/15

MOTION	SECOND	DISCUSSION	VOTE
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ANNOUNCEMENTS AND PROCLAMATIONS

4. The Administrative Offices will be closed on Monday, Sept. 7, 2015 for the Official Holiday
5. The Tentative Budget Adoption and Regular Town Commission Meeting will be held on Thursday, Sept. 10, 2015 at 5:01 PM – Regular Meeting Immediately to Follow Budget Hearing and the Final budget Adoption Meeting will be held on Thursday, Sept. 17, 2015 at 5:01 PM
6. Proclamation for “Florida Water Professionals Month”

PUBLIC COMMENT – (15 minute maximum with 3 minute individual limit)

PUBLIC HEARINGS

7. An Application Submitted by Affiniti Architects, 6100 Broken Sound Parkway NW, Suite 8, Boca Raton FL 33487, representing the owner, Ocean Ridge 6161 N Ocean LLC, Donna Sotillo, Trustee, 6605 South Dixie Highway, Suite 200, West Palm Beach FL 33405, requesting a Land Development Permit from the provisions of the Land Development Code, Article 2; COASTAL CONSTRUCTION, Section 67-17; Coastal Construction and Excavation Setback Line; Sub-Paragraph (a); Setback Line Established; and Sub-Paragraph (h) Existing Structures to permit the construction of a new two story residence and a eight car garage with a maximum finished floor elevation of 19.56' NGVD (slightly lower than the structure demolished in 2013) which would extend a maximum of 134.6' (+/-) east of the Coastal Construction Control Line (CCCL) and also a new deck, pool, spa, and fire pit that will extend a maximum of 194.71' (+/-) east of the CCCL, and also repairing the existing dune crossover located at 6161 North Ocean Blvd. or legally described as Lot 3-5, Block 3 and Lots 3-5, Block 10, of the Amended Plat of Boynton's Subdivision (exact description available for review in the Clerk's Office)

REGULAR AGENDA

(Items Which Require Town Commission Action That Must Be Filed With Town Clerk 1 Week prior to Meeting – Public Comment Permitted)

REPORTS

8. Town Manager
9. Town Attorney
10. Police Chief
11. Town Engineer

ACTION ITEMS

12. **Request for Lien Reduction and Associated Fees for 6009 Ridge Lane** By: Ninive Giordano, owner
13. **Schedule Public Hearing for Certification of Non-Ad Valorem Assessment for 110 Bonito Drive** By: Karen Hancsak, Town Clerk
14. **Approval of Demolition Contract with The BG Group, LLC for 110 Bonito Drive in an Amount of \$25,317 to be Funded Through a Budget Amendment as Authorized by Resolution No. 2015-05 (see below)** By: Kenneth Schenck, Town Manager
15. **Approval of an Amount Not To Exceed \$25,000 from the Contingency Account to Purchase New Carpeting for the Chambers/Community Room and Dispatch Center and Also for Upgrades/Repairs to the Sound System in the Chambers to be Completed by Mingace Custom Sound Systems, Inc.** By: Kenneth Schenck, Town Manager
16. **Update and Report on License Plate Recognition (LPR) Cameras** By: Hal Hutchins, Police Chief
17. **Request for Authority to Foreclose Lien for 87 Island Drive So** By: Kenneth Spillias, Town Attorney
18. **Discuss Format for Town Manager Application/Interview Process** By: Karen Hancsak, Town Clerk

RESOLUTIONS

19. **Resolution No. 2015-04; Amending the 2014/15 Budget to Include a Transfer from the Unassigned Fund Balance to the General Fund Operating Budget (for the purpose of reimbursement of legal fees to Commissioner Lucibella)**
20. **Possible Resolution 2015-05; Amending the 2014/15 Budget to Include a Transfer from the Unassigned Fund Balance to the General Fund Operating Budget (for the purpose of funding the demolition of 110 Bonito Dr and placing a Special Assessment on the property)**

FIRST READING OF ORDINANCES

None

SECOND READING AND ADOPTION OF ORDINANCES

TOWN COMMISSION ITEMS

(Information Items Only – 3 minute limit per item)

ADJOURNMENT

**NEXT SCHEDULED TOWN MEETING(S):
TENTATIVE BUDGET ADOPTION/PUBLIC HEARING/REGULAR TOWN COMMISSION
MEETING ON SEPT 10, 2015 AT 5:01 PM
FINAL BUDGET ADOPTION MEETING ON SEPT 17, 2015 AT 5:01 PM**

REGULAR TOWN COMMISSION MEETING HELD AUGUST 3, 2015

Regular Town Commission Meeting of the Town of Ocean Ridge held on Monday, August 3, 2015, at 6:00 PM in the Town Hall Meeting Chambers.

The meeting was called to order by Mayor Pugh. The roll call was answered by the following:

Commissioner Aaskov	Commissioner Bonfiglio
Commissioner Lucibella	Mayor Pugh

Commission Allison was absent with notice.

Pledge of Allegiance

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Clerk Hanscak stated that concerning the July 6th, 2015 regular commission minutes minor corrections had been made, and on Page 6, 1st Paragraph, it had been added that..."there were 6 hours for which both Comm. Lucibella and Atty Spillias agreed that did not directly address the defense against the recall petition."

CONSENT AGENDA

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Comm. Bonfiglio motioned to approve the Agenda and Consent Agenda as amended. Comm. Lucibella seconded the motion.

Motion Carried – yea (4).

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PUBLIC COMMENT

Terry Brown, 23 Harbour Drive South, asked the Town to consider a Citizen Police Academy for the residents. He felt this would encourage the residents to interact with the police department and help the town to heal. Mr. Brown also questioned contractors parking in the swales and the contractor's signs at the sites and working on Sundays.

Chief Hutchins reported that he was considering starting in the fall "Coffee with a Cop" where residents could sit down with a police officer and discuss any concerns in their community.

Don Magruder, 9 Ridge Blvd, asked if a fence could be installed across from the Ocean Inlet Park next to McCormick Mile Clubhouse. He had observed citizens walking up the protected dune, and over the railing to cross over A1A. That bend is very dangerous for pedestrian crossing and also a blind spot for drivers on A1A. He also asked if the large aerial map of the Town of Ocean Ridge could be installed in the Chambers for meetings. This would assist residents during the meetings showing the areas being discussed.

It was discussed that A1A was a state highway and that the Inlet Park was a Palm Beach County Park, and the area is not under Ocean Ridge's jurisdiction to install a fence on State or County property. Chief

TOWN OF OCEAN RIDGE
6450 NORTH OCEAN BOULEVARD
OCEAN RIDGE, FLORIDA 33435

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(561) 732-2635 ♦ FAX (561) 737-8359

GEOFFREY A. PUGH
MAYOR, CHAIRMAN OF COMMISSION

KENNETH N. SCHENCK, JR.
TOWN MANAGER



COMMISSIONERS
GAIL ADAMS AASKOV
DR. LYNN L. ALLISON
JAMES A. BONFIGLIO
RICHARD J. LUCIBELLA

Activity 510
Floodplain Management Plan
Annual Progress Report for the Town of Ocean Ridge, Florida
August 2015

The purpose of this report is to explain the progress that occurred this past fiscal year (2014-2015) in implementing the Town's Stormwater Drainage Plan and what improvements are planned for fiscal year 2015-2016. The Town Manager, Ken Schenck, Town's consulting engineer, Engenuity Group, Inc. and the Town's NFIP Coordinator, Lisa Burns, prepared this report. The report briefly reviews the enforcement and maintenance of the Flood Damage Prevention Ordinance, Stormwater Management Plan, and Drainage System Maintenance Standard Operating Procedure.

The Town of Ocean Ridge is a small coastal community in Palm Beach County. The Town adopted the Countywide Local Mitigation Strategy (LMS) with Palm Beach County and in 1993 adopted its own Flood Damage Prevention Ordinance. The Town's goals have been to educate the residents to become aware of flood warnings, to be more aware of flood safety procedures, enhance flood insurance awareness, and to mitigate drainage issues within the Town.

The Town is an active participant in the County Wide Community Rating System (CRS) and attends monthly meetings. Ocean Ridge continues to update the flood information section on their website, in their newsletters, as well as provide literature at Town Hall. The Town of Ocean Ridge has been verified as a Class 7 rating in the National Flood Insurance Program's (NFIP) Community Rating System (CRS) as of May 2009 (a positive increase in rating from previous Class 8). NFIP policies issued or renewed for properties in the Special Flood Hazard Areas (SFHAs) will receive a 15% premium discount.

Copies of the Town's Stormwater Drainage Plan and previous annual progress reports can be found at Town Hall. The report for 2014-15 will be made available at Town Hall, published on the Town's website www.oceanridgeflorida.com,

released to local press, and in the Ocean Ridge Tidings email newsletter. In addition, Palm Beach County is responsible for notification of the LMS to the public and media.

Previous projects included drainage improvements on Eleuthera Drive, Thompson Street, and some various smaller minor repair projects throughout town. Projects to be undertaken in 2015/16 include the Villas of Ocean Ridge (5900 Old Ocean Blvd.) tying into the drainage system for mitigation purposes.

All catchment grills, basins, outfalls, pipes, swales, ditches and the pump station within the Town are thoroughly inspected quarterly by Engenuity Group, Inc. or by the town's staff and is recorded in the Ocean Ridge NPDES Inspections booklet. The Town's Public Works Department conducts daily visual checks of catchment grates, swales, ditches, and the three pump stations during their rounds. The Town Hall notifies the Police Department (as needed), Public Works Department and Town Engineer (as needed) when residents notify the Town of any drainage, illicit discharge, and dumping issues. If any action is required, the Town Manager, Public Works Department, and/or the Police Department will inspect, coordinate with the Town Engineer and results annotated on the Drainage System Maintenance Log and recorded by the NFIP/CRS Coordinator. Other inspections and maintenance (NPDES, etc.) logs are kept on file with the Town Engineer.

Street sweeping is conducted quarterly by a contractor. The contractor sweeps a total of 18 curb miles of the total right-of-way (9 miles on each side) and removes an estimated 6 cubic yards of debris each quarter. This is disposed of in the designated Town dumpster which is located behind the Public Works facility. The storm drains are cleaned out annually or as needed.

Approximately 63,360 linear feet of swales/ditches are inspected and maintained.

At the end of the calendar year, an annual National Pollutant Discharge Elimination System (NPDES) report is submitted to the Florida Department of Environmental Protection.

On behalf of the Town, Engenuity Group, Inc. continues to review new construction permit applications for compliance with Town ordinances for drainage, swale construction, and finish floor elevations. Projects increasing their impervious area by over 10 percent are also reviewed to meet the code. The Town's Building Official, Hy-Byrd, Inc., also continues to enforce the requirements of our Flood Damage Prevention Ordinance including freeboard of one foot above base elevation.

This report will be presented to the Town Commission at the August 2015 Regular Town Commission Meeting. Copies of this report were made available to the public and the media.

NFIP/CRS Activities
 Town of Ocean Ridge
 6450 N. Ocean Blvd. * Ocean Ridge, FL 33435
 561-732-2635

Activity 510: Floodplain Management Plan and Activity 540: Drainage Maintenance System Problem Areas

Problem Site	Drainage Issue	Recommended Measures
<ul style="list-style-type: none"> • South Phase Project • Douglas Drive • Oceanview Drive • Tropical Drive • Hersey Drive • Sailfish Lane • Fayette Drive • Osprey Drive • Dolphin Bend • Dolphin Drive • Beachway Drive • Beachway North • Osprey Court • David Lane • Adams Road 	<ul style="list-style-type: none"> • Road flooding • Property damage • Access issues • Safety issues • Deteriorated piping • Undersized piping • No pretreatment • Basin lower than surrounding perimeter roads • Groundwater intrusion • Tidal influences • Limited/no swales • Deteriorated roads 	<ul style="list-style-type: none"> • South Phase Project construction completed in 2007. • Continue to monitor pumping stations located on Tropical Drive and Woolbright Road. • Provided a permanent location for the Tropical Drive Pump Station generator. • Continue with swale implementation whenever applicable. • Douglas Drive, Oceanview Drive, & Spanish River Drive mitigation completed in 2010.

Harbour Drive South	<ul style="list-style-type: none"> • Standing water in roadway • Tidal issues • Deterioration of drainage pipes 	<ul style="list-style-type: none"> • Replaced several catch basins and pipes within right-of-way in 2007. • Red valve installed in 2008-09.
Harbour Drive North	<ul style="list-style-type: none"> • Standing water in roadway • Tidal issues • Deterioration of drainage pipes 	<ul style="list-style-type: none"> • Cleaned and evaluated the pipe. • Pipe replaced in 2008-09. • Red valve installed in 2008-09.
Hudson Avenue	<ul style="list-style-type: none"> • Road flooding • Property damage • Road integrity diminished due to continued saturation of road 	<ul style="list-style-type: none"> • Constructed a new elevated road • New drainage system constructed 2005/2006 • Continue to monitor performance of improvements.
Coconut Lane	<ul style="list-style-type: none"> • Road flooding • Property damage • Low lying road and homes • Tidal issues • Cul-de-sac flooding • Access issues • Outfall issues 	<ul style="list-style-type: none"> • Rehabilitated curbing and drainage – completed 2007 • Pumping Station design complete. Permit issued. • West end of Coconut Lane construction completed in 2013.

Town Hall	<ul style="list-style-type: none"> • Drainage near jurisdictional wetlands 	<ul style="list-style-type: none"> • Monitor site for any adverse encroachments. • Construction completed Fall 2008.
Spanish River Drive	<ul style="list-style-type: none"> • Road flooding during high tide • Deteriorating pipes • Outfall issues • Limited swales • Collapsed outfall pipe 	<ul style="list-style-type: none"> • Replace road piping and catch basins. • Replace red valve to address tidal issues. • Install additional valley gutter for better flow of drainage. Construction completed August 2008. • Additional Spanish River Drive mitigation completed in 2010.
Eleuthera Drive	<ul style="list-style-type: none"> • Outfall pipe deterioration • Roadway pipe deterioration • Catch basins undersized 	<ul style="list-style-type: none"> • Replace outfall pipe. • Replace red valve. • Replace road piping and catch basins. • Construction completed August 2008.
Bimini Cove Drive	<ul style="list-style-type: none"> • Outfall pipe deterioration • Roadway pipe deterioration • Catch basins undersized 	<ul style="list-style-type: none"> • Replace outfall pipe. • Replace red valve. • Replace road piping and catch basins. • Construction completed August 2008.

<p>State Road A1A – North Ocean Blvd. (FDOT Road)</p>	<ul style="list-style-type: none"> • Periodic road flooding • Property damage • Access issues • Safety issues • Limited/No swales • Obstructions in right-of-way • Unswaled driveways • Non conforming driveways 	<ul style="list-style-type: none"> • FDOT completed improvements – FEB 2008. • Continue coordination with FDOT on performance of improvements.
<p>Bonito Drive (cul-de-sac)</p>	<ul style="list-style-type: none"> • Road flooding during heavy rains and high tide 	<ul style="list-style-type: none"> • Cul-de-sac drainage improvements completed in 2013.
<p>Inlet Cay (cul-de-sac)</p>	<ul style="list-style-type: none"> • Constant flooding and poor drainage 	<ul style="list-style-type: none"> • Repair began in 2013 on three roads and has been completed.
<p>Thompson Street</p>	<ul style="list-style-type: none"> • Drainage and flooding problems 	<ul style="list-style-type: none"> • Repairs began February 2014 and has been completed.
<p>Bimini Cove Drive</p>	<ul style="list-style-type: none"> • Valve of discharge pipe malfunctioning 	<ul style="list-style-type: none"> • Contractor has inserted a red valve to correct a break in line in May 2014
<p>Eleuthera Drive</p>	<ul style="list-style-type: none"> • Flooding and high ground water in cul-de-sac 	<ul style="list-style-type: none"> • Raised the road to eliminate flooding. Projected will begin August 2014 and has been completed.

Ixora Way	<ul style="list-style-type: none"> • Repair work 	<ul style="list-style-type: none"> • Repair/reinstall existing drainage outfall from Woolbright. Work began in early 2015 and has been completed.
Miscellaneous Projects Throughout Town	<ul style="list-style-type: none"> • Minor flooding and lack of drainage and/or repairs 	<ul style="list-style-type: none"> • Repairs scheduled to begin, as needed, in 2015/16.
Villas of Ocean Ridge 5900 Old Ocean Blvd	<ul style="list-style-type: none"> • Interior drainage issues during heavy rains 	<ul style="list-style-type: none"> • Build pipe to tie into Woolbright system. Plans are being prepared and work should begin in 2016.

Rev. 07/15 KNS/lab