

Memorandum

Date: December 29, 2004
To: Mayor & Commissioners
From: D. Bill Mathis, Town Manager
Re: Town Update – January 2005

I am providing you with brief updates on some of the Town's continuing projects and events.

Hurricane Damage – At the December Town Commission Meeting the Town approved a disaster funding agreement for Hurricane Jeanne with the State of Florida Department of Community Affairs (DCA). The Town has submitted and received back from the DCA executed copies of the disaster funding agreements for both Hurricane Frances and Jeanne.

Stormwater Drainage Project – Hudson Avenue Phase – This is a progress report of the Hudson Avenue roadway and drainage improvements. The Contractor (Chaz Equipment Company) has completed one (1) of the two (2) items left on the punch list in order to finish the project. The last item will be completed while they are doing the work on the Adams Road and David Lane improvement project. The Town Engineer has reviewed the as-builts and record drawings for the project and will soon be issuing a certification of completion. The Contractor has submitted a payment request for final payment for the project.

Stormwater Drainage Project - South Phase – On November 24, 2004 at 10:00 am at the Ocean Ridge Town Hall , three (3) bids were received and opened for the construction of the South Phase of the stormwater drainage project. The three (3) bidders were Chaz Equipment Company, Inc., Danella Company, Inc. and Murray Logan Construction, Inc. On December 22, 2004 at 8:00 am , a Special Town Commission Meeting was held to discuss and award the bid. At this meeting the Town Commission voted to award the bid to the low bidder Chaz Equipment Company, Inc. in the amount of \$4,189,000.00. The award of the bid is contingent upon the approval of the bidder by the Florida Department of Environmental Protection (FDEP) as part of the requirements of the State Revolving Fund Loan Agreement. The Staff will be submitting

the bidder information for approval by the FDEP. Upon approval by the FDEP the Town will sign a contract with Chaz Equipment Company, Inc. for the South Phase of the stormwater drainage project. The Town will also be requesting that the FDEP increase the amount of the State Revolving Fund Loan because more funding for the project is needed.

Adams Road and David Lane Improvements – The Contractor (Chaz Equipment Company) started work on November 15, 2004 and should be completed with the project prior to the ninety (90) days that was allocated. The Contractor has maintained access for traffic on the roadway and the ability for property owners to access their property. The improvement project consists of installing a new road on David Lane , repaving Adams Road and installing new drainage pipes and catch basins on both roads. The Contractor has completed the installation of all the drainage piping and catch basins for both Adams Road and David Lane . The road construction on David Lane and repaving of Adams Road was also completed in the middle of December 2004. The Staff and Town Engineer will be preparing a punch list of items that need to be finished to complete the project. The total cost for the construction of the improvements on Adams Road and David Lane is \$199,540.00.

Landscaping – On December 5, 2004 the Town advertised in the newspaper an invitation to bid for landscape maintenance services to the Town. The maintenance services will be performed at seventeen (17) sites throughout the Town of Ocean Ridge. The deadline for receiving the proposals was on Wednesday, December 22, 2004 at 10:00 am . On December 22, 2004 at 10:00 am at the Ocean Ridge Town Hall , four (4) bids were received and opened for the landscape maintenance services. The four (4) bidders were A Classy Cut Property Maintenance, Blue Water Landscape and Lake Management , Green Edge Lawn Maintenance, and Stiles Landscaping Company. The staff is presently evaluating the bids and will then schedule the awarding of the bid to the successful bidder at the January 2005 Town Commission Meeting. The contract with the Town's current Landscaper, Blue Water Landscape & Lake Management has expired and they are continuing to work on a month to month basis until a new contractor is hired.

Public Lands Grant Program – In November 2004 the Town received the executed grant agreement from Palm Beach County Department of Environmental Protection (DERM) for the Public Lands Grant Program for Invasive Non-Native Vegetation Removal. The agreement is for funding assistance to remove two (2) large Brazilian Pepper trees on Town property located on the northwest corner of Inlet Cay Drive and River Drive . The cost for the removal of the trees is \$2,500.00 and the grant will provide the Town with 50% of the total cost. At the end of November 2004 the Town's Contractor removed the trees and ground the stumps. The staff will be submitting a reimbursement request to DERM

under the terms of the grant for \$1,250.00 which is 50% of the total cost of the tree removal.

Tropical Drive Easements - Staff, Town Engineer and the Town Attorney have determined that all of the easements that are necessary for the project are in place. There is still one (1) parcel next to old Ocean that has not been signed but is not needed to go forward with the project.

State Revolving Fund Loan – The loan is in place and the funds are being drawn for the South Phase and Hudson Avenue Phase of the project. On December 14, 2004 the fifth and final disbursement request was submitted to the Florida Department of Environmental Protection (FDEP) for the Hudson Avenue Phase of the stormwater drainage project. The request was for construction services of \$86,274.00 and technical services during construction of \$16,383.00 for a total disbursement in the amount of \$102,657.00.

Tree trimming on Ocean Avenue - The Town contracted with A Classy Cut to trim the 32 hardwood trees and Sabal Palm Trees on Ocean Avenue . They also removed the hardwood tree on the northeast corner, a dead Sabal Palm tree and the stumps were ground. The trees had extended out and had blocked most of the street lights. We had the work done before Christmas.

Walkover Repairs- The Town has ask Morrison Builders of Dania Beach, Fl, to give us an estimate to repair all the Town Walkovers. Morrison Builders are a general Contractor who has rebuilt or built new walkovers in the Town. Staff has had an opportunity to observe the work being done and found it to be quality work. Hopefully we will have the estimates in before the February meeting. (This work will be refunded by FEMA).am