

# Memorandum

**Date:** January 3, 2008  
**To:** Mayor & Commissioners  
**From:** Kenneth Schenck, Town Manager  
**Re:** Town Update – January, 2008

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I am providing you with brief updates on some of the Town's continuing projects and events.

**Stormwater Drainage Project - South Phase** – The part of the project is now complete.

**Woolbright Detention Area Landscaping** – This part of the project is complete. South Florida Water Management has approved the project. All of the vegetation in the detention area and the upland has been completed. The water quality sampling has been completed. Their report is complete and undergoing in house review. We expect a copy by Jan. 11<sup>th</sup>. When it is complete it will be submitted to FDEP for their review as a part of the 319 grant.

**Temporary Relocation** – At the July 25, 2006 Budget Meeting the approval was given for the staff to start preparations for the construction of the new Town Municipal Building. The Town Hall and Police Department have been relocated to two (2) portable buildings for the duration of the construction of the new building.

The asbestos has been removed from the Town Hall and the demolition of the Town Hall was completed in August.

The low bidder for the new Town Hall was BSA Corporation. We have worked with them to reduce the cost by about \$300,000. The contract was approved by the Commission on July 26<sup>th</sup> for \$3,865,739. The Contractor has begun the preliminary work to the construction of the parking lot and building. We have had several meetings with them.

The loan has been finalized with the Bank of America for \$4,000,000 for the construction and the funds are in our account.

We have received the signed agreement from FEMA for their grant for hardening of the Town Hall. The amount we expect is \$372,789.

The contractor has begun the project. The base work is complete and slab was poured on December 27<sup>th</sup>. The project is on schedule.

**COCONUT LANE DRAINAGE -** We have submitted the design of a system to eliminate the drainage water accumulation at the west end of Coconut Lane to the Water Management District. Upon their approval we will present it to the Commission for authorization to bid the project.

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**HARBOR DRIVE SOUTH -** The project is complete except for the inline valves. We are working with the manufacturer to get the proper design for the valves.

**OCEAN AVE. LANDSCAPE -** For several years there has been discussion about redoing the landscaping of Ocean Ave. This has included such items as replacing the Hawthorne with grass which would be much easier to maintain, removing the Calaphyllum trees and moving the Palms behind the sidewalk. The enclosed memo outlines the proposal. Staff requests approval to submit the project to FDOT.

**ISLAND DRIVE BRIDGE-**

The project is under design by Bridge Design Associates, Inc. They are presently doing the survey and will then meet with the residents to discuss the design parameters.

**OLD OCEAN BLVD.-**

All of the properties south of Corrine St. have complied with our 6 foot clearance zone with one exception and I have a letter from them indicating that they will comply. I've been worked with them on a time frame. The properties north of Corrine will comply as a part of their underground utility project. There are two corner properties I'm working with to meet the 25 foot clearance requirements. All of the other residents have complied with our request.

**SPANISH RIVER DRIVE DRAINAGE -** See attached memo.

**CALENDAR OF EVENTS**

**January 8<sup>th</sup>.----- Code Enforcement-----10:00 A.M.**

**January 9<sup>th</sup>. ----- Board of Adjustment -----8:30 A.M.**

**February 4<sup>th</sup>. -----Commission Meeting----- 6:00 P.M.**