

Memorandum

Date: January 3, 2012
To: Mayor & Commissioners
From: Ken Schenck, Town Manager
Re: Town Update –January, 2012

I am providing you with brief updates on some of the Towns continuing projects and events.

Coconut Lane Drainage-

We had a preconstruction conference with Tenex on Nov. 29th. The meeting went well and they also visited the site to settle a few questions. Construction will start in January.

The generator contractor is fabricating the fuel tank for the generator at Turtle Beach. The factory is constructing the generator to replace the existing generator which will be used on Coconut Lane. There have been some delays at the factory, partly because of Japanese parts which were held up because of the earthquake.

Old Ocean Ave-

I'm met with the residents on Old Ocean Blvd. to develop a plan to remove the Scavola and replant the area with native vegetation. We want to have a plan that will eliminate the Scavola and maintain the privacy that's been provided by the Scavola for the last 20 years. The resident at 5518 just wants grass planted in place of the Scavola. The other two want to address the privacy issue. We're finalizing the landscape plan and the cost. Now that we've been getting rain we'll finalize the landscape plan.

Inlet Cay and Sabal Island Bridge Repairs

Bridge Design has completed the plans for the repairs to the two bridges. We propose to go out for bids in January. The contractors estimate is \$55,000 including inspection services. The funds that were set aside for this project are being used for the Tropical emergency generator so the Commission will have to appropriate additional funding from the reserves for the construction. The exact amount can be appropriated after we receive the bids.

Entrance Signs

We finally got the construction permit for the Town sign at the south entrance. We met with FDOT and the concrete sign was installed in December. The signage will be installed the beginning of January.

Energy Grants

State Grant:

There are three Municipalities in the State residential rebate program. They are Ocean Ridge, Atlantis and Haverhill. Lantana is overseeing the whole grant. EcoSmart PR has begun advertising for participants in the rebate program.

The program has a short timeframe in that it's suppose to be complete by May, 2012. We will have \$112,000 to use for rebates on energy saving improvements for the residents. We will have to do a budget adjustment as we have to front the money prior to reimbursement. The program will not have an impact on the budget.

County Grant:

We took bids on Dec. 28th on the energy reduction program for Town Hall. We received one bid for \$44,022 with an alternate bid of \$13,100 for the solar pump for the fish pond. The engineers estimate was \$27,000. The pump was not a part of the original program so we may not be able to fund the solar pump. The engineers are presently reviewing the bid.

Capri Apts.

They finally received their permit from the Health Dept. to construct a drainfield for the washing machine. Their Board is scheduled to meet in February to select a contractor for the work.

Police Union Discussion

We met with the union reps on Dec. 21st. We have a general agreement on 29 of the 31 Articles. The remaining 2 Articles involve the budget and require us to meet with the Commission to get a direction on the open Articles. We anticipate that meeting to be Jan. 9th prior to the Commission meeting.

FDOT Discussions

We've requested FDOT to look at constructing proper pedestrian crossings at Woolbright Rd. and A1A. They are still evaluating our request. We don't have a timetable for their review. We also requested they look at the retention ponds on Ocean Ave regarding the tidal influence and flooding. They are reviewing our request.

Employee Evaluation

We have reviewed the forms used by several other communities. They are all unique; however, the content is basically the same in all of the forms. Our form is consistent and we propose to continue using our form for employee evaluations. These will be done on the employee’s anniversary.

Street Inspections

The attached table will be modified monthly to reflect changes in the street inspections.

The streets will be surveyed and rated for paving prioritization in January.

CALENDAR OF EVENTS-

Code Enforcement-----February 7, 2012 @ 10:00 AM

Commission Meeting----- February 6, 2012 @ 6:00 PM

cc: Chris Yannuzzi, Police Chief
Karen Hancsak, Town Clerk

Town Employees