

Memorandum

Date: January 4, 2016
To: Honorable Mayor and Commissioners
From: Jamie Titcomb, Town Manager
Re: Town Manager Report – January Commission Meeting

Dear Mayor & Commissioners;

Town Paving Assessment: In order to move forward on accurate bids for an RFP on a Town-wide paving replacement program, it is important to assess quality and “shelf life” of the town’s local street grid. With consensus of the Commission, we will deploy the Town Engineer to do a street assessment study for preparation of bid documents and prioritization schedule to utilize for our paving RFP issuance. The cost for this service will be absorbed under normal engineering billings budgeted, however additional costs may be quoted for third party services for borings, surveys and specification detail plans necessary to bid road paving phases.

Woolbright Detention Area Maintenance: The overhaul project begins today (Jan 9). A resident meeting was held to communicate process and impacts prior to work commencing. The spraying and removal of significant portions of exotic and invasive plant materials in the basin will be followed by replanting with suitable native species for best filtering and bio compatibility of the system.

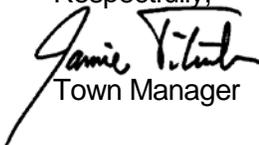
Police Department: long time Sergeant Bill Hallahan officially retired in December. We wish him a happy, healthy and fun retirement!

PD Internal Affairs: Our Police Department Internal Affairs investigation into matters involved around an October 22nd “Shots Fired 911” event has been concluded. The report finds our on-duty officers acted properly in performing their duties under Town and Police Department policies. The Chief also reviewed the actions of an employee at the scene (off-duty) and has recommended dismissal of Lt. Wohlfiel, based upon the findings and conclusions therein. I have formally sustained that finding and notified the employee and his representatives. The employee has 10 days from the issuance letter to appeal the decision to the Commission under our Town Code.

Ocean Ridge CRS: This is to acknowledge that we received the 2016 Community Rating System (CRS) Recertification for the Town of Ocean Ridge. I reviewed the CC-213 and enclosed documentation and everything appeared to be in order. This completes the Recertification process for 2016 and your community remains in good standing in the CRS Program for the next year. Thank you for your cooperation in completing annual CRS Recertification form. Thank you to Lisa Burns for her diligent work on this project.

Wishing everyone in the Town a happy, healthy and safe new year!

Respectfully,


Town Manager