

Date: January 08, 2018
To: Honorable Mayor and Commissioners
From: Jamie Titcomb, Town Manager
Re: Town Manager Report – January Commission Meeting

Town Drainage Systems

Working with new contractor TeleVac South, we scheduled accelerated cleaning and maintenance frequency to our stormwater drain systems, except A-1-A ROW drainage which falls separately under FDOT jurisdiction. We are examining repair projects and engineering for attention, priority based upon findings during ongoing maintenance operations and recommendations to improve issues as discovered. We've spent budgeted maintenance and more to bring the system into the best operable condition. Later in the fiscal year we may recommend additional appropriation considerations for ongoing stormwater related project services once engineering drainage studies, field reports and the commission has a chance to review and prioritize additional infrastructure investment moving forward.

Tropical Drive Pumping Station

Hurricane Irma & Tropical Storm Philippe had "zapped" our Tropical Drive Pump System Controls causing extensive damage. Staff and system contractors have analyzed and made recommendations for repairs for direct fail-safe wiring, improved operational protocols and proposed retrofit of the control box, generator and pump switch features at this installation. On Wednesday, December 27th, we toured the installation with Town's Insurance underwriters through PGIT for damage claims being submitted for insurance coverage on repairs and subsequent FEMA application funding if warranted.

Infrastructure Surtax Citizen Oversight Committee Meeting

Our Infrastructure Surtax Citizen Oversight Committee (P&Z Board with Alternate members seated) are scheduled to meet the morning of January 8th to perform an obligatory annual review of compliance and recommendations for Capital Projects expenditures eligible to be funded from the Palm Beach County Penney Sales Tax for Infrastructure. Their report will be provided as adopted.

Certified Building Official Update

To date, we received 3 applications from interested candidates, in response to our advertising for a full time in-house CBO (Certified Building Official). One applicant is from out of state, one out of the area, and one local. We are in the process of setting interview appointments over the next week or so, with the intent to select and present a finalist candidate at the February Commission meeting to ratify hire.

Respectfully,


Town Manager