

Date: January 7, 2018
To: Honorable Mayor and Commissioners
From: Jamie Titcomb, Town Manager
Re: Town Manager Report – January Commission Meeting Updates

5-Yr Town Garbage Services Contract set to Expire/Renew 09-30-19

2019 is the 5th and final year of a current 5-Year term for the Republic Services Inc. garbage, recycling and residential vegetation pick-up route services contract. Previous cycles of this contract have renewed on an “auto-renew” option clause built into the last updated and adopted version.

The Town Attorney and administration believe it may be time to update details within the contract and service provisions. In order to do so properly, we seek Town direction in going out for an RFP for contractual hauler services.

Public Beach Crossover Remodeling

Beachway’s public beach crossover is in process of being renovated to a “downsized” more natural pathway, with dune friendly plantings infilled around a meandering sandy entrance access path. Field permitting is through the local FDEP office; while collaborating design and installation with recognized dune-expert Rob Barron, striving for the most natural dune landscaping and sustainability achievable in our ROW footprint. We are also working on a dune planting design scheme to share with residents along the beach to help us reclaim the dune sand and space while we are in an additive beach cycle.

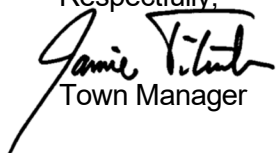
Note: permanent infrastructure for full ADA accessibility is only available at area “public beach” parks where handicap parking and site layout accommodate those needs. No vehicle parking, stopping, standing, loading and unloading are allowed at Town crossovers per code (residents included) except where marked. Each additional public beach crossover is being surveyed and project designs are to be developed for their unique characteristics. Where existing infrastructure is in good physical shape and currently serving our residents’ needs, we are not proposing removal until such time that maintenance or natural disaster predicate a different design.

Building Department Zoning Plan Reviews

UDKS has been working on updating the town’s Comprehensive Plan for required compliance. They’ve assisted P&Z and staff to configure new process, reviews and zoning code changes, resulting in the recent lifting of a moratorium with stricter site management, code and plan reviews embedded. The updates mean more review of Land Development and Building Permit applications to assure compatibility and compliance in preserving the “look and feel” intended by the Town.

A professional planner can provide focused zoning review reports for each proposed build project, critical to approvals or denials as defined in Town Code. The Town Attorney and staff recently met with a local certified planner to seek quotes for ongoing review services (we currently contract these under our Hybyrd contract). The planner will present us their scope of work and rate card for formal reviews of application plan sets. The service if adopted is a “pass-through” expense the user under their Land Development or Building Permit fees is assessed, as allowed in an “enterprise funding model” for our Building Department in state statutes.

Respectfully,


Town Manager