

Memorandum

Date: January 27, 2005
To: Mayor & Commissioners
From: D. Bill Mathis, Town Manager
Re: Town Update – February 2005

I am providing you with brief updates on some of the Town's continuing projects and events.

Stormwater Drainage Project – Hudson Avenue Phase – This is a progress report of the Hudson Avenue roadway and drainage improvements. The Contractor (Chaz Equipment Company) has completed the last of the items left on the punch list in order to finish the project. The Town Engineer reviewed the as-builts and record drawings for the project and has issued a certification of completion. On January 24, 2005, the South Florida Water Management District issued an acceptance of the certification of completion for the project. The staff had a Norfolk Pine tree removed that was in danger of falling into the roadway. The tree was located in the right-of-way in front of 11 Hudson Avenue.

Stormwater Drainage Project - South Phase – On December 22, 2004 at 8:00 am, a Special Town Commission Meeting was held to discuss and award the bid. At this meeting the Town Commission voted to award the bid to the low bidder Chaz Equipment Company, Inc. in the amount of \$4,189,000.00. The award of the bid is contingent upon the approval of the bidder by the Florida Department of Environmental Protection (FDEP) as part of the requirements of the State Revolving Fund Loan Agreement. On January 14, 2005, the Staff submitted the bidder information to the FDEP for approval. On January 21, 2005, the FDEP accepted the addenda 1 through 4 of the bid documents for the South Phase. Upon approval of the bidder information by the FDEP the Town will sign a contract with Chaz Equipment Company, Inc. for the South Phase of the stormwater drainage project.

Adams Road and David Lane Improvements – This is a progress report of the Adams Road and David Lane roadway and drainage improvements. The Contractor (Chaz Equipment Company) started work on November 15, 2004 and should be totally completed with the project by the middle of February which is within the ninety (90) day time period that was allocated for the project. The improvement project consisted of installing a new road on David Lane , repaving Adams Road and installing new drainage pipes and catch basins on both roads. The Contractor has completed the installation of all the drainage piping and catch basins for both Adams Road and David Lane . The road construction on David Lane and repaving of Adams Road was also completed. The majority of the improvements have been completed with a minor punch list of items that are still outstanding. The total cost for the construction of the improvements on Adams Road and David Lane is \$199,540.00.

Landscaping – On December 22, 2004 at 10:00 am at the Ocean Ridge Town Hall , four (4) bids were received and opened for the landscape maintenance services. The maintenance services will be performed at seventeen (17) sites throughout the Town. The four (4) bidders were A Classy Cut Property Maintenance Service, Blue Water Landscape and Lake Management , Green Edge Lawn Maintenance, and Stiles Landscaping Company. The staff evaluated the bids and recommended awarding of the bid to the low bidder “**A Classic Cut**” of Lake Worth , Florida . The Town has used A Classy Cut in the past; the last job was trimming the trees on Ocean Avenue this year before Christmas. The Staff has been impressed with the response we have received from them and the number of personnel and the equipment available to perform the expectations of the Town. At the January 3, 2005 Town Commission meeting, the Commission awarded the bid to A Classy Cut for the annual amount of \$74,450.00 and authorized the Town Manager to negotiate and enter into a contract for these services. The contract with the Town’s current Landscaper, Blue Water Landscape & Lake Management has expired and they are continuing to work on a month to month basis until a new contractor is hired. The Town has now entered into a contract with A Classic Cut and they will begin work on February 1, 2005 .

State Revolving Fund Loan – The loan is in place and the funds are being drawn for the South Phase and Hudson Avenue Phase of the project. On January 7, 2005 the fifth and final disbursement check for \$102,657.00 was received from the Florida Department of Environmental Protection (FDEP) for the Hudson Avenue Phase of the stormwater drainage project. On January 4, 2005 the Town submitted a request to the FDEP to increase the amount of the loan in order to provide additional funding for the South Phase of the stormwater drainage project. At the January 12, 2005 FDEP hearing the Town’s loan increase of \$1,679,000.00 was added to the fundable portion of the FDEP’s priority list. The Town and FDEP will now have to approve an amendment to the loan agreement.

Walkover Repairs - The Town has received a quote from Morrison Builders of Dania Beach, Florida for the repair of all the damaged Town Walkovers. Morrison Builders are a general Contractor who has rebuilt or built new walkovers in the Town. The staff is waiting to receive a second quote for the work from V.P.H. Builders of Boca Raton, Florida. Hopefully we will have the second estimate before the February meeting. The work consists of repairs to six (6) of the seven (7) Town owned public beach walkovers. These include Edith Street , Anna Street , Corrine Street , Thompson Street , Porter Street and Diamond Beach . The walkover with the heaviest damage is Porter Street which has to be almost completely rebuilt. The work will be funded by FEMA’s Public Assistance Program as part of the damage from the hurricanes.

Repairs on Cul De Sac at Bonita Drive - The area around the cul de sac on Bonita Drive is breaking up with pieces of asphalt loose and spreading due to traffic traveling on that part of the cul de sac. Staff is negotiating with M & M asphalt to repair damage that has occurred at that site. The 1st estimate received is \$1,180.00. to saw cut and remove damaged areas, repair base as necessary up to 405 S.F., and supply type III hot plant mix asphalt to match existing grade.

CALENDAR OF EVENTS

February 1: Special Town Commission/Attorney Client Meeting – 5:00 pm

February 1: Town Commission Meeting – 6:00 pm

February 7: Code Enforcement (if necessary) – 10:00 am

February 8: Town Election

February 9: Board of Adjustment – 8:30 am