

# Memorandum

**Date:** January 30, 2008  
**To:** Mayor & Commissioners  
**From:** Kenneth Schenck, Town Manager  
**Re:** Town Update – February, 2008

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I am providing you with brief updates on some of the Town's continuing projects and events.

**Stormwater Drainage Project - South Phase** – The part of the project is now complete.

**Woolbright Detention Area Landscaping** – This part of the project is complete. South Florida Water Management has approved the project. All of the vegetation in the detention area and the upland has been completed. The water quality sampling has been completed. The water quality report is complete and has been reviewed inhouse. When the corrections have been made I will provide the Commissioners with a copy of the report and it will be submitted to FDEP for their review as required by the 319 grant.

**Temporary Relocation** – At the July 25, 2006 Budget Meeting the approval was given for the staff to start preparations for the construction of the new Town Municipal Building. The Town Hall and Police Department have been relocated to two (2) portable buildings for the duration of the construction of the new building.

The asbestos has been removed from the Town Hall and the demolition of the Town Hall was completed in August.

The low bidder for the new Town Hall was BSA Corporation. We have worked with them to reduce the cost by about \$300,000. The contract was approved by the Commission on July 26<sup>th</sup> for \$3,865,739. The Contractor has begun the preliminary work to the construction of the parking lot and building. We have had several meetings with them.

The loan has been finalized with the Bank of America for \$4,000,000 for the construction and the funds are in our account.

We have received the signed agreement from FEMA for their grant for hardening of the Town Hall. The amount we expect is \$372,789.

The contractor has begun the building. The base work is complete. The project is on schedule and in budget.

**COCONUT LANE DRAINAGE -** We have submitted the design of a system to eliminate the drainage water accumulation at the west end of Coconut Lane to the Water Management District. They have responded with several questions which we are answering. Upon their approval we will present it to the Commission for authorization to bid the project.

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**HARBOR DRIVE SOUTH -** The project is complete except for the valves. We worked with the manufacturer to get the proper design and size for the valves. The valves have been ordered.

**OCEAN AVE. LANDSCAPE -** For several years there has been discussion about redoing the landscaping of Ocean Ave. This has included such items as replacing the Hawthorne with grass which would be much easier to maintain, removing the Calophyllum trees and moving the Palms behind the sidewalk. We have submitted a permit request to FDOT to make the changes approved by the Commission at the January meeting. Once we have the permit we will go out for bids to make the changes.

**ISLAND DRIVE BRIDGE-**

The project is under design by Bridge Design Associates, Inc. Drafts of the design alternatives are being prepared to discuss with the residents.

**OLD OCEAN BLVD.-**

All of the properties south of Corrine St. have complied with our 6 foot clearance zone with one exception and I have a letter from them indicating that they will comply. I've been worked with them on a time frame. The properties north of Corrine will comply as a part of their underground utility project. All of the corner properties are in compliance with the 25 foot clearance requirements. All of the other residents have complied with the Commission's 6 foot clearance requirement.

**SPANISH RIVER DRIVE DRAINAGE –** We are working with a contractor to develop the cost for the drainage improvements needed on Spanish River Dr., Bimini Cove Dr. and Eleuthera Dr.

**A1A PROBLEMS --** I met with FDOT to discuss a few the problems with A1A. These included some drainage problems, some concrete problems and the U Turn sign at the Yacht Club. They took note of our concerns and

agreed to forward them on to the departments responsible. I will keep track of their review.

**CALENDAR OF EVENTS**

**February 5<sup>th</sup>. ----- Code Enforcement-----10:00 A.M. (tentative)**

**February 15<sup>th</sup>. ----- Commission Meeting to swear in elected  
Commissioners  
noon**

**March 3<sup>rd</sup>. ----- Commission Meeting----- 6:00 P.M.**