

# Memorandum

**Date:** February 29, 2012  
**To:** Mayor & Commissioners  
**From:** Ken Schenck, Town Manager  
**Re:** Town Update March, 2012

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I am providing you with brief updates on some of the Towns continuing projects and events. The results of the visual inspections around the Town are attached.

## Coconut Lane Drainage-

Construction for the drainage improvements has begun on Coconut Lane. FPL has installed the power pole needed for the pump station. The project is scheduled for completion in May.

The generator contractor has installed the new emergency generator at Turtle Beach. The generator that was at Turtle Beach will be installed at Coconut Lane. The startup test is expected to be next week.

## Old Ocean Ave-

I'm met with the residents on Old Ocean Blvd. to develop a plan to remove the Scavola and replant the area with native vegetation. We want to have a plan that will eliminate the Scavola and maintain the privacy that's been provided by the Scavola for the last 20 years. The resident at 5518 just wants grass planted in place of the Scavola. The other two want to address the privacy issue. We're finalizing the landscape plan and the cost. Now that we've been getting rain we'll finalize the landscape plan.

## Inlet Cay and Sabal Island Bridge Repairs

We have advertised for bids for the bridge repairs. Bids were accepted on February 9<sup>th</sup> at 2PM. We received 3 bids. Bids ranged from \$56,777 to \$122,760. Anzco Inc. was the low bidder. The bid award will be discussed later in the meeting.

## Entrance Signs

The final sign has been installed at the south end of Town. We are talking to Briny Breezes about tying into their electricity to light the sign.

## **Energy Grants**

### County Grant:

The contract for the energy improvements is later in the agenda for approval.

We took bids on Dec. 28<sup>th</sup> on the energy reduction program for Town Hall. The engineers estimate was \$27,000. We received one bid for \$45,124 with an alternate bid of \$13,001 for a solar pump for the koi pond.

This project will be discussed in more detail later in the agenda.

### State Grant:

There are three Municipalities in the State residential rebate program. They are Ocean Ridge, Atlantis and Haverhill. Lantana is overseeing the whole grant. EcoSmart PR has begun advertising for participants in the rebate program.

The program has a short timeframe in that it's suppose to be complete by May, 2012. We will have \$112,000 to use for rebates on energy saving improvements for the residents.

This program will not have an impact on the budget as it is 100% reimbursable.

The consultant has been advertising in the local papers, on our website and monthly newsletter, has notified local contractors, and utilized direct mail. The original program was for single family residents but we're extending it to condos.

To date the consultant has approved 16 contracts for a total of \$21,000.

## **Capri Apts.**

They finally received their permit from the Health Dept. to construct a drainfield for the washing machine. Their Board is scheduled to meet in February to select a contractor for the work.

## **Police Union Discussion**

The officers have approved the contract and it will be presented to the Commission for their approval later in the meeting.

## **FDOT Discussions**

We've requested FDOT to look at constructing proper pedestrian crossings at Woolbright Rd. and A1A. They are still evaluating our request. We don't have a timetable for their review. We also requested they look at the retention ponds on Ocean Ave regarding the tidal influence and flooding. They are reviewing our request and have asked Transfield Services Inc. for their comments.

**Employee Evaluation**

We have reviewed the forms used by several other communities. They are all unique; however, the content is basically the same in all of the forms. Our form is consistent and we propose to continue using our form for employee evaluations. These will be done on the employee's anniversary.

**Street Inspections**

We will be evaluating the streets this month and ranking them as to their need for repaving.

**CALENDAR OF EVENTS-**

Code Enforcement-----March 6, 2012 @ 10:00 AM

Commission Meeting----- April 2, 2012 @ 6:00 PM

cc: Chris Yannuzzi, Police Chief  
Karen Hancsak, Town Clerk  
Town Employees