

Date: April 2, 2018
To: Honorable Mayor and Commissioners
From: Jamie Titcomb, Town Manager
Re: Town Manager Report – April Commission Meeting

Congratulations & Welcome New Commission Members!

Thank you Commissioner Gail Adams Aaskov for your long-standing service to the Town

South-End Drain Systems Projects Update

Town surveying for ROW drainage projects along Dolphin Bend revealed the areas of attention are actually entirely contained within the private property plats of 101 and 111 Dolphin Bend. The Town is setting up meetings with the property owners to discuss granting the Town utility/drainage easements, or other options in order to assist in improving overall drainage issues there. Currently as private property the Town cannot enact public infrastructure projects, leaving remedy to the property owners.

For installation of a new inline drain catch basin at Beachway and Osprey Drives, quotes came in higher than anticipated (attached for reference). I recommend we wait until just after “season” to find contractors not already overbooked that may provide more affordable quotes for this simple job.

Certified Building Official

We held in-person interviews with 3 candidates for an in-house CBO (Certified Building Official). Our offers have been countered with higher salary requests than advertised range, budgeted at \$72K. The market has lots of openings, with fewer credentialed candidates than to fill them. We have a great interested local candidate working for another jurisdiction. I seek consensus to negotiate up to a 10% higher than originally advertised salary level to land the best credentialed, capable candidate for the Town. There is no practical budgetary impact in FY18 as we are halfway through the current year, but the salary and multiplier line items would go up slightly in FY19.

Public Beach Crossover Updates

The bridge structure at Anna Street was removed and left in natural condition at ground-level while we explore a pathway leading to the landing/steps on the seaward side, like our Edith Street configuration. Our public works personnel performed the removal work admirably and efficiently. We will seek quotes for the design/installation of a ground-level path solution at this location, with DEP field rep’s input.

I’ve circulated a lot of emails and information from our citizens’ opinions of the crossovers issues and preferences. The commission will be getting much more in-depth information on this topic as we schedule site-specific recommendations for each of the Town’s crossover amenities and propose design/build upgrades in the future under your direction and appropriations during future meetings.

Respectfully,


Town Manager