

Memorandum

Date: May 2, 2016
To: Honorable Mayor and Commissioners
From: Jamie Titcomb, Town Manager
Re: Town Manager Report – Regular Town Commission Meeting

Town's CAFR Audit Presentation set for June RTCM

Ron Bennett of Nolan, Holt & Miner PA will present the Town's FY15 CAFR (audited financial report) at the June Commission meeting. Early indication is there are no findings of concern.

Extra Finance & Public Records Initiatives

We have deployed extra resources in the updating of the Town's record management system (ongoing) and configuration for the migration of the financial management duties among staff members. Currently these additional resources are being absorbed in existing budget line areas, however we may ask for additional funding appropriations in this budget year to complete some important related tasks.

Midlane Road Closure Update

- The temporary closure pilot project at Midlane and Woolbright Roads is scheduled for completion and review at the June meeting of the Town Commission.
- In order to pursue a permanent closure the Town must apply to Palm Beach County Engineering/ Roadway Division for the Woolbright Right of Way (ROW) modifications. Design and engineer the curbing, striping, berm and landscaping configuration for the excavated roadway area to be closed permanently; have the county and FDOT review the Midlane Rd median design for the footprint and landscaping, which currently are not compliant with traffic standards required; and will need to submit a MOTP (traffic management plan) to address the permanent closure for traffic flows, evacuations and emergencies.

South End Sanitary Sewer Hook-Ups

HOAs in the south end of the Town have be informed that official action on the part of their governing bodies must be taken formally to request if the Town further explores and considers issuance of any engineering study for such a project in the future in cooperation with the City of Boynton Beach.

Ocean Avenue Bridge Refurbishment

Town staff officials met with representatives of FDOT and its contractors to begin review of the refurbishment and repainting of the Ocean Avenue Bridge in early summer 2017. Partial lane closures and some limited night time work will be part of the restoration plan. More complete information and details will be presented as developed formally by FDOT contractors. A full closure is not projected at this time.

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Ocean Avenue Tree Survey Assessment Plan

I met with Tree industry experts to assess the Ocean Avenue collection of hardwood and other signature treescapes. Many of the mature hardwood trees are aged, damaged and diseased and may likely need to be removed. We are working on developing a proposal to address and remove the most critical trees in the mx working with adjacent homeowners. Future tree replacement choices will be explored as well. We also looked at the Woolbright Detention Pond Natural Area and the tree experts suggested we reach out to PBC ERM (Environmental Management) to help us assess the health and long-term sustainability of the natural “biosphere” in place there.

Beach Erosion Season Exacerbated

We have experienced seasonally high beach erosion incidence recently. This is cyclical in nature, but we’ve temporarily cordoned off the Edith Street Beach Crossover until the stair system can be repaired and improved (in the works). It is also Turtle Season and under the jurisdiction of DEP and Army Corps., so our mitigation options are limited at this time.

PBA Contract Reopener Meeting

Town staff officials met with representatives of PBA for our scheduled reopener on wage remunerations and merit based evaluation systems as desired by the Town. Additional follow up meetings are being scheduled in early May. The first meeting went well, productive and cordial.

PBC League of Cities Annual Installation GALA

May 9th is the deadline for RSVPing to the annual Palm Beach County League of Cities Officers’ Installation GALA luncheon. If there’s enough interest in the Town we can secure an Ocean Ridge table.

Town Manager Out of Office Notice

- May 23-25th; Florida League FAST Trip to Washington D.C.
TM Out of Office, will name ITM Point of Contact
- June 1-4th; FCCMA Annual Conference Orlando
TM Out of Office, will name ITM Point of Contact

Best Regards,



Town Manager