

# Memorandum

**Date:** April 30, 2008  
**To:** Mayor & Commissioners  
**From:** D. Bill Mathis, Acting Town Manager  
**Re:** Town Update – June, 2008

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I am providing you with brief updates on some of the Town's continuing projects and events.

**Stormwater Drainage Project - South Phase** The plans for the generator Pad have been completed and we are seeking a contractor to build same.

**New Town Hall** –The low bidder for the new Town Hall was BSA Corporation. We have worked with them to reduce the cost by about \$300,000. The contract was approved by the Commission on July 26<sup>th</sup> for \$3,865,739. The roof tile has been delivered and Meetings with BSA are ongoing with staff.

Staff has met with Mark Marsh, the architect for the building, and has identified the colors for the interior carpet, tile and furniture. Mr. Marsh will be available for questions about the format and rationale used in choosing the colors.

The loan has been finalized with the Bank of America for \$4,000,000 for the construction and the funds are in our account.

We have received the signed agreement from FEMA for their grant for hardening of the Town Hall. The amount we expect is \$372,789.

The building is about 60% complete. We have paid about 40% of the cost to date. The project is on schedule and in budget. The present schedule to move into the new building is in August, which is ahead of schedule. There has been a total of 16 change orders to date. The cost is still about \$90,000 below the original bid price.

The new fuel tank for the unleaded gas has been installed and is in use. The diesel will be installed in a couple of months.

**COCONUT LANE DRAINAGE -** SFWMD visited the site on May 22,2008 and observed the location of the silt fence, pump station and discharge structure stakes. SFWMD determined the staked locations **will not** impact the mangroves. Kyle D. Grandusky our project engineer, will prepare the written response to the latest RFI and that should complete our application. We met with FPL as we need 3 phase power which will require a directional bore to reach the pole.

**HARBOR DRIVE SOUTH** - The project is complete except for the valves. We worked with the manufacturer to get the proper design and size for the valves. The valves have been ordered.

### **OCEAN AVE. LANDSCAPE**

The permit request from FDOT has been withdrawn. The garden club met with the landscape architect to get ideas for Ocean Ave. The Commission approved the trimming of the calofilum trees but we held off to get the FDOT plan for the road. We just received the plan and it isn't much help. We'll be meeting again with the landscape architect.

### **ISLAND DRIVE BRIDGE-**

The project is under design by Bridge Design Associates, Inc. We have received the initial plans. We have discussed changes in the approach barriers with them and they have made some modifications. We will discuss the beautification aspect with the residents when we reach that point in the design. The design is about 80% complete.

### **OLD OCEAN BLVD.-**

All of the properties south of Corrine St. have complied with our 6 foot clearance zone. The properties north of Corrine will comply as a part of their underground utility project. All of the corner properties are in compliance with the 25 foot clearance requirements.

**INLET CAY DRAINAGE** – The bids for the improvements was awarded to DBF Construction for \$119,522.50. The Contracts were completed and reviewed by Town Attorney and the Contracts were signed by Mayor Kaleel on 5/28 and the “**notice to proceed**” was transmitted to the Contractor. Work should begin within one week.

### **A1A PROBLEMS - I**

met with FDOT to discuss a few the problems with A1A. These included some drainage problems, some concrete problems and the U Turn sign at the Yacht Club. They are continuing to fix the problems as outlined in the complaint.

**HURRICANE INFORMATION:** - The Police Department is sending letters reminding Residents to **trim all vegetation and trees** that are located near or under power lines or other service lines that are suspended above the ground on poles.

**CALENDAR OF EVENTS**

**Commission Meeting-----July 7, -----6:00 P.M.**

**Code Enforcement-----July 3<sup>rd</sup>-----8:30 A.M. (if needed)**

**Planning & Zoning-----to be determined-----**

cc: Edward Hillery, Police Chief  
Karen Hancsak, Town Clerk  
Town Employees