

Date: June 5, 2017
To: Honorable Mayor and Commissioners
From: Jamie Titcomb, Town Manager
Re: Town Manager Report – June Commission Meeting

Town Comprehensive Plan Updates

The Town is required to update its Comprehensive Plan periodically under Florida Statutes in order to be eligible to make any amendments, zoning changes or substantively change any element in the Town from a planning prospective. We received a letter from DEO (FL Dept. of Economic Opportunity) that the Town owes them an updated Evaluation and Appraisal Notification letter on its Comprehensive Plan. We have reached out to the firm that did the Town's last Comp Plan update (around 2009/10), as well as additional planning firms for a proposals to provide the update services.

The Town Commission and Planning & Zoning Board may consider discussion at their upcoming joint workshop on any desired modifications to be considered for the Town's Comprehensive Plan needs.

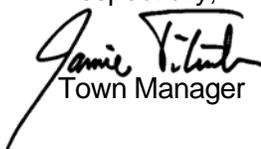
FCCMA Annual Conference

I am attending the annual FCCMA (5/31-6/3) City Managers' conference in Orlando this week leading up to the June RTCM. I will be updated on latest legislation and trends, and meeting with many Town contract vendors to discuss current services and improvement options for the Town of Ocean Ridge.

Data Recovery Audit Services

Requested information is attached regarding services of the TylerTech software support personnel along with engaging independent contractor Rick Hartley CPA (referred by our auditors Nolan & Holt) to retrieve and test forensic data lost in an apparent software "power or overwriting glitch" appending the GL this year. Note financial assets of the Town, which are deposited in certified financial institutions, were never in any jeopardy, this is an accrual accounting function for proper auditing outcomes and reporting. Government accounting protocols require arms-length handling of financial data and functions, the auditors and staff performing these duties cannot also perform the recovery and data testing duties. I believe I was working within commission direction and parameters set by code and policy to authorize this critical data project to assure a proper town auditing procedure and outcome. Transition in town staff, legacy software systems and changing assignment of duties have all contributed to a problematic accounting system that will need to be majorly modernized. New recommendations to address this will be presented in upcoming budget workshop discussions.

Respectfully,



Town Manager