

Memorandum

Date: June 26, 2008
To: Mayor & Commissioners
From: D. Bill Mathis, Acting Town Manager
Re: Town Update – July, 2008

I am providing you with brief updates on some of the Town's continuing projects and events.

New Town Hall –The roof has been completed, there has been a coat of primer paint on the outside of the building and the drywall has been completed on the inside of the building. The building will be complete by early August so that staff can move into the new Town Hall. The removal of the Trailers, installation of the diesel tank and the remainder of the parking lot will be completed approx. 30 to 60 days after the building is completed.

We have received the signed agreement from FEMA for their grant for hardening of the Town Hall. The amount we expect is \$372,789.

The building is about 70% complete. We have paid about 70% of the cost to date. The project is on schedule and in budget. The present schedule to move into the new building is in August, which is ahead of schedule. There has been a total of 16 change orders to date. The cost is still about \$60,000 below the original bid price.

COCONUT LANE DRAINAGE - SFWMD visited the site on May 22,2008 and observed the location of the silt fence, pump station and discharge structure stakes. SFWMD determined the staked locations **will not** impact the mangroves. Kyle D. Grandusky our project engineer, has prepared the written response to the latest RFI and that should complete our application. We met with FPL as we need 3 phase power which will require a directional bore to reach the pole.

HARBOR DRIVE SOUTH - The project is complete except for the valves. We worked with the manufacturer to get the proper design and size for the valves. The valves have been ordered.

OCEAN AVE. LANDSCAPE

The permit request from FDOT has been withdrawn. The garden club met with the landscape architect to get ideas for Ocean Ave. The Commission approved the trimming of the calofilum trees but we held off to get the FDOT plan for the road. We just received the plan and it isn't much help. We'll be meeting again with the landscape architect.

ISLAND DRIVE BRIDGE-

The project is under design by Bridge Design Associates, Inc. We have received the initial plans. We have discussed changes in the approach barriers with them and they have made some modifications. We will discuss the beautification aspect with the residents when we reach that point in the design. The design is about 80% complete.

OLD OCEAN BLVD.-

All of the properties south of Corrine St. have complied with our 6 foot clearance zone. The properties north of Corrine will comply as a part of their underground utility project. All of the corner properties are in compliance with the 25 foot clearance requirements.

INLET CAY DRAINAGE

DBF Construction has been on the job for approximately 3 weeks. Work on Eleuthera Drive has been completed and the work on Spanish River is on going with valley gutters being poured July 1, 2008. The ongoing work by DBF has been good with few complaints by the residents. There has been some holdups due to the heavy rains that has caused standing water around the construction sites. Work and restoration should be completed by July 14th.

HURRICANE INFORMATION: - The Police Department has sent letters reminding Residents to trim all vegetation and trees that are located near or under power lines or other service lines that are suspended above the ground on poles. The Residents for the most part are complying. There have been a few code violations issued.

CALENDAR OF EVENTS

Commission Meeting-----August 4th, -----6:00 P.M.

Code Enforcement-----August 5th-----8:30 A.M. (if needed)

Planning & Zoining-----to be determined-----

cc: Edward Hillery, Police Chief
Karen Hancsak, Town Clerk
Town Employees