

Memorandum

Date: September 28, 2006
From: Kenneth Schenck, Town Manager
Re: Town Update – October 2006

I am providing you with brief updates on some of the Town's continuing projects and events.

Stormwater Drainage Project - South Phase – On April 18, 2005 Chaz Equipment Company, Inc. (Chaz) was given the notice to proceed to start work on the South Phase of the stormwater drainage project. Chaz has completed the paving of Ixora Way with the final lift of asphalt. They have completed the punch list of outstanding issues in the right-of-way along State Road A-1-A. On September 26, 2006 a final walk through inspection was conducted and passed by the Florida Department of Transportation (FDOT) concerning the FDOT utility permit for the installation of the drainage piping in the right-of-way along State Road A-1-A. The electrical contractor has started the electrical work for the installation of the pumps on Tropical Drive. The telemetry system computer was tested at the Ocean Ridge Town Hall and soon will be fully operational. The punch list of items for the project that remain to be completed or require further attention was updated. The contractor will be regrading the high and low spots in the detention area when the standing water dries up. The engineer's survey crew is continuing to collect as built data for the project. The contractor was scheduled to be substantially complete with the project in three hundred eighty one (381) days from the notice to proceed date which would have made the date for substantial completion as May 3, 2006.

Coconut Lane Drainage Improvements – Chaz Equipment Company, Inc. has completed the improvements in the alley which consisted of removing obstructions, filling, regrading, sodding and piping of the alley. They had previously completed the improvements in the road which included regrading the swales in the road right-of-way, uncovering of the old curbs and gutters and installed new curbs and gutters in the needed areas. The Town will continue to monitor the operation of the system, and where we need to, make modifications and improvements. The major problem at this point is how to eliminate the collection of water at the western end of the Lane. Line Tec, Inc. completed the installation of a drainage sump at the west end of the cul-de-sac in order to facilitate the pumping of the water from the road during a rain event. On September 20, 2006 a letter was sent to the residents of Coconut Lane asking for their help to keep the gutter system in front of their home and under their driveway kept clear of vegetation and debris in order to allow water to flow west to the end of the Lane. Any blockage from grass or leaves can impede the water flow, create a backup and ultimate flooding. Also on September 20, 2006 a letter

was sent to the residents of Ocean Avenue and Coconut Lane who share the alleyway asking for their help to keep the alley free of debris and vegetation. Any blockage from garbage, grass or leaves can impede the water flow, create a backup and ultimate flooding. Also those residents who have yard inlets need to make sure that they are properly maintained by keeping them clear of impediments that compromise the drains ability to flow.

Woolbright Detention Area Landscaping – At the July 2006 regular meeting of the Town Commission the bid was awarded to Mark Tomberg Irrigation and Landscaping, Inc. (Tomberg) of Jupiter, Florida for the installation of the landscaping, irrigation and fencing for the Woolbright Road detention area in the amount of \$179,702.57 from the Capital Projects Fund. On August 10, 2006 the Town issued Tomberg a notice to proceed to start work for the project. The contractor is required to complete all the specified work within sixty (60) days from the date of the notice to proceed. Tomberg has completed the installation of 513 Saw Palmetto plants that are part of the landscaping plans. They are in the process of installing the irrigation controller to complete the installation of the irrigation system. They are also in the process of installing the plantings in the preserve area that are also part of the landscaping plans. The fence contractor has completed the installation of the post and rail fence that goes around the perimeter of the detention area.

Grant Funds – In September 2006 The Town submitted for the final payment of \$20,000 from Palm Beach County for the Town's Lake Worth Lagoon Grant #2 for the South Phase of the drainage project. The total amount for the Lake Worth Lagoon Grant #2 is \$400,000 and the balance to receive for this grant is \$20,000. Also in September the Town has submitted for the payment of \$60,000 from the Florida Department of Environmental Protection for the Town's Federal 319 Grant for the South Phase of the drainage project. The total amount for the Federal 319 Grant is \$330,000 so the balance to receive for this grant is \$160,000. Also in September the Town has submitted for the total payment of \$235,830 from the Florida Department of Transportation (FDOT) for the Joint Participation Agreement for the South Phase of the drainage project.

State Revolving Fund Loan – On September 28, 2006 a disbursement for construction for the South Phase of the stormwater drainage improvements was received from the Florida Department of Environmental Protection (FDEP). This disbursement was for construction services of \$560,334, mechanical equipment of \$70,000 and technical services during construction of \$66,677 for a total disbursement in the amount of \$697,011. The total disbursable amount for the loan is \$7,006,817. As of this date, the Town has received \$6,312,096 from disbursements and \$694,721 is the balance available from the loan.

Temporary Relocation – At the July 25, 2006 Budget Meeting the approval was given for the staff to start preparations for the construction of the new Town Municipal Building. The first step would include the temporary relocation of the Town Hall and Police Department for the duration of the construction of the new building. Two (2) portable buildings have been ordered and should be delivered by the middle of November. In September the staff had two (2) meetings with a

representative of Resun to review and revise the plans for the portable buildings. The Town Hall will be housed in a 60 foot x 24 foot unit and the Police Department in a 72 foot x 24 foot unit. The civil engineer has completed the plans for the temporary road and parking lot which will provide access to the portable buildings. At the September Town Commission Meeting the staff received approval to go out to bid for the construction of the temporary road and parking lot. In October the staff will be advertising for bids for the construction. After the completion of the temporary relocation the next step would include the demolition of the existing Town Hall and Police Department buildings.

CALENDAR OF EVENTS

October 2: Town Commission Meeting – 6:00 pm

October 3: Code Enforcement – 10:00 am

October 11: Board of Adjustment – 8:30 am

November 6: Town Commission Meeting – 6:00 pm

November 7: Code Enforcement – 10:00 am