

Memorandum

Date: November 1, 2007
To: Mayor & Commissioners
From: Kenneth Schenck, Town Manager
Re: Town Update – November, 2007

I am providing you with brief updates on some of the Town's continuing projects and events.

Stormwater Drainage Project - South Phase – The part of the project is now complete.

Woolbright Detention Area Landscaping - Aquagenix has completed the initial plantings in the bottom of the detention pond. They are adding some more plants to fill in some open areas and starting their maintenance of the detention area. We will be contacting the Water Management District to sign off on the project. The monitoring of the water in the system should be complete in the next couple of months. The sampling for this is dependent on the storm events.

Temporary Relocation – At the July 25, 2006 Budget Meeting the approval was given for the staff to start preparations for the construction of the new Town Municipal Building. The Town Hall and Police Department have been relocated to two (2) portable buildings for the duration of the construction of the new building. The asbestos has been removed from the Town Hall and the demolition of the Town Hall was completed in August.

The low bidder for the new Town Hall was BSA Corporation. We have worked with them to reduce the cost by about \$300,000. The contract was approved by the Commission on July 26th for \$3,865,739. The Contractor has begun the preliminary work to the construction of the parking lot and building. We have had several meetings with them.

The loan has been finalized with the Bank of America for \$4,000,000 for the construction and the funds are in our account.

We have received the signed agreement from FEMA for their grant for hardening of the Town Hall. The amount we expect is \$372,789.

The geotechnical engineers modified their report on the parking lot after the bids which presented a concern and unanticipated delay through no fault of the contractor. The concern was in the settling of the paved area. The design engineer and architect have had some additional borings done. Based on the results we have been reviewing several options in the design of the parking area. The options resulted in a range of prices. In the end none of the options would guarantee the paved area wouldn't settle at some time because of the unstable subsurface. The conclusion was to continue with the original design as the more expensive options wouldn't be significantly better. In order to prevent some of the settling the parking area was redesigned to eliminate the most unstable area. This resulted in a savings of \$54,824. This is reflected in change order #2 which is enclosed. Change order #3 is also enclosed for a reduction of \$ 50,600 due to a change in the lighting package. Although this has resulted in a delay to start the project it resulted in a significant cost savings.

Staff recommends approval of change orders 2 and 3 resulting in a cost reduction.

HARBOR DRIVE SOUTH - Chaz Equipment Company's contract has been amended to construct the improvements to the drainage on Harbor Drive South. They will be constructing 4 new catch basins and associated drainage pipes. This project has been completed except for inline valves to block the high tides. These have been ordered.

OCEAN AVE. LANDSCAPE - For several years there has been discussion about redoing the landscaping of Ocean Ave. This has included such items as replacing the Hawthorne with grass which would be much easier to maintain, removing the Calofilum trees and moving the Palms behind the sidewalk. The enclosed memo outlines the proposal.

Island Drive Bridge - We have received the engineering report from Bridge Design Associates on the safety of the bridge. Their report came to the same conclusion that the FDOT report reached and that is that the bridge is in a serious state of disrepair and needs to be replaced. The Town did some repairs several years ago but the bridge is in a state now that the engineers say is beyond repair and should be replaced. At the Commission's request we advertised for qualified engineers to submit their proposals to design the bridge. We received proposals from 8 engineering firms. The enclosed memo outlines staff 's recommendation.

ADDITIONAL PROJECTS

We are evaluating ways to alleviate the flooding at the western end of Coconut Lane. We are working with the Water Management District to obtain the necessary permits. We advertised for contractors to replace the fuel tanks. There were 12 contractors present at the mandatory meeting. Their bids are due on November 16th.

CALENDAR OF EVENTS

November 6th ----- Code Enforcement ----- 10:00 A.M.

December 3rd ----- Commission Meeting----- 6:00 P.M.

cc: Edward Hillery, Police Chief
Karen Hancsak, Town Clerk
Town Employees