

Memorandum

Date: October 30, 2008
To: Mayor & Commissioners
From: Ken Schenck, Town Manager
Re: Town Update – November, 2008

I am providing you with brief updates on some of the Town's continuing projects and events.

New Town Hall –

We have finally moved into the new building. Most of the kinks have been worked out and we've had a walk through with BSA. They are addressing the items we questioned. The trailers are gone and BSA has started on phase 2. We collected \$784 on the auction of the excess office equipment. The dedication of the building will be on Dec. 5th at the Christmas party. I've requested an inspection by FEMA to approve the \$379,000 in grant funds.

COCONUT LANE DRAINAGE -

This project is on hold until the Commission decides whether or not to proceed depending on the availability of funds. We have received the construction permits from the SFWMD. The construction permit is good for 5 years and the dewatering permit for 1 year.

OCEAN AVE. LANDSCAPE -

The well for watering on Ocean Ave. has died and we will need to drill a new one. We have started the permitting for the new well and waiting on FDOT's permit. The Calophyllum trees have been trimmed as previously approved by the Commission. The rest of the landscaping will be installed when the water is available.

ISLAND DRIVE BRIDGE -

We have advertised for a contractor to build the bridge. A mandatory pre bid meeting was held on Oct. 10th at 10 A.M. with 13 contractors in attendance. Qualifying packages were due on Oct. 22nd with bids due on Nov. 7th by 2 P.M. Five contractors have been qualified to bid the project. We have received the necessary permits from FDEP to construct the bridge. The project is expected to take between 7 to 8 months to complete.

OLD OCEAN BLVD.-

All of the properties south of Corrine St. have complied with our 6 foot clearance zone. The properties north of Corrine will comply as a part of their underground utility project. All of the corner properties are in compliance with the 25 foot clearance requirements. The Town has sent a 2nd letter to the property owners regarding the east side of Old Ocean. We will follow up to bring the east side into compliance.

INLET CAY DRAINAGE-

The work by DBF Construction is complete except for some minor cleanup on Eleuthera Dr. We had a problem with the valve on Spanish River Dr. but that has been corrected. Ranger Construction will pave the Inlet Cay roads starting around Nov.17th. It'll take 3 to 4 days to complete paving.

Election Review-

We have not set up a meeting with the P and Z because of the confusion with the move. Once we're in the new building we will convene a meeting to discuss the Commission election process.

CALENDAR OF EVENTS

Code Enforcement Hearing-----Nov 4th, 10 AM
Planning and Zoning-----TBA
December Commission Meeting -----Dec. 1st, 6 PM

cc: Edward Hillery, Police Chief
Karen Hancsak, Town Clerk
Town Employees