

Date: November 01, 2017
To: Honorable Mayor and Commissioners
From: Jamie Titcomb, Town Manager
Re: Town Manager Report – November Commission Meeting

FY17 – Year End Process Amendments and GASB Schedules

The budget amendments under Town Resolutions on the agenda align General Ledger Fund Balance accounts to match policy and actuarial spending in preparation of closing the FY17 fiscal year for annual audit procedures. Our Auditors - Nowlan, Holt & Miner have recommended we engage a third-party accountant to prepare the specific GASB compliant schedules required under State Audit rules. This expenditure will be performed under an hourly billing agreement with the accountant and is already budgeted for within the Accounting & Auditing GL line item in the Town Clerk's budget.

Veterans Day Holiday – Town Hall Closed Friday, November 10th

Town Hall will be closed Friday, November 10th in observance of the Veterans Day Holiday.

8 Inlet Cay Stormwater Outfall

A seawall construction damaged outfall pipe has been replaced by the contractor working on site under Town Engineer and Building Official supervision. It will be restored to full functionality upon receipt of a special-order Red Valve duckbill tidal flap currently in manufacture. Installation of the tide flap will return the drain system on that cul du sac to full, trouble-free operation.

Tropical Storm Phillipe - Tropical Drive Pumping Station

The Tropical Drive pump system failed to drain the street early morning Sunday, October 29th during Tropical Storm Phillipe. The town received almost 9" of rain in a 24-hour period along with rapid succession lightning strikes reported as the system passed our area.

We are working diligently with FPL, Electrical contractor Carey & Knuth, and manufacturers of the installed components to determine what went wrong and how to prevent future problems. Kudos to our Police personnel who were able to mobilize and manually start the pumps and drain the basin quickly, but unfortunately not before some cars and homes experienced water intrusion in the process. A previous power failure during Hurricane Irma caused damage to the controller electronics and repairs were made at that time, and tested to work. We have asked our electrical contractor to reconfigure the controls system to prevent any future shut-down or non-start of these critical pumps.

Hurricane Irma Clean Up

After "First Pass" debris was cleared in town from Hurricane Irma by storm contractors under FEMA rules, we worked extensively with our regular contract hauler Republic Services to finish up residual service issues. Commercial landscapers and some property owners complicated the task adding extensive trimming and comingled construction materials after the storm debris operations. Please be advised we have returned to normal garbage, vegetation and bulk pick up rules, code enforcement is documenting spot issues and will tag non-compliant debris placed on wrong days, in the ROW.

Respectfully,
Town Manager

