

Memorandum

Date: December 1, 2016
To: Honorable Mayor and Commissioners
From: Jamie Titcomb, Town Manager
Re: Town Manager Report – December Town Commission Meeting

Dear Mayor & Commissioners;

Town Hall Parking Lot sealing and restriping has been completed. We are awaiting an additional requested quote to add parking tire stop painting to complete the aesthetic. Old Ocean Boulevard intersection thermal stop bars are being quoted and scheduled for replacement in the near future too.

Ocean Avenue Calophyllum Trees continue to cause issues under the sidewalks and rights of way, potentially exposing the Town to liability. Our “phase one” contract trimming and removing diseased/ distressed trees addressed the most significant problems, however we are issuing a second contract to further remove or trim remaining problem trees along the ROW to mitigate hazard. We are seeking bids for replacement planting of “native friendly” aesthetically appropriate tree stock, we will most likely seek plant stock in the ornamental palm tree family.

The Woolbright Detention Area Maintenance Upgrade Contract is being finalized at press time, specifically the Town Attorney has added new provisions to clarify and indemnify the town in all newly emerging contracts as we prepare and let out work with both existing and new vendors. This is in conjunction with evolving revisions to town purchasing policies, compliance with Palm Beach County ordinances and public records matters among other details. A resident meeting with facility adjacent neighbors is being set in the next two weeks to communicate the process and impacts prior to starting the work which includes spraying and removal of significant portions of exotic and invasive plant materials in the basin.

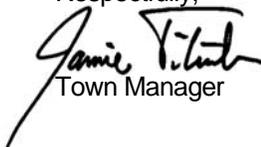
Police Department openings emerging in the Dispatch department and soon to be open sworn officer positions are being advertised as we continue to seek qualified candidates. Pending retirements, resignations and staff changes are creating the openings that will be filled as quickly as possible with qualified personnel. New hire recommendations will be brought to the Town Commission as per town code in the very near future.

Edith Street Beach Crossover has been officially closed and the access point boarded up due to extensive dune erosion over the last several weeks. The Town Building Official declared the structure unsafe, in spite of the efforts of good Samaritans to “shore up” the steps after the most significant erosion period. The Town is actively working with DEP and the adjacent property owners to mitigate this hazard and repair/replace the public portion of the crossover, while assisting the private property owners in permitting a mitigative fix for their erosion issues.

Traffic Calming Initiative town staff members, the Town Engineer and Commissioner Coz have met with a newly identified proprietary vendor to review FDOT approved street markings technology that holds great promise for several ideas proposed for traffic calming and branding initiatives on key entryway streets in the Town. We are working with the information gathered to bring forth a proposal in the near future for specific projects that may achieve these goals utilizing this emerging road tech.

Wishing everyone in the Town a very happy, healthy and safe holiday season!

Respectfully,


Town Manager