

Date: December 3, 2018
To: Honorable Mayor and Commissioners
From: Jamie Titcomb, Town Manager
Re: Town Manager Report – December Commission Meeting Update

Sheds, Setbacks & ROW encroachments

Several neighborhood disputes have resulted in receiving formal written requests representing residents asking us to take a more in depth look at Town Code related to the proliferation of accessory sheds, nonconformity in numbers and placement, and related property-line disputes these generate. Previously, I also circulated a legal letter to the Commission seeking the Town's intent to addressing encroachments in town right of ways (ROW) where residents express concern for pedestrian safety along our narrow local streets. Historically the town has granted or implied permission for many landscaping encroachments and non-conforming configurations around ROWs and adjacent property setbacks. With Commission consensus, we'd recommend sending the issue to study before the P&Z board to make specific recommendations for possible code modification addressing these issues.

"Dogs on the Beach" – Oceanfront Park pilot program, December 15th, 9:00 AM - 12:00N

The City of Boynton Beach Parks & Recreation Department is holding a pilot program "Dogs on the Beach" on a Saturday morning to provide opportunity for Oceanfront Park patrons to bring their dogs to the beach within a fenced and restricted access area. The Town determined jurisdictional rights are afforded the city through deeds provided indicating park and beachfront property boundaries. Our Town will not participate, except to respond to police calls or any problem arising into our jurisdictional areas (south of Oceanfront Park). Any problems to the north of the prescribed site will be referred to Palm Beach County Animal Control, as Oceanfront Park borders Hammock Beach Park. Dogs must be registered and spayed to participate. Senior BB staff will monitor and enforce all event rules.

Mosquito, No-see-um and Iguana Services

The Commission set our FY19 budget at \$60K combining several pest-control operations into one line item for administration of these programs. In the previous year the town contractually spent over \$68K on Mosquito and No-see-um control alone. A majority of that cost was for direct treatment of private properties along the route to tamp down mosquito and no-see-um populations (as we are adjacent to mangrove, waterways and natural breeding areas). There was high level opt-in involvement due to the town providing the service, as well as heightened awareness and concern of Zika and other insect borne diseases. We are operating in the new fiscal year under a "modified" mosquito and no-see-um control contract extension, about \$34K annualized (attached). We are also prepared to engage Iguana Control Services at a projected annualized coast of \$30K (attached).

The issue before the Commission is to declare public purpose, allowing us to pursue private property treatments where and as needed. All wildlife trapping, mosquito and pest elimination services require opt-in and indemnification agreements due to the nature of the services to traverse private properties. Town Administration recommends establishing a nominal user fee to cover administrative registration, dispatching and services that cross from public to private plats. A recommended starting fee might be \$120 annually along with corresponding "opt-in form for participation.

Commission “Rules of Order” Protocol

Commission members have requested to consider adopting formalized “rules of engagement” for meeting proceedings and protocol. Potentially a set of rules that would be self-imposed as adopted by any sitting commission, staff needs direction on whatever style of document(s) you’d like to review in consideration. There is infinite direction and levels of restrictive convenience, therefore the commission must decide to what extent it wishes to be codified into a “policy manual” type document and give us appropriate direction, we will gather template samples matching commission consensus/direction.

Priority Agenda set at FLC Legislative Conference and NLC for municipal advocacy

At the recent National League of Cities City Summit and the Florida League of Cities Legislative Policy Conference, municipal officials worked together to hone state and national policy priorities perpetuating municipal self-determination (aka home rule) and local government advocacy to address local problems. The priority list produced at the FLC policy committee meetings for municipal officials can be found at this link: <https://www.floridaleagueofcities.com/advocacy/issue-briefs>. Many critical challenges we face in our small barrier island community are included in these priority sets thanks to our involvement and advocacy with these associations and committee work year-round. National League vetted priorities can be found at this link: <https://www.nlc.org/advocacy>.

Town Construction and Maintenance Contract Activity

Residents should be on the look-out for several town projects in the works now and throughout the pre-holiday season. A-1-A just north of Ocean Avenue will be excavated, repaired and repaved shortly. Town-wide coconut tree trimming has just been let. All Ocean Avenue trees are slated for trimming as well under contract. Plantings and modifications to our dune beach crossovers are in active design/build stages. A presentation is on the agenda tonight for updates. Drainage, pumping and infrastructure maintenance and repair has been significantly increased this year to keep up with coastal impacts and long-range needs. The Town Planner presents Comp Plan update process tonight too.

Respectfully,


Town Manager